



**South Suburban College**  
**Board of Trustees**  
**April 9, 2020**



**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**BOARD ROOM (ROOM 2248)**  
**VIRTUAL ATTENDANCE VIA ZOOM MEETINGS**  
**FINANCE COMMITTEE MEETING AGENDA**  
**DEFILIPPO, CHAIR; DALY AND ROGERS**  
**THURSDAY, APRIL 9, 2020**  
**7:50 PM**

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- I. Recommendation to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational Fund in the amount of \$7,183,000 as per the attached resolution
- II. Recommendation to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and recommend Vista National as the insurance broker of record for fiscal year 2021
- III. Recommendation to ratify the results of the phone poll approving the bid of BURMAX in the amount of \$23,661.76 for the purchase of Barber College equipment and supplies utilizing grant funds.



**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS  
BOARD ROOM (ROOM 2248)  
**VIRTUAL ATTENDANCE VIA ZOOM MEETINGS**  
**REGULAR BOARD MEETING AGENDA**  
THURSDAY, APRIL 9, 2020  
8:00 PM

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- I. **CALL TO ORDER/ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **PUBLIC PARTICIPATION / ACCESS**  
<https://zoom.us/j/708921224>
- IV. **PRESENTATIONS/REPORTS**
- V. **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
  - A. Finance Committee Meeting held March 12, 2020
  - B. Regular Board Meeting held March 12, 2020
- VI. **NEW BUSINESS**
  - A. Oath of Office for Student Trustee Elect (M. Lareau)
  - B. Monthly Financial Report (T. Pollert)
  - C. Approval of the payment of bills for April, 2020 (T. Pollert)
  - D. Approval to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational Fund in the amount of \$7,183,000 as per the attached resolution (A. DeFilippo)
  - E. Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and recommend Vista National as the insurance broker of record for fiscal year 2021 (A. DeFilippo)
  - F. Approval to ratify the results of the phone poll approving the bid of BURMAX in the amount of \$23,661.76 for the purchase of Barber College equipment and supplies utilizing grant funds (A. DeFilippo)
  - G. Approval to reduce the Faculty sabbaticals to zero for the 2020-2021 academic year (T. Williams)
- VII. **PERSONNEL RECOMMENDATIONS**
  - A. Retirements/Resignations/Terminations
- VIII. **CLOSED SESSION**

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.
- IX. **MISCELLANEOUS**
- X. **ADJOURNMENT**

**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**MINUTES OF THE FINANCE COMMITTEE**  
**THURSDAY, MARCH 12, 2020**

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Trustee Anthony DeFilippo called the meeting of the Finance Committee to order at 7:59 p.m.

Committee members present: Trustees John Daly, Anthony DeFilippo and Janet Rogers.

Committee members absent: None

Other Board members in attendance: Student Trustee Babatunde Adamson.

Other Board members absent: Trustees Vivian Payne, Joseph Whittington, Terry Wells and Frank M. Zuccarelli.

Administration present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kuser.

**Agenda:**

I. Recommendation to accept the bid of Sentinel Imaging Group, Inc. in the amount of \$46,450.00 for the purchase of echocardiography equipment (Philips EPIQ7 XMatrix)

Trustee DeFilippo recommended the board accept the bid of Sentinel Imaging Group, Inc. in the amount of \$46,450.00 for the purchase of echocardiography equipment (Philips EPIQ7 XMatrix) at the regular Board of Trustees meeting.

The Meeting adjourned at 8:02 p.m.

# **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

**REGULAR BOARD MEETING MINUTES**

**THURSDAY, MARCH 12, 2020**

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## **I. CALL TO ORDER & ROLL CALL:**

At 8:05 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells and Student Trustee Babatunde Adamson.

*Absent:* Trustee Joseph Whittington

*Also present:* Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Stanley Kuser.

## **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli

## **III. PUBLIC PARTICIPATION:**

There was none.

## **IV. REPORTS/PRESENTATIONS**

Dr. Ronald Kawanna and Dr. Deborah Baness-King delivered a presentation on the 2020-2025 Strategic Plan to the Board of Trustees.

## **V. PREVIOUS MEETING MINUTES**

### **A. Finance Committee meeting held February 13, 2020**

Trustee Rogers moved and Trustee John Daly seconded to approve the minutes of the Finance Committee meeting held February 13, 2020. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Trustee Anthony DeFilippo passed. Nays: None. Motion carried.

### **B. Regular Board meeting held February 13, 2020**

Trustee Payne moved and Trustee Wells seconded to approve the minutes of the Regular Board meeting held February 13, 2020. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Trustee Anthony DeFilippo passed. Nays: None. Motion carried.

### **C. Closed Session Meeting held February 13, 2020**

Trustee Wells moved and Trustee Payne seconded to approve the minutes of the Closed Session meeting held February 13, 2020. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Trustee Anthony DeFilippo passed. Nays: None. Motion carried.

## **VI. NEW BUSINESS**

### **A. Monthly Financial Report**

Trustee DeFilippo moved and Trustee Wells seconded to accept the Monthly Financial Report as presented by Vice President of Administration Martin Lareau. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

### **B. Bills Payable for March 2020**

Trustee Payne moved and Trustee Rogers seconded to authorize the Treasurer to pay the list of bills payable for March, 2020, in the amount of \$3,042,332.31. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

### **C. Approval to accept the bid of Sentinel Imaging Group, Inc. in the amount of \$46,450.00 for the purchase of echocardiography equipment (Philips EPIQ7 XMatrix)**

Trustee DeFilippo moved and Student Trustee Adamson seconded to accept the bid of Sentinel Imaging Group, Inc. in the amount of \$46,450.00 for the purchase of echocardiography equipment (Philips EPIQ 7 XMatrix). On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

### **D. Approval of the 2020-2025 South Suburban College Strategic Plan**

Trustee DeFilippo moved and Trustee Rogers seconded to accept the 2020-2025 South Suburban College Strategic Plan. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

### **E. Approval of the new CCNA Network Technician Certificate for implementation in the fall 2020 semester.**

Trustee Daly moved and Student Trustee Adamson seconded to approve the new CCNA Network Technician Certificate for implementation in the fall 2020 semester. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

### **F. Approval of the new Hospitality Management Degree for implementation in the fall 2020 semester.**

Trustee Daly moved and Trustee DeFilippo seconded to approve the new Hospitality Management Degree for implementation in the fall 2020 semester. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

### **G. Approval of the new Hospitality Management Certificate for implementation in the fall 2020 semester.**

Trustee Wells moved and Trustee Daly seconded to approve the new Hospitality Management Certificate for implementation in the fall 2020 semester. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

