



**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**BOARD ROOM (ROOM 2248)**  
**REGULAR BOARD MEETING AGENDA**  
**THURSDAY, MAY 11, 2017**  
**8:00 PM**

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- I. CALL TO ORDER/ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC PARTICIPATION**
- IV. PRESENTATIONS/REPORTS**
  - A. Art Awards (J. Kirkpatrick)
  - B. Recognition of Retirees (K. Pigatti)
- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
  - A. Policy Committee Meeting held April 13, 2017
  - B. Finance Committee Meeting held April 13, 2017
  - C. Regular Board of Trustees meeting held April 13, 2017
- VI. NEW BUSINESS**
  - A. Monthly Financial Report (T. Pollert)
  - B. Approval of payment of bills (T. Pollert)
  - C. Approval of the South Suburban College Facilities Master Plan (M. Lareau)
  - D. Approval to accept the bids of Pinnacle Flooring Company in the base bid amount of \$149,785.00 for the Flooring Correction Project (A. DeFilippo)
  - E. Approval to accept the bids of Precise Printing in the amount of \$18,348.00, and Indiana Printing and Publishing in the amount of \$10,310.00, for the printing of College publications (A. DeFilippo)
  - F. Approval to support the extension of the Calumet City Tax Increment Finance (TIF) District (A. DeFilippo)
  - G. Approval of the election results as certified by the Cook County Board of Elections for the April 4, 2017 South Suburban College District 510 Trustees' Elections (M. Lareau)
- VII. PERSONNEL RECOMMENDATIONS**
  - A. Retirements/Resignations/Terminations
  - B. Appointments
  - C. Approval to grant tenure
  - D. Approval to reappoint non-tenured faculty
  - E. Approval to grant one (1) year probationary extension
  - F. Approval of the MOU for Employee Reassignment
  - G. Approval of the four (4) year South Suburban College Faculty Association Collective Bargaining Agreement, FY2016-2020

**VIII. CLOSED SESSION**

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

**IX. MISCELLANEOUS**

**X. ADJOURNMENT SINE DIE**

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**RECONVENED MEETING**  
**INSTALLATION OF NEW BOARD MEMBERS**  
**AND**  
**REORGANIZATION OF THE BOARD**

**May 11, 2017**

**I. CALL TO ORDER/ROLL CALL**

**II. NEW BUSINESS**

- A. Oath of Office for newly elected Trustees
- B. Appointment of Chairman Pro Tempore
- C. Nomination and Election of Chairperson
- D. Nomination and Election of Vice-Chairperson
- E. Appointment of Clerk to the Board of Trustees
- F. Appointment of ICCTA Representative
- G. Appointment of ICCTA Representative Alternate
- H. Appointment of Secretary of the Board
- I. Appointment of Secretary to the Board
- J. Appointment of Treasurer for the Board of Trustees
- K. Adoption of Board Policies/Rules
- L. Appointment of Board Committees
  - 1. Architectural
  - 2. Audit
  - 3. Finance
  - 4. Legislative
  - 5. Policy

**III. ADJOURNMENT**

**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**MINUTES OF THE POLICY COMMITTEE**  
**THURSDAY, APRIL 13, 2017**

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Trustee Janet M. Rogers called the Policy Committee meeting to order at 8:03 p.m.

Committee members present: Trustees Janet M. Rogers, Jacqueline Martin, and Terry Wells

Committee members absent: None

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Other Board members in attendance: Trustees John Daly, Joseph Whittington, and Student Trustee Ronnell Tatum.

Other Board members absent: Trustees Anthony DeFilippo and Frank M. Zuccarelli

Administration present: Don Manning, President arrived at 8:04 p.m.; Lynette Stokes, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Stanley Kusper.

Agenda:

I. Recommendation to accept the second reading of and adopt Board Policy 504.00, Credit Hour Definition

Trustee Janet Rogers recommended the Board accept the second reading of and adopt Board Policy 504.00, Credit Hour Definition, at the regular Board of Trustees meeting.

The meeting was adjourned at 8:08 p.m.

**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**MINUTES OF THE FINANCE COMMITTEE**  
**THURSDAY, APRIL 13, 2017**

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Trustee Anthony DeFilippo called the meeting to order at 8:05 p.m.

Committee members present: Trustees John Daly, Anthony DeFilippo, and Janet M. Rogers

Committee members absent: None

Other Board members in attendance: Trustees Jacqueline Martin, Terry Wells, Joseph Whittington, and Student Trustee Ronnell Tatum

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Other Board members absent: Trustee Frank M. Zuccarelli

Administration present: Donald Manning, President; Lynette Stokes, Vice President of Academic Services; Songie Adebiyi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

Agenda:

I. Recommendation to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational Fund

Trustee DeFilippo recommended the Board authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational Fund at the regular Board of Trustees meeting.

II. Recommendation to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance

Trustee DeFilippo recommended the Board accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance at the regular Board of Trustees meeting.

III. Recommendation to approve the tuition adjustment as presented, to be implemented in the fall semester of 2017.

Trustee DeFilippo recommended to approve the tuition adjustment as presented at the regular Board of Trustees meeting.

The Meeting adjourned at 8:28 p.m.

**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**REGULAR BOARD MEETING MINUTES**  
**THURSDAY, APRIL 13, 2017**

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**I. CALL TO ORDER & ROLL CALL:**

At 8:44 p.m., Chairman Frank M. Zuccarelli called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Trustees John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli, and Student Trustee Ronnell Tatum

*Absent:* None

*Also present:* Donald Manning, President; Songie Adebisi, Vice President of Student Development; Lynette Stokes, Vice President of Academic Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kuser

**II. PLEDGE OF ALLEGIANCE**

Chairman Frank M. Zuccarelli led the Pledge of Allegiance.

**III. PUBLIC PARTICIPATION:**

There was none.

**IV. REPORTS/PRESENTATIONS**

The Board of Trustees formally recognized the SSC Men's Bulldog Basketball team for their successful 2017 season.

**V. PREVIOUS MEETING MINUTES**

**A. Policy Committee Meeting held March 9, 2017**

Trustee Wells moved and Trustee DeFilippo seconded to approve the minutes of the Policy Committee meeting held March 9, 2017. On roll call, John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustees Jacqueline Martin and Janet Rogers passed. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**B. Regular Board of Trustees Meeting held March 9, 2017**

Trustee Whittington moved and Student Trustee Tatum seconded to approve the minutes of the Regular Board of Trustees meeting held on March 9, 2017. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Jacqueline Martin passed. Student Trustee Ronnell Tatum voted aye. Motion Carried.

