

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, DECEMBER 8, 2011

I. CALL TO ORDER & ROLL CALL:

At 8:13 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Student Trustee Sabrina Smith.

Absent: Trustee Katie Jackson Booker.

Also present: George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Jane Ellen Stocker, Vice President for Enrollment and Community Education; Don Manning, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kuser.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There was none.

V. PREVIOUS MEETING MINUTES

A. Policy Committee held November 10, 2011

Trustee Whittington moved and Trustee Wells seconded to approve the minutes of the Policy Committee held on November 10, 2011. On roll call Anthony DeFilippo, Terry Wells and Joseph Whittington voted aye. Chairman Frank M. Zuccarelli, John Daly and Jacqueline Martin passed. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

B. Audit Committee held November 10, 2011

Trustee Whittington moved and Trustee Wells seconded to approve the minutes of the Audit Committee held on November 10, 2011. On roll call John Daly, Anthony DeFilippo, Terry Wells and Joseph Whittington voted aye. Chairman Frank M. Zuccarelli and Jacqueline Martin passed. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

A. Architectural Committee held November 10, 2010

Trustee Wells moved and Trustee Daly seconded to approve the minutes of the Architectural Committee held on November 10, 2011. On roll call John Daly, Anthony DeFilippo, Terry Wells and Joseph Whittington voted aye. Chairman Frank M. Zuccarelli and Jacqueline Martin passed. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

B. Finance Committee held November 10, 2011

Trustee DeFilippo moved and Trustee Whittington seconded to approve the minutes of the Finance Committee held on November 10, 2011. On roll call John Daly, Anthony DeFilippo, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Jacqueline Martin passed. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

C. Regular Board Meeting held November 10, 2011

Trustee DeFilippo moved and Trustee Wells seconded to approve the minutes of the Regular Board Meeting held on November 10, 2011. On roll call John Daly, Anthony DeFilippo, Terry Wells and Joseph Whittington and Frank M. Zuccarelli voted aye. Jacqueline Martin passed. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee DeFilippo moved and Trustee Wells seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

B. Bills Payable for December, 2011

Trustee Martin moved and Trustee Whittington seconded to authorize the Treasurer to pay the list of bills payable for December, 2011, in the amount of \$3,295,095.22. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

C. Approval of the resolution to establish a total levy for tax year 2011.

Trustee DeFilippo moved and Trustee Wells seconded to approve the resolution to establish a total levy for tax year 2010 in the amount of \$16,631,416, which is an increase of \$352,605 or 2.17% when compared to the 2010 actual tax extensions. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

D. Approval of the resolution to direct the Cook County Clerk to reduce 2011 levy amount in the Special Levies Fund, if necessary.

Trustee DeFilippo moved and Trustee Whittington seconded to adopt the resolution authorizing the Cook County Clerk to reduce the levy amount in the special levies fund, if our total levy exceeds the tax cap limitations set forth by the Property Tax Extension Limitation Law. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

E. Approval to accept the bid of Parkway Elevator, Chicago, Illinois, in the base bid and alternate #1 amount of \$161,182.00 for the South Service Elevator Rehab Work utilizing Capital Development Board funds.

Trustee DeFilippo moved and Trustee Daly seconded to accept the bid of Parkway Elevator, Chicago, Illinois, in the base bid and alternate #1 amount of \$161,182.00 for the South Service Elevator Rehab Work utilizing Capital Development Board funds. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

F. Approval to accept the bid of Larsen Contracting, Monee, Illinois, in the amount of \$279,513.00 for the Sanitary Lift Station Rehabilitation and Related Work (rebid).

Trustee DeFilippo moved and Trustee Daly seconded to accept the bid of Larsen Contracting, Monee, Illinois, in the amount of \$279,513.00 for the Sanitary Lift Station Rehabilitation and Related Work (rebid). On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

G. Approval of the Board of Trustees meeting dates for the year 2012.

Trustee DeFilippo moved and Trustee Wells seconded to approve the Board of Trustees meeting dates for the year 2012. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

PERSONNEL RECOMMENDATIONS

A. Retirements/Resignation/Termination

Trustee Daly moved and Trustee Whittington seconded to approve the resignation of Phyllis Lauer, Instructor in the Nursing Program, effective December 7, 2011, and grant permission to advertise to fill the vacant position for fall 2012. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

B. Appointments

There was none.

C. Approval to grant tenure

Trustee Daly moved and Trustee DeFilippo seconded to approve to grant tenure to the following Faculty members at the completion of the spring 2012 semester: Miriam Anthony, Lauren Johnston. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

D. Reappointment of non-tenured

Trustee Martin moved and Trustee Daly seconded to reappoint the following Non-Tenured Faculty members as Instructors for the academic year 2012-2013: Tony Amberg, Laura Baltuska, Sue Carlson, Lisa Curless, Marilu dos Santos, Alex Elutilo, Lakesha Jefferson, Ona Johnson, Regine Hicks, Corey McDonald, Natalie Page, Marianne Schallmo, La'Shaeh Stewart, Eric Tucker, Amy Veldboom, Mark Hannonn, Janaya Shaw, Juhelia Thompson and Leticia Carrillo. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

E. Approval to advertise

Trustee Wells moved and Trustee Martin seconded to grant permission to advertise the position of Academic Records Recorder. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

F. Approval to create and advertise

Trustee Martin moved and Trustee Daly seconded to grant permission to create and advertise one (1) full-time Nursing Lab Supervisor for Skills Testing & Remediation position in the Nursing Program. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

G. Approval to ratify department reorganization

Trustee Daly moved and Trustee Martin seconded to grant permission to ratify the reorganization plan for the Information Technology Department. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Terry Wells, Joseph Whittington voted aye. Chairman Frank M. Zuccarelli passed. Nays: None. Student Trustee Smith voted aye. Motion carried.

Closed Session:

There was none.

ADJOURNMENT

At 8:32 p.m., Trustee Daly moved and Trustee Martin seconded that the Board Meeting be adjourned. On voice vote, motion carried unanimously.

Don Manning, Board Secretary

Frank M. Zuccarelli, Board Chairman

