



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM (ROOM 2248)
REGULAR BOARD MEETING AGENDA
THURSDAY, JANUARY 11, 2018
8:00 PM

- I. **CALL TO ORDER/ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **PUBLIC PARTICIPATION**
- IV. **PRESENTATIONS/REPORTS**
 - A. Presentation on the Literacy Program and Family Reading Night (R. Stokes)
- V. **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
 - A. Finance Committee meeting held December 14, 2017
 - B. Regular Board meeting held December 14, 2017
 - C. Closed Session meeting held December 14, 2017
- VI. **NEW BUSINESS**
 - A. Monthly Financial Report (T. Pollert)
 - B. Approval of the payment of bills for January, 2018 (T. Pollert)
 - C. Approval to continue the lease of our I.T.F.S. excess capacity by entering into a new ten (10) year contract, with two ten (10) year options, with Clearwire Spectrum Holdings III LLC. (A. DeFilippo)
 - D. Approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Open Meetings Act. The written minutes of September 14, 2017 and November 9, 2017 are authorized to be released. The written minutes of December 14, 2017 shall remain closed. The audio recordings of January 14, 2016 and February 11, 2016 are eligible to be destroyed (M. Lareau)
- VII. **PERSONNEL RECOMMENDATIONS**
 - A. Resignations/Retirements/Terminations
 - B. Appointments
- VIII. **CLOSED SESSION**

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.
- IX. **MISCELLANEOUS**
- X. **ADJOURNMENT**

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
MINUTES OF THE FINANCE COMMITTEE
THURSDAY, DECEMBER 14, 2017

The meeting was called to order by Trustee John Daly at 8:45 p.m.

Committee members present: Trustees John Daly and Janet Rogers

Committee members absent: Trustee Anthony DeFilippo

Other Board members in attendance: Trustees Vivian Payne, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Ronnell Tatum

Other Board members absent: None

Administration present: Donald Manning, President; Lynette Stokes, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kuser

Agenda:

I. Recommendation to adopt the resolution concerning the proposed 2017 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy as attached

Trustee Daly recommended the Board of Trustees adopt resolution concerning the proposed 2017 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy as attached, at the regular Board meeting.

II. Recommendation to adopt the resolution directing the Cook County Clerk to reduce the 2017 levy should it be capped under the Property Tax Extension Limitation Law

Trustee Daly recommended the Board of Trustees adopt the resolution directing the Cook County Clerk to reduce the 2017 levy should it be capped under the Property Tax Extension Limitation Law, at the regular Board meeting.

III. Recommendation to support the Village of Posen Tax Increment Finance District (TIF)

Trustee Daly recommended the Board of Trustees support the Village of Posen Tax Increment Finance District (TIF), at the regular Board meeting.

The Meeting adjourned at 8:50 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS
REGULAR BOARD MEETING MINUTES
THURSDAY, DECEMBER 14, 2017

I. CALL TO ORDER & ROLL CALL:

At 8:50 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Trustees John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, and Student Trustee Ronnell Tatum

Absent: Trustee Anthony DeFilippo

Also present: Donald Manning, President; Lynette Stokes, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kusper

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There was none.

V. PREVIOUS MEETING MINUTES

A. Audit Committee meeting held November 9, 2017

Trustee Whittington moved and Student Trustee Tatum seconded to approve the minutes of the Audit Committee meeting held November 9, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

B. Finance Committee meeting held November 9, 2017

Trustee Rogers moved and Trustee Whittington seconded to approve the minutes of the Finance Committee meeting held November 9, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

C. Regular Board meeting held November 9, 2017

Student Trustee Tatum moved and Trustee Rogers seconded to approve the minutes of the Regular Board meeting held November 9, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

D. Closed Session meeting held November 9, 2017

Trustee Daly moved and Trustee Whittington seconded to approve the minutes of the Closed Session meeting held November 9, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