## **VI. NEW BUSINESS**

### **A. Oath of Office for Student Trustee Elect**

On March 6, 7, & 8, 2017, the South Suburban College Student Trustee Election was held through the "MY SSC" portal. On March 9, 2017, Ronnell Art Tatum was declared the winner of the election and will serve as out 2017-2018 Student Trustee. Secretary to the Board Martin Lareau administered the Oath of Office to South Suburban College Student Trustee Elect Ronnell Art Tatum. Trustee Whittington moved and Trustee Martin seconded to declare Ronnell Art Tatum the winner of the 2017-2018 Student Trustee Election. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Motion carried.

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### **B. Monthly Financial Report**

Trustee Rogers moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

### **C. Bills Payable for April, 2017**

Trustee Martin moved and Trustee Rogers seconded to authorize the Treasurer to pay the list of bills payable for April, 2017 in the amount of \$3,549,464.04. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**D. Approval to accept the second reading of and adopt Board Policy 504.00, Credit Hour Definition**  
Trustee Rogers moved and Trustee Martin seconded to accept the second reading of and adopt Board Policy 504.00, Credit Hour Definition. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

### **E. Approval to authorize the Treasurer to make an inter-fund loan from the Working Cash Fund to the Educational Fund**

Trustee DeFilippo moved and Trustee Wells seconded to authorize the Treasurer to make an inter-fund loan from the Working Cash Fund to the Educational Fund. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

### **F. Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance**

Trustee DeFilippo moved and Trustee Wells seconded to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**G. Approval of the tuition adjustment, as presented, to be implemented in the fall semester of 2017**  
After debate, Trustee DeFilippo moved and Student Trustee Tatum seconded that the Board of Trustees approve a two-year tuition increase in the following steps: Step one (1), \$10 increase to be implemented in the fall of 2017; step two (2), additional \$10 increase to be implemented in the fall of 2018. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**H. Approval to reduce the number of Faculty Sabbaticals to zero for the 2017-2018 academic year**  
Trustee Rogers moved and Trustee Martin seconded to reduce the number of Faculty Sabbaticals to zero for the 2017-2018 academic year. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**VII. PERSONNEL RECOMMENDATIONS**

**A. Retirements/Resignations/Terminations**

There was none.

**B. Appointments**

Trustee Daly moved and Student Trustee Tatum seconded to approve the appointment of Andrea Guzman as a Financial Aid Advisor in the Financial Aid Department, effective April 17, 2017, and grant permission to advertise to fill the vacated position. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**VIII. Closed Session:**

At 9:13pm, Trustee Daly moved and Trustee Whittington seconded that the Board of Trustees enter into closed session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matter of pending, probable and imminent litigation. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

At 10:21 p.m., the Board resumed open session on a motion made by Trustee Martin and seconded by Trustee Rogers. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**ADJOURNMENT**

At 10:21 p.m. Trustee Martin moved and Trustee Rogers seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

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**Martin Lareau, Secretary to the Board of Trustees**

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**Frank M. Zuccarelli, Chairman of the Board of Trustees**





**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**      Agenda Item FY17-VI.A

For Board Information in May, 2017.

For Board Action in May, 2017.

**Board Committee:**

- Policy
- Finance
- Architectural
- Other

**Funding:**

- College Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

[Empty box for Proposal Summary]

**ESTIMATED COST OR BENEFIT**

[Empty box for Estimated Cost or Benefit]

**JUSTIFICATION OF ACTION**

Please refer to the attached Investment Report and Financial Summary enclosed in your Board packet for the period ending March 31, 2017. This action supports Vision Statement Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution.

**MOTION**

Move to accept the Financial Report as presented.

- \*Are funds available in the budget? \_\_\_\_\_
- \*Is this related to any previous Board action? \_\_\_\_\_
- \*Specify above if matching funds are required.
- \*Is this part of a large project requiring additional funds? (Explain) \_\_\_\_\_
- \*Attach supplemental information as necessary

**Approvals**

Jim Plett 5-4-17  
Controller/Treasurer

Mattysarank 5-4-17  
Vice-President

Don Manning 5-4-17

President

**SOUTH SUBURBAN COLLEGE**  
 South Holland, Illinois

To: Board of Trustees  
 From: Tim Pollert  
 Date: May 4, 2017  
 Subject: Financial Report For The Period Ending March 31, 2017

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$2,126,062.93	\$21,717,473.21
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$2,792,026.45	\$22,714,285.25

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$3,978,755.06	\$38,096,978.61
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$4,288,677.72	\$39,528,790.03
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
(\$309,922.66)	(\$1,431,811.42)

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$18,664,543.36	2.37%	-2

**SOUTH SUBURBAN COLLEGE**  
South Holland, Illinois

	<b>Revenue Educational</b>	<b>Revenue O&amp;M</b>	<b>Monthly Total</b>
July	\$3,363,572.17	\$49,592.37	\$3,413,164.54
August	\$3,171,862.34	\$6,529.95	\$3,178,392.29
September	\$1,600,083.07	\$571,387.00	\$2,171,470.07
October	\$1,128,150.22	\$45,291.33	\$1,173,441.55
November	\$2,356,189.81	\$117,529.50	\$2,473,719.31
December	\$1,576,428.06	\$1,131,846.88	\$2,708,274.94
January	\$1,975,819.28	\$379,518.87	\$2,355,338.15
February	\$1,836,185.55	\$281,423.88	\$2,117,609.43
March	\$2,003,232.35	\$122,830.58	\$2,126,062.93
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$19,011,522.85	\$2,705,950.36	\$21,717,473.21

	<b>Expenditures Educational</b>	<b>Expenditures O&amp;M</b>	<b>Monthly Total</b>
July	\$2,428,682.14	\$249,107.68	\$2,677,789.82
August	\$2,524,782.05	\$350,774.26	\$2,875,556.31
September	\$2,672,688.14	\$440,482.15	\$3,113,170.29
October	\$1,517,192.76	\$297,017.02	\$1,814,209.78
November	\$1,920,285.77	\$350,274.67	\$2,270,560.44
December	\$2,071,724.67	\$325,800.67	\$2,397,525.34
January	\$2,351,957.86	\$306,513.73	\$2,658,471.59
February	\$1,775,521.05	\$339,454.18	\$2,114,975.23
March	\$2,406,291.00	\$385,735.45	\$2,792,026.45
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$19,669,125.44	\$3,045,159.81	\$22,714,285.25