### **H. Approval of the new Hospitality Management Basic Certificate for implementation in the fall 2020 semester.**

Trustee Wells moved and Trustee Rogers seconded to approve the new Hospitality Management Basic Certificate for implementation in the fall 2020 semester. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**I. Approval of the new Cannabis Dispensary Operations Basic Certificate for implementation in the fall 2020 semester.**

Trustee Payne moved and Trustee Wells seconded to approve the new Cannabis Dispensary Operations Basic Certificate for implementation in the fall 2020 semester. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**VIII. PERSONNEL RECOMMENDATIONS**

**A. Retirements/Resignations/Terminations**

1. Trustee DeFilippo moved and Trustee Rogers seconded to approve the retirement of Gregory Soczyk, Police Officer in the Campus Police Department, effective May 31, 2020, and grant permission to advertise to fill the vacated position, as needed. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

2. Trustee Payne moved and Student Trustee Adamson seconded to approve the resignation of Randy Brown, Trades II Maintenance Worker in the Physical Plant Department, effective February 10, 2020, and grant permission to advertise to fill the vacated position, as needed. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

3. Trustee Wells moved and Trustee Payne seconded to approve the resignation of Reynaldo Dumas, Microcomputer Lab Coordinator in the Academic Computing and Telecommunications Department, effective March 8, 2020, and grant permission to advertise to fill the vacated position, as needed. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**B. Appointments**

1. Trustee John Daly and Trustee Wells seconded to appoint Jordan Hickey as the Financial Aid Manager in the Financial Aid Department, effective March 16, 2020, pending successful completion of a criminal background investigation. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**C. Permission to Advertise**

Trustee Daly moved and Trustee Wells seconded to grant permission to advertise to fill the position of Administrative Assistant I in the Social and Behavioral Sciences Department, as needed. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**VII. Closed Session:**

There was none

**ADJOURNMENT**

At 8:54 p.m., Trustee Payne moved and Trustee Rogers seconded that the Board Meeting be adjourned. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

**ITEM: FY20-VI.A**

**Board Meeting Date: April 9, 2020**

**BOARD COMMITTEE**

**FUNDING**

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

The Proposal is to swear in the South Suburban College Student Trustee Elect, Babatunde' Adamson.

**ESTIMATED COST OR BENEFIT**

N/A

**JUSTIFICATION OF ACTION**

Student Trustee Election of March, 2020. This action supports Strategic direction 2, SSC 2.6 by engaging students in all aspects of their college experience.

**MOTION**

Move to swear in Babatunde' Adamson as the South Suburban College Student Trustee effective April 9, 2020.

**Approvals:**

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Is this part of a large project requiring additional funds? (Explain)

*[Signature]*  
Appropriate Vice President

3/9/2020  
Date

*[Signature]*  
President

4/3/20  
Date





# SOUTH SUBURBAN COLLEGE

15800 S. State St.  
South Holland, IL  
60473-1200  
(708) 596-2000

## Board of Trustees

Frank M. Zuccarelli,  
**Chairman**

John A. Daly,  
Vice-Chair

Anthony P. DeFilippo

Vivian Payne

Janet M. Rogers  
Secretary

Terry R. Wells

Joseph Whittington Jr.

Dr. Lynette D. Stokes,  
College President

Our Mission  
Is to **Serve** our  
**Students** and  
the **Community**  
Through Lifelong  
Learning.

## SOUTH SUBURBAN COLLEGE

Office of the Vice President of Student and Enrollment Services

**TO:** South Suburban College Board of Trustees  
**FROM:** Deborah Baness King, Vice President of Student & Enrollment Services  
**DATE:** March 26, 2020  
**SUBJECT:** **2020 Student Trustee Election**

On March 2 – March 6, 2020, the South Suburban College Student Trustee Election was held voting digitally through “SSC Website.” March 6, 2020, Babatunde’ Adamson was declared the winner of the election and will serve as our 2020-2021 Student Trustee.

DBK/ab

ID	Start time	Completion time	Email
2	3/2/20 8:20:48	3/2/20 8:21:08	anonymous
3	3/2/20 9:59:06	3/2/20 9:59:11	anonymous
4	3/2/20 10:43:42	3/2/20 10:43:46	anonymous
5	3/2/20 10:44:57	3/2/20 10:48:06	anonymous
6	3/2/20 12:02:01	3/2/20 12:02:10	anonymous
7	3/2/20 12:03:34	3/2/20 12:03:46	anonymous
8	3/2/20 12:11:37	3/2/20 12:11:58	anonymous
9	3/2/20 12:46:36	3/2/20 12:46:39	anonymous
10	3/2/20 13:08:55	3/2/20 13:09:11	anonymous
11	3/2/20 13:20:25	3/2/20 13:21:22	anonymous
12	3/2/20 13:23:06	3/2/20 13:25:19	anonymous
13	3/2/20 13:26:41	3/2/20 13:26:48	anonymous
14	3/2/20 13:41:02	3/2/20 13:41:10	anonymous
15	3/2/20 13:45:06	3/2/20 13:45:14	anonymous
16	3/2/20 14:19:35	3/2/20 14:19:39	anonymous
17	3/2/20 14:56:37	3/2/20 14:56:43	anonymous
18	3/2/20 15:14:05	3/2/20 15:14:10	anonymous
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22	3/2/20 16:26:30	3/2/20 16:26:36	anonymous
23	3/2/20 17:26:12	3/2/20 17:26:16	anonymous
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26	3/3/20 8:33:30	3/3/20 8:33:33	anonymous
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30	3/3/20 8:46:50	3/3/20 8:46:52	anonymous
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46	3/3/20 10:22:19	3/3/20 10:22:31	anonymous
47	3/3/20 10:22:41	3/3/20 10:22:44	anonymous
48	3/3/20 10:27:18	3/3/20 10:27:24	anonymous
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50	3/3/20 10:31:19	3/3/20 10:31:24	anonymous

