



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
KINDIG PERFORMING ARTS CENTER
FINANCE COMMITTEE MEETING AGENDA
DEFILIPPO, CHAIR; TRUSTEES DALY, ROGERS AND STUDENT TRUSTEE RUBEN
THURSDAY, NOVEMBER 11, 2021
7:50 PM

- I. Recommendation to approve the estimated amount of taxes to be levied for 2021

- II. Recommendation to authorize Administration to dispose of obsolete and/or broken equipment by selling it to the highest bidder



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
KINDIG PERFORMING ARTS CENTER
REGULAR BOARD MEETING AGENDA
THURSDAY, NOVEMBER 11, 2021
8:00 PM

I. CALL TO ORDER/ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PUBLIC PARTICIPATION / ACCESS

IV. PRESENTATIONS/REPORTS

There are none.

V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- A. Regular Board Meeting held October 14, 2021

VI. NEW BUSINESS

- A. Monthly Financial Report (T. Pollert)
B. Approval of the payment of bills for November, 2021 (T. Pollert)
C. Approval of the estimated amount of taxes to be levied for 2021 (A. DeFilippo)
D. Approval to authorize Administration to dispose of obsolete and/or broken equipment by selling it to the highest bidder (A. DeFilippo)

VII. PERSONNEL RECOMMENDATIONS

- A. Memorandum of Understanding (Extra Overload)
B. Memorandum of Understanding (P. Deane)
C. Memorandum of Understanding (E. Raices)
D. Memorandum of Understanding (D. Walker)
E. Retirements/Resignations/Terminations
F. Appointments

VIII. CLOSED SESSION

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

IX. MISCELLANEOUS

X. ADJOURNMENT

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248

LINK FOR PUBLIC VIEWING: [HTTPS://BIT,LY/3KXXXNC](https://bit.ly/3kxxxnc)

REGULAR BOARD MEETING MINUTES

THURSDAY, OCTOBER 14, 2021

I. CALL TO ORDER & ROLL CALL:

At 8:34 p.m., Chairman Frank M. Zuccarelli called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room, suite 2248.

Present: Chairman Frank M. Zuccarelli, Vivian Payne, Terry Wells, Joseph Whittington and Student Trustee Dion Ruben.

Absent: Trustees John Daly, Anthony DeFilippo and Janet Rogers.

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Stanley T. Kusper.

II. PLEDGE OF ALLEGIANCE

Chairman Frank M. Zuccarelli led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

A presentation was delivered to the Board of Trustees on the Solar Program.

V. PREVIOUS MEETING MINUTES

A. Public Hearing held September 9, 2021

Trustee Whittington moved and Trustee Wells seconded to approve the minutes of the Regular Board of Trustees meeting held September 9, 2021. On roll call Trustees Vivian Payne, Terry Wells and Joseph Whittington voted aye. Nays: None. Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben passed. Motion carried.

B. Finance Committee Meeting held September 9, 2021

Trustee Wells moved and Trustee Whittington seconded to approve the minutes of the Finance Committee Meeting held September 9, 2021. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

C. Regular Board Meeting held September 9, 2021

Trustee Whittington moved and Trustee Payne seconded to approve the minutes of the Regular Board of Trustees meeting held September 9, 2021. On roll call Trustees Vivian Payne, Terry Wells, Joseph

Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Payne moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

B. Bills Payable for October 2021

Trustee Wells moved and Trustee Payne seconded to approve the bills payable for October, 2021 in the amount of \$3,507,072.11. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Memorandum of Understanding (J. Fouad-Farrar)

Trustee Whittington moved and Trustee Wells seconded to approve the Memorandum of Understanding between Community College District No. 510, the South Suburban College Faculty Association, and Ms. Jazaer Fouad-Farrar. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

B. Memorandum of Understanding (M. Hannon)

Trustee Payne moved and Trustee Wells seconded to approve the Memorandum of Understanding between Community College District No. 510, the South Suburban College Faculty Association, and Mr. Mark Hannon. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

C. Memorandum of Understanding (S. Vivian)

Trustee Wells moved and Trustee Whittington seconded to approve the Memorandum of Understanding between Community College District No. 510, the South Suburban College Faculty Association, and Dr. Steve Vivian. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

D. Memorandum of Understanding (J. McCormack)

Trustee Wells moved and Trustee Whittington seconded to approve the Memorandum of Understanding between Community College District No. 510 and Mr. John McCormack. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

E. Memorandum of Understanding (T. Pollert)

Trustee Payne moved and Trustee Whittington seconded to approve the Memorandum of Understanding between Community College District No. 510 and Mr. Timothy Pollert. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

F. Resignations/Retirements/Terminations

Trustee Wells moved and Trustee Whittington seconded to approve the following resignations:

1. Resignation of John Drwiega as a full-time Security Officer in the Campus Police Department, effective October 1, 2021, and grant permission to advertise to fill the vacated position.