E. Special Board meeting held November 16, 2017

Student Trustee Tatum moved and Trustee Wells seconded to approve the minutes of the Special Board meeting held November 16, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Rogers moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

B. Bills Payable for December, 2017

Trustee Whittington moved and Trustee Rogers seconded to authorize the Treasurer to pay the list of bills payable for December, 2017, in the amount of \$4,131,440.62. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

C. Approval to adopt the resolution concerning the proposed 2017 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy as presented
Trustee Daly moved and Trustee Wells seconded to adopt the resolution concerning the proposed 2017 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy as presented. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

D. Approval to adopt the resolution directing the Cook County Clerk to reduce the 2017 levy should it be capped under the Property Tax Extension Limitation Law

Trustee Daly moved and Trustee Rogers seconded to adopt the resolution directing the Cook County Clerk to reduce the 2017 levy should it be capped under the Property Tax Extension Limitation Law. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

E. Approval to support the Village of Posen Tax Increment Finance (TIF) District

Trustee Daly moved and Trustee Wells seconded to support the Village of Posen Tax Increment Finance (TIF) District. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

F. Approval of the proposed Academic Calendars for the fall 2019, spring 2020, and summer 2020 semesters

Trustee Rogers moved and Trustee Wells seconded to approve the proposed Academic Calendars for the fall 2019, spring 2020, and summer 2020 semesters. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

G. Approval of the Board of Trustees meeting dates for 2018

Trustee Wells moved and Student Trustee Tatum seconded to approve the Board of Trustees meeting dates for 2018. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Daly moved and Trustee Rogers seconded to approve the retirement of Patrice Burton, Dean in the Student Services Department, effective June 30, 2018, and grant permission to advertise to fill the vacated position, as needed. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

B. Appointments

Trustee Daly moved and Student Trustee Tatum seconded to approve the following appointments:

1. Appointment of Sheral R. Brooke as a full-time Occupational Therapy Assistant Fieldwork Coordinator, effective January 11, 2018, pending successful completion of a criminal background check.
2. Appointment of Jessica Haynes as a full-time, grant-funded Academic Assistant of the Health Professions Opportunity Grant (HPOG) Step-up Program in the Allied Health and Careers Program, effective January 4, 2018.

On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

C. Approval to Create and Advertise

Trustee Wells moved and Trustee Whittington seconded to create and advertise the position of grant-funded ESL Teacher's Aide in the Adult Education Department, effective January 16, 2018. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

D. Tenure

Trustee Daly moved and Trustee Rogers seconded to approve the following tenure items:

1. Grant tenure to Ruchi Jairath and Greg Horn, faculty members in Academic Services, at the completion of the spring 2018 semester.
2. Grant tenure to Sarah McAley, faculty member in Student Services, at the completion of the spring, 2018 semester.
3. Approval to add one more probationary year to the tenure process for Sam Hinkle (Counseling).

On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

VIII. CLOSED SESSION

At 9:16 p.m., Trustee Daly moved and Trustee Payne seconded that the Board enter into Closed Session for the discussion of hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable or imminent litigation. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

At 9:40 p.m., the Board resumed open session on a motion made by Trustee Whittington and seconded by Trustee Wells. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS CONTINUED

E. Approval of the President's recommendation in a personnel matter

Trustee Daly moved and Trustee Wells seconded to approve the President's recommendation in a personnel matter. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

F. Approval of the Memorandum of Understanding between the South Suburban College Faculty Association and Community College District No. 510 to allow Faculty to teach one additional extra overload class for the spring, 2018 semester

Trustee Daly moved and Student Trustee Tatum seconded to approve the Memorandum of Understanding between the South Suburban College Faculty Association and Community College District No. 510 to allow Faculty to teach one additional extra overload class for the spring, 2018 semester. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

ADJOURNMENT

At 9:43 p.m., Student Trustee Tatum moved and Trustee Rogers seconded that the Board Meeting be adjourned. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

Martin Lareau, Secretary to the Board

Frank M. Zuccarelli, Chairman



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST Agenda Item FY18-VI.A

For Board Information in January, 2018.