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54	3/3/20 10:36:41	3/3/20 10:36:49 anonymous
55	3/3/20 10:37:16	3/3/20 10:37:18 anonymous
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57	3/3/20 10:39:24	3/3/20 10:39:27 anonymous
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60	3/3/20 10:48:44	3/3/20 10:48:49 anonymous
61	3/3/20 10:59:36	3/3/20 10:59:41 anonymous
62	3/3/20 11:04:19	3/3/20 11:04:24 anonymous
63	3/3/20 11:04:15	3/3/20 11:04:24 anonymous
64	3/3/20 11:06:37	3/3/20 11:06:40 anonymous
65	3/3/20 11:26:38	3/3/20 11:26:48 anonymous
66	3/3/20 11:40:38	3/3/20 11:40:47 anonymous
67	3/3/20 11:41:37	3/3/20 11:41:42 anonymous
68	3/3/20 11:55:32	3/3/20 11:55:37 anonymous
69	3/3/20 11:55:41	3/3/20 11:56:06 anonymous
70	3/3/20 12:08:20	3/3/20 12:08:24 anonymous
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76	3/3/20 14:11:16	3/3/20 14:11:25 anonymous
77	3/3/20 14:22:33	3/3/20 14:22:48 anonymous
78	3/3/20 14:36:13	3/3/20 14:36:23 anonymous
79	3/3/20 14:37:38	3/3/20 14:37:42 anonymous
80	3/3/20 15:01:16	3/3/20 15:01:24 anonymous
81	3/3/20 15:20:02	3/3/20 15:20:07 anonymous
82	3/3/20 16:24:28	3/3/20 16:24:34 anonymous
83	3/3/20 16:26:53	3/3/20 16:26:58 anonymous
84	3/3/20 17:15:35	3/3/20 17:15:39 anonymous
85	3/3/20 17:22:24	3/3/20 17:22:35 anonymous
86	3/3/20 17:50:31	3/3/20 17:50:38 anonymous
87	3/3/20 18:21:48	3/3/20 18:21:57 anonymous
88	3/3/20 19:03:29	3/3/20 19:04:03 anonymous
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93	3/3/20 23:51:58	3/3/20 23:52:03 anonymous
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96	3/4/20 7:49:27	3/4/20 7:49:30 anonymous
97	3/4/20 8:23:10	3/4/20 8:23:39 anonymous
98	3/4/20 9:01:17	3/4/20 9:01:24 anonymous
99	3/4/20 10:45:39	3/4/20 10:45:44 anonymous
100	3/4/20 11:15:27	3/4/20 11:15:41 anonymous

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109	3/4/20 11:38:38	3/4/20 11:38:44 anonymous
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111	3/4/20 11:50:00	3/4/20 11:50:06 anonymous
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113	3/4/20 12:15:42	3/4/20 12:15:54 anonymous
114	3/4/20 12:17:11	3/4/20 12:17:14 anonymous
115	3/4/20 12:27:59	3/4/20 12:28:15 anonymous
116	3/4/20 13:00:15	3/4/20 13:00:21 anonymous
117	3/4/20 13:03:40	3/4/20 13:03:47 anonymous
118	3/4/20 13:04:01	3/4/20 13:04:04 anonymous
119	3/4/20 13:04:41	3/4/20 13:04:44 anonymous
120	3/4/20 13:06:19	3/4/20 13:06:27 anonymous
121	3/4/20 13:43:31	3/4/20 13:43:35 anonymous
122	3/4/20 13:44:49	3/4/20 13:44:55 anonymous
123	3/4/20 14:03:04	3/4/20 14:03:19 anonymous
124	3/4/20 14:22:35	3/4/20 14:22:40 anonymous
125	3/4/20 14:30:20	3/4/20 14:30:28 anonymous
126	3/4/20 14:32:42	3/4/20 14:32:47 anonymous
127	3/4/20 14:35:44	3/4/20 14:36:09 anonymous
128	3/4/20 14:36:26	3/4/20 14:36:33 anonymous
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132	3/4/20 23:01:55	3/4/20 23:02:00 anonymous
133	3/4/20 23:11:07	3/4/20 23:11:42 anonymous
134	3/5/20 10:11:38	3/5/20 10:11:49 anonymous
135	3/5/20 10:29:00	3/5/20 10:29:08 anonymous
136	3/5/20 10:30:09	3/5/20 10:30:15 anonymous
137	3/5/20 10:30:07	3/5/20 10:30:17 anonymous
138	3/5/20 10:31:28	3/5/20 10:31:33 anonymous
139	3/5/20 11:03:08	3/5/20 11:03:12 anonymous
140	3/5/20 11:05:37	3/5/20 11:05:40 anonymous
141	3/5/20 11:50:54	3/5/20 11:50:56 anonymous
142	3/5/20 11:51:30	3/5/20 11:51:37 anonymous
143	3/5/20 11:52:43	3/5/20 11:52:52 anonymous
144	3/5/20 12:24:35	3/5/20 12:25:29 anonymous
145	3/5/20 12:26:13	3/5/20 12:26:19 anonymous
146	3/5/20 12:28:57	3/5/20 12:29:03 anonymous
147	3/5/20 12:30:49	3/5/20 12:31:00 anonymous
148	3/5/20 13:04:25	3/5/20 13:04:30 anonymous
149	3/5/20 15:45:52	3/5/20 15:45:57 anonymous
150	3/5/20 19:37:10	3/5/20 19:37:22 anonymous

151	3/5/20 20:35:00	3/5/20 20:35:56 anonymous
152	3/5/20 21:22:28	3/5/20 21:22:34 anonymous
153	3/5/20 23:13:32	3/5/20 23:13:58 anonymous
154	3/5/20 23:41:11	3/5/20 23:41:15 anonymous
155	3/6/20 6:50:51	3/6/20 6:51:29 anonymous
156	3/6/20 7:39:34	3/6/20 7:39:38 anonymous
157	3/6/20 7:42:32	3/6/20 7:42:46 anonymous
158	3/6/20 7:46:57	3/6/20 7:47:07 anonymous
159	3/6/20 7:46:34	3/6/20 8:26:56 anonymous
160	3/6/20 11:20:12	3/6/20 11:20:18 anonymous









Malcolm Banks
Babatunde Adamson
Malcolm Banks
Malcolm Banks
Malcolm Banks
Babatunde Adamson
Babatunde Adamson
Babatunde Adamson
Babatunde Adamson
Babatunde Adamson

Questions

Responses **159**

## South Suburban College 2020 Student Trustee Election



**159**  
Responses

**00:30**  
Average time to complete

**Closed**  
Status

[View results](#)

 [Open in Excel](#)

### 1. Select a candidate

[More Details](#)

<input checked="" type="radio"/> Babatunde Adamson	129
<input type="radio"/> Malcolm Banks	30



is

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SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VI.B

Board Meeting Date: April 9, 2020

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move to accept the Financial Report, as presented.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your board packet for the period ending February 29, 2020. This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to accept the Financial Report, as presented.