2. Resignation of Shelia Shannan as a full-time Payroll Accountant in the Business & Accounting Department, effective September 20, 2021, and grant permission to advertise to fill the vacated position. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

Trustee Wells moved and Trustee Payne seconded to approve the following retirements:

1. Retirement of Jazaer Fouad-Farrar as a full-time Academic and Career Counselor in the College and Career Success Center, effective July 31, 2022.
2. Retirement of Mark Hannon as a full-time Academic and Career Counselor in the College and Career Success Center, effective July 31, 2022.
3. Retirement of Melvin Richard (Rick) Jones as a full-time Instructor in the English Department, effective May 31, 2022.
4. Retirement of Martin Lareau as Vice President of Administration, effective May 31, 2022, and grant permission to advertise to fill the vacated position.
5. Retirement of John McCormack as Executive Director of Information Technology, effective June 30, 2023, and grant permission to advertise to fill the vacated position.
6. Retirement of Diane Needles as a full-time, grant-funded Adult Literacy Grant Manager in the Adult Education Department, effective December 31, 2021, and grant permission to advertise to fill the vacated, grant-funded position, as needed.
7. Retirement of Timothy Pollert as College Treasurer, effective July 31, 2022, and grant permission to advertise to fill the vacated position.
8. Retirement of Dr. Steven Vivian as a full-time Instructor in the English Department, effective December 31, 2021.

On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

G. Appointments

Trustee Payne moved and Trustee Whittington seconded to approve the following appointments:

1. Appointment of Jamie Cajigas as a full-time Police Officer (day shift) in the Campus Police Department, effective October 18, 2021.
2. Appointment of Kevin Butkus as a full-time Microcomputer Analyst in the Information Technology Department, effective October 18, 2021, pending successful completion of a criminal background investigation.
3. Appointment of Olivia Evans as a full-time Manager of the Financial Aid Department, effective October 18, 2021, pending successful completion of a criminal background investigation.
4. Appointment of Claudia Rodriguez as a full-time Testing Technician in the Student Development Department, effective November 1, 2021, pending completion of a criminal background investigation.
5. Appointment of Regina Smith as a full-time Assessment Center Testing Coordinator in the Student Development Department, effective October 18, 2021, pending successful completion of a criminal background investigation.
6. Appointment of Kaitlin Ferguson as a full-time Manager of Public Relations and Resource Development in the Office of the President, effective November 8, 2021, pending successful completion of a criminal background investigation.

On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

H. Permission to Advertise a Grant-funded Position

Trustee Whittington moved and Student Trustee Ruben seconded to grant approval to advertise the full-time, grant-funded position of Adult Career Coach in the Workforce Development Department. On roll call Trustees

Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

VIII. Closed Session

There was none.

ADJOURNMENT

At 9:31 p.m., Trustee Payne moved and Trustee Wells seconded to adjourn the Board of Trustees meeting. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

Chairman of the Board

Secretary of the Board



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VI.B

Board Meeting Date: November, 2021

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move to accept the Financial Report, as presented.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your board packet for the period ending September 30, 2021. This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to accept the Financial Report, as presented.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Tim Pollert
 Controller/Treasurer 11/4/21
 Date

Mark Larega
 Appropriate Vice President 11/4/21
 Date

R. Stokes
 President 11/05/21
 Date

SOUTH SUBURBAN COLLEGE
 South Holland, Illinois

To: Board of Trustees
 From: Tim Pollert
 Date: November 4, 2021
 Subject: Financial Report For The Period Ending September 30, 2021

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$1,996,256.50	\$6,902,661.85
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$1,865,334.18	\$6,909,790.25

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$4,170,851.08	\$11,796,095.04
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$4,168,845.49	\$11,894,317.49
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
\$2,005.59	(\$98,222.45)

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$10,793,195.20	2.31%	-16

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$2,881,852.58	\$289,848.25	\$3,171,700.83
August	\$1,485,185.74	\$249,518.78	\$1,734,704.52
September	\$1,617,198.02	\$379,058.48	\$1,996,256.50
October			\$0.00
November			\$0.00
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$5,984,236.34	\$918,425.51	\$6,902,661.85

	Expenditures Educational	Expenditures O&M	Monthly Total
July	\$2,821,328.28	\$307,692.07	\$3,129,020.35
August	\$1,556,169.16	\$359,266.56	\$1,915,435.72
September	\$1,632,008.18	\$233,326.00	\$1,865,334.18
October			\$0.00
November			\$0.00
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$6,009,505.62	\$900,284.63	\$6,909,790.25

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$3,840,058.48	\$3,823,690.77	\$16,367.71
August	\$3,785,185.48	\$3,901,781.23	(\$116,595.75)
September	\$4,170,851.08	\$4,168,845.49	\$2,005.59
October			\$0.00
November			\$0.00
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$11,796,095.04	\$11,894,317.49	(\$98,222.45)

	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	\$8,766,135.61	2.35%	40
August	\$8,308,926.19	2.47%	12
September	\$10,793,195.20	2.31%	(16)
October			
November			
December			
January			
February			
March			
April			
May			
June			

