

# **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

**15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS**

**REGULAR BOARD MEETING MINUTES**

**THURSDAY, FEBRUARY 13, 2014**

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## **I. CALL TO ORDER & ROLL CALL:**

At 8:17 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Trustees John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Rebecca Garcia.

*Absent:* Trustee Terry Wells

*Also present:* Donald Manning, President; Songie Adebiji, Vice President of Student Development; Lynette Stokes-Wilson, Vice President of Academic Services; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

## **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

## **III. PUBLIC PARTICIPATION:**

There was none.

## **IV. REPORTS/PRESENTATIONS**

### **A. South Suburban College Paralegal Program**

A presentation on the Paralegal Program was given by Jason Cieslik, Program Coordinator.

## **V. PREVIOUS MEETING MINUTES**

### **A. Policy Committee held January 9, 2014**

Trustee Whittington moved and Student Trustee Garcia seconded to approve the minutes of the Policy Committee held on January 9, 2014. On roll call John Daly, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Anthony DeFilippo and Jaqueline Martin passed. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

### **B. Finance Committee Meeting held January 9, 2014**

Trustee Rogers moved and Trustee Whittington seconded to approve the minutes of the Finance Committee meeting held January 9, 2014. On roll call John Daly, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Anthony DeFilippo and Jaqueline Martin passed. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

### **C. Regular Board of Trustees Meeting held January 9, 2014**

Student Trustee Garcia moved and Trustee Rogers seconded to approve the minutes of the Regular board of Trustees meeting held on January 9, 2014. On roll call John Daly, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Anthony DeFilippo and Jaqueline Martin passed. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

## **VI. NEW BUSINESS**

### **A. Monthly Financial Report**

Trustee DeFilippo moved and Trustee Martin seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

### **B. Bills Payable for February, 2014**

Trustee Martin moved and Trustee Whittington seconded to authorize the Treasurer to pay the list of bills payable for February, 2014, in the amount of \$3,710,596.39. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

### **C. Approval to accept the second reading of and adopt Board Policy 207.01, Use of College Facilities, as presented.**

Trustee Rogers moved and Trustee Martin seconded to accept the second reading of and adopt Board Policy 207.01, Use of College Facilities, as presented. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

### **D. Approval of the resolution for the sale of \$3,600,000 of debt certificates of the District for the purpose of financing infrastructure improvements, IT capital and various other capital upgrades.**

Trustee DeFilippo moved and Trustee Daly seconded to approve the resolution for the sale of \$3,600,000 of debt certificates of the District for the purpose of financing infrastructure improvements, IT capital and various other capital upgrades. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

### **E. Approval to declare a Colortran dimmer rack, model i96, surplus property and authorize the Administration to dispose of same per Board policy.**

Trustee Martin moved and Trustee DeFilippo seconded to declare a Colortran dimmer rack, model i96, surplus property and authorize the Administration to dispose of same per Board policy. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

## **VII. PERSONNEL RECOMMENDATIONS**

### **A. Retirement**

Trustee Daly moved and Trustee Martin seconded to approve the retirement of Michelle Johnson, ABE/ASE/ESL Secretary, effective June 14, 2014, and grant permission to advertise to fill the vacated position. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

**B. Resignation**

Trustee Daly moved and Trustee Whittington seconded to approve the resignation of La'Sheah Stewart, full-time Instructor in the Nursing Department, effective February 14, 2014, and grant permission to advertise to fill the vacated position. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

**C. Appointment**

Trustee Daly moved and Trustee Martin seconded to approve the appointment of LaTasha Binder as Construction Business Specialist, Business & Career Institute, effective February 18, 2014. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

**D. Reappointment of Administrative Staff for fiscal year 2015**

Trustee Daly moved and Trustee Whittington seconded to reappoint Administrative Staff for fiscal year 2015. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

**E. Reappointment of Technical Professional Exempt Employees for fiscal year 2015.**

Trustee Daly moved and Trustee Martin seconded to reappoint Technical Professional Exempt Employees for fiscal year 2015. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

**F. Reappointment of Grant Funded Employees for fiscal year 2015.**

Trustee Daly moved and Trustee Whittington seconded to reappoint Grant funded Employees for fiscal year 2015. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

**Closed Session:**

At 8:38 p.m., Trustee Daly motioned and Trustee Martin seconded to approve the Board of Trustees go into closed session for the purposes of discussing the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

**Resume Open Session:**

At 9:17 p.m., the Board of Trustees returned to open session on a motion from Student Trustee Garcia and seconded by Trustee Whittington. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

**G. College President's Contract**

Trustee Daly moved and Trustee Martin seconded to hold the fiscal year 2015 compensation increase for College President Don Manning. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

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**ADJOURNMENT**

At 9:25 p.m., Trustee Whittington moved and Trustee Rogers seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion Carried.

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**Martin Lareau, Board Secretary**

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**Frank M. Zuccarelli, Chairman of the Board of Trustees**