

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, NOVEMBER 9, 2017

I. CALL TO ORDER & ROLL CALL:

At 8:31 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Trustees John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington, and Student Trustee Ronnell Tatum

Absent: None

Also present: Donald Manning, President; Lynette Stokes, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Sarie Winner

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

A presentation on the PBI Grant (Predominantly Black Institutions) was delivered to the Board of Trustees by Margot Williams.

V. PREVIOUS MEETING MINUTES

A. Regular Board Meeting held October 12, 2017

Trustee Wells moved and Trustee Whittington seconded to approve the minutes of the regular Board of Trustees meeting held October 12, 2017. On roll call, John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustees Anthony DeFilippo and Janet Rogers passed. Student Trustee Tatum voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Whittington moved and Trustee Rogers seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

B. Bills Payable for November, 2017

Student Trustee Tatum moved and Trustee Wells seconded to authorize the Treasurer to pay the list of bills payable for November, 2017, in the amount of \$4,301,280.40. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

C. Approval to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe Horwath, LLP, for the fiscal year ended June 30, 2017

Trustee Whittington moved and Trustee Wells seconded to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe Horwath, LLP, for the fiscal year ended June 30, 2017. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

D. Approval to accept the OMB Circular A-133 Audit Report for the year ended June 30, 2017, as presented

Trustee Whittington moved and Student Trustee Tatum seconded to accept the OMB Circular A-133 Audit Report for the year ended June 30, 2017, as presented. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

E. Approval to appoint the firm Crowe Horwath, LLP, to conduct an audit of the College financial statements and the single Audit of Federal Funds for the fiscal year ending June 30, 2018

Trustee Whittington moved and Trustee Daly seconded to appoint the firm Crowe Horwath, LLP, to conduct an audit of the College financial statements and the single Audit of Federal Funds for the fiscal year ending June 30, 2018. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

F. Approval to accept the estimated amount of taxes to be levied for 2017 as required by law

Trustee DeFilippo moved and Trustee Daly seconded to accept the estimated amount of taxes to be levied for 2017 as required by law. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

G. Approval to accept the bid of Midwest Transit Equipment in the amount of \$98,858.00 for the purchase of two 15 passenger buses

Trustee DeFilippo moved and Student Trustee Tatum seconded to accept the bid of Midwest Transit Equipment in the amount of \$98,858.00 for the purchase of two 15 passenger buses. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

H. Approval to enter into a five-year contract with Good Burger for the provision of dining and vending service at the main campus and Oak Forest campus

Trustee DeFilippo moved and Student Trustee Tatum seconded to enter into a five-year contract with Good Burger for the provision of dining and vending service at the main campus and Oak Forest campus. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

I. Approval of the revisions to the holiday break schedule in the fall 2017 and fall 2018 academic calendars

Trustee Wells moved and Trustee Rogers seconded to approve the revisions to the holiday break schedule in the fall 2017 and fall 2018 academic calendars. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Daly moved and Trustee Whittington seconded to approve the resignation of Melinda Hill, full-time, grant-funded academic assistant in the HPOG Step-up program, effective October 27, 2017, and grant permission to advertise to fill the vacated position as needed. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

B. Grant permission to advertise

Trustee Daly moved and Trustee Whittington seconded to grant permission to advertise the position of full-time campus police officer. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

VIII. CLOSED SESSION

At 9:06 p.m., Trustee Daly moved and Trustee Whittington seconded that the Board enter into Closed Session for the discussion of hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable or imminent litigation. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

At 9:56 p.m., the Board resumed open session on a motion made by Trustee Whittington and seconded by Trustee Rogers. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

ADJOURNMENT

At 9:57 p.m., Trustee Rogers moved and Student Trustee Tatum seconded that the Board Meeting be adjourned. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

Martin Lareau, Board Secretary

Frank M. Zuccarelli, Chairman