

## **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, JANUARY 12, 2012

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### **I. CALL TO ORDER & ROLL CALL:**

At 8:17 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Student Trustee Sabrina Smith.

*Absent:* None.

*Also present:* George Dammer, President; Diane Ostojic, Vice President for Academic Services; Jane Ellen Stocker, Vice President for Enrollment and Community Education; Don Manning, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kuser.

### **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

### **III. PUBLIC PARTICIPATION:**

There was none.

### **IV. REPORTS/PRESENTATIONS**

Higher Learning Commission presented by Vice President Diane Ostojic.

### **V. PREVIOUS MEETING MINUTES**

#### **A. Finance Committee held December 08, 2011**

Trustee DeFilippo moved and Trustee Daly seconded to approve the minutes of the Finance Committee held on December 08, 2011. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Katie Jackson Booker passed. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

#### **B. Regular Board Meeting held December 08, 2011**

Trustee Whittington moved and Trustee Martin seconded to approve the minutes of the Regular Board Meeting held on December 08, 2011. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Katie Jackson Booker passed. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

#### **C. Closed Session held November 10, 2011**

Trustee Daly moved and Trustee Whittington seconded to approve to table the minutes of the Closed Session held on November 10, 2011 until the February 2012 Board of Trustees meeting. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

## **VI. NEW BUSINESS**

### **A. Monthly Financial Report**

Trustee Jackson Booker moved and Trustee DeFilippo seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

### **B. Bills Payable for January, 2012**

Trustee Jackson Booker moved and Trustee Martin seconded to authorize the Treasurer to pay the list of bills payable for January, 2012, in the amount of \$4,123,300.53. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

### **C. Approval to accept the bid of Northside Construction in the amount of \$57,320.00 (Base bid and alternate #1) for the English Lab 3139 Renovation**

Trustee DeFilippo moved and Trustee Wells seconded to accept the bid of Northside Construction in the amount of \$57,320.00 (Base bid and alternate #1) for the English Lab 3139 Renovation. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

### **D. Approval of the agreement with Illinois Green Economy Network (IGEN)**

Trustee Whittington moved and Trustee Jackson Booker seconded to approve the agreement with Illinois Green Economy Network (IGEN). On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

### **E. Approval to accept the Memorandum of Understanding between South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District #510 for the Spring 2012 semester**

Trustee Jackson Booker moved and Trustee DeFilippo seconded to accept the Memorandum of Understanding between South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District #510 for the Spring 2012 semester. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

### **F. Authorization for the disposal of closed session audio tapes and release closed session minutes for public review**

Trustee Daly moved and Trustee Martin seconded to grant authorization for the disposal of closed session audio tapes and release closed session minutes for public review. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

## **PERSONNEL RECOMMENDATIONS**

### **A. Retirements/Resignation/Termination**

Trustee Daly moved and Trustee Whittington seconded to approve the retirement of JoAnn Morgan, Coordinator of the Career Development and Jobs Center, effective April 1, 2012, and grant permission to advertise to fill the vacant position. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried

### **B. Appointments**

Trustee Daly moved and Trustee Martin moved to approve the following appointments:

1. Appointment of Ramona M. Ginn, Accounting Clerk I in the Business & Accounting Services Department, effective January 17, 2012.
2. Appointment of Erica Humphrey, Administrative Assistant II in the Fine Arts, Social Behavioral Science, Business & Technology Department, effective January 17, 2012, and grant permission to advertise to fill the Administrative Assistant I position in the Nursing Department.
3. Appointment of Eric Young, Trades II, Maintenance Department, effective January 17, 2012.

On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried

### **C. Permission to Negotiate**

Trustee Daly moved and Trustee Jackson Booker seconded to grant permission to authorize Chairman of the Board of Trustees, Frank M. Zuccarelli, to enter into contract negotiations with Donald Manning for the position of President effective July 1, 2012. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried

### **Closed Session:**

There was none.

## **ADJOURNMENT**

At 8:45 p.m., Trustee Martin moved and Trustee Jackson Booker seconded that the Board Meeting be adjourned. On voice vote, motion carried unanimously.

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Don Manning, Board Secretary

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Frank M. Zuccarelli, Board Chairman