



**South Suburban College
Board of Trustees
May 14, 2020**



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM (ROOM 2248)

VIRTUAL ATTENDANCE VIA ZOOM MEETINGS

<https://zoom.us/j/99608385158>

FINANCE COMMITTEE AGENDA

DEFILIPPO, CHAIR; DALY AND ROGERS

THURSDAY, MAY 14, 2020

7:50 PM

- I. Recommendation to accept the base bid and alternate #1 of Kreykes Electric in the amount of \$182,785 for emergency electrical repairs and related work



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM (ROOM 2248)
VIRTUAL ATTENDANCE VIA ZOOM MEETINGS
REGULAR BOARD MEETING AGENDA
THURSDAY, MAY 14, 2020
8:00 PM

- I. CALL TO ORDER/ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC PARTICIPATION / ACCESS**
<https://zoom.us/j/99608385158>
- IV. PRESENTATIONS/REPORTS**
 - A. Virtual Art Awards Presentation (J. Kirkpatrick)
- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
 - A. Finance Committee Meeting held April 9, 2020
 - B. Regular Board Meeting held April 9, 2020
- VI. NEW BUSINESS**
 - A. Monthly Financial Report (T. Pollert)
 - B. Approval of the payment of bills for May 2020 (T. Pollert)
 - C. Approval to accept the base bid and alternate #1 of Kreykes Electric in the amount of \$182,785 for emergency electrical repairs and related work (A. DeFilippo)
- VII. PERSONNEL RECOMMENDATIONS**
 - A. Retirements/Resignations/Terminations
 - B. Appointments
 - C. Tenure
 - 1. Approval to grant tenure to Ms. Sheral Brooks (Allied Health/OTA) and Ms. Maureen Moran (Reading) in Academic Services for the 2020/2021 academic year.
 - 2. Approval to reappoint Ms. Suha Mohammed (Communications/Speech) and Ms. Naomi West (Nursing) as non-tenured faculty in Academic Services for the 2020/2021 academic year.
 - D. Memorandum of Understanding regarding Covid-19
- VIII. CLOSED SESSION**

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.
- IX. MISCELLANEOUS**
- X. ADJOURNMENT**

Minutes

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

VIRTUAL ATTENDANCE VIA ZOOM MEETINGS

MINUTES OF THE FINANCE COMMITTEE

THURSDAY, APRIL 9, 2020

Trustee Anthony DeFilippo called the meeting of the Finance Committee to order at 8:10 p.m. The meeting was held virtually.

Committee members present: Trustees John Daly, Anthony DeFilippo and Janet Rogers.

Committee members absent: None

Other Board members in attendance: Students Vivian Payne, Terry Wells, Joseph Whittington, Frank M. Zuccarelli, and Student Trustee Babatunde Adamson.

Other Board members absent: None

Administration present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kusper.

Agenda:

I. Recommendation to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational fund in the amount of \$7,183,000 as per the attached resolution

Trustee DeFilippo recommended the board authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational fund in the amount of \$7,183,000 per the attached resolution at the regular board meeting.

II. Recommendation to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and to recommend Vista National as the insurance broker of record for fiscal year 2021.

Trustee DeFilippo recommended the board accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and to recommend Vista National as the insurance broker of record for fiscal year 2021 at the regular board meeting.

III. Recommendation to ratify the results of the phone poll approving the bid of BURMAX in the amount of \$23,661.76 for the purchase of Barber College equipment and supplies utilizing grant funds

Trustee DeFilippo recommended the board ratify the results of the phone poll approving the bid of BURMAX in the amount of \$23,661.76 for the purchase of Barber College equipment and supplies utilizing grant funds at the regular board meeting.