# SOUTH SUBURBAN COLLEGE

South Holland, Illinois

	<b>Revenues All Funds</b>	<b>Expenditures All Funds</b>	<b>Monthly Total</b>
July	\$3,680,322.44	\$4,980,438.60	(\$1,300,116.16)
August	\$4,175,979.81	\$3,111,586.48	\$1,064,393.33
September	\$7,394,846.16	\$7,478,781.34	(\$83,935.18)
October	\$1,613,238.09	\$2,332,436.38	(\$719,198.29)
November	\$3,929,354.69	\$4,127,116.28	(\$197,761.59)
December	\$6,854,080.60	\$5,971,430.07	\$882,650.53
January	\$3,985,185.91	\$4,640,236.11	(\$655,050.20)
February	\$2,485,215.85	\$2,598,087.05	(\$112,871.20)
March	\$3,978,755.06	\$4,288,677.72	(\$309,922.66)
April			
May			
June			
YTD	\$38,096,978.61	\$39,528,790.03	(\$1,431,811.42)

	<b>Investment Total</b>	<b>Average Rate of Return</b>	<b>Basis Point Change from Last Month</b>
July	\$12,857,744.83	1.60%	3
August	\$16,019,990.38	2.03%	43
September	\$18,366,748.79	2.05%	2
October	\$17,018,829.57	2.07%	2
November	\$13,780,693.67	2.31%	24
December	\$20,017,795.27	2.36%	5
January	\$19,304,223.54	2.37%	1
February	\$18,331,621.06	2.39%	2
March	\$18,664,543.36	2.37%	(2)
April			
May			
June			









