

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, DECEMBER 13, 2012

I. CALL TO ORDER & ROLL CALL:

At 8:07 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Jacqueline Martin, Joseph Whittington, and Student Trustee Rebecca Garcia

Absent: Trustees Terry Wells and Katie Jackson Booker

Also present: Donald Manning, President; Songie Adebiji, Vice President for Student Development; Diane Ostojic, Vice President of Academic Services; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Martin Lareau, Director of Physical Plant and Secretary to the Board; and College Attorney Stanley T. Kusper.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There was none.

V. PREVIOUS MEETING MINUTES

A. Audit Committee held November 8, 2012

Trustee Whittington moved and Trustee DeFilippo seconded to approve the minutes of the Audit Committee held on November 8, 2012. On roll call John Daly, Anthony DeFilippo, Joseph Whittington voted aye. Nays: None. Trustees Jacqueline Martin and Frank M. Zuccarelli passed. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Finance Committee held November 8, 2012

Trustee DeFilippo moved and Trustee Whittington seconded to approve the minutes of the Finance Committee held on November 8, 2012. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

C. Regular Board Meeting held November 8, 2012

Trustee Whittington moved and Trustee Martin seconded to approve the minutes of the Regular Board Meeting held on November 8, 2012. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

D. Special Meeting of the Board of Trustees held November 30, 2012

Trustee Martin moved and Trustee Whittington seconded to approve the minutes of the Special Meeting of the Board of Trustees held November 30, 2012. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington voted aye. Nays: None. Frank M. Zuccarelli passed. Student Trustee Rebecca Garcia voted aye. Motion carried.

E. Special Meeting of the Board of Trustees held December 1, 2012

Trustee Whittington moved and Trustee DeFilippo seconded to approve the minutes of the Special Meeting of the Board of Trustees held December 1, 2012. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: none. Student Trustee Rebecca Garcia voted aye. Motion carried.

F. Special Meeting of the Board of Trustees held December 2, 2012

Trustee Whittington moved and Trustee DeFilippo seconded to approve the minutes of the Special Meeting of the Board of Trustees held December 2, 2012. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: none. Student Trustee Rebecca Garcia voted aye. Motion carried.

G. Closed Session Meeting of the Board of Trustees held December 1, 2012

Trustee Martin moved and Trustee DeFilippo seconded to approve the minutes of the Closed Session Meeting held December 1, 2012. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: none. Student Trustee Rebecca Garcia voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee DeFilippo moved and Student Trustee Garcia seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Bills Payable for December, 2012

Trustee Whittington moved and Trustee Martin seconded to authorize the Treasurer to pay the list of bills payable for December, 2012, in the amount of \$3,639,407.59. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

C. Approval to accept the first reading of the revisions to Board Policy 413.02, Criminal Background Investigation, as presented

Trustee Martin moved and Trustee Daly seconded to accept the first reading of the revisions to Board Policy 413.02, Criminal Background Investigation, as presented. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

D. Approval to adopt the resolution concerning the proposed 2012 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy as attached

Trustee DeFilippo moved and Trustee Daly seconded to adopt the resolution concerning the proposed 2012 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy as attached. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

E. Approval to adopt the resolution directing Cook County Clerk to reduce the 2012 tax levy should it be capped under the Property Tax Extension Limitation Law.

Trustee DeFilippo moved and Trustee Whittington seconded to adopt the resolution directing Cook County Clerk to reduce the 2012 tax levy should it be capped under the Property Tax Extension Limitation Law. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

F. Approval of the Memorandum of Understanding between South Suburban College Faculty Association (a Chapter of Local 1600 AFT) and Community College District No. 510 for the Spring 2013 semester

Trustee Daly moved and Trustee Martin seconded to approve the Memorandum of Understanding between South Suburban College Faculty Association (a Chapter of Local 1600 AFT) and Community College District No. 510 for the Spring 2013 semester. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

G. Approval of the Board of Trustees meeting dates for 2013

Trustee DeFilippo moved and Student Trustee Garcia seconded to approve the Board of Trustees meeting dates for 2013. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements

Trustee DeFilippo moved and Trustee Whittington seconded to approve the retirement of Diane Ostojic, Vice President of Academic Services, effective December 31, 2012, and grant permission to advertise to fill the vacated position. . On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Appointments

Trustee Daly moved and Trustee DeFilippo seconded to approve the following appointments:

1. Appointment of Dr. Venise Haynes as the ESL Coordinator, effective January 14, 2013.
2. Appointment of Jane Kawanna as an Accountant in the Business & Accounting Services Department, effective December 17, 2012, pending a satisfactory background check as required.
3. Appointment of Heidi Lyne as a full-time, tenure track Developmental Specialist Instructor in the Mathematics Department, effective January 10, 2013, on a conditional basis pending a satisfactory criminal background check.
4. Appointment of Candace Mack as an Administrative Assistant I in the Physical Plant Department, effective December 17, 2012.

5. Appointment of Gina Mrozek as a full-time, tenure track Developmental Specialist Instructor in the Mathematics Department, effective January 10, 2013, on a conditional basis pending a satisfactory criminal background check.

6. Appointment of James Nelson as Publications Specialist I in the Publications Department, effective December 17, 2012.

7. Appointment of Joshua Patel as a Microcomputer Analyst in the Academic Computing and Telecommunications Department, effective January 2, 2013.

8. Appointment of Lisa Santoro as an Information Systems Specialist in the Information Technology Department, effective December 17, 2012, and grant permission to advertise to fill the vacated position of Registrar.

On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

C. Approval to Grant Tenure

Trustee Whittington moved and Trustee DeFilippo seconded to grant tenure to the following faculty members at the completion of the Spring 2013 semester: Leticia Carrillo, Janaya Shaw, Juhelia Thompson, Laura Baltuska, Marilu dos Santos, Regine Larosiliere-Hicks, Corey McDonald, Marianne Schallmo, Amy Veldboom. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

D. Approve to Reappoint Non-tenured Faculty

Trustee Daly moved and Student Trustee Garcia seconded to reappoint the following non-tenured faculty members as Instructors for the following 2013-2014 academic year: Mark Hannon, Jason Cieslik, Kyle Churney, Lisa Curless, Melynie Durnham, Jackie Gordon, Lakesha Jefferson, Ona Johnson, Angeline Nalepa, Natalie Page, La'Sheah Stewart, Eric Tucker, and Crystal Wiley.

On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

E. Approval of the Independent Contractor Agreement for Doug Tweeten to serve as Interim Vice President of Academic Services

Trustee Daly moved and Trustee Martin seconded to approve the Independent Contractor Agreement for Doug Tweeten to serve as Interim Vice President of Academic Services. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

F. Approval of the compensation package increase for Administrators, Technical Professional Exempt, and Grant-funded employees.

Trustee Daly moved and Trustee Martin seconded to approve the compensation package increase for Administrators, Technical Professional Exempt and Grant-funded employees. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia passed. Motion carried.

G. Approval of the four (4) year Faculty Association Contract, 2012-2016

Trustee Daly moved and Trustee Martin seconded to approve the four (4) year Faculty Association Contract, 2012-2016. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

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VIII. Closed Session:

There was none.

ADJOURNMENT

At 8:39 p.m., Trustee Martin moved and Student Trustee Garcia seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

Martin Lareau, Board Secretary

Frank M. Zuccarelli, Board Chairman