The Meeting adjourned at 8:20 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

VIRTUAL ATTENDANCE VIA ZOOM MEETINGS

REGULAR BOARD MEETING MINUTES

THURSDAY, APRIL 9, 2020

I. CALL TO ORDER & ROLL CALL:

At 8:20 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held virtually.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Vivian Payne, Janet Rogers, Joseph Whittington and Student Trustee Babatunde Adamson. Trustee Terry Wells joined the meeting at 8:25

Absent: None

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Stanley Kusper.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There were none.

V. PREVIOUS MEETING MINUTES

A. Finance Committee meeting held March 12, 2020

Trustee DeFilippo moved and Trustee Rogers seconded to approve the minutes of the Finance Committee meeting held March 12, 2020. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells and Student Trustee Babatunde Adamson voted aye. Joseph Whittington and Frank M. Zuccarelli passed. Nays: None. Motion carried.

B. Regular Board meeting held March 12, 2020

Trustee Wells moved and Trustee Payne seconded to approve the minutes of the Regular Board meeting held March 12, 2020. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Joseph Whittington passed. Nays: None. Motion carried.

VI. NEW BUSINESS

A. Oath of Office to Student Trustee Elect

Secretary to the Board Martin Lareau administered the Oath of Office to Student Trustee Elect, Babatunde Adamson.

B. Monthly Financial Report

Trustee Rogers moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Timothy Pollert. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

C. Bills Payable for April 2020

Trustee Daly moved and Trustee Payne seconded to authorize the Treasurer to pay the list of bills payable for April 2020, in the amount of \$3,579,928.23. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

D. Approval to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational fund in the amount of \$7,183,000 as per the attached resolution

Trustee DeFilippo moved and Trustee Rogers seconded to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational fund in the amount of \$7,183,000 per the attached resolution. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

E. Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and to recommend Vista National as the insurance broker of record for fiscal year 2021.

Trustee DeFilippo moved and Trustee Rogers seconded to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and to recommend Vista National as the insurance broker of record for fiscal year 2021. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

F. Approval to ratify the results of the phone poll approving the bid of BURMAX in the amount of \$23,661.76 for the purchase of Barber College equipment and supplies utilizing grant funds

Trustee DeFilippo moved and Trustee Wells seconded to ratify the results of the phone poll approving the bid of BURMAX in the amount of \$23,661.76 for the purchase of Barber College equipment and supplies utilizing grant funds. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

G. Approval reduce the number of faculty sabbaticals to zero for the 2020/2021 academic year

Trustee Daly moved and Trustee Wells seconded to reduce the number of faculty sabbaticals to zero for the 2020/2021 academic year. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

VIII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

1. Trustee Daly moved and Trustee Whittington seconded to approve the retirement of Karen DiPrizio, College Recruiter in the Admissions and Recruitment Department, effective June 30, 2020, and grant permission to advertise to fill the vacated position, as needed. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

2. Trustee Daly moved and Trustee Rogers seconded to approve the resignation of Oscar Galarza, Police Officer in the Campus Police Department, effective June 30, 2020, and grant permission to advertise to fill the vacated position, as needed. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

VII. Closed Session:

There was none

ADJOURNMENT

At 8:54 p.m., Trustee Payne moved and Trustee Whittington seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Babatunde Adamson voted aye. Nays: None. Motion carried.

Janet Rogers, Secretary of the Board

Frank M. Zuccarelli, Chairman of the Board

New Business



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20.VI.A

Board Meeting Date: May 14, 2020

BOARD COMMITTEE

FUNDING

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety

- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move to accept the Financial Report, as presented.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your board packet for the period ending March 31, 2020. This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to accept the Financial Report, as presented.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

	5-5-20
Controller/Treasurer	Date
	5-5-20
Appropriate Vice President	Date
	5-5-20
President	Date

SOUTH SUBURBAN COLLEGE

South Holland, Illinois

To: Board of Trustees
From: Tim Pollert
Date: May 5, 2020
Subject: Financial Report For The Period Ending March 31, 2020

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$1,097,084.92	\$22,653,883.88
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$1,389,774.76	\$23,425,383.62

