

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE MEETING

DISTRICT 510

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS 60473

REGULAR MEETING, BOARD OF TRUSTEES

THURSDAY, MAY 14, 2009

I. CALL TO ORDER & ROLL CALL:

At 8:15 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank Zuccarelli. The meeting was held in the Board Room of the College, Room 2134.

Present: Trustees John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington, Frank Zuccarelli and Student Trustee Sabrina Smith.

Absent: Trustee Jacqueline Martin

Also present: George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Jane Ellen Stocker, Vice President for Enrollment and Community Services; Don Manning, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kuser.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank Zuccarelli

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

A. Student Art Award:

Each year the College purchases artworks from students to be displayed around the college. Jack Kirkpatrick, Art Instructor, introduced the following students and their art that is awarded: Daniel Paz, \$50.00 for Computer Art; Mark French, \$50.00 for Computer Art; Macelina Jara, \$125.00 for a Painting; Amanda Dewey, \$50 for a Drawing; Christina Hudgens, \$125.00 for a Painting; Michelle Moore, \$50 for a Drawing; Abdul Rosay Adeniigi Adele, \$50.00 for a Drawing; and Amanda Escoe, \$125 for a Painting.

B. Recognition of Retirees

The following retirees were present to be recognized: Ullasue Thompson, Community Education, 18 years; and Ivana Cuvalo, English fine Arts & Humanities, 18 years. The following retirees were not present but were recognized: Myrta Curtis, Business & Career Institute, 11 years; Denise Rzonca, Business & Career Institute, 16 years. Chairman Zuccarelli stated that on behalf of the Board of Trustees, he would like to convey their deepest appreciation for the many years of hard work and dedication the retirees have given to the college. The retirees will be dearly missed by the students and staff at SSC.

V. APPROVAL OF PREVIOUS MEETING MINUTES

A. Finance Committee of April 09, 2009

Trustee Wells moved, and Trustee Jackson Booker seconded to approve the minutes of the Finance Committee held April 09, 2009. On roll call John Daly, Katie Jackson Booker, Terry Wells, and Joseph Whittington voted aye. Nays: None. Anthony DeFilippo and Frank Zuccarelli passed. Motion carried. Student Trustee Smith voted aye.

B. Regular Board Meeting of April 09, 2009

Trustee Wells moved, and Trustee Whittington seconded to approve the minutes of the Regular Board Meeting held April 09, 2009. On roll call John Daly, Katie Jackson Booker, Terry Wells, Joseph Whittington, and Frank Zuccarelli voted aye. Nays: None. Anthony DeFilippo passed. Motion carried. Student Trustee Smith voted aye.

C. Closed Session of April 09, 2009

Trustee Daly moved, and Trustee Whittington seconded to approve the minutes of the Regular Board Meeting held April 09, 2009. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Jackson Booker moved and Trustee DeFilippo seconded to accept the Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

B. Bills Payable for May, 2009

Trustee Jackson Booker moved and Trustee Whittington seconded to authorize the Treasurer to pay the list of bills payable for April, 2009, in the amount of \$2,372,670.73. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Trustee Smith voted aye. Motion carried.

C. Facilities Master Plan

Mr. Zuccarelli stated that the board approved Facilities Master Plans are required to be updated every five years as outlined by the ICCB and Higher Learning Commission. This Plan provides the College direction as it relates to facilities improvements. Trustee Daly made a motion to approve the Plan and Trustee Wells seconded. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

D. Bid recommendation: Elevator Modernizations and Related Work

Trustee DeFilippo made a motion, seconded by Trustee Jackson Booker, to approve the bid of the Parkway Elevators Inc., Riverside, Illinois in the base bid amount of \$291,602.22 for the Elevator Modernizations and Related Work utilizing Protection, Health and Safety Funds. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

