



**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**BOARD ROOM (ROOM 2248)**  
**FINANCE COMMITTEE MEETING AGENDA**  
**DEFILIPPO, CHAIR; DALY AND ROGERS**  
**THURSDAY, APRIL 14, 2016**  
**7:50 PM**

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- I. Recommendation to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational Fund.
- II. Recommendation to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance.
- III. Recommendation to approve the instructional technology fee changes in the Assessment/Testing Center, beginning with the summer, 2016 semester.
- IV. Recommendation to approve the course fee & instructional technology fee changes in Academic Services beginning with the fall, 2016 semester.



**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**BOARD ROOM (ROOM 2248)**  
**REGULAR BOARD MEETING AGENDA**  
**THURSDAY, APRIL 14, 2016**  
**8:00 PM**

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**I. CALL TO ORDER/ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC PARTICIPATION**

**IV. PRESENTATIONS/REPORTS**

- A. Recognition of Daryl Scott, SSC Lady Bulldog Basketball Coach (S. Ruzich)
- B. Recognition of John Pigatti, SSC Men's Bulldog Basketball Coach (S. Ruzich)
- C. Recognition of Men's Bulldog Basketball Team (S. Ruzich)

**V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

- A. Regular Board Meeting held March 10, 2016

**VI. NEW BUSINESS**

- A. Oath of Office for Student Trustee Elect (M. Lareau)
- B. Monthly Financial Report (T. Pollert)
- C. Approval of the payment of bills for April, 2016 (T. Pollert)
- D. Approval to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational Fund (A. DeFilippo)
- E. Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance (A. DeFilippo)
- F. Approval of the recommended instructional technology fee changes in the Assessment/Testing Center, beginning with the summer, 2016 semester (A. DeFilippo)
- G. Approval of the recommended course fee and instructional technology fee changes in Academic Services, beginning with the fall, 2016 semester (A. DeFilippo)
- H. Approval to reduce the number of Faculty Sabbaticals to zero for the 2016-2017 academic year (L. Stokes-Wilson)

**VII. PERSONNEL RECOMMENDATIONS**

- A. Retirements/Resignations/Terminations

**VIII. CLOSED SESSION**

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

**IX. MISCELLANEOUS**

**X. ADJOURNMENT**

**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**REGULAR BOARD MEETING MINUTES**  
**THURSDAY, MARCH 10, 2016**

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**I. CALL TO ORDER & ROLL CALL:**

At 8:16 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Trustees John Daly, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Terry Harris.

*Absent:* Trustee Anthony DeFilippo, Jacqueline Martin and Joseph Whittington

*Also present:* Donald Manning, President; Songie Adebisi, Vice President of Student Development; Lynette Stokes, Vice President of Academic Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper.

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

**III. PUBLIC PARTICIPATION:**

There was none.

**IV. REPORTS/PRESENTATIONS**

There was none.

**V. PREVIOUS MEETING MINUTES**

**A. Regular Board of Trustees Meeting held February 11, 2016**

Trustee Rogers moved and Student Trustee Harris seconded to approve the minutes of the Regular Board of Trustees meeting held on February 11, 2016. On roll call John Daly, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: None. Trustee Terry Wells passed. Student Trustee Terry Harris voted aye. Motion Carried.

**B. Closed Session Meeting held February 11, 2016**

Trustee Daly moved and Trustee Rogers seconded to approve the minutes of the Closed Session meeting held on February 11, 2016. On roll call John Daly, Janet Rogers and Frank M. Zuccarelli voted aye. Nays: None. Trustee Terry Wells passed. Student Trustee Terry Harris voted aye. Motion Carried.

**VI. NEW BUSINESS**

**A. Monthly Financial Report**

Trustee Wells moved and Trustee Rogers seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

**B. Bills Payable for March, 2016**

Student Trustee Harris moved and Trustee Rogers seconded to authorize the Treasurer to pay the list of bills payable for March, 2016 in the amount of \$2,871,712.55. On roll call John Daly, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

**VII. PERSONNEL RECOMMENDATIONS**

**A. Retirements/Resignations/Terminations**

Trustee Daly moved and Trustee Wells seconded to approve the retirement of Joe Gillie, Fitness Center Coordinator in the Athletics Department, effective May 31, 2016. On roll call John Daly, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