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$1,513,993.67	\$34,707,021.75
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$2,007,289.12	\$36,619,772.00
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
(\$493,295.45)	(\$1,912,750.25)

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$11,031,710.66	1.97%	15

SOUTH SUBURBAN COLLEGE

South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$2,648,515.58	\$58,733.20	\$2,707,248.78
August	\$2,660,862.72	\$739,118.05	\$3,399,980.77
September	\$1,985,352.18	\$216,501.67	\$2,201,853.85
October	\$1,997,248.48	\$220,478.58	\$2,217,727.06
November	\$1,401,852.18	\$125,845.84	\$1,527,698.02
December	\$2,488,681.36	\$699,815.85	\$3,188,497.21
January	\$2,601,582.15	\$524,233.43	\$3,125,815.58
February	\$2,688,125.84	\$499,851.85	\$3,187,977.69
March	\$1,001,925.94	\$95,158.98	\$1,097,084.92
April			
May			
June			
YTD	\$19,474,146.43	\$3,179,737.45	\$22,653,883.88

	Expenditures Educational	Expenditures O&M	Monthly Total
July	\$2,422,603.27	\$293,525.33	\$2,716,128.60
August	\$3,279,917.85	\$468,433.02	\$3,748,350.87
September	\$1,850,496.76	\$316,131.07	\$2,166,627.83
October	\$1,863,376.09	\$317,442.86	\$2,180,818.95
November	\$1,655,702.85	\$310,017.42	\$1,965,720.27
December	\$2,762,247.50	\$237,006.49	\$2,999,253.99
January	\$2,868,791.86	\$413,345.14	\$3,282,137.00
February	\$2,686,410.40	\$290,160.95	\$2,976,571.35
March	\$1,134,364.33	\$255,410.43	\$1,389,774.76
April			
May			
June			
YTD	\$20,523,910.91	\$2,901,472.71	\$23,425,383.62

SOUTH SUBURBAN COLLEGE

South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$4,218,584.58	\$4,361,834.24	(\$143,249.66)
August	\$5,818,258.15	\$5,938,120.09	(\$119,861.94)
September	\$3,318,279.58	\$3,401,283.07	(\$83,003.49)
October	\$3,169,485.18	\$3,311,036.53	(\$141,551.35)
November	\$3,385,158.48	\$3,697,169.85	(\$312,011.37)
December	\$4,400,848.15	\$4,084,192.05	\$316,656.10
January	\$4,484,255.48	\$4,999,528.15	(\$515,272.67)
February	\$4,398,158.48	\$4,819,318.90	(\$421,160.42)
March	\$1,513,993.67	\$2,007,289.12	(\$493,295.45)
April			
May			
June			
YTD	\$34,707,021.75	\$36,619,772.00	(\$1,912,750.25)

	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	\$10,297,369.08	2.65%	23
August	\$15,281,205.77	2.79%	14
September	\$13,513,538.78	2.82%	3
October	\$12,165,813.93	2.73%	(9)
November	\$11,665,813.93	2.78%	5
December	\$9,118,969.11	2.73%	(5)
January	\$8,035,221.16	2.77%	4
February	\$7,295,271.12	1.82%	(95)
March	\$11,031,710.66	1.97%	15
April			
May			
June			

