



**South Suburban College
Regular Meeting of the Board of Trustees**

March 11, 2021



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

VIRTUAL ATTENDANCE VIA ZOOM MEETINGS

[HTTPS://ZOOM.US/J/97397272665](https://zoom.us/j/97397272665)

MEETING ID: 973 9727 2665

FINANCE COMMITTEE MEETING AGENDA

DEFILIPPO, CHAIR; DALY AND ROGERS

THURSDAY, MARCH 11, 2021

7:50 PM

-
- I. Recommendation to approve the fee changes beginning with the fall 2021 semester, as presented.



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
VIRTUAL ATTENDANCE VIA ZOOM MEETINGS
[HTTPS://ZOOM.US/J/97397272665](https://zoom.us/j/97397272665)
MEETING ID: 973 9727 2665
REGULAR BOARD MEETING AGENDA
THURSDAY, MARCH 11, 2021
8:00 PM

I. CALL TO ORDER/ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PUBLIC PARTICIPATION

[HTTPS://ZOOM.US/J/97397272665](https://zoom.us/j/97397272665)

MEETING ID: 973 9727 2665

IV. PRESENTATIONS/REPORTS

A. Department of Nursing Presentation (Dr. Linda Brown-Aldridge, Dean of Nursing)

V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

A. Regular Board Meeting held February 11, 2021

VI. NEW BUSINESS

A. Monthly Financial Report (T. Pollert)

B. Approval of the payment of bills for March, 2021 (T. Pollert)

C. Approval of the recommended fee changes beginning with the fall 2021 semester (A. DeFilippo)

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

VIII. CLOSED SESSION

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

IX. MISCELLANEOUS

X. ADJOURNMENT



Pledge of Allegiance

Minutes

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

[HTTPS://ZOOM.US/J/92257217538](https://zoom.us/j/92257217538)

THURSDAY, FEBRUARY 11, 2021

I. CALL TO ORDER & ROLL CALL:

At 8:10 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held virtually via Zoom.

Present: Chairman Frank M. Zuccarelli, Trustees John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington.

Absent: Student Trustee Babatunde Adamson.

Also present: Lynette D. Stokes, President (attended in-person at the College); Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Stanley T. Kusper.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There were none.

V. PREVIOUS MEETING MINUTES

A. Regular Board meeting held January 14, 2021

Trustee Rogers moved and Trustee Whittington seconded to approve the minutes of the Regular Board of Trustees meeting held January 14, 2021. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

B. Closed Session meeting held January 14, 2021

Trustee Whittington moved and Trustee Payne seconded to approve the minutes of the Closed Session meeting held January 14, 2021. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

C. Special Board meeting held January 28, 2021

Trustee Wells moved and Trustee Rogers seconded to approve the minutes of the Special Board of Trustees meeting held January 28, 2021. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Trustee Vivian Payne passed. Nays: None. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Wells moved and Trustee Rogers seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

B. Bills Payable for February 2021

Trustee Payne moved and Trustee Whittington seconded to authorize the Treasurer to pay the list of bills payable for February, 2021, in the amount of \$3,276,322.77. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

VIII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Daly moved and Trustee DeFilippo seconded to approve the resignation of Tiffany McCrary, nursing Lab Supervisor in the Nursing Department, effective February 15, 2021, and grant permission to advertise to fill the vacated position, as needed. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

Trustee Daly moved and Trustee Rogers seconded to approve the following retirements:

1. Susan E. Dubeck, full-time, grant-funded Career Coach in the Job Training Department, effective June 30, 2021, and grant permission to advertise to fill the vacated grant-funded position, as needed.
2. Korinne Pendergast, full-time Administrative Assistant I in the Legal Studies Department, effective June 30, 2021.
3. Jack Kirkpatrick, full-time Instructor in the Art and Design Department, effective May 31, 2021.
4. Phillip Tomich, full-time, grant-funded Manager of Job Training, effective June 30, 2021, and grant permission to advertise to fill the vacated grant-funded position, as needed.