**B. Appointments**

Trustee Daly moved and Student Trustee Terry Harris seconded to approve the appointment of Michael Jennings as a full-time Grant Project Coordinator in the Allied Health & Careers Program, effective March 14, 2016. On roll call John Daly, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

**C. Approval of the Memorandum of Understanding between the South Suburban College Faculty Association and Community College District #510 regarding Sangeeta Kumar**

Trustee Daly moved and Trustee Rogers seconded to approve the Memorandum of Understanding between the South Suburban College Faculty Association and Community College District #510 regarding Sangeeta Kumar. On roll call John Daly, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

**D. Approval of the Memorandum of Understanding between the South Suburban College Support Staff Association and Community College District #510 regarding the Support Staff right-sizing.**

Trustee Daly moved and Trustee Wells seconded to approve the Memorandum of Understanding between the South Suburban College Support Staff Association and Community College District #510 regarding the Support Staff right-sizing. On roll call John Daly, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

**E. Approval of the amendment to February Board Action Item FY16.VII.H.1**

Trustee Rogers moved and Trustee Daly seconded to approve the amendment to February Board Action Item FY16-VII.H.1. On roll call John Daly, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

**ADJOURNMENT**

At 8:33 p.m. Trustee Rogers moved and Trustee Wells seconded that the Board Meeting be adjourned. On roll call John Daly, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion Carried.

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**Martin Lareau, Board Secretary**

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**Frank M. Zuccarelli, Chairman of the Board of Trustees**



FY16-VI.A

### SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

For Board Information in

For Board Action in April 2016

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

#### PROPOSAL SUMMARY

The proposal is to swear in the South Suburban College Student Trustee Elect, Ronnell Art Tatum.

#### ESTIMATED COST OR BENEFIT

N/A

#### JUSTIFICATION OF ACTION

Student Trustee election of March, 2016. This action supports Strategic Direction 2, SSC 2.6 by engaging students in all aspects of their college experience.

#### MOTION

Move to swear in Ronnell Art Tatum as the South Suburban College Student Trustee effective April 14, 2016.

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?

#### APPROVALS

Sonye Adebeyi 4/7/16  
Appropriate Vice President

Don Murray 4/7/16  
President



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**      **Agenda Item FY16-VI.B**

For Board Information in April, 2016.

For Board Action in April, 2016.

**Board Committee:**

- Policy
- Finance
- Architectural
- Other

**Funding:**

- College Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

[Empty box for Proposal Summary]

**ESTIMATED COST OR BENEFIT**

[Empty box for Estimated Cost or Benefit]

**JUSTIFICATION OF ACTION**

Please refer to the attached Investment Report and Financial Summary enclosed in your Board packet for the period ending February 29, 2016. This action supports Vision Statement Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution.

**MOTION**

Move to accept the Financial Report as presented.

- \*Are funds available in the budget? \_\_\_\_\_
- \*Is this related to any previous Board action? \_\_\_\_\_
- \*Specify above if matching funds are required.
- \*Is this part of a large project requiring additional funds? (Explain) \_\_\_\_\_
- \*Attach supplemental information as necessary

**Approvals**

*Jim Pollett* 4/7/16  
Controller/Treasurer

*Masha Gereau* 4/7/16  
Vice-President

*Don Manning* 4/7/16  
President

**SOUTH SUBURBAN COLLEGE**  
South Holland, Illinois

To: Board of Trustees  
 From: Tim Pollert  
 Date: April 6, 2016  
 Subject: Financial Report For The Period Ending February 29, 2016

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$2,927,709.47	\$20,167,752.87
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$2,351,088.25	\$21,895,331.17

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$6,880,531.18	\$34,348,078.47
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$4,744,914.09	\$38,936,760.75
<u>Monthly Cash Flow</u>	<u>Year to Date Cash Flow</u>
\$2,135,617.09	(\$4,588,682.28)

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$12,013,711.04	1.63%	3

**SOUTH SUBURBAN COLLEGE**  
South Holland, Illinois

	<b>Revenue Educational</b>	<b>Revenue O&amp;M</b>	<b>Monthly Total</b>
July	\$2,858,158.18	\$0.00	\$2,858,158.18
August	\$2,559,000.20	\$99,158.18	\$2,658,158.38
September	\$1,643,068.43	\$70,440.08	\$1,713,508.51
October	\$1,755,322.46	\$71,742.78	\$1,827,065.24
November	\$1,518,224.07	\$0.00	\$1,518,224.07
December	\$4,475,354.50	\$1,127,602.83	\$5,602,957.33
January	\$1,001,842.85	\$60,128.84	\$1,061,971.69
February	\$2,693,745.36	\$233,964.11	\$2,927,709.47
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$18,504,716.05	\$1,663,036.82	\$20,167,752.87