SOUTH SUBURBAN COLLEGE

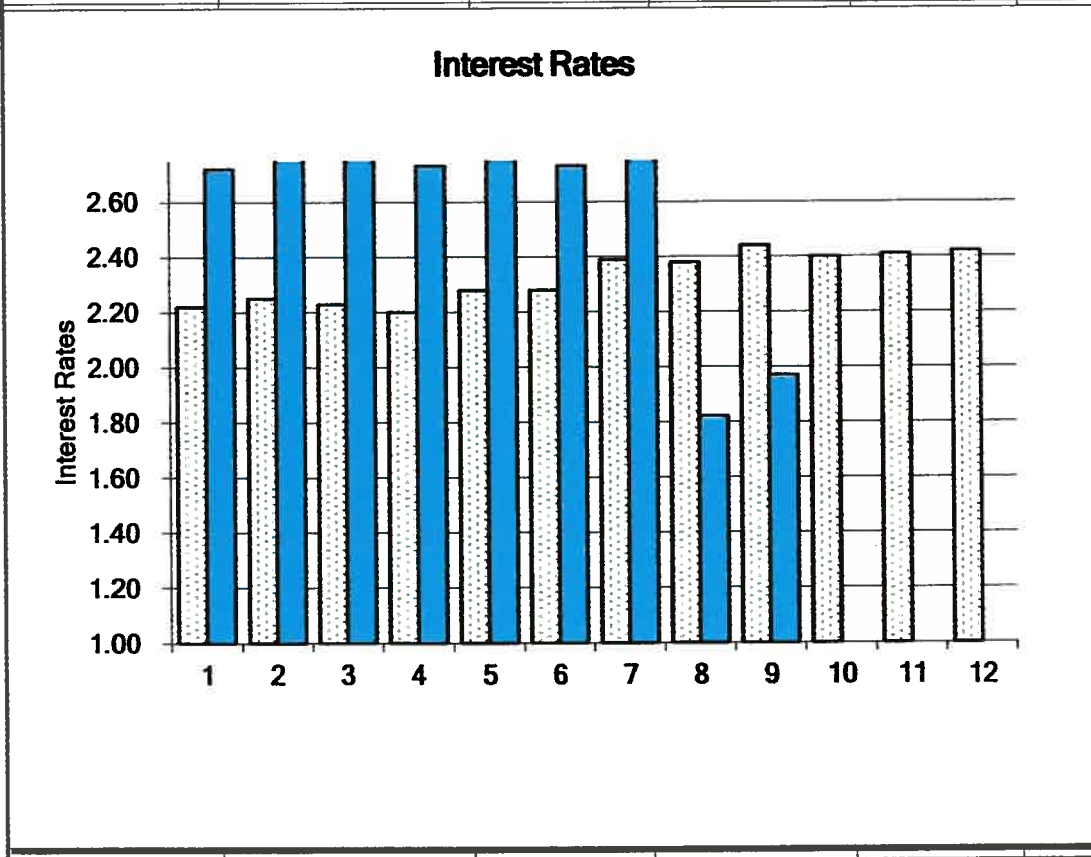
Investment		Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	0.00	0.00	0.00	0%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	1,988,569.58	0.00	1,988,569.58	18%
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	9,043,141.08	0.00	9,043,141.08	82%
	Total	11,031,710.66	0.00	11,031,710.66	100%
	Average %	1.97			