For Board Action in January, 2018.

Board Committee:

- Policy
- Finance
- Architectural
- Other

Funding:

- College Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

[Empty box for Proposal Summary]

ESTIMATED COST OR BENEFIT

[Empty box for Estimated Cost or Benefit]

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your Board packet for the period ending November 30, 2017. This action supports Vision Statement Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution.

MOTION

Move to accept the Financial Report as presented.

- *Are funds available in the budget? _____
- *Is this related to any previous Board action? _____
- *Specify above if matching funds are required.
- *Is this part of a large project requiring additional funds? (Explain) _____
- *Attach supplemental information as necessary

Approvals

[Signature] 1-5-18
Controller/Treasurer

[Signature] 1/8/18
Vice-President

[Signature] 1-5-18
President

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

To: Board of Trustees
 From: Tim Pollert
 Date: January 4, 2018
 Subject: Financial Report For The Period Ending November 30, 2017

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$1,999,639.44	\$13,107,432.32
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$2,004,224.38	\$13,176,515.76

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$3,193,159.56	\$21,168,545.04
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$4,055,083.37	\$22,016,343.29
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
(\$861,923.81)	(\$847,798.25)

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$9,895,292.95	2.21%	-5

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$3,160,162.14	\$55,123.01	\$3,215,285.15
August	\$2,315,853.48	\$45,859.15	\$2,361,712.63
September	\$2,638,531.62	\$899,522.81	\$3,538,054.43
October	\$1,632,158.52	\$360,582.15	\$1,992,740.67
November	\$1,936,852.48	\$62,786.96	\$1,999,639.44
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$11,683,558.24	\$1,423,874.08	\$13,107,432.32

	Expenditures Educational	Expenditures O&M	Monthly Total
July	\$2,729,720.02	\$286,831.50	\$3,016,551.52
August	\$2,211,546.62	\$313,050.44	\$2,524,597.06
September	\$3,106,952.27	\$450,541.43	\$3,557,493.70
October	\$1,763,955.65	\$309,693.45	\$2,073,649.10
November	\$1,683,893.90	\$320,330.48	\$2,004,224.38
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$11,496,068.46	\$1,680,447.30	\$13,176,515.76

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$3,652,185.57	\$3,762,696.81	(\$110,511.24)
August	\$6,799,812.50	\$6,765,747.72	\$34,064.78
September	\$4,575,258.04	\$4,768,838.24	(\$193,580.20)
October	\$2,948,129.37	\$2,663,977.15	\$284,152.22
November	\$3,193,159.56	\$4,055,083.37	(\$861,923.81)
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$21,168,545.04	\$22,016,343.29	(\$847,798.25)

	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	\$13,317,248.51	2.10%	(15)
August	\$16,227,947.39	2.09%	(1)
September	\$14,124,023.56	2.01%	(8)
October	\$14,347,403.77	2.26%	25
November	\$9,895,292.95	2.21%	(5)
December			
January			
February			
March			
April			
May			
June			