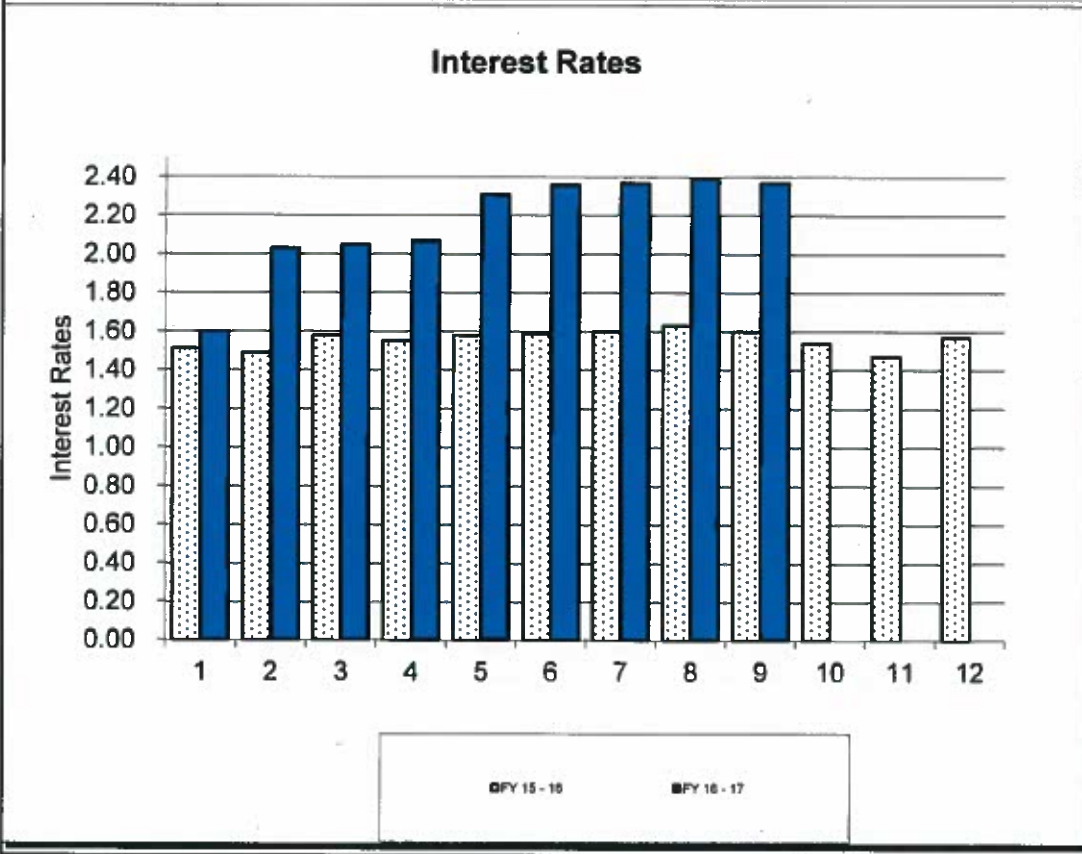


SOUTH SUBURBAN COLLEGE

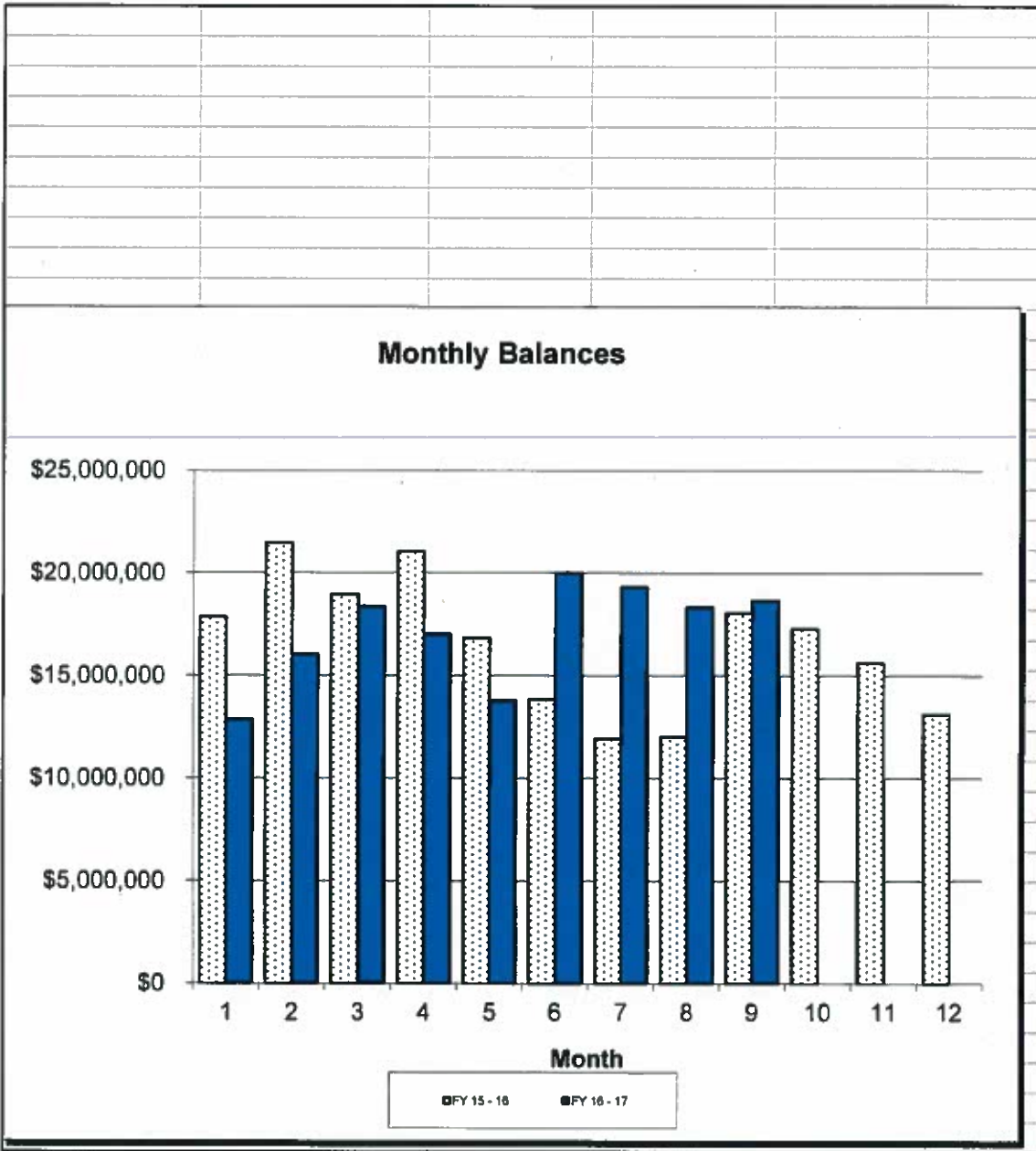
Investment		Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	1,985,102.90	0.00	1,985,102.90	11%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	3,085,538.96	0.00	3,085,538.96	17%
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	13,593,901.50	0.00	13,593,901.50	73%
	<b>Total</b>	<b>18,664,543.36</b>	<b>0.00</b>	<b>18,664,543.36</b>	<b>100%</b>
	<b>Average %</b>	<b>2.37</b>			

**South Suburban College**

<b>Investment Summary</b>				
F Y 2015 - 2016			F Y 2016 - 2017	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$17,832,656	1.51	\$12,857,745	1.60
August	21,459,058	1.49	16,019,990	2.03
September	18,954,395	1.58	18,366,749	2.05
October	21,048,837	1.55	17,018,830	2.07
November	16,820,149	1.58	13,780,694	2.31
December	13,844,350	1.59	20,017,795	2.36
January	11,923,718	1.60	19,304,224	2.37
February	12,013,711	1.63	18,331,621	2.39
March	18,046,571	1.60	18,664,543	2.37
April	17,282,157	1.54		
May	15,613,457	1.47		
June	13,123,619	1.57		



South Suburban College





**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

**Agenda Item** FY17-VI.B

For Board Information in May, 2017.

For Board Action in May, 2017.

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

[Empty box for Proposal Summary]

**ESTIMATED COST OR BENEFIT**

[Empty box for Estimated Cost or Benefit]

**JUSTIFICATION OF ACTION**

Paying the bills supports (Vision Statement Strategic Direction 2, SSC.2.17) to continue to provide an efficient, transparent, and financially secure institution.

**MOTION**

Hereby authorize the Treasurer to pay the following list of bills:

Education Fund	\$2,133,664.53
Operation & Maintenance Fund	303,073.27
Auxiliary Enterprise Fund	86,065.18
Restricted Funds	290,621.75
Special Levies Fund	40,102.72
Flex Plan Fund	<u>6,378.39</u>
<b>Total</b>	<b>\$2,859,905.84</b>

- \* Are funds available in the budget? yes
- \* Is this related to any previous Board action?
- \* Specify above if matching funds are required.
- \* Is this part of a large project requiring additional funds? (Explain)           No
- \* Attach supplemental information as necessary

**APPROVALS**

*Tim Kelleck* 5-4-17  
 \_\_\_\_\_  
 Controller/Treasurer

*Matt Laveau* 5-4-17  
 \_\_\_\_\_  
 Vice-President

*Don Manning* 5-4-17  
 \_\_\_\_\_  
 President



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM:    FY17-VI.C

Board Meeting Date: May 11, 2017

**BOARD COMMITTEE**

- Policy
- Finance
- Architectural
- Other

**FUNDING**

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Move to approve the South Suburban College Facilities Master Plan.

**ESTIMATED COST OR BENEFIT**

**JUSTIFICATION OF ACTION**

This action supports Strategic Direction SSC.2.21; Provide an attractive, safe, healthy, and welcoming learning environment for all students.

**MOTION**

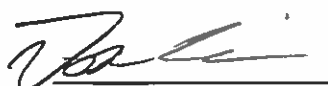
Move to approve the South Suburban College Facilities Master Plan.

**Approvals:**

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Is this part of a large project requiring additional funds? (Explain)

  
 \_\_\_\_\_  
 Originator 5/4/17  
 Date

  
 \_\_\_\_\_  
 Appropriate Vice President 5/4/17  
 Date

  
 \_\_\_\_\_  
 President 5/4/17  
 Date



**To: Board of Trustees**  
**From: Martin Lareau, Vice President of Administration**  
**Date: May 5, 2017**  
**Subject: SSC Facilities Master Plan**

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**The College is requesting the Board approve the enclosed Facilities Master Plan. I have attached the draft of the plan for your review. A final version will be provided to you on the evening of May 11, 2017, at the Board of Trustees meeting.**

**Please let me know if you have concerns or questions.**



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY17-VI.D

Board Meeting Date: May 11, 2017

**BOARD COMMITTEE**

**FUNDING**

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

To accept the bid of the lowest responsible contractor for the Flooring Correction Project.