SOUTH SUBURBAN COLLEGE

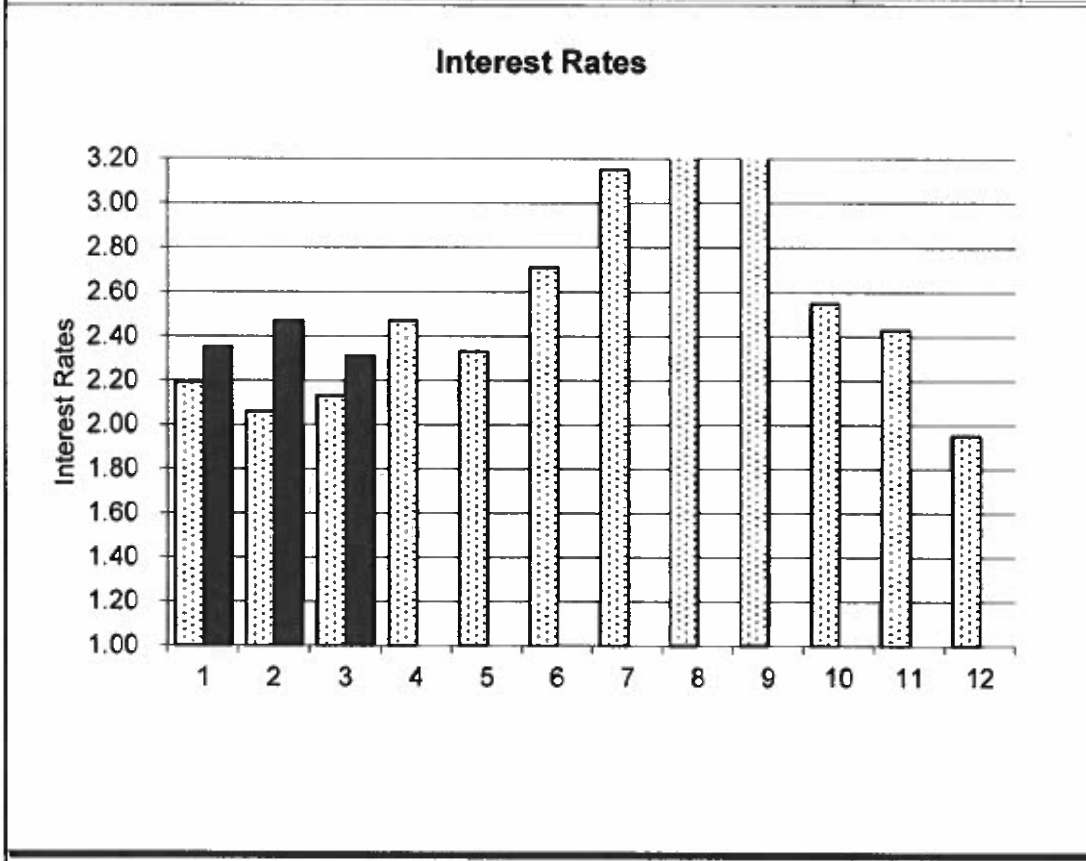
Description	Date	Fund 1 Educational	Fund 2 Opr. & Maint.	Fund 3 O&M Rst(300)	Fund 3 PH&S(379)
53 Investment account		4,697,562.72	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
Illinois Funds		1,433,006.12	0.00	0.00	0.00
53 Contributory Trust		149,489.90	0.00	0.00	0.00
IIIT Money Market/UMB		28,656.43	0.00	0.00	0.00
53 Financial Money Market		1,993,021.22	0.00	0.00	0.00
Totals	9/1	8,301,769.18	0.00	0.00	0.00
Transactions:					
Illinois Fund MM deposit from Comptroller	9/1	370,678.00			
Illinois Fund MM deposit from Comptroller	9/9	60,278.33			
Transfer from 53 CASH to 53 MM	9/13	1,500,000.00			
Illinois Fund MM deposit from Comptroller	9/13	112,221.63			
Illinois Fund MM deposit from Comptroller	9/13	501,824.05			
Contributory Trust Distribution to CDB	9/30	(60,733.00)			
		10,786,038.19	0.00	0.00	0.00
Ending Balance:					
53 Investment account		4,697,562.72	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
Illinois Funds		2,478,008.13	0.00	0.00	0.00
53 Contributory Trust		88,756.90	0.00	0.00	0.00
IIIT Money Market/UMB		28,656.43	0.00	0.00	0.00
53 Financial Money Market		3,493,021.22	0.00	0.00	0.00
Totals	9/30	10,786,038.19	0.00	0.00	0.00