On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

B. Appointments

Trustee Daly moved and Trustee Whittington seconded to approve the following appointments:

1. Anita Barnett-Clemons as a full-time, grant-funded Project Manager for the Workforce Equity Initiative Grant (WEI), effective February 16, 2021, pending successful completion of a criminal background investigation.
2. Jamie Turner as a full-time, grant-funded Workforce Partnership Coordinator for the Workforce Equity Initiative Grant (WEI). Effective February 16, 2021, pending successful completion of a criminal background investigation.

On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

C. Approval to Grant Tenure (Academic Services)

Trustee Daly moved and Trustee Rogers seconded to grant tenure to the following faculty, effective fall of 2021: Amy Babinec (Art & Design), Dectric Fletcher (Allied Health), Kimberly Marks (Allied Health), and Naketa Young (Psychology). On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

D. Reappoint Non-tenured Faculty (Academic Services)

Trustee Daly moved and Trustee Rogers seconded to reappoint the following non-tenured faculty for the 2021-2022 academic year: Anitha Akpan (Nursing), Cynthia Brown (Nursing), Sandra Karim (Nursing), Pamla Planera (Graphic Design/Media Arts), Mickil Smith (EMT Fire Science), Megan Tabag (Sociology and Becky Hougeseen Walters (Legal Studies). On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

E. Approval to grant a 4th-year Probationary Reappointment to Non-tenured Faculty (Academic Services)

Trustee Wells moved and Trustee Whittington seconded to grant a 4th-year probationary reappointment to John McGreevy (Allied Health). On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

F. Approval to Grant Lateral Transfer of Faculty from Student and Enrollment Services to Academic Services

Trustee Wells moved and Trustee Whittington seconded to approve the lateral transfer of union faculty member Juhelia Thompson from the Counseling Department to the Social and Behavioral Sciences Department, effective July 1, 2021.

G. Approval to Eliminate Vacant Administrative and Technical Professional Exempt (TPE) Positions

Trustee Daly moved and Trustee Payne seconded to eliminate the following vacant positions: Director of Nursing and Clinical Affiliations (1), Executive Director of Enrollment and Retention Services (1), Director of Academic Computing and Telecommunications (1), and Bookstore Manager (1). On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

H. Approval to Eliminate Vacant Grant-funded Positions

Trustee Daly moved and Trustee Payne seconded to eliminate the following vacant positions: Database and Grant Compliance Coordinator (1), HPOG Step-Up Project Coordinator (1), Client Solutions Specialist (1), and Testing and Course Specialist (1). On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

I. Approval to Eliminate Vacant Faculty Positions

Trustee Daly moved and Trustee Payne seconded to eliminate the following vacant positions: Building & Construction (1), Business (1), Communication & Humanities (2), Court Reporting (1), English (3), Human Services (1), Librarian (1), Life Sciences (1), Math (2), Medical Billing-Health Info (1), Music (2), Nursing (13), Office Administration & Technology (1), Reading (2), Spanish (1), Speech (2). On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

J. Reappointment of Administrative staff for fiscal year 2022

Trustee Daly moved and Trustee Rogers seconded to reappoint Administrative staff as listed for fiscal year 2022. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

K. Reappointment of Technical Professional Exempt staff for fiscal year 2022

Trustee Wells moved and Trustee Whittington seconded to reappoint Technical Professional Exempt staff as listed for fiscal year 2022. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

L. Reappointment of Grant-funded staff for fiscal year 2022

Trustee Whittington moved and Trustee Payne seconded to reappoint Grant-funded staff as listed for fiscal year 2022. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

ADJOURNMENT

At 9:15 p.m., Trustee Rogers moved and Trustee Whittington seconded that the Board Meeting be adjourned. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

Janet Rogers, Secretary of the Board

Frank M. Zuccarelli, Chairman of the Board

New Business



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY21-VI.A

Board Meeting Date: March, 2021

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move to accept the Financial Report, as presented.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION



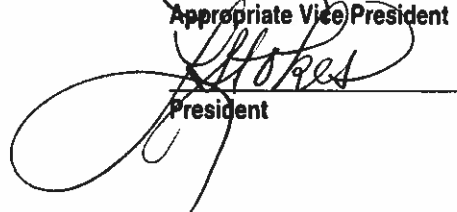
Please refer to the attached Investment Report and Financial Summary enclosed in your board packet for the period ending January 31, 2021. This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to accept the Financial Report, as presented.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


 Controller/Treasurer 3/4/21
 Date

 Appropriate Vice President 3/8/21
 Date

 President 03-08-2021
 Date

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

To: Board of Trustees
 From: Tim Pollert
 Date: March 2, 2021
 Subject: Financial Report For The Period Ending January 31, 2021

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$2,324,704.06	\$15,216,894.59
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$2,567,075.83	\$17,201,007.58

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$3,869,485.15	\$24,546,531.07
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$4,168,067.68	\$26,541,816.70
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
(\$298,582.53)	(\$1,995,285.63)

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$5,954,861.06	3.15%	44

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$2,985,044.00	\$321,851.58	\$3,306,895.58
August	\$1,702,212.98	\$201,234.42	\$1,903,447.40
September	\$1,848,251.85	\$200,798.15	\$2,049,050.00
October	\$1,978,528.15	\$219,528.15	\$2,198,056.30
November	\$2,085,185.80	\$210,852.15	\$2,296,037.95
December	\$990,851.15	\$147,852.15	\$1,138,703.30
January	\$2,105,851.58	\$218,852.48	\$2,324,704.06
February			
March			
April			
May			
June			
YTD	\$13,695,925.51	\$1,520,969.08	\$15,216,894.59

	Expenditures Educational	Expenditures O&M	Monthly Total
July	\$3,226,519.42	\$361,596.35	\$3,588,115.77
August	\$2,060,934.60	\$422,312.34	\$2,483,246.94
September	\$1,604,261.52	\$208,172.57	\$1,812,434.09
October	\$2,029,649.56	\$301,688.81	\$2,331,338.37
November	\$1,798,270.30	\$373,928.40	\$2,172,198.70
December	\$1,971,707.84	\$274,890.04	\$2,246,597.88
January	\$2,185,668.14	\$381,407.69	\$2,567,075.83
February			
March			
April			
May			
June			
YTD	\$14,877,011.38	\$2,323,996.20	\$17,201,007.58

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$4,315,851.15	\$4,915,591.60	(\$599,740.45)
August	\$3,601,927.12	\$3,958,335.88	(\$356,408.76)
September	\$3,317,578.35	\$3,261,125.97	\$56,452.38
October	\$3,146,715.10	\$3,046,661.91	\$100,053.19
November	\$3,309,815.85	\$3,303,577.40	\$6,238.45
December	\$2,985,158.35	\$3,888,456.26	(\$903,297.91)
January	\$3,869,485.15	\$4,168,067.68	(\$298,582.53)
February			
March			
April			
May			
June			
YTD	\$24,546,531.07	\$26,541,816.70	(\$1,995,285.63)