SOUTH SUBURBAN COLLEGE

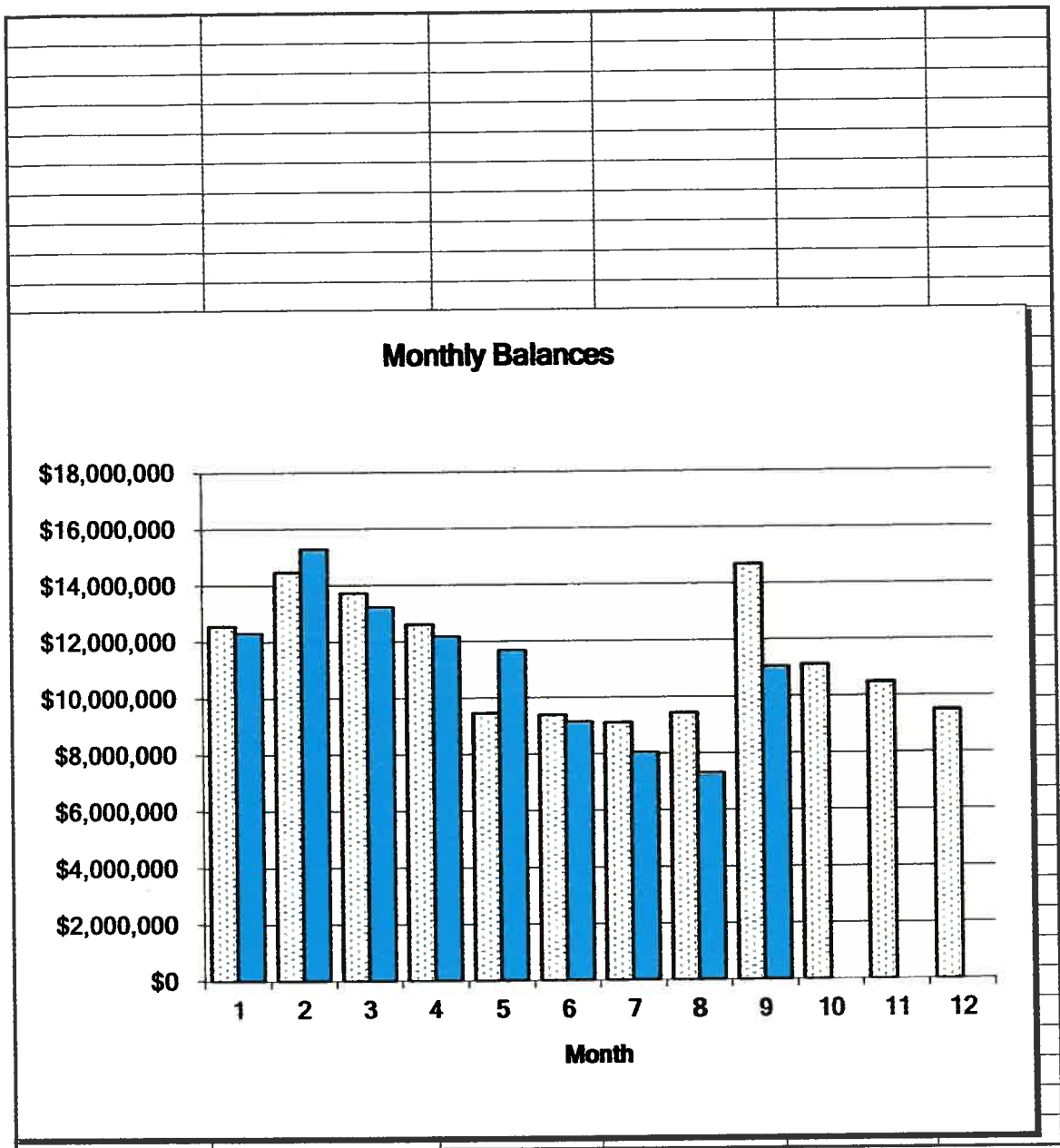
INVESTMENT SUMMARY							
Fund	Interest Rate	Amount	Purchase Date	Maturity Date	Type Code	Certificate Number / Institutions	
Total carryover							0.00
							40.99
							19,713,976.07
							66,829.18
							1,921,740.40
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Total		0.00					21,702,586.64

South Suburban College

Investment Summary				
	F Y 2018 - 2019		F Y 2019 - 2020	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$12,559,976	2.22	\$12,297,369	2.72
August	14,471,282	2.25	15,281,206	2.79
September	13,723,095	2.23	13,216,127	2.82
October	12,616,990	2.20	12,171,590	2.73
November	9,460,594	2.28	11,674,854	2.78
December	9,380,459	2.28	9,132,270	2.73
January	9,107,201	2.39	8,035,221	2.77
February	9,439,578	2.38	7,295,271	1.82
March	14,680,437	2.44	11,031,711	1.97
April	11,116,177	2.40		
May	10,483,322	2.41		
June	9,500,530	2.42		