SOUTH SUBURBAN COLLEGE

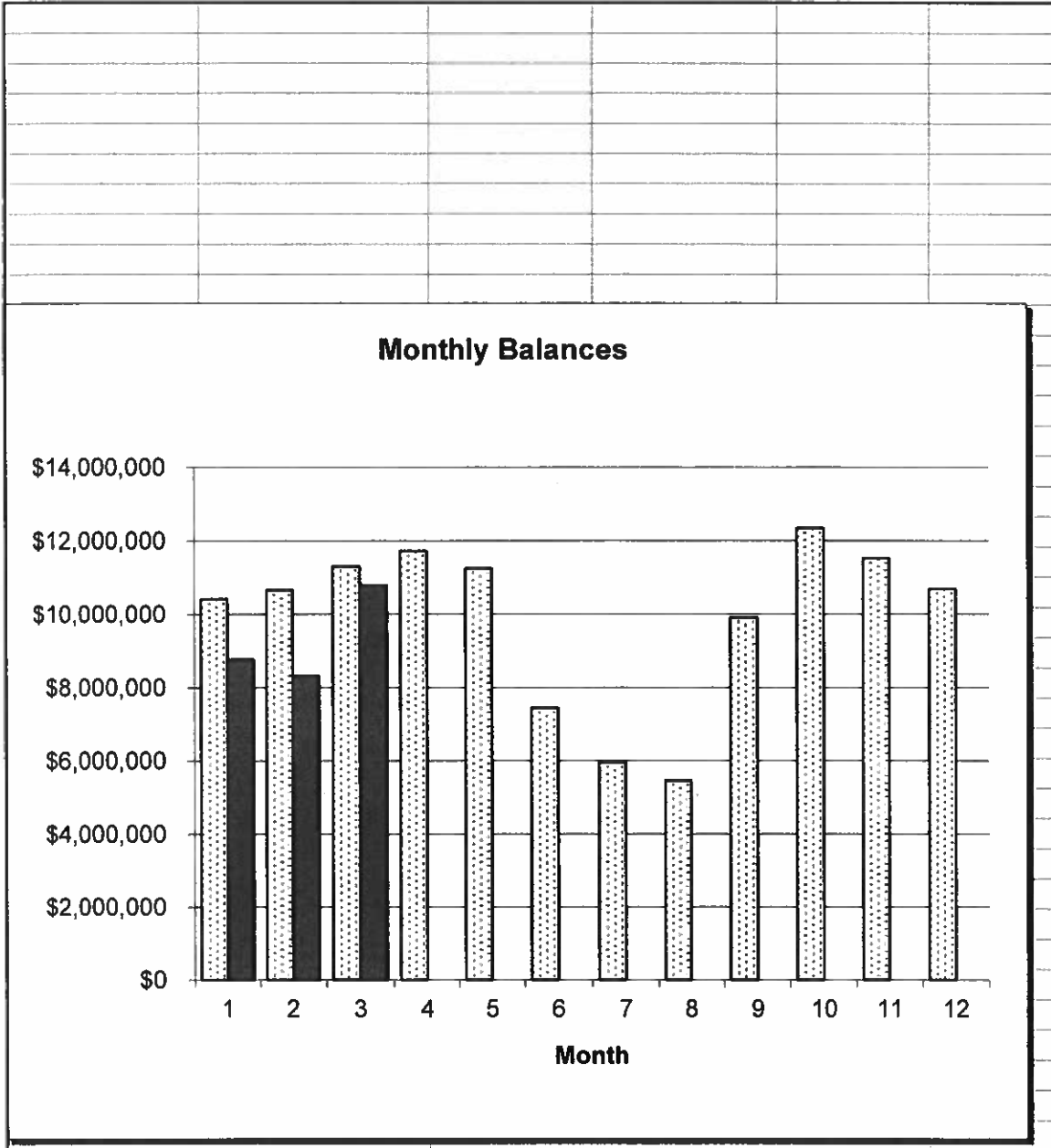
	Investment	Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	0.00	0.00	0.00	0%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	2,506,664.56	0.00	2,506,664.56	23%
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	8,286,530.64	0.00	8,286,530.64	77%
	Total	10,793,195.20	0.00	<u>10,793,195.20</u>	100%
	Average %	<u>2.31</u>			

South Suburban College

Investment Summary				
F Y 2020 - 2021			F Y 2021 - 2022	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$10,420,101	2.19	8,766,136	2.35
August	10,659,249	2.06	8,308,926	2.47
September	11,306,236	2.13	10,793,195	2.31
October	11,722,382	2.47		
November	11,250,178	2.33		
December	7,430,838	2.71		
January	5,954,861	3.15		
February	5,462,704	3.33		
March	9,907,148	3.23		
April	12,336,281	2.55		
May	11,522,384	2.43		
June	10,689,325	1.95		



South Suburban College





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VI.A

Board Meeting Date: November 11, 2021

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Grant Funded
<input type="checkbox"/> Finance	<input checked="" type="checkbox"/>	College Capital	<input checked="" type="checkbox"/>	Student Life
<input type="checkbox"/> Architectural	<input checked="" type="checkbox"/>	Protection, Health and Safety	<input checked="" type="checkbox"/>	Special Levies
<input type="checkbox"/> Other				

PROPOSAL SUMMARY

[Empty box for proposal summary]

ESTIMATED COST OR BENEFIT

[Empty box for estimated cost or benefit]

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Hereby authorize the Treasurer to pay the following list of bill:

Education Fund	\$2,719,120.28
Operations & Maintenance Fund	\$339,420.27
Operation and Maintenance Fund Restricted	\$13,054.68
Auxiliary Enterprise Fund	\$24,506.36
Restricted Funds	\$659,746.00
Special Levies Fund	\$157,101.90
Audit Fund	\$26,800.00
Flex Plan Fund	\$8,177.31
Total	\$3,947,926.80

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Zim Pallet
 Controller/Treasurer 11/4/21
 Date

Mark Farjan
 Appropriate Vice President 11/4/21
 Date

L. Stokes
 President 11/05/21
 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

Agenda Item **FY22-VI.C**

For Board Information in November, 2021

Board Action in November, 2021

BOARD COMMITTEE:

- Policy
- Finance
- Architectural
- Other

FUNDING:

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

On an annual basis, the Board of Trustees must establish the tax levy for the following year. The proposed amount of taxes to be levied by fund is attached. Since this amount is less than 105% of the final levy of the preceding year, the College is not required to hold a public hearing. This levy will be on file not less than 20 days prior to its adoption as required by law.