**ESTIMATED COST OR BENEFIT**

\$149,785.00

**JUSTIFICATION OF ACTION**

The work will be done in the hallways of third floor on the main campus to correct damaged flooring. This action supports Strategic Direction No. 2 (SSC.2.21), to provide an attractive, safe, healthy, and welcoming learning environment for all students.

**MOTION**

To accept the bid of Pinnacle Flooring Company, Tinley Park, Illinois in the base bid amount of \$149,785.00 for the Flooring Correction Project.

**Approvals:**

- \* Are funds available in the budget?  Yes
- \* Is this related to any previous Board action?  No
- \* Is this part of a large project requiring additional funds? (Explain)

  
 Originator 5/4/17  
Date

  
 Appropriate Dean/Vice President 5/4/17  
Date

  
 President 5/4/17  
Date



## South Suburban College

"Our Mission is to **S**erve our **S**tudents and the **C**ommunity through lifelong learning."

### MEMORANDUM

To: Don Manning  
From: Martin Lareau  
Date: May 2, 2017

---

Subject: Correcting Flooring Concerns

On April 17, 2017, Mr. Planera made available requests for the Correcting Flooring Concerns project. Our legal requirement to advertise was satisfied through notices placed in *The Chicago Tribune* and *The South Suburban Standard*. We had three (3) responses and a public opening was held on April 27, 2017 at 10:00 A.M. with the results being read aloud. A breakdown of the bids is attached.

After consulting with the college architect (see letter attached), it is our recommendation to accept the bid of Pinnacle Flooring Company, Tinley Park, Illinois for the base bid in the amount of \$149,785.00 for the Correcting Flooring Concerns project.



# Planera Architects

18225 Morris Ave, Homewood, IL 60430  
P 708-747-3600 F 708-747-3650  
www.planeraarchitects.com

April 28, 2017

Mr. Justin Papp, Director of the Physical Plant  
South Suburban College  
15800 S. State St.  
South Holland, IL 60473

Re: Correcting Flooring Concerns  
Job No. 17-510-02

Dear Mr. Papp:

Enclosed please find the bid tally sheet for the above referenced project.

We recommend the contract be awarded to the lowest responsive bidder, Pinnacle Flooring Company, Tinley Park, IL, in the Base Bid amount of **\$149,785.00**.

Please do not hesitate to call should you have any questions.

Respectfully,

Planera Architects



Michael Ilko, Architect

Enclosure: Bid Tally Sheet

cc: Laurie Czulno, SSC

Correcting Flooring Concerns  
Bid Opening  
April 27, 2017

---

<b>Vendor</b>	<b>Base Bid</b>
Flooring Resources Elk Grove Village, IL	\$ 185,114.42
Pinnacle Flooring Company Tinley Park, IL	\$ 149,785.00 L
TSI Commerical Floor Covering, Inc. Champaign, IL	\$ 171,130.00

L= low vendor meeting specifications



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY17-VI.E

Board Meeting Date: **May 11, 2017**

**BOARD COMMITTEE**

- Policy
- Finance
- Architectural
- Other

**FUNDING**

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

To accept the bid of the lowest qualified vendor for the printing of College publications.

**ESTIMATED COST OR BENEFIT**

\$28,658.00

**JUSTIFICATION OF ACTION**

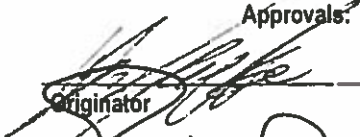
The biannual college Viewbook and Continuing Education Schedule are critical to the promotion of SSC's credit and non-credit opportunities to residents of the community. The College also uses these publications as a source of information for current students. This action supports our Vision Statement and Community Engagement within the Strategic Plan.

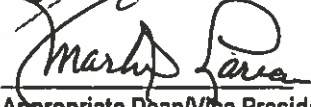
**MOTION**


To accept the bids of Precise Printing, Glendale, Illinois in the amount of \$18,348.00 and Indiana Printing and Publishing, Indiana, Pennsylvania in the amount of \$10,310.00 for the printing of College publications.

- \* Are funds available in the budget?  Yes  No
- \* Is this related to any previous Board action?  Yes  No
- \* Is this part of a large project requiring additional funds? (Explain)

Approvals:

  
Originator 5/1/17  
Date

  
Appropriate Dean/Vice President 5/1/17  
Date

  
President 5/1/17  
Date



## South Suburban College

"Our Mission is to **S**erve our **S**tudents and the **C**ommunity through lifelong learning."

### MEMORANDUM

To: Don Manning  
From: Marty Lareau  
Date: May 1, 2017

---

Subject: Printing of College Publications

On April 10, 2017 we mailed requests for bids for the printing of College publications to forty-two (42) vendors. Our legal requirement to advertise was satisfied through a notice placed in *The Chicago Tribune*. We had five (5) responses and a public bid opening was held on April 27, 2017 at 10:30 AM with the results being read aloud. A breakdown of the bids is attached.

The College has either done business with or checked the references of the successful vendors and found all experiences and references to be satisfactory. We therefore, recommend acceptance of the bids from Precise Printing, Glendale, Illinois in the amount of \$18,348.00 and Indiana Printing & Publishing, Indiana, Pennsylvania in the amount of \$10,310.00 for the printing of College publications.

Printing of College Publication  
 Bid Opening  
 April 27, 2017

Vendor	Fall Viewbook		Fall Continuing Ed Schedule	
	Publication A Option A	Publications A Option B	Publication B Option A	Publication B Option B
Blue Island Newspaper Harvey, IL	\$ 19,500.00	\$ 20,500.00	\$ 10,500.00	N/B
Creasey Printing Services Springfield, IL	\$ 27,290.00	\$ 28,238.00	\$ 17,000.00	\$ 18,890.00
Indiana Printing & Publishing Indiana, PA	\$ 27,905.00	\$ 30,139.00	\$ 10,310.00 L	N/B
The Papers Milford, IN	N/B	N/B	\$ 11,299.00	\$ 12,918.00
Precise Printing Network Glendale Heights, IL	\$ 18,348.00 L	\$ 20,489.00	\$ 10,489.00	\$ 11,179.00

L= low vendor meeting specifications



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: **FY17-VI.F**

Board Meeting Date: **May 11, 2017**

**BOARD COMMITTEE**

**FUNDING**

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Calumet City is requesting the extension of the State Street Tax Increment Finance (TIF) District, to promote economic growth in the College district.