	<b>Expenditures Educational</b>	<b>Expenditures O&amp;M</b>	<b>Monthly Total</b>
July	\$2,697,029.85	\$308,155.58	\$3,005,185.43
August	\$2,499,535.93	\$315,849.25	\$2,815,385.18
September	\$2,079,781.59	\$264,975.94	\$2,344,757.53
October	\$2,581,338.05	\$930,749.09	\$3,512,087.14
November	\$2,100,784.23	\$314,065.92	\$2,414,850.15
December	\$2,370,296.06	\$723,405.41	\$3,093,701.47
January	\$2,021,261.11	\$337,014.91	\$2,358,276.02
February	\$1,965,127.96	\$385,960.29	\$2,351,088.25
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$18,315,154.78	\$3,580,176.39	\$21,895,331.17



**SOUTH SUBURBAN COLLEGE**  
South Holland, Illinois

	<b>Revenues All Funds</b>	<b>Expenditures All Funds</b>	<b>Monthly Total</b>
July	\$3,689,195.42	\$3,871,893.44	(\$182,698.02)
August	\$3,015,385.18	\$3,158,185.97	(\$142,800.79)
September	\$5,150,224.94	\$6,665,638.08	(\$1,515,413.14)
October	\$4,276,800.93	\$6,184,403.12	(\$1,907,602.19)
November	\$1,887,940.23	\$4,373,956.93	(\$2,486,016.70)
December	\$7,386,975.34	\$6,687,944.42	\$699,030.92
January	\$2,061,025.25	\$3,249,824.70	(\$1,188,799.45)
February	\$6,880,531.18	\$4,744,914.09	\$2,135,617.09
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$34,348,078.47	\$38,936,760.75	(\$4,588,682.28)

	<b>Investment Total</b>	<b>Average Rate of Return</b>	<b>Basis Point Change from Last Month</b>
July	\$17,832,655.73	1.51%	(6)
August	\$21,459,058.20	1.49%	(2)
September	\$18,954,395.22	1.58%	9
October	\$21,048,836.73	1.55%	(3)
November	\$16,820,149.29	1.58%	3
December	\$13,844,349.50	1.59%	1
January	\$11,923,718.22	1.60%	1
February	\$12,013,711.04	1.63%	3
March			
April			
May			
June			

SOUTH SUBURBAN COLLEGE

INVESTMENT WORKSHEET					
Description	Date	Fund 1 Educational	Fund 2 Opr. & Maint.	Fund 3 O&M Rst(300)	Fund 3 PH&S(379)
MB Financial CDs		0.00	0.00	0.00	0.00
MB Financial		5,065,505.68	0.00	0.00	0.00
PMA/I S D L A F + = Daily Account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		(784,793.50)	368,593.09	0.00	0.00
MB Contributory Trust		472,490.40	0.00	0.00	0.00
IIIT Money Market		5,038,870.27	0.00	0.00	0.00
MB Financial Money Market		1,239,329.58	0.00	0.00	0.00
<b>Totals</b>	<b>2/1</b>	<b>11,031,435.22</b>	<b>368,593.09</b>	<b>0.00</b>	<b>0.00</b>
<b>Transactions:</b>					
Illinois Comptroller to Illinois Funds MM	2/17				
Illinois Comptroller to Illinois Funds MM	2/17				
Illinois Comptroller to Illinois Funds MM	2/19				
Transfer from MB Cash to MB MM	2/23	1,000,000.00			
Contributory Trust payment for Gym Roof	2/24	(76,606.42)			
Maturing CDs with IIIT	2/25	(250,137.74)			
Interest on Maturing CDs	2/25	12,137.74			
Maturing CDs with IIIT	2/26	(602,000.00)			
Interest on Maturing CDs	2/26	51,860.31			
		<b>11,166,689.11</b>	<b>368,593.09</b>	<b>0.00</b>	<b>0.00</b>
<b>Ending Balance:</b>					
MB Financial CDs		0.00	0.00	0.00	0.00
MB Financial		5,065,505.68	0.00	0.00	0.00
PMA/I S D L A F + = Daily Account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		(784,793.50)	368,593.09	0.00	0.00
MB Contributory Trust		395,883.98	0.00	0.00	0.00
IIIT Money Market		4,250,730.58	0.00	0.00	0.00
MB Financial Money Market		2,239,329.58	0.00	0.00	0.00
<b>Totals</b>	<b>2/29</b>	<b>11,166,689.11</b>	<b>368,593.09</b>	<b>0.00</b>	<b>0.00</b>