South Suburban College





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20.VI.B

Board Meeting Date: May 14, 2020

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Grant Funded
<input type="checkbox"/> Finance	<input checked="" type="checkbox"/>	College Capital	<input checked="" type="checkbox"/>	Student Life
<input type="checkbox"/> Architectural	<input checked="" type="checkbox"/>	Protection, Health and	<input checked="" type="checkbox"/>	Special Levies
<input type="checkbox"/> Other		Safety		

PROPOSAL SUMMARY

[Empty box for proposal summary]

ESTIMATED COST OR BENEFIT

[Empty box for estimated cost or benefit]

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Hereby authorize the Treasurer to pay the following list of bill:

Education Fund	\$1,864,302.82
Operations & Maintenance Fund	\$312,969.79
Operation and Maintenance Fund Restricted	\$60,491.91
Auxiliary Enterprise Fund	\$54,243.93
Restricted Funds	\$404,176.11
Special Levies Fund	\$32,402.87
Audit Fund	\$0.00
Flex Plan Fund	\$1,835.17
Total	\$2,730,422.60

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Tim Pallath 5-11-20
 Controller/Treasurer Date

Maurice Jarman 5-11-20
 Appropriate Vice President Date

Deborah Stalick 5-11-20
 President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20.VI.C

Board Meeting Date: May 14, 2020

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the base bid and alternate #1 of Kreykes Electric in the amount of \$182,785.00 for emergency electrical repairs and related work.

ESTIMATED COST OR BENEFIT

\$182,785.00

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.8; Provide learning environments that are safe, welcoming, functional and sustainable.

MOTION

Move that the Board of Trustees accept the bid of Kreykes Electric, Inc., Lynwood, Illinois in the base bid and alternate #1 amount of \$182,785.00 for emergency electrical repairs and related work.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Justin Dappk 5-5-20
 Originator Date

Martin Garenuk 5-2-20
 Appropriate Vice President Date

Synette Stalock 5-5-20
 President Date



South Suburban College

"Our Mission is to **S**erve our **S**tudents and the **C**ommunity through lifelong learning."

MEMORANDUM

To: Lynette Stokes
From: Martin Lareau
Date: May 4, 2020
Subject: Emergency Electrical Repairs and Related Work

On April 13, 2020, Mr. Planera made available requests for the Emergency Electrical Repairs and Related Work project. Our legal requirement to advertise was satisfied through notices placed in *The Chicago Tribune*. We had four (4) responses and a public opening was held on April 24, 2020 at 10:00 A.M. with the results being read aloud.

A breakdown of the bids is attached.

After consulting with the college architect (see letter attached), it is our recommendation to accept the bid of Kreykes electric, Inc., Lynwood, Illinois for the base bid and alternate 1 in the amount of \$182,785.00 for Emergency Electrical Repairs and Related Work project. These funds will be reimbursed through payment of an insurance claim.

Planera Architects

18225 Morris Ave, Homewood, IL 60430
P 708-747-3600 F 708-747-3650
www.planeraarchitects.com

May 4, 2020

Mr. Justin Papp, Director of the Physical Plant
South Suburban College
15800 S. State St.
South Holland, IL 60473

Re: Emergency Electrical Repairs
Job No. 19-510-13

Dear Mr. Papp:

Attached are bid results for the above referenced project.

We recommend the project be awarded to the lowest responsible bidder, Kreykes Electric, Inc. Lynwood, IL, in the amount of \$182,785.00 (Base Bid plus Alternate No. 1).

Please do not hesitate to call should you have any questions.