SOUTH SUBURBAN COLLEGE

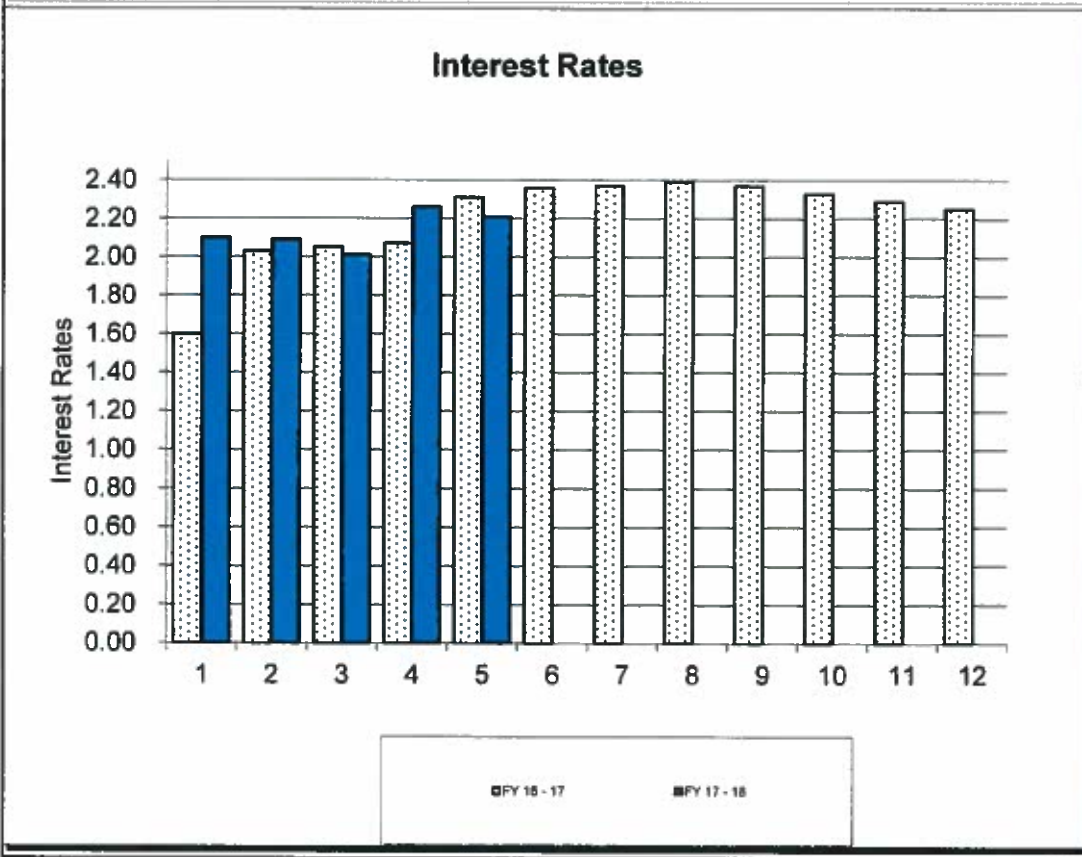
Description	Date	Fund 1 Educational	Fund 2 Opr. & Maint.	Fund 3 O&M Rst(300)	Fund 3 PH&S(379)
MB Financial		0.00	0.00	0.00	0.00
MB Financial		4,711,306.86	0.00	0.00	0.00
MB Financial Bond Interest		9,005.04	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		293,150.75	0.00	0.00	0.00
MB Contributory Trust		91.88	0.00	0.00	0.00
IIIT Money Market		4,299,594.12	0.00	0.00	0.00
MB Financial Money Market		5,034,222.33	0.00	0.00	0.00
Totals	11/1	14,347,403.77	0.00	0.00	0.00
Transactions:					
Illinois Funds MM Deposit from Comptroller	11/8	77,847.51			
Illinois Funds MM Deposit from Comptroller	11/8	80,041.67			
Transfer from MB MM to MB Cash	11/8	(1,500,000.00)			
Transfer from MB MM to MB Cash	11/20	(1,000,000.00)			
Transfer from MB MM to MB Cash	11/30	(2,110,000.00)			
		9,895,292.95	0.00	0.00	0.00
Ending Balance:					
MB Financial		0.00	0.00	0.00	0.00
MB Financial		4,711,306.86	0.00	0.00	0.00
MB Financial Bond Interest		9,005.04	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		451,039.93	0.00	0.00	0.00
MB Contributory Trust		91.88	0.00	0.00	0.00
IIIT Money Market		4,299,594.12	0.00	0.00	0.00
MB Financial Money Market		424,222.33	0.00	0.00	0.00
Totals	11/30	9,895,292.95	0.00	0.00	0.00