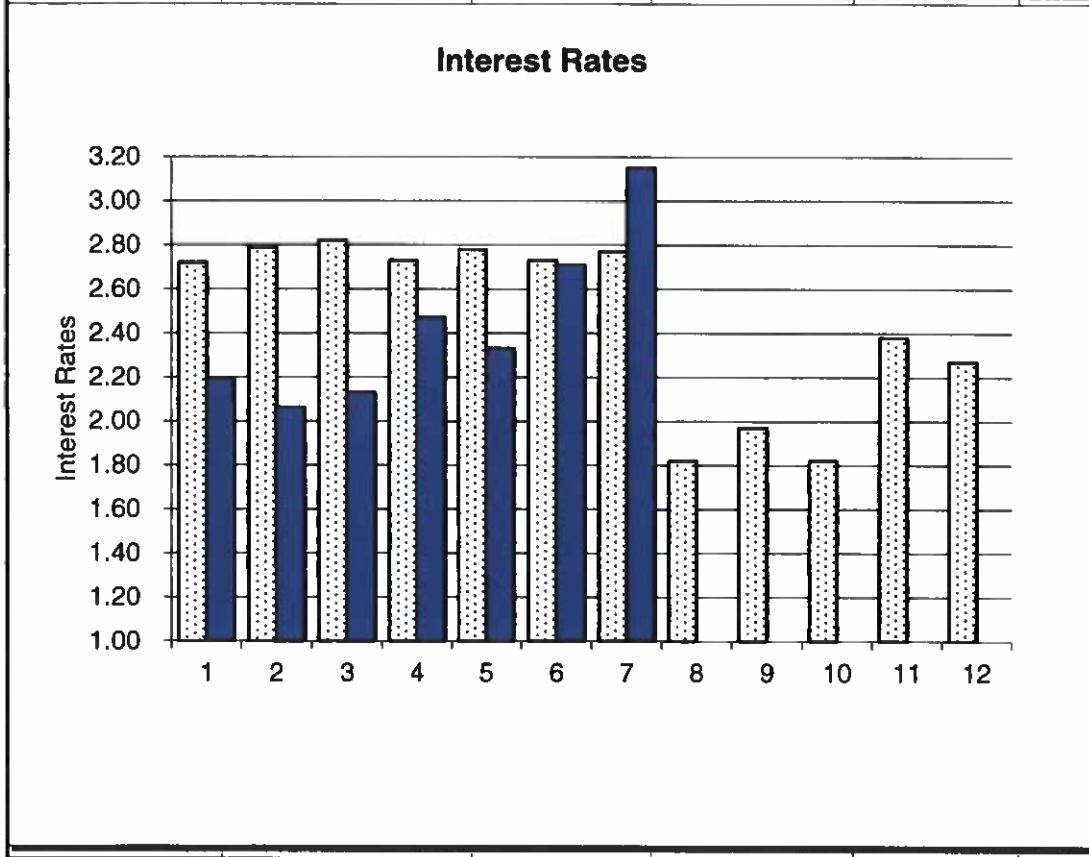
	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	\$10,420,100.73	2.19%	(8)
August	\$10,659,249.00	2.06%	(13)
September	\$11,306,235.94	2.13%	7
October	\$11,722,381.96	2.47%	34
November	\$11,250,177.98	2.33%	(14)
December	\$7,430,838.18	2.71%	38
January	\$5,954,861.06	3.15%	44
February			
March			
April			
May			
June			

