

SOUTH SUBURBAN COLLEGE



July 14, 2022

Regular Meeting of the
Board of Trustees



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, ROOM 2248
FINANCE COMMITTEE MEETING AGENDA
DEFILIPPO, CHAIR; LOCKETT AND ROGERS
THURSDAY, JULY 14, 2022
6:50 PM

- I. Recommendation to approve the tentative operating and non-operating budgets for fiscal year 2023
- II. Recommendation to approve the resolution setting forth the prevailing wage rates compiled by the Illinois Department of Labor
- III. Recommendation to accept the bid of Integral Construction in the amount of \$543,200.00 for the Cosmetology/Barber Studios Project and Related Work, utilizing Workforce Equity Initiative (WEI) Grant funds



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, ROOM 2248
REGULAR BOARD MEETING AGENDA
THURSDAY, JULY 14, 2022
7:00 PM

I. CALL TO ORDER/ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PUBLIC PARTICIPATION

IV. PRESENTATIONS/REPORTS

There are none.

V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- A. Architectural Committee meeting held June 9, 2022
- B. Finance Committee meeting held June 9, 2022
- C. Regular Board meeting held June 9, 2022

VI. NEW BUSINESS

- A. Monthly Financial Report (T. Pollert)
- B. Approval of the payment of bills for July, 2022 (T. Pollert)
- C. Approval of the tentative operating and non-operating budgets for fiscal year 2023 (A. DeFilippo)
- D. Approval to adopt the resolution setting forth the prevailing wage rates compiled by the Illinois Department of Labor (A. DeFilippo)
- E. Approval to accept the bid of Integral Construction in the amount of \$543,200.00 for the Cosmetology/Barber Studios Project and Related Work, utilizing Workforce Equity Initiative (WEI) Grant funds (A. DeFilippo)
- F. Approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Illinois Open Meetings Act. The written minutes of January 20, 2022 shall be released. The written minutes of June 10, 2021 and December 9, 2021, and May 12, 2022 shall remain closed. The audio recordings of November 12, 2020, December 10, 2020 and January 14, 2021 are authorized to be destroyed. (P. Rush)
- G. Approval to ratify the results of the phone poll conducted by Patrick Rush, Secretary to the Board, to approve changing the location of the July 14, 2022 Board of Trustees Meeting to the Main Campus Board Room at 7:00 p.m. (P. Rush)

VII. PERSONNEL RECOMMENDATIONS

- A. Retirements/Resignations/Terminations
- B. Appointments
- C. Grant permission to change job title
- D. Approval of the South Suburban College Support Staff Association Collective Bargaining Agreement, effective FY2023-2026

VIII. CLOSED SESSION

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

IX. MISCELLANEOUS

X. ADJOURNMENT

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
MINUTES OF THE ARCHITECTURAL COMMITTEE
THURSDAY, JUNE 9, 2022

Trustee Vivian Payne called the meeting of the Architectural Committee to order at 6:59 p.m.

Committee members present: Trustees Vivian Payne, Vincent Lockett and Joseph Whittington.

Committee members absent: None.

Other Board members in attendance: Trustees Anthony DeFilippo, Janet Rogers, Chairman Terry Wells and Student Trustee Fatima Seratto.

Other Board members absent: Trustee Prince Reed.

Also present: College President Lynette D. Stokes; Tasha Williams, Vice President of Academic Services; Deborah King, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper.

Agenda:

I. Recommendation to approve the South Suburban College Facilities Master Plan

Trustee Payne recommended the Board of Trustees approve the South Suburban College Facilities Master Plan at the regular Board of Trustees meeting.

The meeting adjourned at 7:04 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2248

MINUTES OF THE FINANCE COMMITTEE

THURSDAY, JUNE 9, 2022

Trustee Anthony DeFilippo called the meeting of the Finance Committee to order at 7:04 p.m.

Committee members present: Trustees Anthony DeFilippo, Vincent Lockett and Janet Rogers.

