

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

**OAK FOREST CAMPUS
16333 S. KILBOURN AVENUE
OAK FOREST, ILLINOIS
REGULAR BOARD MEETING MINUTES
THURSDAY, JULY 14, 2016**

I. CALL TO ORDER & ROLL CALL:

At 8:22 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the Oak Forest Campus.

Present: Trustees Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli.

Absent: Trustee John Daly and Student Trustee Ronnell Tatum,

Also present: Donald Manning, President; Songie Adebisi, Vice President of Student Development; Lynette Stokes, Vice President of Academic Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Daniel Cannon.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION

There was none.

IV. REPORTS/PRESENTATIONS

A. Manufacturing Program

Anna Helwig delivered a presentation on the Manufacturing Lab and Maker Lab before the Board of Trustees.

V. PREVIOUS MEETING MINUTES

A. Finance Committee Meeting held June 9, 2016

Trustee DeFilippo moved and Trustee Wells seconded to approve the minutes of the Finance Committee meeting held June 9, 2016. On roll call Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Trustee Jacqueline Martin passed. Nays: None. Motion carried.

B. Regular Board Meeting held June 9, 2016

Trustee Wells moved and Trustee Whittington seconded to approve the minutes of the Regular Board meeting held June 9, 2016. On roll call Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Trustee Jacqueline Martin passed. Nays: None. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Rogers moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

B. Bills Payable for July, 2016

Trustee DeFilippo moved and Trustee Martin seconded to authorize the Treasurer to pay the list of bills payable for July, 2016, in the amount of \$3,558,711.29. On roll call, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

C. Approval of the tentative budget for fiscal year 2017

Trustee DeFilippo moved and Trustee Rogers seconded to approve the tentative budget for fiscal year 2017. On roll call, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

D. Approval to accept the bids of Able Paper, \$9,474.00; Central Poly, \$756.00; Chemcraft Industries, \$1,644.00; Expert Chemical, \$2,980.00; Unipack, \$3,990.00; and Valdes, \$9,500.00 for the purchase of custodial paper products and supplies

Trustee DeFilippo moved and Trustee Whittington seconded to accept the bids of bids of Able Paper, \$9,474.00; Central Poly, \$756.00; Chemcraft Industries, \$1,644.00; Expert Chemical, \$2,980.00; Unipack, \$3,990.00; and Valdes, \$9,500.00 for the purchase of custodial paper products and supplies. On roll call, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

E. Approval to accept the bids of Precise Printing, \$40,373.00; and Proforma, \$18,450.00 for the printing of College publications

Trustee DeFilippo moved and Trustee Rogers seconded to accept the bids of Precise Printing, \$40,373.00; and Proforma, \$18,450.00 for the printing of College publications. On roll call, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

F. Approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Illinois Open Meetings Act

Trustee Martin moved and Trustee Wells seconded to release the written minutes of September 10, 2015, and January 14, 2016. The audio recording of August 14, 2014 is authorized to be destroyed. On roll call, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Rogers moved and Trustee Whittington seconded to approve the retirement of Rebecca Admave Eberhart, Dean of Extension Services, effective December 31, 2016. On roll call, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: Frank M. Zuccarelli. Motion carried.

Trustee Martin moved and Trustee Rogers seconded to approve the retirement of Maryland Eggleston, Coordinator of Career Development and Job Placement, effective September 30, 2016. On roll call, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

Trustee Whittington moved and Trustee Wells seconded to approve the resignation of Mary Frey, Custodian in the Physical Plant Department, effective June 30, 2016. On roll call, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

B. Appointment

Trustee Wells moved and Trustee Martin seconded to approve the appointment of Alex G. Smith as a full-time, grant-funded Highway Construction Careers Training Program Training and Student Coordinator, effective July 18, 2016. On roll call, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

C. Memorandum of Understanding (Extra Overload)

Trustee DeFilippo moved and Trustee Wells seconded to approve the Memorandum of Understanding between South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District 510 to allow Faculty to teach an additional extra overload class for the fall semester of 2016. On roll call, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

Closed Session:

There was none.

ADJOURNMENT

At 9:12 p.m., Trustee Whittington moved and Trustee Wells seconded that the Board Meeting be adjourned. On roll call, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

Martin Lareau, Board Secretary

Frank M. Zuccarelli, Chairman of the Board of Trustees