**ESTIMATED COST OR BENEFIT**

**JUSTIFICATION OF ACTION**

College support is needed for the General Assembly to consider the TIF extension. This action supports the Strategic Plan Vision Statement.

**MOTION**

Move that the Board of Trustees support the extension of the Calumet City State Street TIF District.

Approvals:

- \* Are funds available in the budget? N/A
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

  
President

  
Date

OFFICE OF THE MAYOR

CALUMET CITY



MICHELLE MARKIEWICZ QUALKINBUSH

"AN ILLINOIS CERTIFIED CITY"

April 25, 2017

Mr. Frank M. Zuccarelli, Chairman  
South Suburban College District 510  
15800 South State Street  
South Holland, IL 60473

*Re: State Street TIF*

Dear Sir/Madam:

On December 21, 1994, the Mayor and City Council of the City of Calumet City (pursuant to the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1 *et seq.*, the "TIF Act"), approved a Redevelopment Plan and Project and designated a Redevelopment Project Area which became commonly known as the "State Street TIF". For those of you who may remember, this area was the most disreputable area of the City. Through the implementation of the TIF Redevelopment Plan, the City acquired most of the properties in the area, demolished all structures not meeting code requirements and was able to attract several new businesses and light-industrial operations thereby creating job opportunities for the residents of the City. Unfortunately, the work of the City is not done and the designation of the Redevelopment Project Area expires upon receipt of the real estate taxes for 2017.

The purpose of this letter is to request your support for an extension of the State Street TIF. It's our understanding the General Assembly will not consider an extension request without a resolution of support from all of the taxing districts having jurisdiction over the State Street TIF.

We believe that our request for an extension has great merit as it would permit the City to induce the following projects which have been proposed:

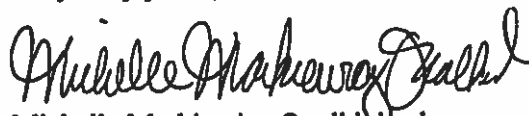
1. HB Taylor, a food processing and flavoring plant has located within the State Street TIF and has advised the City of possible plans to expand this facility to add a 15,000 square foot production and maintenance facility and a 10,000 square foot dryer facility;

2. Linz Meats, which has been operating in the City since 2003, has discussed potential expansion of its operation, pending adequate incentives;
  3. Remediation of environmental contamination at the properties generally located at State Street and Ingraham Street in order to permit development;
  4. Development of vacant properties at State Line Road and attract new businesses to the vacant buildings; and,
  5. Repair of the ramp to the State Street TIF Area from the Burnham Avenue Bridge in order to permit safe ingress and egress to and from the area to enhance and attract future development of adjacent land in that area.
- 

An extension of the TIF would ensure the foregoing projects become a reality. By law, the extension would not be a new 23 years but a maximum of 12 years thereby allowing the State Street TIF to continue to induce proposed developments until the receipt of the real estate taxes for the year 2029.

The City believes that you have been excellent partners in striving to improve our community and create new job opportunities. Your continued support is greatly needed.

Very truly yours,



Michelle Markiewicz Qualkinbush  
Mayor





# SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY17-VI.G

Board Meeting Date: May 11, 2017

### BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

### FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

### PROPOSAL SUMMARY

On April 4, 2017, a district-wide election was held to select three individuals to serve six-year terms on the Community College District 510 Board of Trustees. The following individuals were elected:  
**Terry Wells**  
**Joseph Whittington, Jr.**  
**Frank M. Zuccarelli**  
 The Secretary to the Board will administer the installation and Oath of Office to these Board Members.

### ESTIMATED COST OR BENEFIT

N/A

### JUSTIFICATION OF ACTION

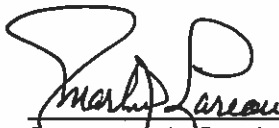
Action is needed to validate the results of the April 4, 2017 College Trustees' election.

### MOTION

Move to accept the resolution of the proclamation of results, received from the Cook County Clerk, of the April 4, 2017 South Suburban College, District 510 Trustees' election.

### Approvals:

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Is this part of a large project requiring additional funds? (Explain)

  
 Secretary to the Board

5/4/17  
 Date

  
 President

5/4/17  
 Date

Cook County Clerk's Office

**Suburban Cook County Election Results  
Official Certificate of Results**
[Back to Election Summary Results](#)

Print Results

**April 04, 2017 Consolidated General Election**

The Cook County Clerk, having completed a canvass of all votes cast for Trustee, South Suburban College 510, 6yr, hereby certifies the following vote totals:

Candidates	Percentage	Votes
Frank M. Zuccarelli	30.7%	20,663
Terry R. Wells	26.23%	17,653
McStephen O.A. "Max" Solomon	13.56%	9,126
Joseph Whittington, Jr.	19.36%	13,030
Niyi Ogunneye	10.15%	6,830
<b>Total:</b>	<b>100%</b>	<b>67,302</b>

\* denotes write-in candidate

This election having been certified to me as 3 to be elected results in Frank M. Zuccarelli, Terry R. Wells & Joseph Whittington, Jr being elected.

Below is the abstract of votes by precinct.

Dated this April 25, 2017.



David Orr, Cook County Clerk

**Township - Trustee, South Suburban College 510, 6yr**

Township	Registered Voters	Ballots Cast	Frank M. Zuccarelli	Terry R. Wells	McStephen O.A. "Max" Solomon	Joseph Whittington, Jr.	Niyi Ogunneye	Total Votes
Bloom	9,696	1,474	964	907	542	581	403	3,397
Bremen	61,378	10,903	6,328	5,953	3,939	4,483	2,655	23,358
Calumet	1,137	151	87	72	51	53	33	296
Thornton	104,067	17,302	13,284	10,721	4,594	7,913	3,739	40,251
Suburban Cook County Total	176,278	29,830	20,663	17,653	9,126	13,030	6,830	67,302

**Precinct - Trustee, South Suburban College 510, 6yr**

Precinct	Registered Voters	Ballots Cast	Frank M. Zuccarelli	Terry R. Wells	McStephen O.A. "Max" Solomon	Joseph Whittington, Jr.	Niyi Ogunneye	Total Votes
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# SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY17-VII.A.1

Board Meeting Date: May 11, 2017

### BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

### FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

### PROPOSAL SUMMARY

Request that the Board of Trustees accept the resignation of Melynne Durham, full-time instructor in the Allied Health Program, effective July 27, 2017, and grant permission to advertise to fill the vacated position.