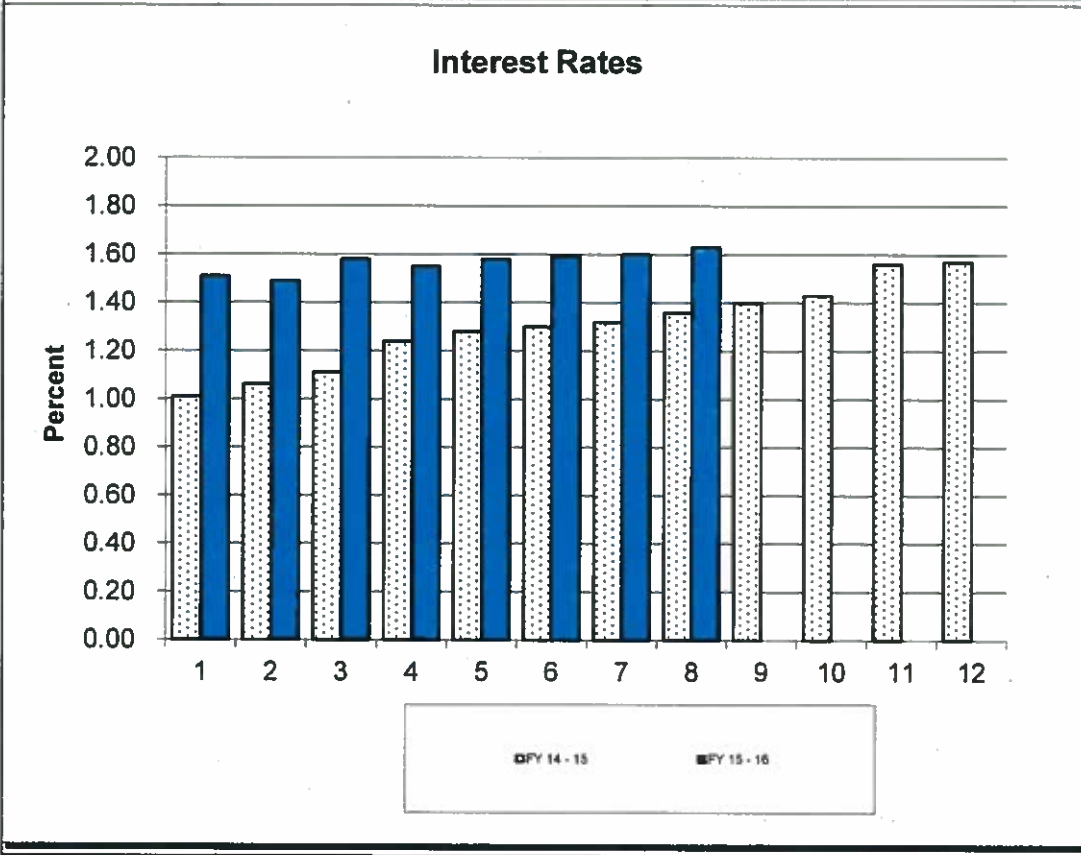


SOUTH SUBURBAN COLLEGE

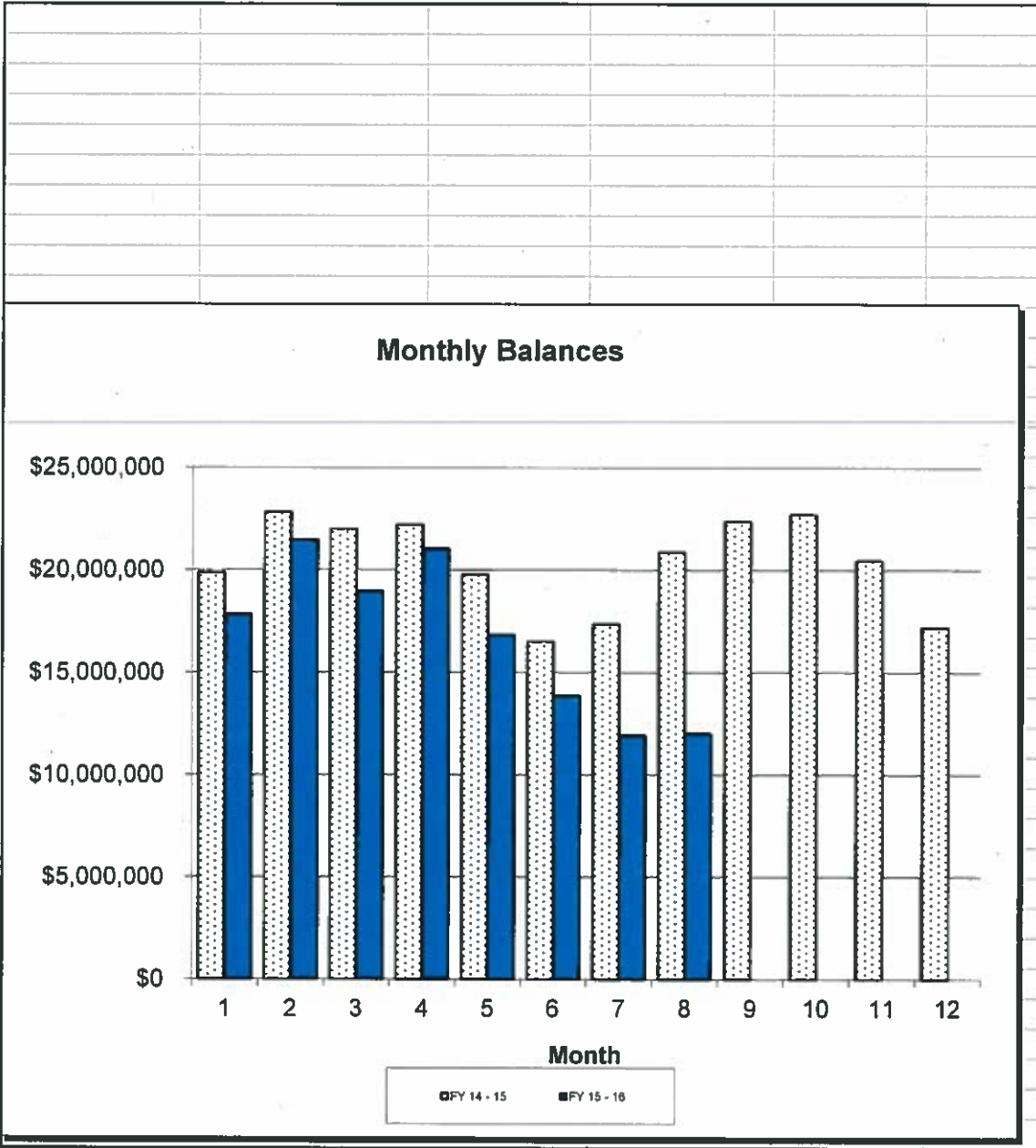
Investment		Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	1,985,102.90	0.00	1,985,102.90	17%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	2,327,856.11	0.00	2,327,856.11	19%
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	7,700,752.03	0.00	7,700,752.03	64%
	<b>Total</b>	<b>12,013,711.04</b>	<b>0.00</b>	<b>12,013,711.04</b>	<b>100%</b>
	<b>Average %</b>	<b>1.63</b>			

### South Suburban College

<b>Investment Summary</b>				
F Y 2014 - 2015		F Y 2015 - 2016		
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$19,870,281	1.01	\$17,832,656	1.51
August	22,814,724	1.06	21,459,058	1.49
September	21,988,188	1.11	18,954,395	1.58
October	22,205,322	1.24	21,048,837	1.55
November	19,770,485	1.28	16,820,149	1.58
December	16,509,247	1.30	13,844,350	1.59
January	17,345,367	1.32	11,923,718	1.60
February	20,858,698	1.36	12,013,711	1.63
March	22,368,287	1.40		
April	22,711,104	1.43		
May	20,443,085	1.56		
June	17,185,459	1.57		



South Suburban College







**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

**Agenda Item FY16-VI.C**

For Board Information in April, 2016.

For Board Action in April, 2016.