Committee members absent: None.

Other Board members in attendance: Trustees Vivian Payne, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Seratto.

Other Board members absent: Trustee Prince Reed.

Also present: College President Lynette D. Stokes; Tasha Williams, Vice President of Academic Services; Deborah King, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

Agenda:

I. Recommendation to accept the bids of Lansing Sports in the amount of \$59,347.28 and BSN Sports in the amount of \$12,080.74 for the purchase of athletic uniforms and supplies

Trustee DeFilippo recommended the Board accept the bids of Lansing Sports in the amount of \$58,347.28 and BSN Sports in the amount of \$12,080.74 for the purchase of athletic uniforms and supplies at the regular Board of Trustees meeting.

II. Recommendation to approve the Resource Allocation Management Plan (R.A.M.P.)

Trustee DeFilippo recommended the Board approve the Resource Allocation Management Plan (R.A.M.P.), as presented, at the regular Board of Trustees meeting.

The meeting adjourned at 7:09 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2134

REGULAR BOARD MEETING MINUTES

THURSDAY, JUNE 9, 2022

I. CALL TO ORDER & ROLL CALL:

At 7:10 p.m., Chairman Terry Wells called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room, Suite 2248.

Present: Chairman Terry Wells, Vice Chairperson Vivian Payne, Secretary Janet Rogers and Trustees Anthony DeFilippo, Vincent Lockett, Joseph Whittington and Student Trustee Fatima Serrato.

Absent: Trustee Prince Reed.

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Stanley T. Kuser.

II. PLEDGE OF ALLEGIANCE

Chairman Terry Wells led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There were none.

V. PREVIOUS MEETING MINUTES

A. Regular Board Meeting held May 12, 2022

Trustee Whittington moved and Trustee Rogers seconded to approve the minutes of the regular Board of Trustees meeting held May 12, 2022. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Trustee Vivian Payne abstained. Nays: None. Motion carried.

B. Closed Session Meeting held May 12, 2022

Trustee Rogers moved and Trustee Whittington seconded to approve the minutes of the Closed Session meeting held May 12, 2022. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Trustee Vivian Payne abstained. Nays: None. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee DeFilippo moved and Trustee Payne seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet

Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

B. Bills Payable for June, 2022

Trustee Rogers moved and Trustee DeFilippo seconded to approve the bills payable for June 2022 in the amount of \$2,896,188.73. On roll call Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

C. Approval of the South Suburban College Facilities Master Plan

Trustee Payne and Trustee Whittington seconded to approve the South Suburban College Facilities Master Plan. On roll call Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

D. Approval to accept the bids of Lansing Sports in the amount of \$59,347.28 and BSN Sports in the amount of \$12,080.74 for athletic uniforms and supplies

Trustee DeFilippo moved and Trustee Lockett seconded to accept the bids of Lansing Sports in the amount of \$59,347.28 and BSN Sports in the amount of \$12,080.74 for athletic uniforms and supplies. On roll call Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

E. Approval of the Resource Allocation Management Plan (R.A.M.P.)

Trustee DeFilippo moved and Trustee Payne seconded to approve the Resource Allocation Management Plan (R.A.M.P.). On roll call Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Memorandum of Understanding regarding Leticia Carrillo

Trustee Whittington moved and Trustee Rogers seconded to approve the Memorandum of Understanding between Community College District #510, the South Suburban College Faculty Association, and Leticia Carrillo. On roll call Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

B. Resignations/Retirements/Terminations

1. Trustee DeFilippo moved and Trustee Lockett seconded to approve the retirement of Leticia Carrillo as a full-time Academic and Career Counselor in the College and Career Success Center, effective July 31, 2022, and grant permission to advertise to fill the vacant position, as needed. On roll call Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

2. Trustee DeFilippo moved and Trustee Rogers seconded to approve the resignation of Jaime Cajigas as a full-time Police Officer in the Campus Police Department, effective June 3, 2022, and grant permission to advertise to fill the vacant position, as needed. On roll call Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