### ESTIMATED COST OR BENEFIT

Not applicable.

### JUSTIFICATION OF ACTION





Please see the attached letter from Ms. Durham. Replacement of this position will assist in continuing to provide credit courses and associate degree programs for an academically prepared student body. (Strategic Direction # 2 - Student Success and Completion, Goal - SSC 2.1)

### MOTION

Move that the Board of Trustees accept the resignation of Melynne Durham, full-time instructor in the Allied Health Program, effective July 27, 2017, and grant permission to advertise to fill the vacated position.

### Approvals:

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring No additional funds? (Explain)

 Originator	4/27/17 Date
 Director of Human Resources	5/4/17 Date
 Appropriate Vice President	4/28/17 Date
 President	5/4/17 Date



### SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

For Board Information in

For Board Action in May 2017

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

#### PROPOSAL SUMMARY

Request that the Board of Trustees accept the resignation of Kimberly LaBarge, Media Specialist, Communication Services, effective May 21, 2017 and grant permission to advertise the vacant position.

#### ESTIMATED COST OR BENEFIT

Not applicable.

#### JUSTIFICATION OF ACTION

Please see the attached letter from Mrs. LaBarge.

#### MOTION

Move that the Board of Trustees accept the resignation of Kimberly LaBarge, Media Specialist, Communication Services, effective May 22, 2017 and grant permission to advertise the vacant position.

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? \_\_\_\_\_
- \* Specify above if matching funds are required.
- \* Is this part of a large project requiring additional funds? (Explain) \_\_\_\_\_
- \* Attach supplemental information as necessary

#### APPROVALS

2-2-11-5-4-17  
 Originator

[Signature] 5/4/17  
 Director of Human Resources

[Signature] 5-4-17  
 Appropriate Vice President

[Signature] 5/4/17  
 President



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: **FY17-VII.A.3**

Board Meeting Date: **May 11, 2017**

**BOARD COMMITTEE**

- Policy
- Finance
- Architectural
- Other

**FUNDING**

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Move that the Board of Trustees approve the resignation of Jasmine Muhammad, Enrollment Specialist in the College Recruitment Department, effective April 12, 2017 and grant permission to advertise to fill the vacated position.

**ESTIMATED COST OR BENEFIT**

This position is Grade XI as a regular full-time support staff position for 35 hours per week, 52 weeks per year.

**JUSTIFICATION OF ACTION**

See the attached resignation letter from Jasmine Muhammad, Enrollment Specialist.

**MOTION**

Move that the Board of Trustees approve the resignation of Jasmine Muhammad, Enrollment Specialist in the College Recruitment Department, effective April 12, 2017, and grant permission to advertise to fill the vacated position.

**Approvals:**

- \* Are funds available in the budget? N/A
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

<i>Robin Kihacek</i>	4/28/2017
_____ Originator	_____ Date
<i>Songye Adeboyi</i>	5/1/2017
_____ Appropriate Vice President	_____ Date
<i>[Signature]</i>	5/4/17
_____ Director of Human Resources	_____ Date
<i>[Signature]</i>	5/4/17
_____ President	_____ Date

SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

Agenda Item FY17-VII.A.4

For Board Action in May 2017

Date: May 11, 2017

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Request the Board of Trustees accept the termination of LaTasha Binder, Construction Business Specialist, Business & Career Institute, effective April 27, 2017, due to the non-renewal of the Construction Business Development Center grant.

**ESTIMATED COST OR BENEFIT**

N/A

**JUSTIFICATION OF ACTION**

Please see attached non-renewal email from Prairie State College and ICCB.

**MOTION**

Move that the Board of Trustees accept the termination of LaTasha Binder, Construction Business Specialist, Business & Career Institute, effective April 27, 2017, due to the non-renewal of the Construction Business Development Center grant.

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Specify above if matching funds are required.
- \* Is this part of a large project requiring additional funds? (Explain) \_\_\_\_\_
- \* Attach supplemental information as necessary

**APPROVALS**

Rrarcia 4/27/17  
 Originator

[Signature] 5/4/17  
 Director of Human Resources

[Signature] 5/01/17  
 Vice President

[Signature] 5/4/17  
 President



# SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY17-VII.B.1

Board Meeting Date: May 11, 2017

### BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

### FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

### PROPOSAL SUMMARY

Request that the Board of Trustees appoint **Mr. Albert Haskins** as a full-time Outreach Specialist of the Health Professions Opportunity Grant (HPOG) Step-Up Program in the Allied Health & Careers Program, effective May 15, 2017.

### ESTIMATED COST OR BENEFIT

This is a full time grant-funded position with an annual salary of \$23,300. This position requires 40 hours per week, 26 weeks per year, and occasional weekend hours and travel. Continued employment is contingent upon receipt of grant funds. (The salary of \$23,300 is being appropriated for 7 months based on the formula for a \$40,000 salary for 12 months.)

### JUSTIFICATION OF ACTION

The creation of this position is in direct alignment with Strategic Direction #2 – Student Success and Completion, Goal 1.2.

### MOTION

Move that the Board of Trustees appoint **Mr. Albert Haskins** as a full-time Outreach Specialist of the Health Professions Opportunity Grant (HPOG) Step-Up Program in the Allied Health & Careers Program, effective May 15, 2017.

#### Approvals:

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? Yes
- \* Is this part of a large project requiring No additional funds? (Explain)

	5/3/17
Originator	Date
	5/4/17
Director of Human Resources	Date
	5/3/17
Appropriate Vice President	Date
	5/4/17
President	Date



# SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY17-VII.B.2

Board Meeting Date: May 11, 2017

## BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

## FUNDING

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Operating          | <input type="checkbox"/> Grant Funded   |
| <input type="checkbox"/> College Capital               | <input type="checkbox"/> Student Life   |
| <input type="checkbox"/> Protection, Health and Safety | <input type="checkbox"/> Special Levies |

## PROPOSAL SUMMARY

Move that the Board of Trustees hire Azeal Branch as the Executive Assistant in the Office of the Vice President of Student Development, effective May 15, 2017, pending the successful completion of a background check.