ESTIMATED COST OF BENEFIT

(see attached)

JUSTIFICATION OF ACTION

These actions are necessary in order to comply with statutory requirements associated with the adoption of our tax levy for 2021 and this action supports Vision Statement, Strategic Direction 2, SSC.2.17 by providing an efficient, transparent and financially secure institution.

MOTION

To accept the estimated amount of taxes to be levied for 2021 as required by law.


- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Specify above if matching funds are required.
- * Is this part of a large project requiring additional funds? (Explain) _____

Attach supplemental information as necessary

APPROVALS



 Controller/Treasurer



 Vice-President



 President

Levy Worksheet For
Tax Year 2021

Fund	2020 Levy	2020 Rate	2021 Levy	2021 Rate	Maximum Rate
Educational	12,571,532	0.3485	12,948,678	0.3590	0.75
O&M	3,130,078	0.0868	3,223,980	0.0894	0.1
PH&S	0	0.0000	0	0.0000	0.1
Audit	\$123,324	0.0034	123,324	0.0034	0.005
Liability Insurance	1,623,723	0.0450	1,672,110	0.0464	N/A
SS/Medicare	\$323,232	0.0090	332,897	0.0092	N/A
Worker's Comp	0	0.0000	0	0.0000	N/A
Unemployment	0	0.0000	0	0.0000	N/A
Total Operations & Special Purposes:	\$17,771,889	0.4928	18,300,989	0.5074	
Increase/Decrease				\$529,100	
% Increase/Decrease				2.98%	
Bond & Interest	\$2,215,500	0.0614	\$2,215,500	0.0614	N/A
Less: Abatement					
Plus: Uncollectables					
Total Bond & Interest	\$2,215,500	0.0614	\$2,215,500	0.0614	
Increase/Decrease					
% Increase/Decrease					
Adjusted Total	\$19,987,389	0.5543	\$20,516,489	0.5688	
Increase/Decrease				\$529,100	
% Increase/Decrease				2.65%	
Equalized Assessed Valuation					
2017 EAV	\$ 2,997,805,050				
2018 EAV	\$ 3,230,750,406				
2019 EAV	\$ 3,120,446,454				
2020 EAV	\$ 3,095,365,522				
2021 EAV	\$ 3,607,078,056				



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VI.D

Board Meeting Date: November 11, 2021

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Board Policy 304.01 directs the Administration to dispose of obsolete and/or broken equipment by selling it to the highest bidder.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION


This action is needed to clear College storage areas of obsolete and/or broken equipment. This action supports Strategic Direction SSC.2.17, to continue to provide an efficient, transparent, and financially secure institution.

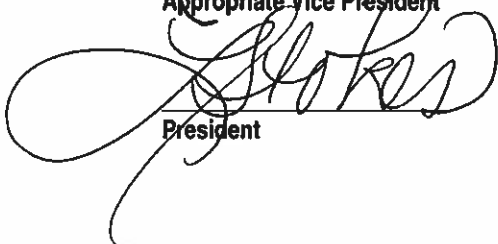
MOTION

Move to declare the attached list of property surplus, and authorize the Administration to dispose of same as per Board Policy 304.01.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


 Appropriate Vice President 10/26/21
 Date


 President 10/21/21
 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.A.1

Board Meeting Date: November 11, 2021

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	

PROPOSAL SUMMARY

Request that the Board of Trustees accept the Memorandum of Understanding between South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District #510 for the Fall 2021 semester.

ESTIMATED COST OR BENEFIT

Full-time faculty who elect to be part of this program will be paid according to the contractual agreement for overload pay.

JUSTIFICATION OF ACTION

In this Memorandum of Understanding, the parties agree that full-time faculty in the Biology and Nursing shall be allowed to teach one (1) additional extra overload class or have one (1) additional overload assignment, not to exceed 30 CHEs during the Fall 2021 semester, in accordance with the rotation plans of their respective departments. Guidelines for this additional extra overload work are outlined in the attached Memorandum of Understanding. This action will support of the College strategic direction 1, SSC.1.0 to nurture and empower each student to succeed and assist in providing high quality, accessible and affordable credit courses and associate degrees.

