

SOUTH SUBURBAN COLLEGE, DISTRICT #510
SOUTH HOLLAND, ILLINOIS
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OCTOBER 09, 2008

The Regular Meeting of the South Suburban College Board of Trustees of Illinois Community College District No. 510, was called to order at 8:16 p.m. on Thursday, October 09, 2008, in the South Suburban College Board Room (2334) located at 15800 S. State Street, South Holland, Illinois.

CALL TO ORDER/ROLL CALL

Present: Chairman Frank Zuccarelli, Vice Chair John Daly, Trustees Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Student Trustee Tamara Freeman.

Absent: Anthony DeFilippo.

Also present : George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Jane Ellen Stocker, Vice President for Enrollment and Community Services; Don Manning, Vice President of Administration and Secretary to the Board; and Stanley Kusper, College Attorney.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Zuccarelli.

PUBLIC PARTICIPATION:

Chairman Zuccarelli asked if anyone in the audience wish to address the Board. There was no response.

PRESENTATION

Paralegal Program

Dean Ron Kawanna and Instructor Patrick Dean presented a report of the Paralegal Program. SSC is currently one of twelve Paralegal Programs approved by the American Bar Association in the State of Illinois. On Feb. 13, 2006, the American Bar Association granted reapproval to the Program for a period of seven years to end in 2012. All faculties are either an Attorney or Judge. This is a two year degree and a certificate program for students who have a degree already. Employment of paralegals is projected to grow 22 percent by 2016, much faster than the average occupations, with an expected salary of \$45,000 to \$70,000 yearly. This program has been a success for the College.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Public Hearing held September 11, 2008

Terry Wells moved and Katie Jackson Booker seconded to approve the minutes of the Public Hearing held on September 11, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli and Student Trustee Tamara Freeman. Nays: None. Motion carried.

Finance Committee of August 07, 2008

Katie Jackson Booker moved and Joseph Whittington seconded to approve the minutes of the Finance Committee held on September 11, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli and Student Trustee Tamara Freeman. Nays: None. Motion carried

Regular Board Meeting of August 07, 2008:

Joe Whittington moved and Jacqueline Martin seconded that the Board of Trustees approve the minutes of the Regular Board Meeting held September 11, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli and Student Trustee Tamara Freeman. Nays: None. Motion carried

Minutes of Closed Session of September 11, 2008:

Terry Wells moved and Katie Jackson Booker seconded that the Board of Trustees approve the minutes of the Closed Session held September 11, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli and Student Trustee Tamara Freeman. Nays: None. Motion carried

NEW BUSINESS:

Acceptance of Monthly Financial Report:

Trustee Whittington moved to accept the Financial Report as presented by Treasurer Tim Pollert. Trustee Jackson Booker seconded the motion. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli and Student Trustee Tamara Freeman. Nays: None. Motion carried

Payment of Bills for October, 2008:

Trustee Martin moved and Trustee Wells seconded, to approve payment of the list of bills for October, 2008, totaling \$3,752,139.68. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli and Student Trustee Tamara Freeman. Nays: None. Motion carried.

Approval of use of Protection, Health and Safety Funds for renovation of elevators

Chairman Zuccarelli stated authorization is required from the Board in order to receive ICCB approval and to levy for funds to upgrade elevators. He called for a motion to approve the use of Protection, Health and Safety funds for this renovation. Trustee Martin made a motion and Trustee Wells seconded. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli and Student Trustee Tamara Freeman. Nays: None. Motion carried

Bid Recommendation – Video Monitors and related hardware

Chairman Zuccarelli called for a motion to accept the bids of CDWG, Vernon Hills, Illinois, \$2,837.25; FM Systems, Santa Ana, California, \$1,380.00; and North American Video, Plainview, New York, \$29,745.00 for the purchase of video monitors and related hardware. Trustee Daly made a motion to approve and Trustee Jackson Booker seconded. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli and Student Trustee Tamara Freeman. Nays: None. Motion carried

Bid Recommendation – Rental of custodial Uniforms

Chairman Zuccarelli called for a motion to accept the bid of Cintas Corporation, Bedford Park, Illinois, in the amount of \$3,712.80 for a three-year contract for the rental of custodial uniforms. Trustee Wells made a motion to approve and Trustee Daly seconded. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli and Student Trustee Tamara Freeman. Nays: None. Motion carried.

Ratify approval of phone poll taken of Board Members to amend Publications Bid

Trustee Daly made a motion to approve to ratify the phone poll taken to amend the Publications Bid to reflect The Papers of Milford, Indiana, as the lowest responsible bidder in the amount of \$15,856 for the printing of College Publications and to rescind the previous bid award. Trustee Jackson Booker seconded the motion. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli and Student Trustee Tamara Freeman. Nays: None. Motion carried.

Memorandum of Understanding between SSC Faculty Association and South Suburban College

Chairman Zuccarelli stated the Calendar committee has met to consider the 2009-2010 Academic Calendar. Members of the Committee include four Administrators, four Faculties, and one Support Staff Member. Trustee Daly made a motion to adopt the proposed Academic Calendar. Trustee Whittington seconded the motion. Upon roll call, the vote was as follows: Ayes: Trustees Daly, DeFilippo, Jackson Booker, Martin, Wells, Whittington, and Chairman Zuccarelli. Nays: None. Motion carried.

PERSONNEL RECOMMENDATIONS:

Personnel Appointment:

Trustee Daly made a motion, seconded by Trustee Whittington, to approve the appointment of Melinda Banks as Campus Security Officer, effective October 14, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli and Student Trustee Tamara Freeman. Nays: None. Motion carried.

Ratify phone poll to rescind appointment

Trustee Daly made a motion, seconded by Trustee Martin to ratify the phone poll to rescind the appointment of Hazel Stoker, Administrative Assistant I for the Department of Nursing, and to reopen the selection process. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, Frank Zuccarelli and Student Trustee Tamara Freeman. Nays: None. Motion carried.

CLOSED SESSION:

There was no Closed Session.

MISCELLANEOUS:

None

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ADJOURNMENT:

With no further business, the Chair called for a motion to adjourn. Trustee Martin moved and Trustee Jackson Booker seconded. All members present voted Aye, and the meeting adjourned at 8:43 p.m.

Don Manning, Secretary to the Board

Frank M. Zuccarelli, Board Chairman