Approvals:

- \* Are funds available in the budget? N/A
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

*Kim Pallett* 3/25/20  
 Controller/Treasurer Date

*Martin Savouk* 4/3/20  
 Appropriate Vice President Date

*Synette Holak* 4/3/20  
 President Date

**SOUTH SUBURBAN COLLEGE**  
South Holland, Illinois

To: Board of Trustees  
 From: Tim Pollert  
 Date: April 2, 2020  
 Subject: Financial Report For The Period Ending February 29, 2020

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$3,187,977.69	\$21,556,798.96
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$2,976,571.35	\$22,035,608.86

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$4,398,158.48	\$33,193,028.08
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$4,819,318.90	\$34,612,482.88
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
(\$421,160.42)	(\$1,419,454.80)

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$7,295,271.12	1.82%	-95

# SOUTH SUBURBAN COLLEGE

South Holland, Illinois

	<b>Revenue Educational</b>	<b>Revenue O&amp;M</b>	<b>Monthly Total</b>
July	\$2,648,515.58	\$58,733.20	\$2,707,248.78
August	\$2,660,862.72	\$739,118.05	\$3,399,980.77
September	\$1,985,352.18	\$216,501.67	\$2,201,853.85
October	\$1,997,248.48	\$220,478.58	\$2,217,727.06
November	\$1,401,852.18	\$125,845.84	\$1,527,698.02
December	\$2,488,681.36	\$699,815.85	\$3,188,497.21
January	\$2,601,582.15	\$524,233.43	\$3,125,815.58
February	\$2,688,125.84	\$499,851.85	\$3,187,977.69
March			
April			
May			
June			
YTD	\$18,472,220.49	\$3,084,578.47	\$21,556,798.96

	<b>Expenditures Educational</b>	<b>Expenditures O&amp;M</b>	<b>Monthly Total</b>
July	\$2,422,603.27	\$293,525.33	\$2,716,128.60
August	\$3,279,917.85	\$468,433.02	\$3,748,350.87
September	\$1,850,496.76	\$316,131.07	\$2,166,627.83
October	\$1,863,376.09	\$317,442.86	\$2,180,818.95
November	\$1,655,702.85	\$310,017.42	\$1,965,720.27
December	\$2,762,247.50	\$237,006.49	\$2,999,253.99
January	\$2,868,791.86	\$413,345.14	\$3,282,137.00
February	\$2,686,410.40	\$290,160.95	\$2,976,571.35
March			
April			
May			
June			
YTD	\$19,389,546.58	\$2,646,062.28	\$22,035,608.86

# SOUTH SUBURBAN COLLEGE

South Holland, Illinois

	<b>Revenues All Funds</b>	<b>Expenditures All Funds</b>	<b>Monthly Total</b>
July	\$4,218,584.58	\$4,361,834.24	(\$143,249.66)
August	\$5,818,258.15	\$5,938,120.09	(\$119,861.94)
September	\$3,318,279.58	\$3,401,283.07	(\$83,003.49)
October	\$3,169,485.18	\$3,311,036.53	(\$141,551.35)
November	\$3,385,158.48	\$3,697,169.85	(\$312,011.37)
December	\$4,400,848.15	\$4,084,192.05	\$316,656.10
January	\$4,484,255.48	\$4,999,528.15	(\$515,272.67)
February	\$4,398,158.48	\$4,819,318.90	(\$421,160.42)
March			
April			
May			
June			
YTD	\$33,193,028.08	\$34,612,482.88	(\$1,419,454.80)

	<b>Investment Total</b>	<b>Average Rate of Return</b>	<b>Basis Point Change from Last Month</b>
July	\$10,297,369.08	2.65%	23
August	\$15,281,205.77	2.79%	14
September	\$13,513,538.78	2.82%	3
October	\$12,165,813.93	2.73%	(9)
November	\$11,665,813.93	2.78%	5
December	\$9,118,969.11	2.73%	(5)
January	\$8,035,221.16	2.77%	4
February	\$7,295,271.12	1.82%	(95)
March			
April			
May			
June			











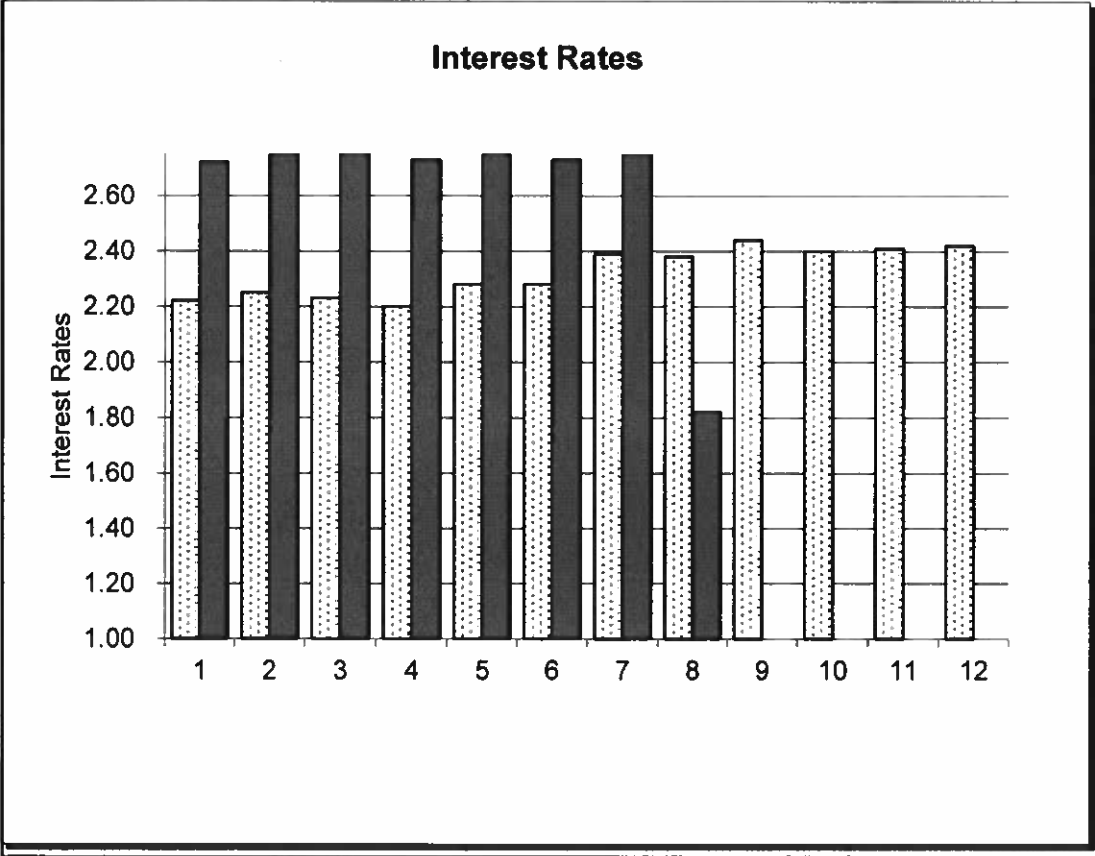
SOUTH SUBURBAN COLLEGE

Investment		Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	0.00	0.00	0.00	0%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	2,312,374.04	0.00	2,312,374.04	32%
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	4,982,897.08	0.00	4,982,897.08	68%
	<b>Total</b>	<b>7,295,271.12</b>	<b>0.00</b>	<b>7,295,271.12</b>	<b>100%</b>
	<b>Average %</b>	<b>1.82</b>			



