

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, NOVEMBER 13, 2014

I. CALL TO ORDER & ROLL CALL:

At 8:21 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Trustees John Daly, Jacqueline Martin, Janet Rogers, Joseph Whittington and Student Trustee Rebecca Garcia.

Absent: Trustees Anthony DeFilippo and Terry Wells.

Also present: Donald Manning, President; Songie Adebisi, Vice President of Student Development; Lynette Stokes-Wilson, Vice President of Academic Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Daniel Cannon.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There was none.

V. PREVIOUS MEETING MINUTES

D. Regular Board Meeting held October 9, 2014

Trustee Whittington moved and Trustee Rogers seconded to approve the minutes of the regular Board of Trustees meeting held October 9, 2014. On roll call John Daly, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Jacqueline Martin passed. Student Trustee Rebecca Garcia voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Martin moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Bills Payable for November, 2014

Trustee Rogers moved and Trustee Martin seconded to authorize the Treasurer to pay the list of bills payable for November, 2014, in the amount of \$3,548,835.58. On roll call John Daly, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

C. Approval to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe Horwath, LLP, for the fiscal year ended June 30, 2014

Trustee Whittington moved and Trustee Rogers seconded to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe Horwath, LLP, for the fiscal year ended June 30, 2014. On roll call John Daly, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

D. Approval to accept the OMB Circular A-133 Audit Report for the year ended June 30, 2014, as presented

Trustee Whittington moved and Trustee Daly seconded to accept the OMB Circular A-133 Audit Report for the year ended June 30, 2014, as presented. On roll call John Daly, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

E. Approval to appoint the firm Crowe Horwath, LLP, to conduct an audit of the College financial statements and the single Audit of Federal Funds for the fiscal year ending June 30, 2015

Trustee Whittington moved and Trustee Daly seconded to appoint the firm Crowe Horwath, LLP, to conduct an audit of the College financial statements and the single Audit of Federal Funds for the fiscal year ending June 30, 2015. On roll call John Daly, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

F. Approval to accept the estimated amount of taxes to be levied for 2014 as required by law

Trustee Daly moved and Trustee Whittington seconded to accept the estimated amount of taxes to be levied for 2014 as required by law. On roll call John Daly, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

G. Approval of the South Suburban College Strategic Plan, as presented at the October 9th, 2014 Board of Trustees meeting

Trustee Daly moved and Trustee Rogers seconded to approve the Strategic Plan, as presented at the October 9th Board of Trustees meeting. On roll call John Daly, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

H. Approval of the new Maintenance Technology II Basic Certificate, created under the INAM grant

Trustee Martin moved and Trustee Rogers seconded to approve the new Maintenance Technology II Basic Certificate, created under the INAM grant. On roll call John Daly, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

I. Approval of the South Suburban College Support Staff Association Contract, 2014-2017

Trustee Whittington moved and Trustee Martin seconded to approve the South Suburban College Support Staff Association Contract, 2014-2017. On roll call John Daly, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Appointments

Trustee Daly moved and Trustee Rogers seconded to approve the following appointments:

1. Appointment of Delilah Curtin as Child Development Specialist I (evenings) for the Child Development Center, effective November 17, 2014.
2. Appointment of Kathy Messi as Administrative Assistant I for Counseling, effective November 17, 2014 and to request permission to advertise to fill the vacated position.

On roll call John Daly, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Grant permission to advertise

Trustee Daly moved and Trustee Rogers seconded to grant permission to advertise the position of Custodian in the Physical Plant Department. On roll call John Daly, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

VIII. CLOSED SESSION

There was none.

ADJOURNMENT

At 8:37 p.m., Trustee Whittington moved and Trustee Rogers seconded that the Board Meeting be adjourned. On roll call John Daly, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

Martin Lareau, Board Secretary

Frank M. Zuccarelli, Chairman