



## SOUTH SUBURBAN COLLEGE

15800 S. State St.  
South Holland, IL  
60473-1200  
(708) 596-2000

### Board of Trustees

Frank M. Zuccarelli,  
**Chairman**  
John A. Daly,  
Vice-Chair  
Anthony P. DeFilippo  
Jacqueline Martin  
Janet Rogers  
Terry R. Wells  
Joseph Whittington, Jr.  
Don Manning,  
College President

*Our Mission Is  
to Serve our  
Students and  
the Community  
Through Lifelong  
Learning.*

### Request for Bid Construction of Rain Garden

May 4, 2015

Please quote us your net cost on the following: the construction of a rain garden, to be let under one prime contract. Sealed bids will be received up to the hour of 10:00 AM on May 21, 2015, in room 2115. Bids will be opened at that time in the President's Conference Room, 15800 South State Street, South Holland, Illinois. This is a public bid opening.

  
Don Manning  
President

### CONDITIONS

- a. Only sealed bids will be accepted. The envelope must be clearly marked to indicate it contains a bid, as well as the bid title and opening date and sent to the attention of Purchasing. Facsimiles will not be accepted. The results of the bid will be posted on line at [www.ssc.edu/purchasing](http://www.ssc.edu/purchasing) after the bid is awarded. We estimate, but do not guarantee, the bid will be awarded at the June 11, 2015 Board of Trustees meeting.
- b. Bids must be good for 90 calendar days.
- c. The College reserves the right to reject any and all bids and retains the right to waive any and all bid formalities.

- d. The responsibility of the contractor will be considered in making awards.
- e. There will be a mandatory pre-bid meeting held on May 14, 2015 at 11:00 AM in the Board Room, located at South Suburban College, 15800 S. State Street, South Holland, Illinois. Questions concerning the content of the project and procedural aspects of this bid will be answered at this time. This meeting will include a site visit. All contractors must attend this meeting for their bid to be considered.
- f. This project must be completed by June 26, 2015.

**CONTRACTOR CONDITIONS**

- a. The contract may be terminated by the College in its sole discretion in the event the contractor fails to provide appropriate materials, or for any other material breach of these bid terms and specifications.
- b. If bid is awarded, the successful contractor shall provide proof of Broad Form Comprehensive Liability Insurance with a minimum bodily injury limit of \$3,000,000 for each person and \$1,000,000 for each accident. The insurance must be written by an insurance company with an "A" financial rating by the latest Best's Insurance Report. Certificate of insurance must state that South Suburban College is the primary insured.
- c. If the bid is awarded, the successful contractor shall provide proof of worker's compensation insurance.

**CONTRACTOR CERTIFICATIONS**

- a. Contractor has notified a Surety Company that it is submitting a bid for work to be performed on the project. The Surety Company has agreed to issue a Performance and Labor Material Bond for Vendor's work after acceptance of the bid and awarding of a contract if such Bond is requested by the College.
- b. Contractor is not barred from bidding on this project as a result of a violation of either 720 ILCS 5/33E-3 (bid rigging) or 720 ILCS 5/34E-4 (bid rotating).
- c. Contractor agrees to comply with all related applicable state and federal laws in the performance of this

contract.

- d. Contractor agrees to comply with all related laws and regulations including S 6.1 of Public Contracts Section of Rules and Regulation of the Illinois Department of Human Rights.
- e. Contractor has examined the site of the work and is familiar with any and all conditions affecting the cost of the work and with all requirements of the bid Documents including the specification and addenda, if any, and agrees to furnish all labor, material and equipment required of Vendor by the documents.
- f. Contractor agrees to execute a contract with the College, on the basis of the bid if accepted, and agrees to furnish all bonds and insurance in accord with the bid documents.
- g. Contractor agrees to complete the work within the time specified in the contract.
- h. Contractor agrees that it will pay not less than the prevailing rate of hourly wages for work of a similar character in the same locality and in which the work is performed and not less than the general prevailing rate of hourly wages for legal holidays and overtime work in the performance of work under this contract, as established by the Illinois Department of Labor pursuant of 820 ILCS 130/1 et.seq.
- i. Contractor agrees to keep an accurate record showing the name and occupation of all laborers, workers and mechanics employed by them, in relation to the performance of the aforementioned contract, and also showing the actual hourly wage paid to each such individual, which record shall be open at all reasonable hours to inspection by the Owner, its officers and agents and to agents of the Illinois Department of Labor.
- j. Contractor and all subcontractors agree jointly and severally that they will defend, indemnify and hold harmless the College from any and all claims, demands, liens, or suits of any kind or nature whatsoever (including suits for injunctive relief) by the Illinois Department of Labor under the Illinois Prevailing Wage Act, 820 ILCS 130/1 et.seq. or by a laborer, worker or mechanic employed by the contractor or subcontractor who alleges that he or she has been paid for services in a sum less than prevailing wage rates required by

Illinois law.

- k. Contractor acknowledges that the terms, conditions and certifications contained in paragraphs a through j of this section are applicable to all subcontractors and Contractor agrees to insure compliance therewith by all subcontractors involved with the project.

**COMPANY HISTORY AND REFERENCES**

- a. How many years has your company been in business under your current name? \_\_\_\_\_
- b. Has your company done any previous work for the College within the last five years? \_\_\_\_\_ If so, when? \_\_\_\_\_
- c. List three references for whom you have provided similar materials:
  - 1. \_\_\_\_\_  
          company                      contact person                      phone
  - 2. \_\_\_\_\_  
          company                      contact person                      phone
  - 3. \_\_\_\_\_  
          company                      contact person                      phone

**PAYMENT PROCEDURES**

- a. Invoices should be mailed to Business and Accounting Services, SOUTH SUBURBAN COLLEGE, 15800 S. State Street, South Holland, Illinois 60473 and must be approved by the Board of Trustees.
- b. Payment will be approved upon satisfactory delivery of goods, as determined by the college.
- c. Payments are generally transmitted within four to six weeks after the College receives an invoice.

**QUESTIONS**

- a. Questions regarding the bid process should be directed to Laurie Czulno, (708)210-575.
- b. Questions regarding the specifications for the rain garden, should be directed to Eric Naegu, 312/922-1030.

**SPECIFICATIONS**

South Suburban College is seeking for bids for the construction of a rain garden. Specification and drawings may be obtained by contacting Eric Neagu, Weaver Consultants Group, 35 E. Wacker Drive, Suite 1250, Chicago, Illinois 60601, 773-403-5137.

Copies of the specification documents will not be available at the pre-bid meeting.

Contractors are advised to review all conditions, requirements, quantities and descriptions set forth in the bid specifications prior to submitting their bids to ensure that all bids have been verified for completeness and accuracy.

The College will strictly enforce compliance with the terms of all bids accepted by the College.

**Total Bid for the rain garden project \$ \_\_\_\_\_**

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_  
(please print) (title)

PHONE: \_\_\_\_\_

e-mail address: \_\_\_\_\_