

**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**REGULAR BOARD MEETING MINUTES**  
**THURSDAY, APRIL 12, 2018**

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**I. CALL TO ORDER & ROLL CALL:**

At 8:25 p.m., Chairman Frank M. Zuccarelli called the regular meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Trustees John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli, and Student Trustee Ronnell Tatum

*Absent:* None

*Also present:* Donald Manning, President; Songie Adebiji, Vice President of Student Development; Lynette Stokes, Vice President of Academic Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper

**II. PLEDGE OF ALLEGIANCE**

Chairman Frank M. Zuccarelli led the Pledge of Allegiance.

**III. PUBLIC PARTICIPATION:**

There was none.

**IV. REPORTS/PRESENTATIONS**

There were none.

**V. PREVIOUS MEETING MINUTES**

**A. Policy Committee meeting held March 8, 2018**

Trustee Wells moved and Student Trustee Tatum seconded to approve the minutes of the Policy Committee meeting held on March 8, 2018. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, and Joseph Whittington voted aye. Nays: None. Frank M. Zuccarelli passed. Student Trustee Ronnell Tatum voted aye. Motion carried.

**B. Finance Committee meeting held March 8, 2018**

Trustee Wells moved and Trustee Rogers seconded to approve the minutes of the Finance Committee meeting held March 8, 2018. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, and Joseph Whittington voted aye. Nays: None. Frank M. Zuccarelli passed. Student Trustee Ronnell Tatum voted aye. Motion carried.

**C. Regular Board of Trustees meeting held March 8, 2018**

Trustee Rogers moved and Trustee Whittington seconded to approve the minutes of the Regular Board of Trustees meeting held on March 8, 2018. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, and Joseph Whittington voted aye. Nays: None. Frank M. Zuccarelli passed. Student Trustee Ronnell Tatum voted aye. Motion carried.

## **VI. NEW BUSINESS**

### **A. Monthly Financial Report**

Trustee Rogers moved and Student Trustee Tatum seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

### **B. Bills Payable for April, 2018**

Trustee Daly moved and Trustee Payne seconded to authorize the Treasurer to pay the list of bills payable for April 2018 in the amount of \$4,391,029.64. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

### **C. Approval to accept the second reading of and adopt revised Board Policy 413.03, Employee Obligations upon Separation of Employment**

Trustee Rogers moved and Student Trustee Tatum seconded to accept the second reading of and adopt revised Board Policy 413.03, Employee Obligations upon Separation of Employment. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

### **D. Approval to accept the bid of Northside Construction in the base bid amount of \$180,537.00 for the SSC Circle Renovation Project utilizing South Suburban College Foundation and bond funds**

Trustee DeFilippo moved and Trustee Wells seconded to accept the bid of Northside Construction in the base bid amount of \$180,537.00 for the SSC Circle Renovation Project utilizing South Suburban College Foundation and bond funds. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

### **E. Approval to accept the bid of Precise Printing in the amount of \$29,800.00 for the printing of College publications**

Trustee DeFilippo moved and Trustee Payne seconded to accept the bid of Precise Printing in the amount of \$29,800.00 for the printing of College publications. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

### **F. Approval to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational fund**

Trustee DeFilippo moved and Trustee Daly seconded to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational fund. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

### **G. Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance**

Trustee DeFilippo moved and Trustee Whittington seconded to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

**H. Approval to reduce the number of Faculty Sabbaticals to zero for the 2018/2019 academic year**

**Trustee DeFilippo moved and Trustee Whittington seconded to reduce the number of Faculty Sabbaticals to zero for the 2018/2019 academic year.**

On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

**VII. PERSONNEL RECOMMENDATIONS**

**A. Retirements/Resignations/Terminations**

Trustee Payne moved and Trustee Rogers seconded to approve the following resignations:

1. Resignation of Paul Adams, part-time Campus Police Officer in the Campus Police department, effective April 16, 2018.

2. Resignation of Shelly Fickau, Dean of Student Development, effective April 16, 2018, and grant permission to advertise to fill the vacated position, as needed.

3. Resignation of Shari McGovern, full-time instructor in the Allied Health Career Programs department, effective July 30, 2018, and grant permission to advertise to fill the vacated position, as needed.

On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

4. Trustee Daly moved and Trustee Whittington seconded to approve the termination of Michael Schoettle, full-time Client Solutions Specialist for the Business & Career Institute, effective April 13, 2018, and grant permission to advertise to fill the vacated position, as needed. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

**B. Appointments**

1. Trustee Daly moved and Trustee Wells seconded to approve the appointment of Danielle Whitted as Manager of Student Programming, effective April 13, 2018, and grant permission to advertise to fill the vacated position, as needed. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

**VIII. Closed Session:**

At 8:47 p.m., the Board entered into closed session on a motion made by Trustee Daly and seconded by Trustee Whittington to discuss the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable or imminent litigation. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

At 9:28 p.m., the Board resumed open session on a motion made by Trustee Whittington and seconded by Trustee Rogers. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

**C. Appointment of College President**

1. Trustee Rogers moved and Student Trustee Tatum seconded to approve the appointment of Dr. Lynette Stokes as College President, effective October 1, 2018, and grant permission to advertise to fill the position of Vice President of Academic Services. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

**ADJOURNMENT**

At 9:32 p.m., Trustee Daly moved and Trustee Whittington seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet M. Rogers, Terry Wells, Joseph Whittington, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

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**Martin Lareau, Secretary to the Board of Trustees**

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**Frank M. Zuccarelli, Chairman of the Board of Trustees**