MOTION

Move that the Board of Trustees accept the Memorandum of Understanding between South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District #510 for the Fall 2021 semester.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

<i>Jaska S. Williams</i>	<u>10/25/21</u>
Originator	Date
<i>Kim Howard</i>	<u>11/4/21</u>
Director of Human Resources	Date
<i>Jaska S. Williams</i>	<u>10/25/21</u>
Appropriate Vice President	Date
<i>Storces</i>	<u>11/05/21</u>
President	Date

**MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTH SUBURBAN COLLEGE
AND
SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION**

This Memorandum of Understanding ("MOU") is entered into on the 11th day of November, 2021 by and between the South Suburban Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE") and South Suburban College Faculty Association (hereafter "SSCFA").

Whereas, certain Department Chairs and Deans have been unable to maintain sufficient numbers of qualified adjunct instructors to teach additional sections being offered by the College;

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES, it is agreed between the COLLEGE and the SSCFA as follows:

1. **ADDITIONAL EXTRA OVERLOAD** - Full-time faculty in the Biology & Nursing Departments or courses, as agreed to by and between the COLLEGE and the SSCFA, shall be allowed to teach one (1) additional extra overload class or have one (1) additional overload assignment, not to exceed 30 CHEs, for overload pay during the Fall 2021 Semester in accordance with the rotation plans of their respective departments. The availability of one (1) additional overload course or one (1) additional overload assignment, referenced in this MOU shall be in addition to, and not in replacement of, the maximum overload class assignments of nine (9) CHEs as specified in the agreement. Approval shall be granted following consultation between the COLLEGE and the SSCFA.
2. **WAIVER** - By executing this MOU, the COLLEGE and the SSCFA agree not to grieve any of the terms and conditions stated herein.
3. **JURISDICTION** - This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of law provision. All disputes arising out of this MOU, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois.
4. **NOTICE** - Any notice or communication permitted or required under this MOU shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to:

Dr. Lynette D. Stokes, President
South Suburban Community College District #510
15800 South State Street
South Holland, IL 60473

If to the SSCFA, to:

Mr. G.A. Griffith
South Suburban Community College
15800 South State Street
South Holland, IL 60473

5. **NO PRECEDENT** - This MOU shall establish no precedent between the COLLEGE and the SSCFA. All signatories to the MOU understand and agree that the terms stated herein shall apply only to specific Departments or courses selected for the Fall 2021 Semester in need of overload assignments, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCFA.
6. **EFFECTIVE DATE** - This MOU shall be effective immediately upon execution and may not be revoked by either party unless mutually agreed in writing.
7. **ENTIRE AGREEMENT** - This MOU contains the entire agreement between the COLLEGE and the SSCFA with respect to the subject matter hereof and there are no understandings, representations, or warranties of any kind between the COLLEGE and the SSCFA except those expressly set forth herein.
8. **AMENDMENTS** - This MOU may not be modified except by writing approved by the COLLEGE and the SSCFA.

SOUTH SUBURBAN COLLEGE

SOUTH SUBURBAN COLLEGE
FACULTY ASSOCIATION

BY: _____

BY: _____

DATE: _____

DATE: _____



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.B.1

Board Meeting Date: November 11, 2021

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees accept the Memorandum of Understanding between Community College District No. 510, the South Suburban College Faculty Association, and Patrick Deane.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; The College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees accept the Memorandum of Understanding between Community College District No. 510, the South Suburban College Faculty Association, and Patrick Deane.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

Jaska S. Witham 10/29/21
 Originator Date

Tommy P. ... 11/4/21
 Director of Human Resources Date

Jaska S. Witham 10/29/21
 Appropriate Vice President Date

Stokes 11/5/21
 President Date

If to the SSCFA, to: Mr. G.A. Griffith
South Suburban Community College
15800 South State Street
South Holland, Illinois 60473

If to DEANE, to: Patrick Deane
South Suburban Community College
15800 South State Street
South Holland, Illinois 60473

6. NO PRECEDENT: This MOU shall establish no precedent between the COLLEGE and the SSCFA. All signatories to the MOU understand agree that the terms stated herein shall apply only to DEANE, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCFA.
7. EFFECTIVE DATE: This MOU shall be effective immediately upon execution and may not be revoked by any party unless mutually agreed in writing by the authorized agent of the party.
8. ENTIRE AGREEMENT: This MOU contains the entire agreement between the COLLEGE, the SSCFA, and DEANE with respect to the subject matter hereof, and there are no understandings, representations, or warranties of any kind between the COLLEGE, the SSCFA and DEANE except those expressly set forth herein.
9. AMENDMENTS: This Agreement may not be modified except by written approved of the COLLEGE, the SSCFA, and DEANE.