SOUTH SUBURBAN COLLEGE

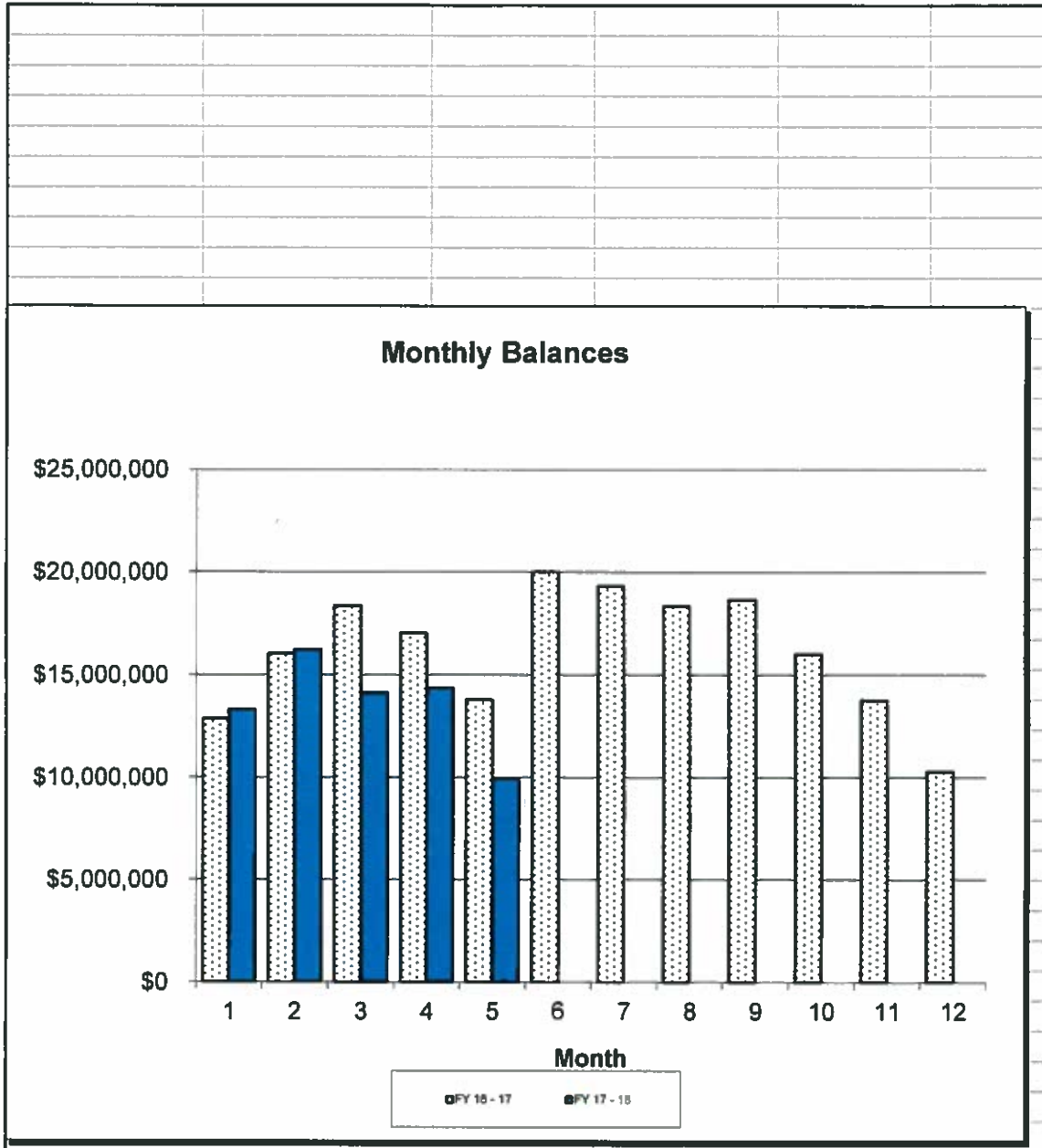
	Investment	Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	1,985,102.90	0.00	1,985,102.90	20%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	2,765,531.15	0.00	2,765,531.15	28%
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	5,144,658.90	0.00	5,144,658.90	52%
	Total	9,895,292.95	0.00	9,895,292.95	100%
	Average %	<u>2.21</u>			

