

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, APRIL 12, 2012

I. CALL TO ORDER & ROLL CALL:

At 8:24 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Terry Wells, Joseph Whittington and Student Trustee Sabrina Smith (arrived 8:25 p.m.).

Absent: Trustees Katie Jackson Booker, Jacqueline Martin

Also present: George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Jane Ellen Stocker, Vice President for Enrollment and Community Education; Don Manning, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There was none.

V. PREVIOUS MEETING MINUTES

A. Finance Committee held March 8, 2012

Trustee DeFilippo moved and Trustee Daly seconded to approve the minutes of the Finance Committee held on March 8, 2012. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

B. Regular Board Meeting held March 8, 2012

Trustee Whittington moved and Trustee Daly seconded to approve the minutes of the Regular Board Meeting held on March 8, 2012. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

C. Closed Session Meeting held March 8, 2012

Trustee Wells moved and Trustee Daly seconded to approve the minutes of the Closed Session Meeting held on March 8, 2012. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

VI. NEW BUSINESS

A. Oath of Office to College Student Trustee Elect

On March 19, 20 and 21, 2012, the South Suburban College Student Trustee Election was held through the "My SSC" portal. On March 22, 2012, Rebecca Garcia was declared the winner of the election and will serve as our 2012-2013 Student Trustee. Board Secretary Don Manning administered the Oath of Office to College Student Trustee Elect Rebecca Garcia.

B. Monthly Financial Report

Trustee Whittington moved and Trustee Wells seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia Voted aye. Motion carried.

C. Bills Payable for April, 2012

Trustee Wells moved and Trustee Whittington seconded to authorize the Treasurer to pay the list of bills payable for April, 2012, in the amount of \$3,330,475.96. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia Voted aye. Motion carried.

D. Approval to accept the first reading of the revisions to Board Policy 410.01 Sexual Harassment, as presented

Trustee Wells moved and Trustee Whittington seconded to accept the first reading of the revisions to Board Policy 410.01 Sexual Harassment, as presented. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia Voted aye. Motion carried.

E. Approval to accept the first reading of the revisions to Board Policy 500.00 Equal Educational Opportunity, as presented

Trustee Wells moved and Trustee Whittington seconded to accept the first reading of the revisions to Board Policy 500.00 Equal Educational Opportunity, as presented. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia Voted aye. Motion carried.

F. Approval to authorize the Treasurer to make an inter-fund loan from the Working Cash Fund to the Educational Fund in the amount of \$7,183,000 as per the attached resolution

Trustee DeFilippo moved and Trustee Daly seconded to authorize the Treasurer to make an inter-fund loan from the Working Cash Fund to the Educational Fund in the amount of \$7,183,000 as per the attached resolution. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia Voted aye. Motion carried.

G. Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance

Trustee DeFilippo moved and Trustee Daly seconded to accept the College Insurance Committee's recommendation for the renewal of health and life insurance. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia Voted aye. Motion carried.

H. Approval to reduce and limit the number of Faculty Sabbaticals to zero for the 2012-2013 academic year

Trustee Daly moved and Trustee Wells seconded to reduce and limit the number of Faculty Sabbaticals to Zero for the 2012-2013 academic year. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia Voted aye. Motion carried.

PERSONNEL RECOMMENDATIONS

A. Retirements/Resignation/Termination

Trustee Daly moved and Trustee Whittington seconded to approve the Following retirements:

1. Retirement of Margaret Horan, Grant Specialist, effective June 30, 2012, and grant permission to advertise to fill the vacated position.
2. Retirement of Rochelle Kuzminski, Information Receptionist in the Counseling Center, effective June 30, 2012, and grant permission to advertise to fill the vacated position.
3. Retirement of Ruth Morford, Telecourse Lab Attendant, effective May 31, 2012 and grant permission to advertise to fill the vacated position.
4. Retirement of Francine B. Ryann, Information Systems Specialist, effective June 30, 2012 and grant permission to advertise to fill the vacated position.

On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia Voted aye. Motion carried.

Trustee Daly moved and Trustee Wells seconded to approve the following resignation:

1. Resignation of Lee Casey, Security Officer, effective March 27, 2012, and grant permission to advertise to fill the vacated position.

On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia Voted aye. Motion carried.

B. Appointments

Trustee Daly moved and Trustee Whittington seconded to approve the following appointments:

1. Appointment of Lauraette K. Dixon-Smith as Administrative Assistant I, effective May 1, 2012, and grant permission to advertise to fill the vacated position of Administrative Assistant I in the Social Behavioral Science Department.
2. Appointment of Siobahn Loggins as the Admissions & Registration Specialist, effective April 16, 2012, and grant permission to advertise to fill the vacated position of Child Development Specialist I.
3. Appointment of Joann Mabry as Administrative Assistant I in the Nursing Department, effective April 16, 2012.
4. Appointment of Jennifer Malmquist, Campus Store Clerk II, effective April 16, 2012.
5. Appointment of Quantina McDaniels, Administrative Assistant II, effective April 16, 2012, and grant permission to advertise to fill the vacated position of Registration Specialist in the Registration Department.
6. Appointment of Michelle Rallins as Financial Aid Advisor effective April 16, 2012, and grant permission to advertise to fill the vacated position of Financial Aid Technician.
7. Appointment of Sabrina Smith as Admissions Assistant, effective April 16, 2012, and grant permission to advertise to fill the vacated position of Assessment Secretary in the Community Education Department.
8. Appointment of Danielle Whitted as Registration & Records Assistant, effective April 16, 2012.

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On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia Voted aye. Motion carried.

Closed Session:

None

ADJOURNMENT

At 8:45 p.m., Trustee Daly moved and Trustee Whittington seconded that the Board Meeting be adjourned. On voice vote, motion carried unanimously.

Don Manning, Board Secretary

Frank M. Zuccarelli, Board Chairman