

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, FEBRUARY 14, 2013

I. CALL TO ORDER & ROLL CALL:

At 8:08 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Jacqueline Martin, Terry Wells, Joseph Whittington, and Student Trustee Rebecca Garcia

Absent: Trustees Anthony DeFilippo and Katie Jackson Booker

Also present: Donald Manning, President; Doug Tweeten, Interim Vice President of Academic Services; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Martin Lareau, Director of Physical Plant and Secretary to the Board; and College Attorney Stanley T. Kuser.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

South Metropolitan Higher Education Consortium presented by Genevieve Boesen

V. PREVIOUS MEETING MINUTES

A. Policy Committee held January 10, 2013

Trustee Whittington moved and Trustee Martin seconded to approve the minutes of the Policy Committee held on January 10, 2013. On roll call John Daly, Jacqueline Martin and Joseph Whittington voted aye. Nays: None. Trustees Terry Wells and Frank M. Zuccarelli passed. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Finance Committee held January 10, 2013

Trustee Daly moved and Trustee Whittington seconded to approve the minutes of the Finance Committee held on January 10, 2013. On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Terry Wells passed. Student Trustee Rebecca Garcia voted aye. Motion carried.

C. Regular Board Meeting held January 10, 2013

Trustee Martin moved and Student Trustee Garcia seconded to approve the minutes of the Regular Board Meeting held on January 10, 2013. On roll call John Daly, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Terry Wells passed. Student Trustee Rebecca Garcia voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Wells moved and Trustee Martin seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Bills Payable for February, 2013

Trustee Whittington moved and Trustee Martin seconded to authorize the Treasurer to pay the list of bills payable for February, 2013, in the amount of \$3,206,088.50. On roll call John Daly, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

C. Approval of the new Business Administration AAS Degree for implementation in the fall semester of 2013

Trustee Daly moved and Trustee Martin seconded to approve the new Business Administration AAS Degree for implementation in the fall semester of 2013. On roll call John Daly, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

D. Approval to ratify the results of the phone poll, conducted on January 9, 2013 by Martin Lareau, Board Secretary, to receive approval to appoint Trustee Terry Wells as Interim Secretary of the Board

Trustee Martin moved and Trustee Whittington seconded to ratify the results of the phone poll, conducted on January 9, 2013 by Martin Lareau, to receive approval to appoint Trustee Terry Wells as Interim Secretary of the Board. On roll call John Daly, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Appointments

Trustee Daly moved and Trustee Martin seconded to approve the following appointments:

1. Appointment of Hella Bowker as Administrative Assistant I in the Business & Technology Department, effective February 19, 2013.
2. Appointment of Mary Kim as Human Resources Assistant, effective February 19, 2013, on a conditional basis pending a satisfactory criminal background check, and grant permission to fill the vacated position of Disabled Student Specialist.

On roll call John Daly, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Create and Advertise

Trustee Whittington moved and Trustee Daly seconded to create and advertise the following positions:

1. Create and advertise the position of Administrative Assistant I for the Non-credit Basic Nurse Assistant Program.
2. Create and advertise the position of Manager/Instructor for the Non-credit Basic Nurse Assistant Program.
3. Create and advertise the grant-funded position of IGEN TAACCCT Career Pathways Grant Case Manager/Project Coordinator.

4. Create and advertise one (1) full-time instructor position in the Engineering & Technology Department for the 2013-2014 academic year.

5. Create and advertise to fill a Microcomputer Analyst position in the Academic Computing and Telecommunications Department.

On roll call John Daly, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

C. Reappoint Administrative Staff for fiscal year 2014

Trustee Martin moved and Trustee Wells seconded to reappoint Administrative Staff for fiscal year 2014.

On roll call John Daly, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

D. Reappoint Technical Professional Exempt employees for fiscal year 2014

Trustee Whittington moved and Trustee Martin seconded to reappoint Technical Professional Exempt employees for fiscal year 2014. On roll call John Daly, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

E. Reappoint Grant-funded employees for fiscal year 2014

Trustee Daly moved and Trustee Wells seconded to reappoint Grant-Funded employees for fiscal year 2014. On roll call John Daly, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia passed. Motion carried.

VIII. Closed Session:

There was none.

ADJOURNMENT

At 8:39 p.m., Trustee Martin moved and Trustee Whittington seconded that the Board Meeting be adjourned. On roll call John Daly, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

Martin Lareau, Board Secretary

Frank M. Zuccarelli, Board Chairman