Respectfully,

Planera Architects



Mario Planera, Architect

Enclosure: Bid Tally Sheet

cc: Laurie Czulno, SSC
Martin Lareau, SSC

Emergency Electrical Repairs and Related Work

Bid Opening

April 24, 2020

Vendor	Base Bid	Alt. #1	Alt. #2	Base Bid & Alt #1 Total
Airport Electric Chicago, IL	\$ 193,287.00	\$ (7,235.00)	\$ (28,240.00)	\$ 186,052.00
Austin Electric Inc. Joliet, IL	\$ 224,000.00	\$ (20,000.00)	\$ (50,000.00)	\$ 204,000.00
Chicago Heights Carrier Electric South Chicgo Heights, IL	\$ 198,520.00	\$ (14,000.00)	\$ (28,000.00)	\$ 184,520.00
Kreykes Electric, Inc. Lynwood, IL	\$ 202,000.00	\$ (19,215.00)	\$ (59,932.00)	\$ 182,785.00 L

L= low vendor meeting specifications

Personnel



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20.VII.A.1

Board Meeting Date: May 14, 2020

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the retirement of Nancy Burrows, grant-funded Client Solutions/Regional Projects Specialist in the Business and Career Institute, effective August 31, 2020, and grant permission to advertise to fill the vacated grant-funded position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Please see the attached retirement letter from Nancy Burrows. Replacement of this position aligns with Strategic Direction 4.5; Strengthen partnership with regional industries and employers.

MOTION

Move that the Board of Trustees accept the retirement of Nancy Burrows, grant-funded Client Solutions/Regional Projects Specialist in the Business and Career Institute, effective August 31, 2020, and grant permission to advertise to fill the vacated grant-funded position, as needed.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

	5-4-20
Originator	Date
	5-4-20
Director of Human Resources	Date
	5-4-20
Appropriate Vice President	Date
	5-4-20
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20.VII.A.2

Board Meeting Date: May 14, 2020

BOARD COMMITTEE

FUNDING

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety

- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the retirement of Thurman Walker, Custodian in the Physical Plant Department, effective July 31, 2020, and grant permission to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Please see the attached retirement letter from Thurman Walker. Replacement of this position aligns with Strategic Direction 3.8; Provide learning environments that are safe, welcoming, functional and sustainable.

MOTION

Move that the Board of Trustees accept the retirement of Thurman Walker, Custodian in the Physical Plant Department, effective July 31, 2020, and grant permission to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

John Pappik 5-4-20
 Originator Date

Kim Riattik 5-4-20
 Director of Human Resources Date

Maurice Linnick 5-4-20
 Appropriate Vice President Date

Yvette Pedersen 5-5-20
 President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20.VII.B.1

Board Meeting Date: May 14, 2020

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the board of trustees approve the appointment of Brianna Wells as a full-time, grant-funded Adult Career Coach in the Job Training Department effective May 18, 2020, and grant permission to advertise to fill the vacated position of grant-funded Testing and Course Specialist in the Business & Career Institute, as needed.

ESTIMATED COST OR BENEFIT

This is a full-time, grant-funded position with an annual salary of \$35,000 plus benefits.

JUSTIFICATION OF ACTION


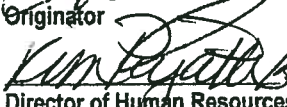
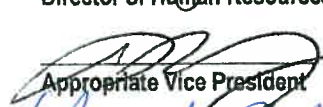

This action aligns with Strategic Direction #2, SSC 2.2; Foster initiatives to improve the college and career readiness of SSC students.

MOTION

Move that the board of trustees approve the appointment of Brianna Wells as a full-time, grant-funded Adult Career Coach in the Job Training Department effective May 18, 2020, and grant permission to advertise to fill the vacated position of grant-funded Testing and Course Specialist in the Business & Career Institute, as needed.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain)

 5-6-2020
 Originator Date
 5-6-2020
 Director of Human Resources Date
 5-6-2020
 Appropriate Vice President Date
 5-6-20
 President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20.VII.C.1

Board Meeting Date: May 14, 2020

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and Safety	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other		

PROPOSAL SUMMARY

Move to grant tenure to non-tenured faculty for the 2020/2021 academic year.