3. Trustee Rogers moved and Trustee Whittington seconded to rescind the previous board action to appoint Rahman Burton as a full-time, grant-funded Transitions Advisor in the Adult Education Department, and grant permission to advertise to fill the vacant grant-funded position. On roll call Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

C. Appointments

1. Trustee Lockett moved and Trustee Whittington seconded to approve the appointment of Deborah Padgett as a full-time, tenure-track Nursing Instructor in the Nursing Department, effective August 8, 2022, pending successful completion of a criminal background investigation. On roll call Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

2. Trustee DeFilippo moved and Trustee Payne seconded to approve the appointment of Ian Sharping, J.D. as a full-time, tenure-track Legal Studies Instructor in the Social and Behavioral Sciences and Legal Studies Department, effective August 15, 2022, pending successful completion of a criminal background investigation.

D. Reappointment of a Grant-funded Employee for Fiscal Year 2023

Trustee Payne moved and Trustee Rogers seconded to reappoint Marrion Jackson as a full-time, grant-funded Business Services Representative in the Workforce Development Department for fiscal year 2023. On roll call Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

E. Create and Advertise Grant-funded Positions

1. Trustee Payne moved and Trustee Lockett seconded to create and advertise the full-time, grant-funded position of Early College Program Coordinator in the Recruitment and Retention Department. On roll call Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

2. Trustee DeFilippo moved and Trustee Rogers seconded to create and advertise the full-time, grant-funded position of Summer Bridge & First Year Experience Coordinator in the Student Development Department. On roll call Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

VIII. CLOSED SESSION

There was none.

IX. MISCELLANEOUS

There was none.

X. ADJOURNMENT

At 7:26 p.m., Trustee Payne moved and Trustee Rogers seconded to adjourn the Board of Trustees meeting. On roll call Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

Chairman of the Board

Secretary of the Board



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST Agenda Item FY23-VI.A

For Board Information in July, 2022.

For Board Action in July, 2022.

Board Committee:

- Policy
- Finance
- Architectural
- Other

Funding:

- College Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

[Empty box for Proposal Summary]

ESTIMATED COST OR BENEFIT

[Empty box for Estimated Cost or Benefit]

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your Board packet for the period ending May 31, 2022. This action supports Vision Statement Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution.

MOTION

Move to accept the Financial Report as presented.

- *Are funds available in the budget? _____
- *Is this related to any previous Board action? _____
- *Specify above if matching funds are required.
- *Is this part of a large project requiring additional funds? (Explain) _____
- *Attach supplemental information as necessary

Approvals

Tim Pollert

Controller/Treasurer

Patrick Reish

Vice-President

Spelle Stokes

President

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

To: Board of Trustees
 From: Tim Pollert
 Date: June 29, 2022
 Subject: Financial Report For The Period Ending May 31, 2022

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$3,035,011.00	\$26,687,698.19
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$3,724,784.66	\$26,676,674.07

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$4,988,158.10	\$43,736,881.98
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$5,582,491.96	\$43,578,090.71
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
(\$594,333.86)	\$158,791.27

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$14,311,516.90	1.16%	-17

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$2,881,852.58	\$289,848.25	\$3,171,700.83
August	\$1,485,185.74	\$249,518.78	\$1,734,704.52
September	\$1,617,198.02	\$379,058.48	\$1,996,256.50
October	\$1,801,525.48	\$299,851.50	\$2,101,376.98
November	\$2,848,025.55	\$389,518.15	\$3,237,543.70
December	\$1,581,984.15	\$270,015.85	\$1,852,000.00
January	\$2,275,185.85	\$325,185.77	\$2,600,371.62
February	\$2,001,287.85	\$333,185.58	\$2,334,473.43
March	\$2,210,845.85	\$299,975.00	\$2,510,820.85
April	\$1,811,853.58	\$301,585.18	\$2,113,438.76
May	\$2,701,852.15	\$333,158.85	\$3,035,011.00
June			\$0.00
YTD	\$23,216,796.80	\$3,470,901.39	\$26,687,698.19