SOUTH SUBURBAN COLLEGE

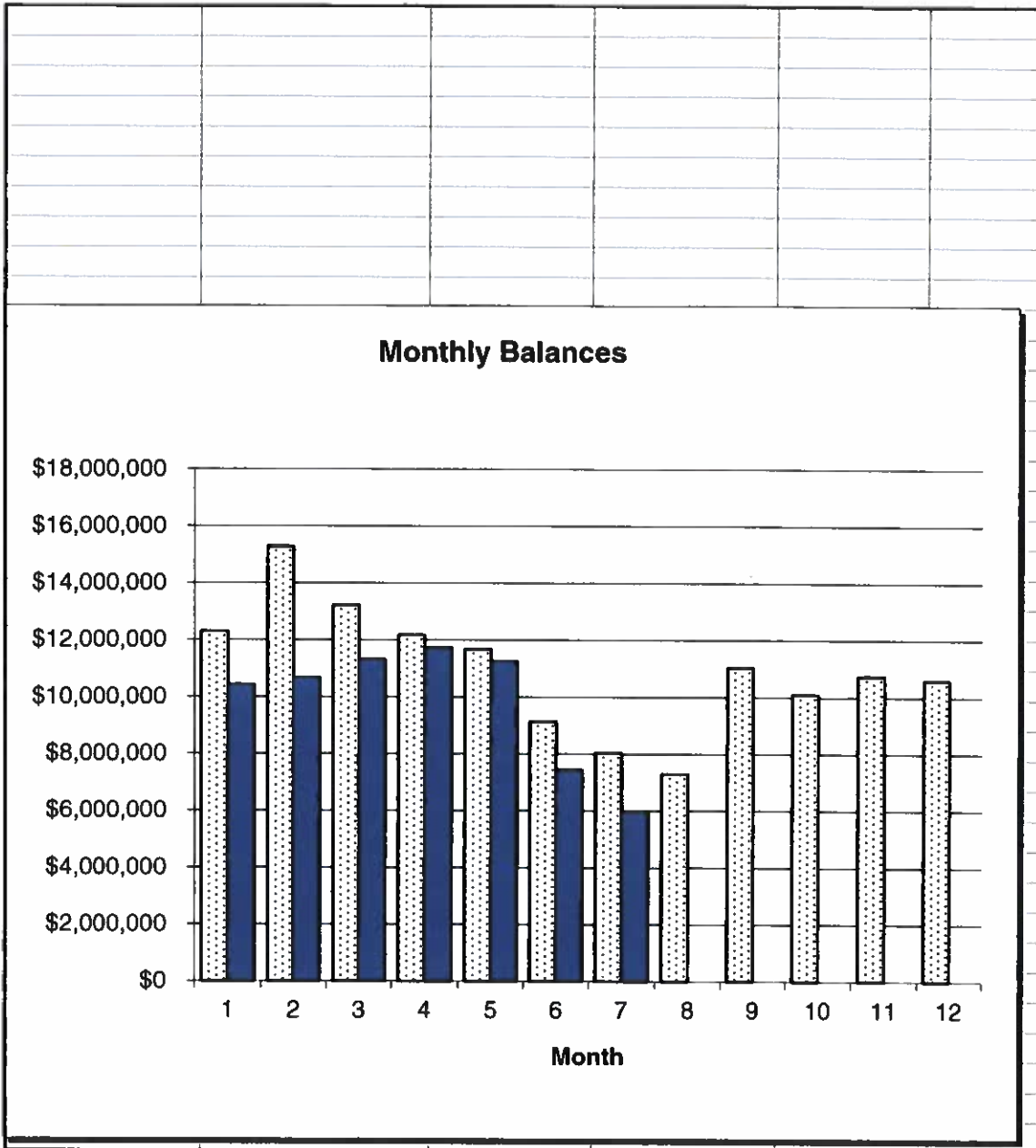
Investment		Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	0.00	0.00	0.00	0%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	514,171.77	0.00	514,171.77	9%
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	5,440,689.29	0.00	5,440,689.29	91%
	Total	5,954,861.06	0.00	5,954,861.06	100%
	Average %	3.15			

South Suburban College

Investment Summary				
	F Y 2019 - 2020		F Y 2020 - 2021	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$12,297,369	2.72	\$10,420,101	2.19
August	15,281,206	2.79	10,659,249	2.06
September	13,216,127	2.82	11,306,236	2.13
October	12,171,590	2.73	11,722,382	2.47
November	11,674,854	2.78	11,250,178	2.33
December	9,132,270	2.73	7,430,838	2.71
January	8,035,221	2.77	5,954,861	3.15
February	7,295,271	1.82		
March	11,031,711	1.97		
April	10,092,240	1.82		
May	10,744,365	2.38		
June	10,587,248	2.27		



South Suburban College





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY21.VI.B

Board Meeting Date: March 11, 2021

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Grant Funded
<input type="checkbox"/> Finance	<input checked="" type="checkbox"/>	College Capital	<input checked="" type="checkbox"/>	Student Life
<input type="checkbox"/> Architectural	<input checked="" type="checkbox"/>	Protection, Health and Safety	<input checked="" type="checkbox"/>	Special Levies
<input type="checkbox"/> Other				

PROPOSAL SUMMARY

[Empty box for proposal summary]

ESTIMATED COST OR BENEFIT

[Empty box for estimated cost or benefit]

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Hereby authorize the Treasurer to pay the following list of bill:

Education Fund	\$2,039,227.60
Operations & Maintenance Fund	\$310,281.43
Operation and Maintenance Fund Restricted	\$107,950.15
Auxiliary Enterprise Fund	\$161,945.91
Restricted Funds	\$410,833.20
Special Levies Fund	\$42,624.50
Flex Plan Fund	\$5,180.47
Total	\$3,078,043.26

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

[Signature]
 Controller/Treasurer 3/4/21
 Date

[Signature]
 Appropriate Vice President 3/8/21
 Date

[Signature]
 President 3/8/21
 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY21-VI.C

For Board Action on March 11, 2021

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- College Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

The College's course fees and instructional technology fees have been reviewed, and the attached changes are recommended beginning with the fall 2021 semester.

ESTIMATED COST OR BENEFIT

The change in revenue will be offset by the actual costs incurred to deliver the courses and student services.

JUSTIFICATION OF ACTION

All fees and costs have been reviewed by the appropriate departments and administrators. The changes will assist SSC in continuing to provide high quality, accessible, and affordable credit courses and associate degree and certificate programs for a diverse academically prepared student body. (Strategic Direction #1 - Nurture and empower each student to succeed, Goal 1.1)

MOTION

Move that the Board of Trustees approve the attached recommended fee changes beginning with the fall 2021 semester.

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Approvals:

Yasha L. Williams

Appropriate Vice President

3-1-2021
Date

[Signature]
President

3/8/2021
Date

LAS Course Fee Increase Proposal

Fall 2021-New Inclusive Access Adoptions

The book fee proposed for these courses would provide digital delivery of required instructional materials for their course, on or before the first day of class. This is in place of the cost of a physical textbook. These classes already include web-based materials, this process would minimize the steps needed to access, while providing substantial savings to the student. The process will include an option for students to opt-out and acquire materials on their own, as well as acquire a paper copy of the textbook.

	Course Name	Current Cost	Student Cost, eff. 2021 Fall	Student Savings	Optional Print Upgrade, net price
ACC 100	Personal Income Tax	\$120.00	\$105.60	\$14.40	\$30
ACC 130	Computerized Accounting	\$200.50	\$100.99	\$99.51	\$30
ACC 200	Cost Accounting	\$213.50	\$105.60	\$107.90	\$30
ACC 260/261	Intermediate Accounting I/II	\$210.75	\$113.28	\$97.47	\$30
ACC 290	Federal Taxes	\$120.00	\$91.99	\$28.01	\$25
BIO 101	Concepts of Biology	\$160.00	\$87.39 w/Mastering; \$27.59 w/o Mastering	\$72.61- \$132.41	\$25
BUS 105	Business Mathematics	\$121.50	\$73.56	\$47.94	\$20
BUS 108	Introduction to Business	\$160.00	\$101.50	\$58.50	\$20
BUS 130	Starting Your Own Small Business	\$147.06	\$96.00	\$51.06	\$30
BUS 211	Principles of Advertising	\$206.75	\$78.19	\$128.56	\$25
BUS 220	Principles of Management	\$193.50	\$96.00	\$97.50	\$20
BUS 221	Human Relations in Organizations	n/a	\$72.00		\$20
BUS 260	Total Quality Management	n/a	\$36.79		\$25
BUS 271	Principles of Finance	\$160.00	\$99.84	\$60.16	\$30
CHM 101	Chemistry and Society	\$90.00	\$87.39	\$2.61	\$25
MIS 102	Computer Logic	\$126.75	\$37.94	\$88.81	\$25
MIS 110	Intro to Computer Technology	\$307.00	\$142.58	\$164.42	\$25
MIS 111	Advanced Operating Systems	\$48.00	\$38.76	\$9.24	\$25
MTH 095/100	Elementary/Intermediate Algebra	\$290.00	\$65.62	\$224.38	\$25
MTH 115	General Education Mathematics	\$280.25	\$64.39	\$215.86	\$25
OAT 100 OAT 101 OAT 104 OAT 202	Basic Keyboarding/Keyboard Skill Building Document Formatting I/II	\$148.50	\$79.58	\$68.92	n/a
OAT 116	Sharepoint	\$99.00	\$22.99	\$76.01	n/a
PHY 101/102	Mechanics/Heat & Sound, Light, Electricity, Magnetism and Mod Physics	\$304.50	\$64.39	\$240.11	\$25
PHY 115	Topics in Applied Physics	\$253.50	\$96.97	\$156.53	\$25
PHY 210/211/212	University Physics I,II,III	\$326.75	\$64.39	\$262.36	\$25
PSY 101	Introduction to Psychology	\$127.40	\$65.28	\$62.12	\$20