South Suburban College

Investment Summary				
	F Y 2016 - 2017		F Y 2017 - 2018	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$12,857,745	1.60	\$13,317,249	2.10
August	16,019,990	2.03	16,227,947	2.09
September	18,366,749	2.05	14,124,024	2.01
October	17,018,830	2.07	14,347,404	2.26
November	13,780,694	2.31	9,895,293	2.21
December	20,017,795	2.36		
January	19,304,224	2.37		
February	18,331,621	2.39		
March	18,664,543	2.37		
April	16,006,391	2.33		
May	13,765,935	2.29		
June	10,285,748	2.25		



South Suburban College





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

Agenda Item FY18-VI.B

For Board Information in January, 2018.

For Board Action in January, 2018.

BOARD COMMITTEE:

- Policy
- Finance
- Architectural
- Other

FUNDING:

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

[Empty box for Proposal Summary]

ESTIMATED COST OR BENEFIT

[Empty box for Estimated Cost or Benefit]

JUSTIFICATION OF ACTION

Paying the bills supports (Vision Statement Strategic Direction 2, SSC.2.17) to continue to provide an efficient, transparent, and financially secure institution.

MOTION

Hereby authorize the Treasurer to pay the following list of bills:

Education Fund	\$1,840,119.92
Operation & Maintenance Fund	322,729.77
Operation & Maintenance Restricted Fund	6,632.16
Auxiliary Enterprise Fund	173,441.87
Restricted Funds	418,019.05
Special Levies Fund	87,094.91
Flex Plan Fund	<u>3,110.18</u>
Total	\$2,851,147.86

- * Are funds available in the budget? yes
- * Is this related to any previous Board action? _____
- * Specify above if matching funds are required.
- * Is this part of a large project requiring additional funds? (Explain) No
- * Attach supplemental information as necessary

APPROVALS

[Signature] 1-5-18
Controller/Treasurer

[Signature] 1/8/18
Vice President

[Signature] 1-8-18
President



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY18-VI.C

Board Meeting Date: January 11, 2018

BOARD COMMITTEE

Policy
 Finance
 Architectural
 Other

FUNDING

Operating
 College Capital
 Protection, Health and Safety
 Grant Funded
 Student Life
 Special Levies

PROPOSAL SUMMARY

To continue the lease of our ITFS excess capacity by entering into a new ten (10) year contract, with two ten (10) year options, with Clearwire Spectrum Holdings III LLC. Contract provided under separate cover.

ESTIMATED COST OR BENEFIT

\$4,288,640 over ten (10) years, which includes a prepayment fee, in addition to a monthly service credit that can be applied to the latest wireless technologies being provided by Sprint.

JUSTIFICATION OF ACTION


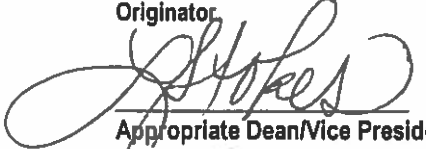

Rule changes by FCC will no longer allow our current contract to roll over. The College has found the use of alternative delivery systems and the leasing of our excess ITFS capacity beneficial not only as a means of revenue but in the quality of the services we are able to provide to our students. This action supports Strategic Direction 2, SSC 2.20 to access and improve technology support systems that advance student learning.

MOTION

To continue the lease of our ITFS excess capacity by entering into a new ten (10) year contract, with two ten (10) year options, with Clearwire Spectrum Holdings III LLC.