E. Bid recommendation: Elevator Modernizations and related work

Trustee DeFilippo made a motion, seconded by Trustee Jackson Booker, to accept the bid of Ottawa Ford, Ottawa, Illinois in the amount of \$33,583.00 for the purchase of a Ford E-350 truck utilizing Perkins funds. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

F. Course Fee Changes

Trustee DeFilippo moved and Trustee Whittington seconded to approve the increase in course fees of \$85.00 with the beginning with the fall 2009 semester. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

G. Change in Student Development Fees

Trustee DeFilippo moved and Trustee Wells seconded to approve the increase in the Student Development fee to \$6.75 per credit hour for students enrolled in college credit courses effective fall 2009. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

H. Renewal of the Employee Health & Life Insurance Plan

Trustee DeFilippo moved and Trustee Wells seconded to approve the recommendation of the College Insurance Committee for renewal of the annual. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

I. Intergovernmental Agreement with School Districts 205, 215, 228, CDS and SSC

Chairman Zuccarelli stated the Intergovernmental Agreement between School Districts 205, 215, 228, CDS and South Suburban College has been updated from the original 1988 document and requires Board of Trustees approval from the partnering districts. Trustee Daly moved and Trustee Wells seconded to approve the Agreement with the College. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

J. Memorandum of Understanding between South Suburban College Faculty Association and South Suburban College

Trustee DeFilippo moved and Trustee Jackson Booker seconded to accept the Memorandum of Understanding between South Suburban College Faculty Association, a chapter of Local 1600 AFT, and Community College District #510 for the fall 2009 semester. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

K. SSC Faculty Association's Proposal to extend current negotiated labor contract

Chairman Zuccarelli stated a proposal from the South Suburban College Faculty Association has been received to extend the current negotiated labor contract through the 2012-2013 academic years and due to the uncertainty surrounding state and federal funding for higher education, it would be fiscally irresponsible to commit to a contract extension. Trustee Daly moved and Trustee Wells seconded to reject the proposal.

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On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

L. Compensation Package Increase for Administrators, TPE, and Grant Employees

Trustee DeFilippo moved and Trustee Daly seconded to approve the 2% compensation package increase for Administrators, Technical Professional Exempt, and Grant employees for fiscal year 2010. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

M. Resolution of the Proclamation Results for the April 07, 2009, district 510 Trustees' election

On April 7, 2009, a district-wide election was held to select two individuals to serve six-year terms on the Community College District 510 Board of Trustees. John Daly and Katie Jackson Booker received the nominations. Trustee Wells moved and Trustee DeFilippo seconded to accept the Resolution of the Proclamation Results, received from the Cook County Clerk, of the April 07, 2009, South Suburban College, District 510 Trustees' election. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirement /Termination

Trustee Daly moved and Trustee Jackson Booker seconded to approve the retirement of Ms. Ullasue Thompson, effective June 30, 2009, and grant permission to advertise the vacated position of ABE/ASE/GED Secretary. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

B. Appointments - None

C. Faculty Sabbaticals

According to the Faculty Contract, the Board of Trustees, at its discretion, may limit or reduce the number of sabbaticals if it determines the College cannot financially support them in any given year. In light of the current financial position, the College is unable to finance sabbaticals for the upcoming academic year. Trustee Daly moved and Trustee Jackson Booker seconded to approve the reduction and limit the number of faculty sabbaticals to zero for the 2009-2010 academic year. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

D. Re-appointments of non-tenured faculty

Trustee Daly moved and Trustee Whittington seconded to approve the reappointment of the faculty members William Goren and Janet Rodriquez as instructors for the calendar year. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

Closed Session:

At 9:00 p.m., Trustee Daly made a motion, seconded by Trustee Whittington that the Board of Trustees hold a closed session for the purposes of discussing and consider the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation. On roll call, voting aye: Trustees John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried unanimously.

Resume Open Session:

At 9:20 p.m., the Board of Trustees returned to open session on a motion from Trustee Jackson Booker and seconded by Trustee Daly. On roll call, voting aye: Trustees John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried unanimously.