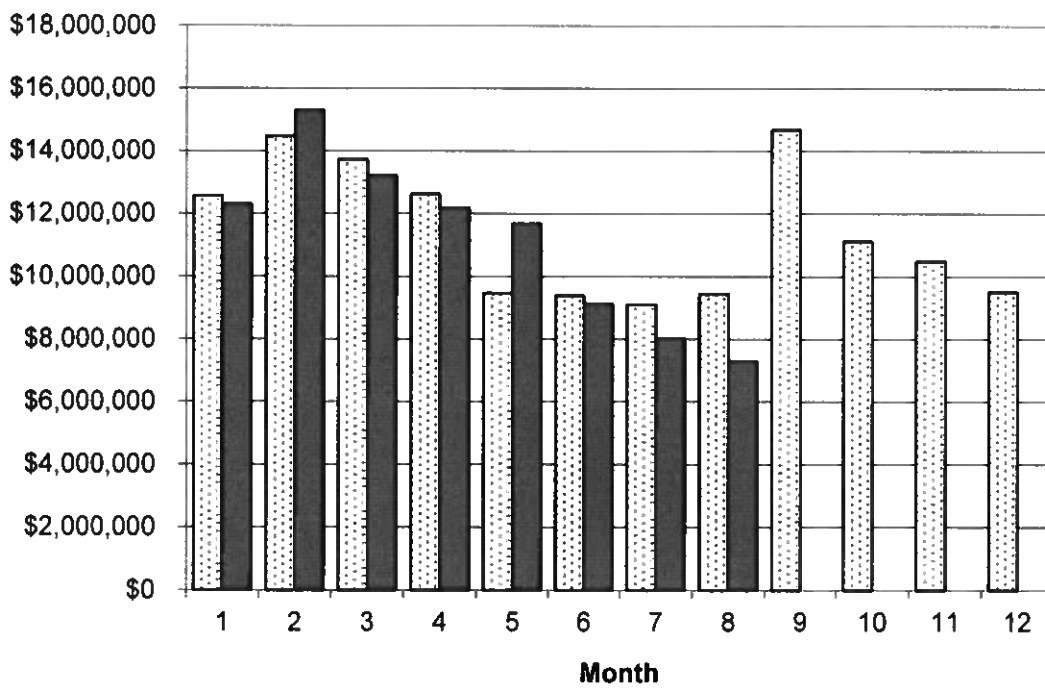
**South Suburban College**

<b>Investment Summary</b>				
	F Y 2018 - 2019		F Y 2019 - 2020	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$12,559,976	2.22	\$12,297,369	2.72
August	14,471,282	2.25	15,281,206	2.79
September	13,723,095	2.23	13,216,127	2.82
October	12,616,990	2.20	12,171,590	2.73
November	9,460,594	2.28	11,674,854	2.78
December	9,380,459	2.28	9,132,270	2.73
January	9,107,201	2.39	8,035,221	2.77
February	9,439,578	2.38	7,295,271	1.82
March	14,680,437	2.44		
April	11,116,177	2.40		
May	10,483,322	2.41		
June	9,500,530	2.42		



# South Suburban College

## Monthly Balances





**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

**Agenda Item FY20-VI.C**

For Board Information in April, 2020.

For Board Action in April, 2020.

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

[Empty box for Proposal Summary]

**ESTIMATED COST OR BENEFIT**

[Empty box for Estimated Cost or Benefit]

**JUSTIFICATION OF ACTION**

Paying the bills supports (Vision Statement Strategic Direction 2, SSC.2.17) to continue to provide an efficient, transparent, and financially secure institution.

**MOTION**

Hereby authorize the Treasurer to pay the following list of bills:

Education Fund	\$2,783,346.58
Operation & Maintenance Fund	255,171.61
Operation & Maintenance Restricted Fund	3,158.50
Auxiliary Enterprise Fund	70,196.08
Restricted Funds	427,372.24
Special Levies Fund	35,090.91
Flex Plan Fund	<u>5,592.31</u>
<b>Total</b>	<b>\$3,579,928.23</b>

- \* Are funds available in the budget? yes
- \* Is this related to any previous Board action?
- \* Specify above if matching funds are required.
- \* Is this part of a large project requiring additional funds? (Explain)           No
- \* Attach supplemental information as necessary

**APPROVALS**

Controller/Treasurer

Vice-President

President



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

**ITEM: FY20-VI.D**

**Board Meeting Date: April 9, 2020**

**BOARD COMMITTEE**

**FUNDING**

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

As in past years, the Education Fund is in need of a loan from the Working Cash Fund. The amount needed is exactly the same as last year and will be repaid within the time period as required by state statutes.

**ESTIMATED COST OR BENEFIT**

To utilize all resources of the College in the most cost effective manner.

**JUSTIFICATION OF ACTION**

The college will not receive the balance of its 2019 tax monies until August or September. In addition, the funding received from various programs and grants from the State of Illinois are reimbursed after the expenses have been paid. These actions require a loan for operating purposes to meet current cash requirements. This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

**MOTION**

Move that the Board of Trustees authorize the Treasurer to make an inter-fund loan from the Working Cash Fund to the Educational Fund in the amount of \$7,183,000 as per the attached resolution.

**Approvals:**

- \* Are funds available in the budget? N/A
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

*Kim Pallant* 4/11/20  
 Controller/Treasurer Date

*Maria Soreau* 4/11/20  
 Appropriate Vice President Date

*Demetrius Bask* 4/11/20  
 President Date



## RESOLUTION

Authorizing a loan from the Working Cash Fund of Community College District #510, South Suburban College of Cook County, State of Illinois, to the Educational Fund and directing the Community College Treasurer to make such transfer.