- * Are funds available in the budget? N/A
 * Is this related to any previous Board action? Yes
 * Is this part of a large project requiring additional funds? (Explain)

Approvals:


 Originator 1-4-18
Date

 Appropriate Dean/Vice President 01/14/2018
Date

 President 1/9/18
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: **FY18-VI.D**

Board Meeting Date: **January 11, 2018**

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Closed Session Minutes and audio tapes were reviewed, per the Illinois Open Meetings Act. The written minutes of September 14, 2017 and November 9, 2017 are authorized to be released. The written minutes of December 14, 2017 shall remain closed. The audio recordings of January 14, 2016 and February 11, 2016 are authorized to be destroyed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION


The Illinois Open Meetings Act requires closed session minutes be reviewed every six months and released to public review, if advised by legal counsel. The Act also authorizes the destruction of audio tapes of Closed Session Minutes 18 months prior. This action fosters transparency per the SSC Vision Statement.

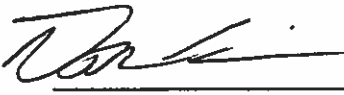
MOTION

Move that the Board of Trustees grant approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Open Meeting Act. The written minutes of September 14, 2017 and November 9, 2017 are authorized to be released. The written minutes of December 14, 2017 shall remain closed. The audio recordings of January 14, 2016 and February 11, 2016 are authorized to be destroyed.

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Approvals:


 Secretary to the Board 1/8/18
 Date


 President 1/5/18
 Date

For Board Information in

For Board Action in

BOARD COMMITTEE:

- Policy
- Finance
- Architectural
- Other

FUNDING:

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Approval of the intent to retire is requested for Don Manning, affording him the benefits conferred by South Suburban College and the State of Illinois.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

This action item is required to allow Don Manning to retire.

MOTION

Move to approve the retirement of Don Manning, effective October 1, 2018.

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Specify above if matching funds are required.
- * Is this part of a large project requiring additional funds? (Explain) _____
- * Attach supplemental information as necessary

APPROVALS



President



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

For Board Information in January 2018

For Board Action in January 2018

BOARD COMMITTEE:

- Policy
- Finance
- Architectural
- Other

FUNDING:

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees appoint Ms. Mary Vieweg as full-time grant-funded ESL Instructor in the Adult Education Department effective January 16, 2018.

ESTIMATED COST OR BENEFIT

The annual salary is \$20,700, plus benefits. Twenty five (25) hours a week, 36 weeks a year.

JUSTIFICATION OF ACTION

Filling of this position is necessary to continue to increase success in adult education courses. (Strategic Direction 1, CR 1.4).

MOTION

Move the Board of Trustees appoint Ms. Mary Vieweg as full-time grant-funded ESL Instructor in the Adult Education Department effective January 16, 2018.

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No

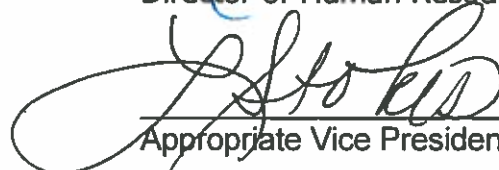
APPROVALS

 12/18/17

Originator

 1/8/18

Director of Human Resources

 12/18/17

Appropriate Vice President

 12/20/17

President



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY18-VII.B.2

For Board Action in January, 2018
Board Meeting Date: January 11, 2018

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees appoint Maureen Moran as a full-time Reading Instructor, effective January 12 2018, pending successful completion of a background check.

ESTIMATED COST OR BENEFIT

Based upon placement on the faculty salary schedule.

JUSTIFICATION OF ACTION

Permission to fill this position was granted during a prior Board meeting. This action is in direct alignment with Strategic Direction #2 – Student Success and Completion, Goal 1.2.

MOTION

Move to appoint Maureen Moran as a full-time Reading Instructor, effective January 12, 2018, pending successful completion of a background check.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

Patricia Burton 12/19/17
Originator Date

Sonye Adelin 12/20/17
Appropriate Dean/Vice President Date

[Signature] 12/20/17
Director of Human Resources Date

[Signature] 12/20/17
President Date