



SOUTH SUBURBAN COLLEGE

15800 S. State St.
South Holland, IL
60473-1200
(708) 596-2000

Board of Trustees

Frank M. Zuccarelli,
Chairman

John A. Daly,
Vice-Chair

Anthony P. DeFilippo

Katie Jackson Booker

Jacqueline Martin

Terry R. Wells

Joseph Whittington, Jr.

Don Manning,
College President

*Our Mission Is
to **Serve** our
Students and
the **Community**
Through Lifelong
Learning.*

REQUEST FOR BID Fitness Equipment

July 9, 2013

Please quote us your net cost on the following: athletic uniforms and supplies. Sealed bids will be received up to the hour of 9:00 AM on July 25, 2013, in room 2115. Bids will be opened at that time in the President's Conference Room, 15800 South State Street, South Holland, Illinois. This is a public bid opening.


Don Manning
President

BID CONDITIONS

- a. Only sealed bids will be accepted. **The envelope must be clearly marked to indicate it contains a bid, as well as the bid title and opening date and sent to the attention of Purchasing.** Facsimiles will not be accepted. The results of the bid will be posted on line at www.ssc.edu/purchasing after the bid is awarded. We estimate, but do not guarantee, the bid(s) will be awarded at the August 8, 2013 Board of Trustees meeting.
- b. Bids must be good for 60 calendar days.
- c. The College reserves the right to reject any and all bids and retains the right to waive any and all bid formalities.
- d. The responsibility of the Bidders will be considered in making awards.

- e. Bids must include delivery and/or freight charges.

VENDOR CONDITIONS

- a. All deliveries must be made as specified.
- b. The contract may be terminated by the College in its sole discretion in the event the contractor fails to provide appropriate materials, or for any other material breach of these bid terms and specifications.

SPECIAL CONDITIONS

- a. Substitutions: The vendor may not bid substitute.

VENDOR CERTIFICATIONS

- a. Vendor is not barred from bidding on this project as a result of a violation of either 720 ILCS 5/33E-3 (bid rigging) or 720 ILCS 5/34E-4 (bid rotating).
- b. Vendor agrees to comply with all related applicable state and federal laws in the performance of this contract.
- c. Vendor agrees to comply with all related laws and regulations including S 6.1 of Public Contracts Section of Rules and Regulation of the Illinois Department of Human Rights.

COMPANY HISTORY AND REFERENCES

- a. How many years has your company been in business under your current name? _____
- b. Has your company done any previous work for the College within the last five years? _____ If so, when? _____
- c. List three references for whom you have provided similar materials:

1. _____
 company contact person phone

2. _____
company contact person phone

3. _____
company contact person phone

PAYMENT PROCEDURES

- a. Invoices should be mailed to Business and Accounting Services, SOUTH SUBURBAN COLLEGE, 15800 S. State Street, South Holland, Illinois 60473 and must be approved by the Board of Trustees.
- b. Payment will be approved upon satisfactory delivery of goods, as determined by the college.
- c. Payments are generally transmitted within four to six weeks after the College receives an invoice.

QUESTIONS

- a. Questions regarding the bid process should be directed to Laurie Czulno, (708) 210-5757.
- b. Questions regarding the specifications for the fitness equipment should be directed to Joe Gillie, (708) 596-2000 ext. 2577.

SPECIFICATIONS

Item	Qty.	Description	Price Each	Total Price
1.	2	Treadmills, SportsArt T652	\$ _____	\$ _____
2.	1	Climbmill, Matrix C5x	\$ _____	\$ _____
3.	1	Leg press machine, Matrix VX-S70 Leg Press/Calf Press-Blue upholstery	\$ _____	\$ _____
4.	3	Elliptical Crosstrainer, SportsArt E872 Elliptical	\$ _____	\$ _____
5.	2	Recumbent Bikes, Spirit XBR 95	\$ _____	\$ _____

6.	3	Upright Bikes, Spirit CU 800	\$ _____	\$ _____
7.	4	Spin Bikes, Spirit CB 900 Spinners	\$ _____	\$ _____
8.	1	Total Body Trainer, Magnum 6099 Varsity Dual Total Body Machine	\$ _____	\$ _____

Bidders are advised to review all conditions, requirements, **quantities and descriptions set forth in the bid specifications prior to submitting their bids to ensure that all bids have been verified for completeness and accuracy.**

The College will strictly enforce compliance with the terms of all bids accepted by the College.

COMPANY: _____

ADDRESS: _____

CITY/STATE: _____

SIGNATURE: _____

NAME: _____
(please print)

PHONE: _____