Cengage Unlimited					
MUS 106, 217	One year subscription for unlimited access to all Cengage textbooks				
BUS 136, 203,224			\$179.99		n/a

Personnel



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY21-VII.A.1

Board Meeting Date: March 11, 2021

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the retirement of Laurie Czulno, full-time Purchasing Coordinator in Administrative Services, effective June 30, 2021, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

See the attached retirement letter from Laurie Czulno. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the retirement of Laurie Czulno, full-time Purchasing Coordinator in Administrative Services, effective June 30, 2021, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain)

Director of Human Resources

3/5/21
Date

Appropriate Vice President

3/8/21
Date

President

3/8/2021
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY21-VII.A.2

Board Meeting Date: March 11, 2021

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the retirement of Cynthia Forystek, full-time Campus Store Clerk III in the SSC Bookstore, effective June 30, 2021.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

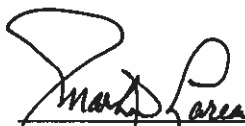


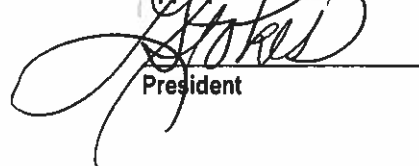
See the attached retirement letter from Cynthia Forystek. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the retirement of Cynthia Forystek, full-time Campus Store Clerk III in the SSC Bookstore, effective June 30, 2021.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


 Originator 3/8/21
 Date

 Director of Human Resources 3/5/21
 Date

 Appropriate Vice President 3/8/21
 Date

 President 3/8/2021
 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY21-VII.A.3

Board Meeting Date: March 11, 2021

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the retirement of Beverly Howell, full-time Campus Store Clerk I in the SSC Bookstore, effective June 30, 2021.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION


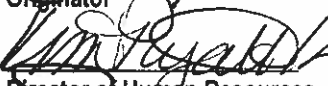

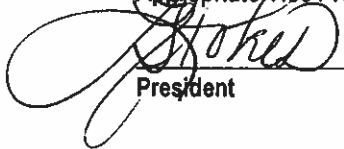
See the attached retirement letter from Beverly Howell. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the retirement of Beverly Howell, full-time Campus Store Clerk I in the SSC Bookstore, effective June 30, 2021.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain)


 Originator 3/8/21
 Date

 Director of Human Resources 3/5/21
 Date

 Appropriate Vice President 3/8/21
 Date

 President 3/8/21
 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

FY21-VII.A.4

ITEM: _____

Board Meeting Date: March 11, 2021

BOARD COMMITTEE

FUNDING

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety

- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the retirement of Janet Ohail, full-time Accountant I in Business & Accounting Services, effective June 30, 2021, and ask permission to advertise to fill the vacated position as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

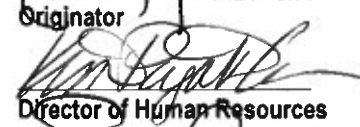
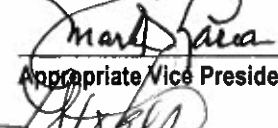
See the attached retirement letter from Janet Ohail. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the retirement of Janet Ohail, full-time Accountant I in Business & Accounting Services, effective June 30, 2021, and ask permission to advertise to fill the vacated position as needed.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain)