**WHEREAS**, there are insufficient funds on deposit in the Educational Fund of Community College District #510, South Suburban College of Cook County, State of Illinois (the "District") to meet ordinary and necessary disbursements for educational purposes therefrom; and

**WHEREAS**, in accordance with the provisions of the Public Community College Act, 110 Illinois Compiled Statutes 805/3-33.6, the following recitals are made:

A. Taxes or other funds in anticipation of collection or receipt of which the Working Cash Fund is to be reimbursed are:

2020 Educational Fund	\$6,250,000.00
-----------------------	----------------

B. The entire amount of taxes extended, or which the Board of Trustees of the District estimates will be extended or received this year in anticipation of the collection of all or part of which the Working Cash Fund is to be reimbursed is:

2021 Educational Fund	\$4,275,000.00
-----------------------	----------------

C. The aggregate amount of tax anticipation warrants or notes issued in anticipation of the collection of such taxes together with the amount of interest accrued for the Educational Fund and which the Board of Trustees of the District estimates will accrue is:

Educational Fund	None
------------------	------

D. The amount of moneys which the District anticipates to collect for the balance of the year from the State, Federal government or other sources including interest in anticipation of the receipt of all or part of which such transfer will be made is:

Credit Hour Grant	None
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Equalization	None
--------------	------

E. The aggregate amount of receipts from taxes imposed to replace revenue lost by local government units and school districts as a result of the abolition of ad

valorem personal property taxes which the Board of Trustees of the District estimates will be set aside for the proportionate amount of debt service and pension retirement obligations is:

C P P R T	\$435,000.00
-----------	--------------

F. The aggregate amount of moneys heretofore transferred from the Working Cash Fund to the Educational Fund in anticipation of the collection of such taxes or of the receipts of such other moneys from other sources is:

Balance	None
---------	------

**WHEREAS**, such taxes levied or to be received from educational purposes when collected are to be applied first to the payment of any such warrants or notes and the interest thereon and then to the reimbursement of the Working Cash Fund; and

**WHEREAS**, the amount which this Resolution directs the Treasurer of the District to so transfer in anticipation of the collection of taxes levied or to be received for the year, together with the aggregate amount of such anticipation tax warrants or notes heretofore drawn against such taxes and the amount of interest accrued and estimated to accrue thereon; the amount estimated to be required to satisfy debt service and pension or retirement obligations; and the aggregate amount of such transfer heretofore made in anticipation of the collection of such taxes does not exceed 90% of the actual or estimated amount of such taxes extended or to be extended or to be received as set forth in the Resolution; and

**WHEREAS**, the amount which this Resolution directs the Treasurer of the District to so transfer in anticipation of the receipt of moneys to be derived for the year from the State, Federal Government or from other sources, together with the aggregate amount heretofore transferred in anticipation of the receipt of any such moneys, does not exceed the total amount which is so estimated will be received from such source; and

**WHEREAS**, the Board of Trustees of the District desires to effectuate said loan between the Educational Fund of the District and the Working Cash Fund of the District; and

**WHEREAS**, it is hereby determined that it is in the best interest of the District to loan the Educational Fund of the District the amount of \$7,183,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Community College District #510, County of Cook and State of Illinois, as follows:

**SECTION 1.** The Board of Trustees of the District does hereby authorize and direct the Treasurer of the District to transfer to the Educational Fund of the District the sum of \$7,183,000 from the Working Cash Fund of the District effective April 10, 2020.

**SECTION 2.** That this Resolution shall be in full force and effect from and after its passage.

Passed by the Following Roll Call Vote this 9th day of April 2020.

Trustee \_\_\_\_\_ made the motion to adopt.

Trustee \_\_\_\_\_ seconded.

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Chairman Frank M. Zuccarelli

ATTEST:

\_\_\_\_\_  
Secretary Martin Lareau



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VI.E

Board Meeting Date: April 9, 2020

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input checked="" type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and Safety	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other		

**PROPOSAL SUMMARY**

Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and recommend Vista National as the insurance broker of record for fiscal year 2021.

**ESTIMATED COST OR BENEFIT**

[Empty box for estimated cost or benefit]

**JUSTIFICATION OF ACTION**

The board must approve the Insurance Committee's recommendation to renew our employee health and life insurance plans to ensure the continued provision of insurance benefits. This action supports Strategic Direction 3.1; Foster fiscal stability and sustainability.

**MOTION**

Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and recommend Vista National as the insurance broker of record for fiscal year 2021.

**Approvals:**

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

*Maria Loranik* 3/30/20  
 Appropriate Vice President Date

*Symette R. Bledsoe* 4/13/20  
 President Date

To: Lynette Stokes, South Suburban College President  
From: Jack Kirkpatrick, Chairman, Joint Insurance Committee  
Date: March 25 , 2020  
Subject: Joint Insurance Committee Recommendations; Medical, Vision, Dental, and Life Insurances.

The Insurance Committee has reviewed and considered; renewals, markets, additions, and plan changes for our medical, dental, vision, and life insurance plans. Plan renewal history; our PPO ran at an 108.6% vs 96.8% last year, claims to premium loss ratio, and the HMO ran at 85.8% up from last year's 75.0%; the HMO with 2 large claim over the \$75,000 pooling level, and the PPO with 2 large claims over the \$75,000 pooling level. The combined PPO/HMO loss ratio this year was 90.3% vs last year's 79.4% BCBS's target loss ratio for the most recent experience period is 80.2%. RX trend has increased from 7.7% annually, up to 8.2%. The PPO medical trend has slightly increased from 5.0%, up to 5.2% annually; and the HMO trend has decreased from 3.0% to 2.8%. The PPO access fees has changed to 2.33% from 2.51% of hospital discounts, and SSC's pooling level has decreased to \$65,000 from \$75,000. SSC's PPO ACV (Average Claim Value) increased +9.3% and the HMO ACV increased by +12.4% compared to the prior period. The 6-year average after plan changes is +1.31% year. Our health plan renewal came in at a +10% increase and after negotiation's by Vista with BCBS the revised renewal was +4.75%. Vista sought additional rate relief and received a final rate of +3.75%

#### Changes, & Additions:

Dearborn National Life & AD&D changed names to Blue Cross Blue Shield and we received an additional rate relief on our BCBS health plan of 1%. Delta Dental renewed at 0% increase, after Vista markets & negotiations final renewal was -2.99%.

#### Recommendations:

The insurance committee recommends the following renewals, additions and changes of the following plans effective July 1, 2020:

- Blue Cross Blue Shield PPO Plans: +3.75% overall plan; No Plan Change (Increase).
- Blue Cross Blue Shield HSA Plans: +3.75% overall plan; No Plan Change (Increase).
- Blue Cross Blue Shield HMO Plans: +3.75% overall plan; No Plan Change (Increase).
- Tele-Med 1-800MD (No Change).
- Delta Dental Plan: -2.99%. (Decrease)
- EyeMed Vison: No Change; Rate Lock. (No Change)
- Life Insurance AD&D Plans: Carrier Name Change to Blue Cross Blue Shield. (No Change)
- Supplemental Dental: \$1 per category increase. (Increase)
- Retain Vista National

cc: Dave Anderson, Laurie Czulno, Jamie Welling, Erica Humphery, Martin Lareau, Shannan Smith, Rea Alder, Kim Pigatti, GA Griffith, Tim Pollert, Rich Mathews, Kahlil Hogan, Cindy Bierovic.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VI.F

Board Meeting Date: April 9, 2020

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Move that the Board of Trustees ratify the results of the phone poll conducted on March 24<sup>th</sup>, 2020 by Martin Lareau, Secretary to the Board, to accept the bid of BURMAX in the amount of \$23,661.76 for the purchase of Barber College equipment and supplies utilizing grant funds.