SOUTH SUBURBAN COLLEGE

SOUTH SUBURBAN COLLEGE
FACULTY ASSOCIATION

BY: _____

BY: _____

DATE: _____

DATE: _____

PATRICK DEANE

BY: _____

DATE: _____



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.C.1

Board Meeting Date: November 11, 2021

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and Safety	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other		

PROPOSAL SUMMARY

Request that the Board of Trustees accept the Memorandum of Understanding between Community College District No. 510, the South Suburban College Faculty Association, and Edith Raices.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; The College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees accept the Memorandum of Understanding between Community College District No. 510, the South Suburban College Faculty Association, and Edith Raices

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

<i>Jaska S. Wellman</i>	<u>10/29/21</u>
Originator	Date
<i>Kim Pezalla</i>	<u>11/4/21</u>
Director of Human Resources	Date
<i>Jaska S. Wellman</i>	<u>10/29/21</u>
Appropriate Vice President	Date
<i>Stokes</i>	<u>11/15/21</u>
President	Date

If to the SSCFA, to: Mr. G.A. Griffith
South Suburban Community College
15800 South State Street
South Holland, Illinois 60473

If to RAICES, to: Edith Raices
South Suburban Community College
15800 South State Street
South Holland, Illinois 60473

6. NO PRECEDENT: This MOU shall establish no precedent between the COLLEGE and the SSCFA. All signatories to the MOU understand agree that the terms stated herein shall apply only to RAICES, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCFA.
7. EFFECTIVE DATE: This MOU shall be effective immediately upon execution and may not be revoked by any party unless mutually agreed in writing by the authorized agent of the party.
8. ENTIRE AGREEMENT: This MOU contains the entire agreement between the COLLEGE, the SSCFA, and RAICES with respect to the subject matter hereof, and there are no understandings, representations, or warranties of any kind between the COLLEGE, the SSCFA and RAICES except those expressly set forth herein.
9. AMENDMENTS: This Agreement may not be modified except by written approved of the COLLEGE, the SSCFA, and RAICES.

SOUTH SUBURBAN COLLEGE

SOUTH SUBURBAN COLLEGE
FACULTY ASSOCIATION

BY: _____

BY: _____

DATE: _____

DATE: _____

EDITH RAICES

BY: _____

DATE: _____



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.D.1

Board Meeting Date: November 11, 2021

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees accept the Memorandum of Understanding between Community College District No. 510, the South Suburban College Faculty Association, and Dr. Donna Walker

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; The College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees accept the Memorandum of Understanding between Community College District No. 510, the South Suburban College Faculty Association, and Dr. Donna Walker.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

Jasha S. Williams 11/2/21
 Originator Date

Ken Papadimitriou 11/4/21
 Director of Human Resources Date

Jasha S. Williams 11/2/21
 Appropriate Vice President Date

Stokes 11/05/21
 President Date

If to the SSCFA, to: Mr. G.A. Griffith
South Suburban Community College
15800 South State Street
South Holland, Illinois 60473

If to WALKER, to: Dr. Donna Walker
South Suburban Community College
15800 South State Street
South Holland, Illinois 60473

6. NO PRECEDENT: This MOU shall establish no precedent between the COLLEGE and the SSCFA. All signatories to the MOU understand agree that the terms stated herein shall apply only to WALKER, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCFA.
7. EFFECTIVE DATE: This MOU shall be effective immediately upon execution and may not be revoked by any party unless mutually agreed in writing by the authorized agent of the party.
8. ENTIRE AGREEMENT: This MOU contains the entire agreement between the COLLEGE, the SSCFA, and WALKER with respect to the subject matter hereof, and there are no understandings, representations, or warranties of any kind between the COLLEGE, the SSCFA and WALKER except those expressly set forth herein.
9. AMENDMENTS: This Agreement may not be modified except by written approved of the COLLEGE, the SSCFA, and WALKER.

SOUTH SUBURBAN COLLEGE

SOUTH SUBURBAN COLLEGE
FACULTY ASSOCIATION

BY: _____

BY: _____

DATE: _____

DATE: _____

DR. DONNA WALKER

BY: _____

DATE: _____



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.E.1

Board Meeting Date: November 11, 2021

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees approve the retirement of Patrick T. Deane, full-time instructor in the Legal Studies Department, effective May 31, 2022, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION





See the attached retirement letter from Patrick T. Deane. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the retirement of Patrick T. Deane, full-time instructor in the Legal Studies Department, effective May 31, 2022, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? Yes
- * Is this part of a large project requiring No additional funds? (Explain)


 Originator 10/29/21
Date

 Director of Human Resources 11/4/21
Date

 Appropriate Vice President 10/29/21
Date

 President 11/5/21
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.E2

Board Meeting Date: November 11, 2021

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees approve the retirement of Edith Raices, full-time instructor in the Social and Behavioral Sciences Department, effective December 31, 2021, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

See the attached retirement letter from Edith Raices. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the retirement of Edith Raices, full-time instructor in the Social and Behavioral Sciences Department, effective December 31, 2021, and grant permission to advertise to fill the vacated position, as needed.