 _____ Originator	<u>3/8/21</u> Date
 _____ Director of Human Resources	<u>3/5/21</u> Date
 _____ Appropriate Vice President	<u>3/8/21</u> Date
 _____ President	<u>3/8/2021</u> Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

FY21-VII.A.5

ITEM: _____

Board Meeting Date: March 11, 2021

BOARD COMMITTEE

FUNDING

- _____ Policy
- _____ Finance
- _____ Architectural
- _____ Other

- _____ Operating
- _____ College Capital
- _____ Protection, Health and Safety

- _____ Grant Funded
- _____ Student Life
- _____ Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees approve the retirement of Anthony Perniciaro, full-time Shipping and Receiving Custodian in the Physical Plant Department, effective June 30, 2021, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A.

JUSTIFICATION OF ACTION


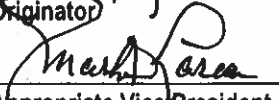

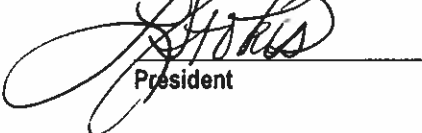
Please see the attached retirement letter from Anthony Perniciaro. This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Request that the Board of Trustees approve the retirement of Anthony Perniciaro, full-time Shipping and Receiving Custodian in the Physical Plant Department, effective June 30, 2021, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

 Originator	<u>3/8/21</u> Date
 Appropriate Vice President	<u>3/8/21</u> Date
 Director of Human Resources	<u>3/5/21</u> Date
 President	<u>3/8/21</u> Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY21-VII.A.6

Board Meeting Date: March 11, 2021

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the retirement of Deanna Quarcini, full-time Executive Assistant to the Vice President of the Administration, effective June 30, 2021, and grant permission to advertise to fill the vacated position as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

See the attached retirement letter from Deanna Quarcini. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the retirement of Deanna Quarcini, full-time Executive Assistant to the Vice President of the Administration, effective June 30, 2021, and grant permission to advertise to fill the vacated position as needed.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain)

Originator

3/8/21
Date

Director of Human Resources

3/5/21
Date

Appropriate Vice President

3/8/21
Date

President

3/8/2021
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY21-VII.A.7

Board Meeting Date: March 11, 2021

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees approve the retirement of Deborah W. Ravazee, Program Assistant, Continuing Education effective June 30, 2021.

ESTIMATED COST OR BENEFIT

[Empty box for estimated cost or benefit]

JUSTIFICATION OF ACTION

This action will assist in ensuring the financial, physical, and technological resources necessary to support educational programs and promote continuous innovation and sustainability. (Strategic Direction #3 - Ensure Institutional Resources and Sustainability, Goal EIRS 3.0)

MOTION

Move that the Board of Trustees accept the retirement of Deborah W. Ravazee, Program Assistant, Continuing Education.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

Originator

2/23/2021

Date

Tasha S. Williams

Director of Human Resources

2-24-21

Date

Appropriate Vice President

3/9/21

Date

President

3/8/2021

Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY21-VII.A.8

Board Meeting Date: March 11, 2021

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees approve the retirement of Mrs. Sue Szotek, Administrative Assistant I-Physical Science and Math/Computer Sciences, effective June 30, 2021.

ESTIMATED COST OR BENEFIT

[Empty box for estimated cost or benefit]

JUSTIFICATION OF ACTION

This action will assist in providing credit courses and associate degree programs for an academically prepared student body. (Strategic Direction #3 – Ensure Institutional Resources and Sustainability, Goal SSC 3.1)

MOTION

Move that the Board of Trustees accept the retirement of Mrs. Sue Szotek, Administrative Assistant I-Physical Science and Math/Computer Sciences, effective June 30, 2021.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? Yes
- * Is this part of a large project requiring No

additional funds? (Explain)

Anna M. Helwig

03/01/2021

Originator
Vin Pejath
Director of Human Resources

Date
3/5/21
Date

Jasha Williams
Appropriate Vice President

3-3-21
Date

[Signature]
President

3/8/2021
Date