

**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**REGULAR BOARD MEETING MINUTES**  
**THURSDAY, NOVEMBER 14, 2019**

---

**I. CALL TO ORDER & ROLL CALL:**

At 8:06 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Vice Chairman John Daly. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Vice Chairman John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, and Joseph Whittington and Student Trustee Babatunde Adamson

*Absent:* Chairman Frank M. Zuccarelli and Trustee Janet Rogers

*Also present:* Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Sarie Keller

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Vice Chairman John Daly.

**III. PUBLIC PARTICIPATION:**

There was none.

**IV. REPORTS/PRESENTATIONS**

There were none.

**V. PREVIOUS MEETING MINUTES**

**A. Special Board of Trustees Meeting held October 10, 2019**

Trustee Payne moved and Trustee Whittington seconded to approve the minutes of the Special Board of Trustees meeting held October 10, 2019. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**B. Regular Board Meeting held October 10, 2019**

Trustee Wells moved and Trustee Payne seconded to approve the minutes of the Regular Board meeting held October 10, 2019. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**VI. NEW BUSINESS**

**A. Monthly Financial Report**

Trustee DeFilippo moved and Trustee Wells seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**B. Bills Payable for November, 2019**

Trustee DeFilippo moved and Trustee Whittington seconded to authorize the Treasurer to pay the list of bills payable for November, 2019, in the amount of \$4,356,326.16. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**C. Approval to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe, LLP, for the fiscal year ended June 30, 2019**

Trustee Whittington moved and Trustee Wells seconded to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe, LLP, for the fiscal year ended June 30, 2019. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**D. Approval to accept the OMB Circular A-133 Audit Report for the year ended June 30, 2019, as presented**

Trustee Whittington moved and Trustee Payne seconded to accept the OMB Circular A-133 Audit Report for the year ended June 30, 2019, as presented. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**E. Approval to appoint the firm Crowe, LLP, to conduct an audit of the College financial statements and the Single Audit of Federal Funds for the fiscal year ending June 30, 2020**

Trustee Whittington moved and Trustee DeFilippo seconded to appoint the firm Crowe, LLP, to conduct an audit of the College financial statements and the Single Audit of Federal Funds for the fiscal year ending June 30, 2020. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**F. Approval to accept the estimated amount of taxes to be levied for 2019 as required by law**

Trustee DeFilippo moved and Trustee Wells seconded to accept the estimated amount of taxes to be levied for 2019 as required by law. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**VII. PERSONNEL RECOMMENDATIONS**

**A. Retirements/Resignations/Terminations**

Trustee Payne moved and Trustee Whittington seconded to approve the following retirements:

1. Retirement of John Semple, Director of Financial Aid in the Financial Aid Department, effective June 30, 2020, pursuant to the terms and provisions of the attached Memorandum of Understanding between Community College District No. 510 and John Semple, and grant permission to advertise to fill the vacated position, as needed.
2. Retirement of Marilu dos Santos, full-time instructor in the English Department, effective December 31, 2019, pursuant to the terms and provisions of the attached Memorandum of Understanding between Community College District No. 510 and Marilu dos Santos, and grant permission to advertise to fill the vacated position, as needed.

On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**B. Appointments**

Trustee DeFilippo moved and Trustee Payne seconded to approve the following appointments:

1. Appointment of Joseph Marjan as Supervisor of Physical Plant Night Operations in the Physical Plant Department, effective November 18, 2019.
2. Appointment of Qeauna McDonald as the Executive Assistant to the Vice President of Academic Services, effective November 18, 2019, pending successful completion of a criminal background investigation.
3. Appointment of Rebecca Garcia as the Manager of Public Relations and Resource Development in the Office of the President, effective November 18, 2019, and grant permission to advertise to fill the vacated position, as needed.

On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

**VIII. CLOSED SESSION**

There was none.

**ADJOURNMENT**

At 8:18 p.m., Trustee DeFilippo moved and Trustee Payne seconded that the Board Meeting be adjourned. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

---

**Janet Rogers, Secretary of the Board**

---

**John Daly, Vice Chairman**