

# **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**

**REGULAR BOARD MEETING MINUTES**

**THURSDAY, JUNE 14, 2012**

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## **I. CALL TO ORDER & ROLL CALL:**

At 8:15 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Student Trustee Rebecca Garcia  
*Absent:* None

*Also present:* George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Jane Ellen Stocker, Vice President for Enrollment and Community Education; Don Manning, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

## **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

## **III. PUBLIC PARTICIPATION:**

There was none.

## **IV. REPORTS/PRESENTATIONS**

2012 Foundation Showcase video presentation was delivered by Patrick Rush.

## **V. PREVIOUS MEETING MINUTES**

### **A. Policy Committee held May 10, 2012**

Trustee Martin moved and Trustee Whittington seconded to approve the minutes of the Policy Committee held on May 10, 2012. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Jackson Booker passed. Student Trustee Rebecca Garcia voted aye. Motion carried.

### **B. Finance Committee held May 10, 2012**

Trustee DeFilippo moved and Trustee Wells seconded to approve the minutes of the Finance Committee held on May 10, 2012. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Jackson Booker passed. Student Trustee Rebecca Garcia voted aye. Motion carried.

### **C. Regular Board Meeting held May 10, 2012**

Trustee Martin moved and Trustee Whittington seconded to approve the minutes of the Regular Board Meeting held on May 10, 2012. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Jackson Booker passed. Student Trustee Rebecca Garcia voted aye. Motion carried.

**D. Closed Session Meeting held May 10, 2012**

Trustee Whittington moved and Trustee Daly seconded to approve the minutes of the Closed Session Meeting held on May 10, 2012. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Jackson Booker passed. Student Trustee Rebecca Garcia voted aye. Motion carried.

**VI. NEW BUSINESS**

**A. Monthly Financial Report**

Trustee Jackson Booker moved and Trustee Wells seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**B. Bills Payable for June, 2012**

Trustee Whittington moved and Trustee Jackson Booker seconded to authorize the Treasurer to pay the list of bills payable for June, 2012, in the amount of \$3,710,045.78. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**C. Approval to accept the first reading of the revisions to Board Policy 304.01 Disposition of Equipment, as presented**

Trustee Wells moved and Trustee DeFilippo seconded to accept the first reading of the revisions to Board Policy 304.01 Disposition of Equipment, as presented. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**D. Approval to allow the Administration of the College to enter into and approve an Intergovernmental Agreement with the State Comptroller's Office for the participation in the Local Debt Recovery program**

Trustee DeFilippo moved and Trustee Jackson Booker seconded to allow the Administration of the College to enter into and approve an Intergovernmental Agreement with the State Comptroller's Office for the participation in the Local Debt Recovery Program. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**E. Approval of R.A.M.P. Proposal (Resource Allocation Management Plan)**

Trustee DeFilippo moved and Trustee Whittington seconded to approve the R.A.M.P. Proposal (Resource Allocation Management Plan). On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**F. Approval to accept the bids of Anaconda Sports, Lake Katrine, New York, \$2,210.50; Bill Fritz Sports, Apex, North Carolina, \$1,795.00; BSN, Dallas, Texas, \$15,306.87 and Lansing Sports, Lansing, Illinois, \$38,582.01 for the purchase of athletic uniforms and supplies.**

Trustee DeFilippo moved and Trustee Jackson Booker seconded to accept the bids of Anaconda Sports, Lake Katrine, New York, \$2,210.50; Bill Fritz Sports, Apex, North Carolina, \$1,795.00; BSN, Dallas, Texas, \$15,306.87 and Lansing Sports, Lansing, Illinois, \$38,582.01 for the purchase of athletic uniforms and supplies. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**G. Approval to accept the bids of Able Paper, Merrillville, Indiana, \$10,395.00; Aztec Supply, Chicago, Illinois, \$7,164.43; Central Poly, Linden, New Jersey, \$18,130.00; Chemcraft Industries, Chicago, Illinois, \$708.00; Expert Chemicals, Hazel Crest, Illinois, \$917.00; HP Products, Indianapolis, Indiana, \$12,678.00 and Warehouse Direct, Des Plaines, Illinois, \$739.20 for the purchase of custodial paper products and supplies.**

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**H. Approval of the new (AAS0160) Speech Language Pathology Assistant Certificate for implementation in the spring semester of 2013**

Trustee Jackson Booker moved and Trustee DeFilippo seconded to approve the new (AAS 0160) Speech Language Pathology Assistant Certificate for implementation in the spring semester of 2013. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**PERSONNEL RECOMMENDATIONS**

**A. Retirements/Resignation/Termination**

Trustee Martin moved and Trustee Daly seconded to approve the following retirements:

1. Retirement of Catherine Boniecki, Accountant I in the Business & Accounting Department, effective December 31, 2012, and grant permission to advertise to fill the vacated position.
2. Retirement of Angie Couture, Administrative Assistant II in the Physical Plant Department, effective December 31, 2012, and grant permission to advertise to fill the vacated position.
3. Retirement of Sandra Gilmore as ESL Coordinator/Instructor, effective June 14, 2012, and grant permission to advertise to fill the vacated position.

On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

Trustee Jackson Booker moved and Trustee Martin seconded to approve the following Resignations:

1. Resignation of Augusta (Pam) Carpenter as Database and Program Compliance Secretary effective December 31, 2012, and grant permission to advertise to fill the vacated position.
2. Resignation of William Goren, Instructor in the Paralegal Program, effective July 31, 2012, and grant permission to advertise to fill the vacated position.

On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

### **B. Appointments**

Trustee Daly moved and Trustee Whittington seconded to approve the following appointments:

1. Appointment of Kyle Churney as a full-time Developmental English Instructor in the Health Professions, English, Humanities and Communications Department effective August 13, 2012.
2. Appointment of Cheryl Klemp as Dean of Nursing, effective July 1, 2012.
3. Appointment of Kathie Ann Messi as Information Receptionist in the Counseling Center, effective July 9, 2012.
4. Appointment of T-Unna Perkins as the Admissions and Registration Specialist, effective June 18, 2012.
5. Appointment of Geri Raimbult as Administrative Assistant II, effective June 18, 2012, and grant permission to advertise to fill the vacated position.
6. Appointment of Maureen Summit as Grant Specialist, effective June 18, 2012, and grant permission to advertise to fill the vacated position.
7. Appointment of Joanna Tassin as Administrative Assistant I in the Art and Music Department, effective June 18, 2012.
8. Appointment of Alexis Underwood as Administrative Assistant I in Social Behavioral Sciences Department, effective June 18, 2012.
9. Appointment of Crystal Wiley as a full-time Developmental English Instructor in the Health Professions, English, Humanities and Communications Department effective August 13, 2012.
10. Appointment of Martin Lareau as Secretary to the Board of Trustees, effective July 1, 2012.

On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

### **Closed Session:**

At 8:50 p.m., Trustee Daly moved and Trustee Jackson Booker seconded to approve the Board of Trustees go into closed session for the purposes of discussing the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

### **Resume Open Session:**

At 11:07 p.m., The Board of Trustees returned to open session on a motion from Trustee Wells and seconded by Trustee DeFilippo. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

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**ADJOURNMENT**

At 11:08 p.m., Trustee Whittington moved and Trustee Martin seconded that the Board Meeting be adjourned. On voice vote, motion carried unanimously.

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**Don Manning, Board Secretary**

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**Frank M. Zuccarelli, Board Chairman**