ADJOURNMENT- SINE DIE

At 9:22 p.m., Trustee Jackson Booker moved and Trustee Whittington seconded that the Board Meeting be adjourned sine die. On voice vote, motion carried unanimously.

Don Manning, Board Secretary

Frank M. Zuccarelli, Board Chairman

RECONVENED MEETING, BOARD OF TRUSTEES

Call to Order

At 9:23 p.m. Chairman Zuccarelli called the reconvened meeting to order.

Present: Trustees John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington, Frank Zuccarelli, and Student Trustee Sabrina Smith.

Absent: Trustee Jacqueline Martin

A. Swearing in of new Trustees

John Daly and Katie Jackson Booker have been elected to serve full terms as members of the South Suburban College Board of Trustees. Board Secretary Don Manning administered the Oath of Office to John Daly and Katie Jackson Booker.

B. Appointment of Chairman Pro Tempore

Chairman Zuccarelli recommended Don Manning to serve as Chairman pro tempore. John Daly made a motion and Katie Jackson Booker seconded. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

C. Nomination and Election of Chairman

Trustee Daly nominated Frank Zuccarelli to serve as Chairman of the Board. Trustee Whittington made a motion to close the nomination and Trustee Jackson Booker seconded. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, and Joseph Whittington voted aye. Frank Zuccarelli passed. Nays: None. Student Trustee Smith voted aye. Motion carried.

D. Nomination and Election of Vice Chairman

Chairman Zuccarelli nominated John Daly for Vice Chairman. Terry Wells made a motion to accept the nomination and Joseph Whittington seconded. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

E. Appointment of Secretary for the Board

Chairman Zuccarelli recommended the appointment of Don Manning as Secretary of the Board. Terry Wells made a motion, seconded by Anthony DeFilippo. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

F. Appointment of Treasurer for the Board

Chairman Zuccarelli recommended the appointment of Tim Pollert as Treasurer of the Board. Katie Jackson Booker made a motion, seconded by Joseph Whittington. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

G. Appointment of Clerk of the Board

Chairman Zuccarelli recommended the appointment of Shirley Bloodworth as Clerk of the Board. Katie Jackson Booker made a motion, seconded by Joseph Whittington. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

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H. Appointment of ICCTA Representative

Chairman Zuccarelli recommended the appointment of Terry Wells as the ICCTA Representative for the Board of Trustees. John Daly made a motion, seconded by Joseph Whittington. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington and Frank Zuccarelli voted aye. Terry Wells passed. Nays: None. Student Trustee Smith voted aye. Motion carried.

I. Appointment of ICCTA Representative Alternate

Chairman Zuccarelli recommended the appointment of Katie Jackson Booker as the ICCTA Representative Alternate for the Board of Trustees. John Daly made a motion, seconded by Joseph Whittington. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Katie Jackson Booker passed. Nays: None. Student Trustee Smith voted aye. Motion carried.

J. Adoption of Board Policies/Rules

Chairman Zuccarelli recommended adoption of the Board Policies as published. Katie Jackson Booker made a motion to approve and John Daly seconded. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

K. Board Committee Appointments

Chairman Zuccarelli recommended approval of the Board Committee appointments as follows:

1. **Architectural Committee:** Martin (Chair), Daly and Whittington
2. **Audit:** Whittington (Chair), Daly, and DeFilippo
3. **Finance:** DeFilippo (Chair), Daly and Jackson Booker
4. **Legislative:** Wells (Chair), Martin and Wells
5. **Policy:** Jackson Booker (Chair) Martin, and Wells

Katie Jackson Booker made a motion to approve and John Daly seconded. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

ADJOURNMENT

At 9:30 p.m., Trustee Daly moved and Trustee Jackson Booker seconded that the Board Meeting be adjourned. On voice vote, motion carried unanimously.

Don Manning, Board Secretary

Frank M. Zuccarelli, Board Chairman