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

[Empty box for Proposal Summary]

**ESTIMATED COST OR BENEFIT**

[Empty box for Estimated Cost or Benefit]

**JUSTIFICATION OF ACTION**

Paying the bills supports (Vision Statement Strategic Direction 2, SSC.2.17) to continue to provide an efficient, transparent, and financially secure institution.

**MOTION**

Hereby authorize the Treasurer to pay the following list of bills:

Education Fund	\$3,271,507.67
Operation & Maintenance Fund	413,511.14
Auxiliary Enterprise Fund	85,581.73
Restricted Funds	270,671.10
Special Levies Fund	32,695.23
Flex Plan Fund	<u>5,766.88</u>
<b>Total</b>	<b>\$4,079,733.75</b>

- \* Are funds available in the budget? yes
- \* Is this related to any previous Board action? \_\_\_\_\_
- \* Specify above if matching funds are required.
- \* Is this part of a large project requiring additional funds? (Explain) No
- \* Attach supplemental information as necessary

**APPROVALS**

Jim Kallert 4/7/16  
Controller/Treasurer

Mark Fereau 4/7/16  
Vice-President

Don Munner 4/7/16  
President



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**      Agenda Item FY16-VI.D

For Board Information in April, 2016

For Board Action in April, 2016

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

As in past years, the Education Fund is in need of a loan from the Working Cash Fund. The amount needed is exactly the same as last year and will be repaid within the time period as required by state statutes.

**ESTIMATED COST OR BENEFIT**

To utilized all resources of the College in the most cost effective manner.

**JUSTIFICATION OF ACTION**

The College will not receive the balance of its 2015 tax monies until August or September. In addition, the funding received from various programs and grants from the State of Illinois are reimbursed after the expenses have been paid. These actions require a loan for operating purposes to meet current cash requirements and supports (Vision Statement Strategic Direction 2, SSC.2.17) to continue to provide an efficient, transparent, and financially secure institution.

**MOTION**

Move that the Board of Trustees authorize the Treasurer to make an inter-fund loan from the Working Cash Fund to the Educational Fund in the amount of \$7,183,000 as per the attached resolution.

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Specify above if matching funds are required.

**APPROVALS**

*Jim Kallert* 4/7/16  
\_\_\_\_\_  
Controller/Treasurer

- \* Is this part of a large project requiring additional funds? (Explain)

*Mark Poreau* 4/7/16  
\_\_\_\_\_  
Vice-President of Administration

- \* Attach supplemental information as necessary

*Don Murray* 4/7/16  
\_\_\_\_\_  
President

## RESOLUTION

Authorizing a loan from the Working Cash Fund of Community College District #510, South Suburban College of Cook County, State of Illinois, to the Educational Fund and directing the Community College Treasurer to make such transfer.

**WHEREAS**, there are insufficient funds on deposit in the Educational Fund of Community College District #510, South Suburban College of Cook County, State of Illinois (the "District") to meet ordinary and necessary disbursements for educational purposes therefrom; and

**WHEREAS**, in accordance with the provisions of the Public Community College Act, 110 Illinois Compiled Statutes 805/3-33.6, the following recitals are made:

A. Taxes or other funds in anticipation of collection or receipt of which the Working Cash Fund is to be reimbursed are:

2016 Educational Fund	\$2,015,000.00
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B. The entire amount of taxes extended, or which the Board of Trustees of the District estimates will be extended or received this year in anticipation of the collection of all or part of which the Working Cash Fund is to be reimbursed is:

2017 Educational Fund	\$2,790,000.00
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C. The aggregate amount of tax anticipation warrants or notes issued in anticipation of the collection of such taxes together with the amount of interest accrued for the Educational Fund and which the Board of Trustees of the District estimates will accrue is:

Educational Fund	None
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D. The amount of moneys which the District anticipates to collect for the balance of the year from the State, Federal government or other sources including interest in anticipation of the receipt of all or part of which such transfer will be made is:

Credit Hour Grant	None
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Equalization	None
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E. The aggregate amount of receipts from taxes imposed to replace revenue lost by local government units and school districts as a result of the abolition of ad

valorem personal property taxes which the Board of Trustees of the District estimates will be set aside for the proportionate amount of debt service and pension retirement obligations is:

C P P R T	\$425,000.00
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F. The aggregate amount of moneys heretofore transferred from the Working Cash Fund to the Educational Fund in anticipation of the collection of such taxes or of the receipts of such other moneys from other sources is:

Balance	None
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**WHEREAS**, such taxes levied or to be received from educational purposes when collected are to be applied first to the payment of any such warrants or notes and the interest thereon and then to the reimbursement of the Working Cash Fund; and

**WHEREAS**, the amount which this Resolution directs the Treasurer of the District to so transfer in anticipation of the collection of taxes levied or to be received for the year, together with the aggregate amount of such anticipation tax warrants or notes heretofore drawn against such taxes and the amount of interest accrued and estimated to accrue thereon; the amount estimated to be required to satisfy debt service and pension or retirement obligations; and the aggregate amount of such transfer heretofore made in anticipation of the collection of such taxes does not exceed 90% of the actual or estimated amount of such taxes extended or to be extended or to be received as set forth in the Resolution; and

**WHEREAS**, the amount which this Resolution directs the Treasurer of the District to so transfer in anticipation of the receipt of moneys to be derived for the year from the State, Federal Government or from other sources, together with the aggregate amount heretofore transferred in anticipation of the receipt of any such moneys, does not exceed the total amount which is so estimated will be received from such source; and

**WHEREAS**, the Board of Trustees of the District desires to effectuate said loan between the Educational Fund of the District and the Working Cash Fund of the District; and

**WHEREAS**, it is hereby determined that it is in the best interest of the District to loan the Educational Fund of the District the amount of \$7,183,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Community College District #510, County of Cook and State of Illinois, as follows:

**SECTION 1.** The Board of Trustees of the District does hereby authorize and direct the Treasurer of the District to transfer to the Educational Fund of the District the sum of \$7,183,000 from the Working Cash Fund of the District effective April 15, 2016.

**SECTION 2.** That this Resolution shall be in full force and effect from and after its passage.

Passed by the Following Roll Call Vote this 14th day of April 2016.

Trustee \_\_\_\_\_ made the motion to adopt.

Trustee \_\_\_\_\_ seconded.

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Chairman Frank M. Zuccarelli

ATTEST:

\_\_\_\_\_  
Secretary Martin Lareau



**0 SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY16-VI.E

Board Meeting Date: April 14, 2016

**BOARD COMMITTEE**

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

**FUNDING**

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance.

**ESTIMATED COST OR BENEFIT**

**JUSTIFICATION OF ACTION**

The Board must approve the Insurance Committee's recommendation to renew our employee health and life insurance plans to ensure the continued provision of insurance benefits.

**MOTION**

Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance.

**Approvals:**

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

*Mark Lareau* 4/7/16  
 Appropriate Vice President Date

*Don Manning* 4/7/16  
 President Date



FY16-VI.F

**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

For Board Information in

For Board Action in

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

The College's instructional technology fees have been reviewed, and the attached changes are recommended beginning with the Summer 2016 semester.

**ESTIMATED COST OR BENEFIT**

The change in revenue will be offset by the actual costs incurred to deliver the academic assistance services.

**JUSTIFICATION OF ACTION**

All fees and costs have been reviewed by the appropriate departments and dean. The changes will assist SSC in continuing to provide high quality, accessible and affordable credit courses and associate degree and certificate programs for a diverse academically prepared student body. (Strategic Direction 2, Student Development Services, Goal SSC 2.21).

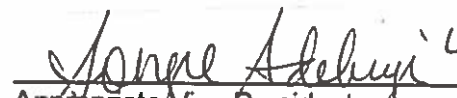
**MOTION**

Move that the Board of Trustees approve the attached recommended fee changes beginning with the Summer 2016 semester.

- \* Are funds available in the budget? YES
- \* Is this related to any previous Board action? NO

**APPROVALS**

 4/7/16  
Originator

 4/7/16  
Appropriate Vice President

 4/7/16  
President

Assessment/Testing Center - Revised

2016-2017

ASSESSMENT/TESTING CENTER	CURRENT FEE 2015-2016	FEE 2016-2017
Testing Fee	\$0.00	\$25.00

ACT is phasing out Compass, the placement test that is used to determine whether students need to take remedial courses. As a result of the Compass test no longer being an option, the cost of placement testing will increase. For Math the cost is \$15 per testing package. English will be moving to a homegrown assessment of essays which will cost \$800 per CHE for a faculty reader of essays. Each essay will require at least two readers. Reading has yet to determine their tool so that cost is unknown. The \$25.00 fee is to offset these costs.