**ESTIMATED COST OR BENEFIT**

\$23,661.76.

**JUSTIFICATION OF ACTION**

To provide the Barber Shop Program with state-of-the-art equipment. This action aligns with Strategic Direction 1.5; Enhanced Teaching and Learning.

**MOTION**

Move that the Board of Trustees ratify the results of the phone poll conducted on March 24<sup>th</sup>, 2020 by Martin Lareau, Secretary to the Board, to accept the bid of BURMAX in the amount of \$23.661.76 for the purchase of Barber College equipment and supplies utilizing grant funds.

**Approvals:**

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

*Matthew Stasard* /k/ 4/3/20  
Originator Date

*Gasha Williams* /k/ 4/3/20  
Appropriate Vice President Date

*Yvette Hank* /k/ 4/3/20  
President Date

A phone poll was conducted on March 24, 2020 in order to approve the bid from Burmax Company from Hoitsville, New York for the purchase of barber equipment and supplies in the amount of \$23,661.76. The results of the phone poll are listed below:

Do you approve the purchase of barber equipment and supplies in the amount of \$23,661.76?

<u>Board Member</u>	<u>Date Contacted</u>	<u>Time of Contact</u>	<u>Response</u>
Frank Zuccarelli	3/24/2020	9:17 p.m.	Yes
Anthony DeFilippo	3/26/2020	9:51 a.m.	Yes
Terry Wells	3/24/2020	4:10 p.m.	Yes
Joseph Whittington	3/24/2020	4:10 p.m.	Yes
Janet Rodgers	3/24/2020	4:06 p.m.	Yes
Vivian Payne	3/24/2020	4:17 p.m.	Yes
John Daly	3/24/2020	4:03 p.m.	Yes
Babatunde Adamson	3/24/2020	4:21 p.m.	Yes

**Barber Equipment and Supplies**  
**Bid Opening**  
**March 18, 2020**

	<b>QTY</b>	<b>ITEM</b>	<b>Burmax Holtsville, NY</b>		
1	12	Vinyl Shampoo Cape	\$ 15.96	L	
2	10	Barber Cape	\$ 85.60	L	
3	12	Kids Barber Cape	\$ 69.84	L	
4	6	Lather Machine	\$ 732.12	L	
5	2	Liquid Shave Cream	\$ 5.46	L	
6	12	Barber Strop	\$ 70.80	L	
7	12	Razor Conventional	\$ 27.84	L	
8	24	100% Boar Bristle Brush	\$ 22.80	L	
9	30	Clipper Comb A12499	\$ 45.60	L	
10	30	Clipper Comb 12109	\$ 45.60	L	
11	10	Butterfly Clamps	\$ 7.70	L	
12	10	Clip Set	\$ 91.10	L	
13	35	Barber Comb	\$ 31.50	L	
14	35	7" Barber Styling Comb	\$ 31.15	L	
15	35	8" Barber Styling Comb	\$ 31.15	L	



**Barber Equipment and Supplies**  
**Bid Opening**  
**March 18, 2020**

16	35	8" Clipper Carbon Comb	\$	31.15	L	
17	35	7"-1/2 Finishing Comb	\$	15.75	L	
18	35	8" Styling Comb	\$	22.75	L	
19	35	Fade Comb	\$	23.80	L	
20	10	Scalp Brush	\$	19.20	L	
21	35	6-1/2" Fan Pik	\$	17.85	L	
22	35	Clipper Cleaning Brush	\$	11.20	L	
23	6	Child's Booster Chair	\$	119.94	L	
24	15	42 oz. Acrylic Sanitizing Jar	\$	112.80	L	
25	20	Used Sharps Container	\$	28.80	L	
26	30	16 oz Spray Bottle	\$	26.40	L	
27	12	Dispenser Pumps	\$	15.48	L	
28	25	1-3/4 Thermal Round Brush	\$	33.25	L	
29	25	2-1/4 Thermal Round Brush	\$	39.25	L	
30	25	Rubber Base Styling Brush	\$	30.50	L	
31	25	Cushion Paddle Brush	\$	35.75	L	

**Barber Equipment and Supplies**  
**Bid Opening**  
**March 18, 2020**

32	35	8" Fade Comb	\$	33.25	L	
33	6	7" Styling Comb	\$	6.60	L	
34	4	8-1/4" Rat Tail Comb	\$	4.40	L	
35	6	7-1/2" Barber Comb	\$	15.54	L	
36	2	Ozone Facial Steamer	\$	128.82	L	
37	2	Mini Facial Steamer	\$	74.68	L	
38	3	UV Sterilizer Box		N/B		
39	6	Towel Warmer/ Sterilizer	\$	765.30	L	
40	12	Deluxe Fold-Away Utility Tray	\$	631.56	L	
41	1	Laundry Hamper	\$	42.61	L	
42	15	Rubber Bands	\$	10.20	L	
43	2	Styling Gel	\$	75.54	L	
44	2	Cholesterol Conditioner	\$	54.94	L	
45	2	Balsam Conditioner	\$	18.21	L	
46	2	Classic Almond Shampoo	\$	19.41	L	
47	5	Color Applicator Set #892	\$	3.10	L	

**Barber Equipment and Supplies  
Bid Opening  
March 18, 2020**

48	20	Color Applicator Set # 889	\$	18.20	L	
49	20	Large Tint Brush Set	\$	23.80	L	
50	20	Tint Bowls	\$	61.40	L	
51	20	Timer	\$	35.80	L	
52	25	Color Wheel	\$	25.25	L	
53	4	Brushes In Container	\$	33.60	L	
54	26	Whitney Manikin	\$	657.54	L	
55	26	Tyrone Afro Manikin	\$	1,237.60	L	
56	26	Intro Barber Kit	\$	6,861.92	L	
57	20	2-1/4 lbs. Cotton Towels	\$	313.60	L	
58	4	Clipper Oil	\$	6.08	L	
59	26	Detachable Blade Clipper	\$	3,124.68	L	
60	1	Hand-Held Mirrors #7703	\$	4.78	L	
61	10	Hand-Held Mirror #SNS-39	\$	71.60	L	
62	25	Super-Grip Roller Rack	\$	144.00	L	
63	10	Cold Wave Rod Set	\$	121.40	L	