ESTIMATED COST OR BENEFIT

Based upon continuing placement on the faculty salary schedule.

JUSTIFICATION OF ACTION

The following faculty members have been evaluated in accordance with the procedures outlined in the Faculty Association Agreement and is recommended for tenure: Sheral Brooks and Maureen Moran. This action support Strategic Direction #2; Nurture and empower each student to succeed.

MOTION

Move that the Board of Trustees appoint Ms. Sheral Brooks (Allied Health/OTA) and Ms. Maureen Moran (Reading) as tenured faculty in Academic Services for the 2020/2021 academic year.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

<u>Joshua J. Williams</u>	<u>5-1-2020</u>
Originator	Date
<u>Kim Pizalle</u>	<u>5-5-20</u>
Director of Human Resources	Date
<u>Joshua J. Williams</u>	<u>5-1-2020</u>
Appropriate Vice President	Date
<u>Genevieve H. Hersh</u>	<u>5-5-20</u>
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20.VII.C.2

Board Meeting Date: May 14, 2020

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	

PROPOSAL SUMMARY

Move to reappoint non-tenured faculty for the 2020/2021 academic year.

ESTIMATED COST OR BENEFIT

Based upon continuing placement on the faculty salary schedule.

JUSTIFICATION OF ACTION

The following faculty members have been evaluated in accordance with the procedures outlined in the Faculty Association Agreement and is recommended for reappointment: Ms. Suha Mohammad and Ms. Naomi West. This action support Strategic Direction #2; Nurture and empower each student to succeed.

MOTION

Move that the Board of Trustees reappoint Ms. Suha Mohammed (Communications/Speech) and Ms. Naomi West (Nursing) as non-tenured faculty in Academic Services for the 2020/2021 academic year.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

<u>John A. Williams</u>	<u>5-1-2020</u>
Originator	Date
<u>Kim Puzos</u>	<u>5-5-20</u>
Director of Human Resources	Date
<u>John A. Williams</u>	<u>5-1-2020</u>
Appropriate Vice President	Date
<u>Lynette Holak</u>	<u>5-5-20</u>
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20.VII.D.1

Board Meeting Date: May 14, 2020

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees approve the Memorandum of Understanding between the South Suburban College Support Staff Association and Community College District No. 510 regarding compensatory time for Support Staff employees required to be present on campus during the COVID-19 pandemic.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

Please see the attached Memorandum of Understanding. This action support Strategic Direction 3.1; Foster fiscal stability and sustainability.

MOTION

Request that the Board of Trustees approve the Memorandum of Understanding between the South Suburban College Support Staff Association and Community College District No. 510 regarding compensatory time for Support Staff employees required to be present on campus during the COVID-19 pandemic.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Sumetha Gales 5-8-20
 President Date

9. No Precedent

This MOA shall establish no precedent between the COLLEGE and the SSCSSA. All signatories to the MOA understand and agree that the terms stated herein shall apply. This MOA shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCSSA beyond the expiration of Executive Order 2020-10.

10. Effective Date

This MOA shall be effective immediately upon execution and may not be revoked by either party unless mutually agreed in writing by the authorized agents of each party. This MOU shall remain in place until the expiration of Executive Order 2020-10.

11. Entire Agreement

This MOA contains the entire agreement between the COLLEGE and the SSCSSA with respect to the subject matter hereof and there are no understandings, representations, or warranties of any kind between the COLLEGE and the SSCSSA except those expressly set forth herein.

12. Amendments

This MOA may not be modified except by writing approved by the authorized agents of the COLLEGE and the SSCSSA.

IN WITNESS WHEREOF, the Union and the College have caused this MOA to be executed by the signatures of their authorized representatives as set forth below.

South Suburban College Support Staff Association

By: _____
President

Date: _____, 2020

South Suburban College

By: _____
Board Chairman

Board Secretary

Date: _____, 2020

Date: _____, 2020