## ESTIMATED COST OR BENEFIT

This is a Technical/Professional Exempt position for 40 hours per week, 52 weeks per year. Annual salary of \$45,000 a year, plus benefits.

## JUSTIFICATION OF ACTION

This position addresses the vacancy created by the retirement of the current Executive Assistant in the Office of the Vice President of Student Development. This action supports South Suburban College Core Values.

## MOTION

Move that the Board of Trustees hire Azeal Branch as the Executive Assistant in the Office of the Vice President of Student Development, effective May 15, 2017, pending the successful completion of a background check.

Approvals:

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? Yes
- \* Is this part of a large project requiring additional funds? (Explain)

Sonja Adelyn 5/2/17  
 Originator Date

Sonja Adelyn 5/2/17  
 Appropriate Vice President Date

[Signature] 5/2/17  
 Director of Human Resources Date

[Signature] 5/4/17  
 President Date





**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY17-VII.C.1

Board Meeting Date: May 11, 2017

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

To grant tenure to Zubeir Haroun who is being recommended for tenure appointment at the completion of the fall 2017 semester.

**ESTIMATED COST OR BENEFIT**

Based upon continuing placement on the faculty salary schedule.

**JUSTIFICATION OF ACTION**



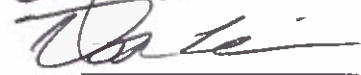
Each year, the Board of Trustees considers recommendations for faculty eligible for tenure. The following instructor has been evaluated in accordance with the procedures outlined in the Faculty Association Agreement and is recommended for tenure: **Zubeir Haroun**. This action supports **Strategic Direction 2, SSC 2.1** and will assist in the effort to provide credit courses and associate degree programs for an academically prepared student body.

**MOTION**

Move that the Board of Trustees grant tenure to Zubeir Haroun who is being recommended for tenure appointment at the completion of the fall 2017 semester.

**Approvals:**

- \* Are funds available in the budget? No
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

 _____ Director of Human Resources	<u>5/4/17</u> Date
 _____ Appropriate Vice President	<u>4/28/17</u> Date
 _____ President	<u>5/4/17</u> Date



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY17-VII.D.1

Board Meeting Date: May 11, 2017

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Move to reappoint non-tenured faculty for the 2017-2018 academic year.

**ESTIMATED COST OR BENEFIT**

Based upon continuing placement on the faculty salary schedule.

**JUSTIFICATION OF ACTION**

The following faculty member has been evaluated in accordance with the procedures outlined in the Faculty Association agreement and is recommended for reappointment: **La'Taria Overstreet**. This action will assist in the effort to provide credit courses and associate degree programs for an academically prepared student body. (Strategic Direction # 2 - Student Success and Completion, Goal - SSC 2.1)

**MOTION**

Move that the Board of Trustees reappoint the following faculty member as an instructor for the 2017-2018 academic year: **La'Taria Overstreet** (Allied Health.)

**Approvals:**

- \* Are funds available in the budget? No
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

*[Signature]*  
 Director of Human Resources      5/4/17  
 Date

*[Signature]*  
 Appropriate Vice President      4/28/17  
 Date

*[Signature]*  
 President      5/4/17  
 Date



# SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY17-VII.E.1

Board Meeting Date: May 11, 2017

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

### PROPOSAL SUMMARY

To grant permission to add one probationary year to the tenure track for Rob Calhoon (Music) and Nancy Mulvihill (Allied Health), as recommended by their respective Tenure Committees.

### ESTIMATED COST OR BENEFIT

Based upon continuing placement on the faculty salary schedule.

### JUSTIFICATION OF ACTION



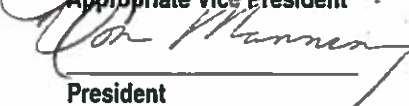
Each year the Board of Trustees considers recommendations for faculty eligible for tenure. The following faculty members have been evaluated in accordance with the procedures outlined in the Faculty Association Agreement. It is recommended by their respective Tenure Committees that Rob Calhoon (Music) and Nancy Mulvihill (Allied Health) add one probationary year to their tenure track.

### MOTION

Move that the Board of Trustees grant permission to add one probationary year to the tenure track for Rob Calhoon (Music) and Nancy Mulvihill (Allied Health), as recommended by their respective Tenure Committees.

**Approvals:**

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Is this part of a large project requiring additional funds? (Explain)

	5/4/17
Director of Human Resources	Date
	4/28/17
Appropriate Vice President	Date
	5/4/17
President	Date



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: **FY17-VII.F.1**

Board Meeting Date: **May 11, 2017**

**BOARD COMMITTEE**

- Policy
- Finance
- Architectural
- Other

**FUNDING**

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Request that the Board of Trustees accept the Memorandum of Understanding by and between the South Suburban Community College District No. 510, Cook County, Illinois, South Suburban College Support Staff Association and Erin Murphy, effective May 12, 2017, and re-advertise for the vacated position.

**ESTIMATED COST OR BENEFIT**

As outlined in the attached MOU.

**JUSTIFICATION OF ACTION**



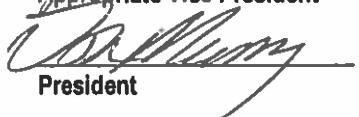
In this Memorandum of Understanding, the parties agree that Erin Murphy should be returned to her previous position of Administrative Assistant I in the Student Life & Leadership department, effective May 12, 2017, with all the rights and benefits associated with that position.

**MOTION**

Move to return probationary employee back to her previous position, per the SSCSSA contract, accept the Memorandum of Understanding between the parties, and re-advertise for the vacated position.

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

Approvals:

	<u>5/5/17</u>
Director of Human Resources	Date
	<u>5/5/17</u>
Appropriate Vice President	Date
	<u>5/5/17</u>
President	Date



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY17-VII.G.1

Board Meeting Date: May 11, 2017

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Request that the Board of Trustees approve the four (4) year South Suburban Faculty Association Collective Bargaining Agreement, FY2016-FY2020. *Information will be sent under separate cover.*

**ESTIMATED COST OR BENEFIT**

**JUSTIFICATION OF ACTION**

This action is needed in order to maintain College operations.

**MOTION**

Request that the Board of Trustees approve the four (4) year South Suburban Faculty Association Collective Bargaining Agreement, FY2016-FY2020.

Approvals:

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

Don Manning  
President

5/4/17  
Date