**Barber Equipment and Supplies**

**Bid Opening**

**March 18, 2020**

64	25	Trimmer blades 1A	\$	548.50	L	
65	25	Trimmer blades 1 1/2	\$	685.75	L	
66	25	Trimmer blades 2	\$	685.75	L	
67	25	Clipper guards	\$	503.25	L	
68	15	Hydrating Detangling Shampoo	\$	214.50	L	
69	15	Humecto Creme Conditioner	\$	198.60	L	
70	15	Anti-Dandruff Moisturizing Shampoo	\$	286.20	L	
71	15	Anti-Dandruff Moisturizing Conditioner	\$	313.35	L	
72	15	Foam Wrap-Set Lotion	\$	139.05	L	
73	10	Barbicide	\$	96.90	L	
74	30	Clippicide Aerosol Spray	\$	144.30	L	
75	15	Comb & Brush Cleaner	\$	68.85	L	
76	15	Professional Surface Cleaner	\$	49.20	L	
77	10	Cutting Collar	\$	132.50	L	
78	2	Nick Safe Styptic Powder Display	\$	61.92	S/L	
79	6	Powder	\$	39.81	L	

**Barber Equipment and Supplies**  
**Bid Opening**  
**March 18, 2020**

80	15	Charcoal Peel-Off Face Mask	\$	110.25	L	
81	24	Hair Polisher Styling Foam	\$	111.36	L	
82	24	Liquid Mousee Spritz Hairspray	\$	107.28	L	
83	24	Olive Moisturizing Sheen Spray	\$	82.08	L	
84	24	Shea Butter Sheen Spray	\$	86.16	L	
85	8	Sanek Neck Strip	\$	303.68	L	
86	15	Sanek Neck Strip (dispenser)	\$	104.85	L	
87	15	Clipper Cleaner	\$	168.00	L	
88	25	Neck Duster With Powder Dispenser	\$	54.75	L	
89	3	Natural Sponge	\$	82.80	L	
90	5	Clipper Ease Disinfectant/ Lubricant Spray	\$	23.05	S/L	
91	12	Spray Disinfectant	\$	55.32	L	
92	24	Kool Lube Spray Coolant	\$	110.64	L	
93	12	Blade Wash	\$	64.68	L	
94	10	Mud Pack	\$	31.20	L	

**Barber Equipment and Supplies**  
**Bid Opening**  
**March 18, 2020**

95	10	Mint Julep Masque	\$ 31.20	L	
96	10	Avocado Grapefruit Masque	\$ 31.20	L	
97	10	Grape Seed Extract Peel-Off Masque	\$ 31.20	L	
98	10	Natural Facial Scrubs QH-221547	\$ 33.10	L	
99	10	Natural Facial Scrubs QH-536310	\$ 30.10	L	
100	10	Natural Facial Scrubs QH-56577	\$ 33.10	L	
101	10	Triple Whipped Cleaning Cream	\$ 46.20	L	
102	10	Almond Massage Cream	\$ 46.20	L	
103	10	Cucumber Massage Cream	\$ 46.20	L	
104	2	Hydrasonic Cleaning Brush Kit	\$ 135.98	L	
105	6	Sea Breeze Astringent	\$ 48.36	L	
106	8	Rechargeable Shaver/Shaper	\$ 473.84	L	
107	10	Foil and Cutter Bar Replacement	\$ 161.10	L	
108	25	Attachment Combs	\$ 210.25	L	
109	10	8" x 24" Terry Cloth Towels	\$ 115.70	L	
110	1	Revolving Barber Pole	N/B		

**Barber Equipment and Supplies  
 Bid Opening  
 March 18, 2020**

111	2	Hair Dryer	N/B		
112	12	Barber Chair Leather	N/B		
113	12	Half-Circle Anti- Fatigue Mat	N/B		
114	4	Wide Shampoo Chair	N/B		
115	4	Wall-mounted Shampoo bowl	N/B		
116	6	Keaton Island Styling Station	N/B		
		Vendor Total	\$ 23,661.76		
		L= low vendor meeting specification			
		S= substitution			



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY20-VI.G

Board Meeting Date: April 9, 2020

**BOARD COMMITTEE**

**FUNDING**

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Move that the Board of Trustees reduce and limit the number of faculty sabbaticals to zero for the 2020-2021 academic year.

**ESTIMATED COST OR BENEFIT**

In light of the current financial position of the college, we are unable to finance sabbaticals for the upcoming academic year.

**JUSTIFICATION OF ACTION**

According to the faculty contract, the Board of Trustees, at its discretion, may limit or reduce the number of sabbaticals if it determines that the College cannot financially support them in any given year. This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

**MOTION**

Move that the Board of Trustees reduce and limit the number of faculty sabbaticals to zero for the 2020-2021 academic year.

Approvals:

- \* Are funds available in the budget? N/A
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

*Jaska L. Williams* 3/25/2020  
 Appropriate Vice President                      Date

*Kimberly Galeska* 4/3/20  
 President    Date



**PERSONNEL**



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.A.1

Board Meeting Date: April 9, 2020

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Move that the Board of Trustees accept the retirement of Karen DiPrizio as a College Recruiter in the Admissions and Recruitment Department, effective June 30, 2020, and grant permission to advertise to fill the vacated position, as needed.

**ESTIMATED COST OR BENEFIT**

N/A

**JUSTIFICATION OF ACTION**

Please see the attached retirement letter from Karen DiPrizio. Replacement of this position aligns with Strategic Direction 2.3; Increase enrollment and improve access and opportunity for Traditional and Non-traditional students.

**MOTION**

Move that the Board of Trustees accept the retirement of Karen DiPrizio as a College Recruiter in the Admissions and Recruitment Department, effective June 30, 2020, and grant permission to advertise to fill the vacated position, as needed.

**Approvals:**

- \* Are funds available in the budget? N/A
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

*Cliffaro Jones* 3/25/20  
 Originator Date

*Jim Repattolo* 3/25/20  
 Director of Human Resources Date

*Richard Kemp* 3/25/20  
 Appropriate Vice President Date

*Yvette Hasek* 4/13/20  
 President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.A.2

Board Meeting Date: April 9, 2020

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Move that the Board of Trustees accept the resignation of Oscar Galarza, Police Officer in the Campus Police Department, effective March 17, 2020, and grant permission to advertise to fill the vacated position, as needed.

**ESTIMATED COST OR BENEFIT**

N/A

**JUSTIFICATION OF ACTION**

Please see the attached resignation letter from Mr. Galarza. Replacement of this position aligns with Strategic Direction 3.8; Provide learning environments that are safe, welcoming, functional and sustainable.

**MOTION**

Move that the Board of Trustees accept the resignation of Oscar Galarza, Police Officer in the Campus Police Department, effective March 17, 2020, and grant permission to advertise to fill the vacated position, as needed.

**Approvals:**

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Is this part of a large project requiring additional funds? (Explain)

J. Chiou 3/25/20  
 Originator Date

Kim Poyathum 3/25/20  
 Director of Human Resources Date

Martin Lewand 3/25/20  
 Appropriate Vice President Date

Sherryl Stokes 4/01/2020  
 President Date