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? Yes
- * Is this part of a large project requiring No additional funds? (Explain)

Approvals:

[Signature] 10/29/21
 Originator Date

[Signature] 11/4/21
 Director of Human Resources Date

Jackie S. Wilham 10/29/21
 Appropriate Vice President Date

[Signature] 11/05/21
 President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.E.3

Board Meeting Date: November 11, 2021

BOARD COMMITTEE

FUNDING

Policy
 Finance
 Architectural
 Other

Operating
 College Capital
 Protection, Health and
Safety

Grant Funded
 Student Life
 Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees approve the retirement of Donna Walker, full-time Child Development instructor in the Social & Behavioral Sciences Department, effective July 31, 2022 and grant permission to advertise to fill the position as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

See the attached retirement letter from Donna Walker. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the retirement of Donna Walker, full-time Child Development instructor in the Social & Behavioral Sciences Department, effective July 31, 2022 and grant permission to advertise to fill the position as needed.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

Anna M. Helwig
Originator

11/2/21

Date

Tom DeSalvo
Director of Human Resources

11/4/21

Date

Joshua J. Wilson
Appropriate Vice President

11/2/21

Date

John A. ...
President

11/05/21

Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.E.4

Board Meeting Date: **November 11, 2021**

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the resignation of Anitha Akpan, full time Instructor in the Nursing Department, effective October 21, 2021, and permission to advertise to fill the vacated position.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action will support of the College strategic direction 1, SSC.1.0 to nurture and empower each student to succeed and assist in providing high quality, accessible and affordable credit courses and associate degree Nursing courses in the Nursing program for academically prepared students to assist them in preparing for occupations that require career education beyond the high school level.

MOTION

Move that the Board of Trustees accept the resignation of Anitha Akpan, full time Instructor in the Nursing Department, effective October 21, 2021, and permission to advertise to fill the vacated position.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

<i>Linda Brown-Aldridge, DNP, RN</i>	11/4/2021
Originator	Date
<i>[Signature]</i>	11/4/21
Director of Human Resources	Date
<i>[Signature]</i>	11/4/2021
Appropriate Vice President	Date
<i>[Signature]</i>	11/05/21
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.E.5

Board Meeting Date: November 11, 2021

BOARD COMMITTEE

FUNDING

- Policy
Finance
Architectural
Other

- Operating
College Capital
Protection, Health and Safety

- Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees accept the termination of LaKasha Baker, Margot Williams and Sonja Whitmore, full-time PBI staff, effective December 31, 2021, due to the ending of the PBI grant cycle.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Grant cycle has ended.

MOTION

Move that the Board of Trustees accept the termination of LaKasha Baker, Margot Williams and Sonja Whitmore, full-time PBI staff, effective December 31, 2021, due to the ending of the PBI grant cycle.

Approvals:

- * Are funds available in the budget? Yes
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Signatures and dates for LaKasha S. Williams (Originator), Kim Pyzdek (Director of Human Resources), LaKasha S. Whitmore (Appropriate Vice President), and [Signature] (President).



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.F.1

For Board Action in November 2021
Board Meeting Date: November 11, 2021

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	<input type="checkbox"/>
<input type="checkbox"/>		

PROPOSAL SUMMARY

Request that the Board of Trustees approve the hiring of Mariah Clifford as Library Assistant II Library, effective November 15, 2021, pending successful completion of a background investigation.

ESTIMATED COST OR BENEFIT

This position is 35 hours per week, 52 weeks per year, and classified Grade VIII on the Support Staff salary schedule with a beginning annual salary of \$38,246 with benefits.

JUSTIFICATION OF ACTION

This appointment is in direct alignment with (Strategic Direction #2 -Student Success and Completion, Goal -SSC 2.1)

MOTION

Move that the Board of Trustees approve the hiring of Mariah Clifford, Library Assistant II Library, effective November 15, 2021, pending successful completion of a criminal background investigation.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

 Originator	 Date
 Appropriate Dean/Vice President	11/11/21 Date
 Director of Human Resources	11/4/21 Date
 President	11/05/21 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.F.2

Board Meeting Date: November 11, 2021

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	

PROPOSAL SUMMARY

Move that the Board of Trustees appoint Samantha Garcia as a full-time Accountant I in the Business & Accounting Department, effective November 29, 2021, pending successful completion of a criminal background investigation.

ESTIMATED COST OR BENEFIT

This is a regular full-time position; 35 hours per week, 52 weeks per year, classified Grade VIII on the Support Staff Salary Schedule, with a beginning annual salary of \$38,246.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees appoint Samantha Garcia as a full-time Accountant I in the Business & Accounting Department, effective November 29, 2021, pending successful completion of a criminal background investigation.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

	11/2/21
Originator	Date
	11/4/21
Director of Human Resources	Date
	11/5/21
Appropriate Vice President	Date
	11/05/21
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.F.3

Board Meeting Date: November 11, 2021

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees appoint Anthony Kyte as a full-time, grant funded, Adult Career Coach in the Workforce Department, effective November 15, 2021.

ESTIMATED COST OR BENEFIT

This is a full-time, 100% grant funded position, with an annual salary of 35,000.00 plus benefits, through the duration of the grant. This position requires 40 hours a week, 52 weeks a year. Continued employment is contingent upon receipt of grant funds.

JUSTIFICATION OF ACTION

Strategic Direction 4.6: Coordinate partnerships between career programs and community employers to bridge skill gaps.

MOTION

Move to appoint Anthony Kyte as a full-time, grant funded, Adult Career Coach in the Workforce Department, effective November 15, 2021 pending successful completion of a criminal background check.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

[Signature] 11/01/2021
 Originator Date
[Signature] 11/4/21
 Director of Human Resources Date
[Signature] 11/11/21
 Appropriate Vice President Date
[Signature] 11/05/21
 President Date