Even though the cost of placement testing will be increasing considerably, we seek to minimize the impact on our students.





# SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY16-VI.G

For Board Action on April 14, 2016

## BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

## FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

## PROPOSAL SUMMARY

The College's course fees and instructional technology fees have been reviewed, and the attached changes are recommended beginning with the fall 2016 semester.

## ESTIMATED COST OR BENEFIT

The change in revenue will be offset by the actual costs incurred to deliver the courses and student services.

## JUSTIFICATION OF ACTION


All fees and costs have been reviewed by the appropriate departments and administrators. The changes will assist SSC in continuing to provide high quality, accessible, and affordable credit courses and associate degree and certificate programs for a diverse academically prepared student body. **(Strategic Direction # 2 – Student Success and Completion, Goal SSC 2.2)**

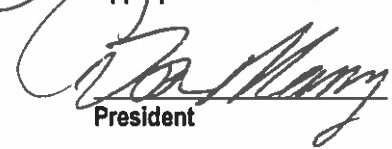
## MOTION

Move that the Board of Trustees approve the attached recommended fee changes beginning with the fall 2016 semester.

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

Approvals:

  
 Appropriate Vice President      3/29/16  
 Date

  
 President      3/31/16  
 Date

Course Fees  
Effective Fall, 2016

Course	Title	Current Fee 2015-2016	Fee Effective 2016FA
MTH 126	Fundamentals of Statistics	\$0.00	\$10.00

A lab fee is being proposed for MTH 126. This course uses a lab component in a computer classroom.

Hybrid Courses  
Effective Fall, 2016

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Course	Current Fee 2015-2016	Fee Effective 2016FA
All Hybrid Courses	\$0.00	\$10.00

A \$10 online fee is being added to hybrid courses to defray a portion of the cost of the additional technology used in the courses, such as, Go-To-Meeting.



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY16-VI.H

Board Meeting Date: April 14, 2016

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Move that the Board of Trustees reduce and limit the number of faculty sabbaticals to zero for the 2016-2017 academic year.

**ESTIMATED COST OR BENEFIT**

In light of the current financial position of the College, we are unable to finance sabbaticals for the upcoming academic year.

**JUSTIFICATION OF ACTION**

According to the faculty contract, the Board of Trustees, at its discretion, may limit or reduce the number of sabbaticals if it determines that the College cannot financially support them in any given year. Reducing and limiting the number of sabbaticals to zero will assist in providing high quality, accessible and affordable credit courses and associate degree and certificate programs for a diverse academically prepared student body. (Strategic Direction # 2 – Student Success and Completion, Goal SSC 2.2)

**MOTION**

Move that the Board of Trustees reduce and limit the number of faculty sabbaticals to zero for the 2016-2017 academic year.

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Specify above if matching funds are required.

**APPROVALS:**

- \* Is this part of a large project requiring additional funds? (Explain) No

- \* Attach supplemental information as necessary

*[Signature]* 3/29/16  
Appropriate Vice President

*[Signature]* 3/31/16  
President



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY16.VII.A.1

Board Meeting Date: April 14, 2016

**BOARD COMMITTEE**

- \_\_\_ Policy
- \_\_\_ Finance
- \_\_\_ Architectural
- \_\_\_ Other

**FUNDING**

- \_\_\_ Operating
- \_\_\_ College Capital
- \_\_\_ Protection, Health and Safety
- \_\_\_ Grant Funded
- \_\_\_ Student Life
- \_\_\_ Special Levies

**PROPOSAL SUMMARY**

Move that the Board of Trustees approve the retirement of Mary Kim, Human Resources Assistant in the Human Resources Department, effective June 30, 2016.

**ESTIMATED COST OR BENEFIT**

N/A

**JUSTIFICATION OF ACTION**

This action supports the SSC Core Values.

**MOTION**


Move that the Board of Trustees approve the retirement of Mary Kim, Human Resources Assistant in the Human Resources Department, effective June 30, 2016.

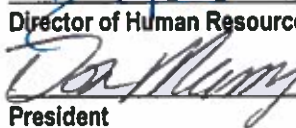
**Approvals:**

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Is this part of a large project requiring additional funds? (Explain)

  
 Appropriate Vice President

4/7/16  
 Date

  
 Director of Human Resources

  
 President

4/7/16  
 Date

3/31/16  
 Date