	Expenditures Educational	Expenditures O&M	Monthly Total
July	\$2,821,328.28	\$307,692.07	\$3,129,020.35
August	\$1,556,169.16	\$359,266.56	\$1,915,435.72
September	\$1,632,008.18	\$233,326.00	\$1,865,334.18
October	\$1,733,392.99	\$308,944.00	\$2,042,336.99
November	\$2,869,561.29	\$411,502.84	\$3,281,064.13
December	\$1,621,168.94	\$164,507.72	\$1,785,676.66
January	\$2,161,762.27	\$415,459.65	\$2,577,221.92
February	\$1,963,996.69	\$311,170.24	\$2,275,166.93
March	\$1,844,520.96	\$283,123.23	\$2,127,644.19
April	\$1,689,160.72	\$263,827.62	\$1,952,988.34
May	\$3,442,291.67	\$282,492.99	\$3,724,784.66
June			\$0.00
YTD	\$23,335,361.15	\$3,341,312.92	\$26,676,674.07

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$3,840,058.48	\$3,823,690.77	\$16,367.71
August	\$3,785,185.48	\$3,901,781.23	(\$116,595.75)
September	\$4,170,851.08	\$4,168,845.49	\$2,005.59
October	\$3,109,526.85	\$2,984,053.20	\$125,473.65
November	\$3,448,185.11	\$3,456,584.74	(\$8,399.63)
December	\$6,374,185.08	\$6,285,087.47	\$89,097.61
January	\$4,175,185.55	\$4,215,208.56	(\$40,023.01)
February	\$3,675,102.85	\$3,559,575.42	\$115,527.43
March	\$3,585,258.25	\$3,139,297.16	\$445,961.09
April	\$2,585,185.15	\$2,461,474.71	\$123,710.44
May	\$4,988,158.10	\$5,582,491.96	(\$594,333.86)
June			\$0.00
YTD	\$43,736,881.98	\$43,578,090.71	\$158,791.27

	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	\$8,766,135.61	2.35%	40
August	\$8,308,926.19	2.47%	12
September	\$10,793,195.20	2.31%	(16)
October	\$15,000,699.41	2.31%	0
November	\$11,950,642.26	2.02%	(29)
December	\$9,252,589.89	1.54%	(48)
January	\$8,382,934.36	1.82%	28
February	\$9,015,323.65	1.68%	(14)
March	\$14,764,582.88	1.63%	(5)
April	\$15,529,366.10	1.33%	(30)
May	\$14,311,516.90	1.16%	(17)
June			

SOUTH SUBURBAN COLLEGE

Description	Date	Fund 1 Educational	Fund 2 Opr. & Maint.	Fund 3 O&M Rst(300)	Fund 3 PH&S(379)
53 Investment account		4,697,562.72	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
Illinois Funds		3,752,276.58	0.00	0.00	0.00
53 Contributory Trust		50,659.35	0.00	0.00	0.00
IIIT Money Market/UMB		28,656.43	0.00	0.00	0.00
53 Financial Money Market		6,993,021.22	0.00	0.00	0.00
Totals	5/1	15,522,209.09	0.00	0.00	0.00

Transactions:

Illinois Fund MM deposit from Comptroller	5/2	43,723.70			
Illinois Fund MM deposit from Comptroller	5/2	8,858.50			
Illinois Fund MM deposit from Comptroller	5/6	412,260.46			
Illinois Fund MM deposit from Comptroller	5/10	112,221.63			
Illinois Fund MM deposit from Comptroller	5/11	60,278.33			
Illinois Fund MM deposit from Comptroller	5/18	144,808.18			
Fifth Third Transfer from MM to 53 Cash	5/19	(2,000,000.00)			

Ending Balance:		14,304,359.89	0.00	0.00	0.00
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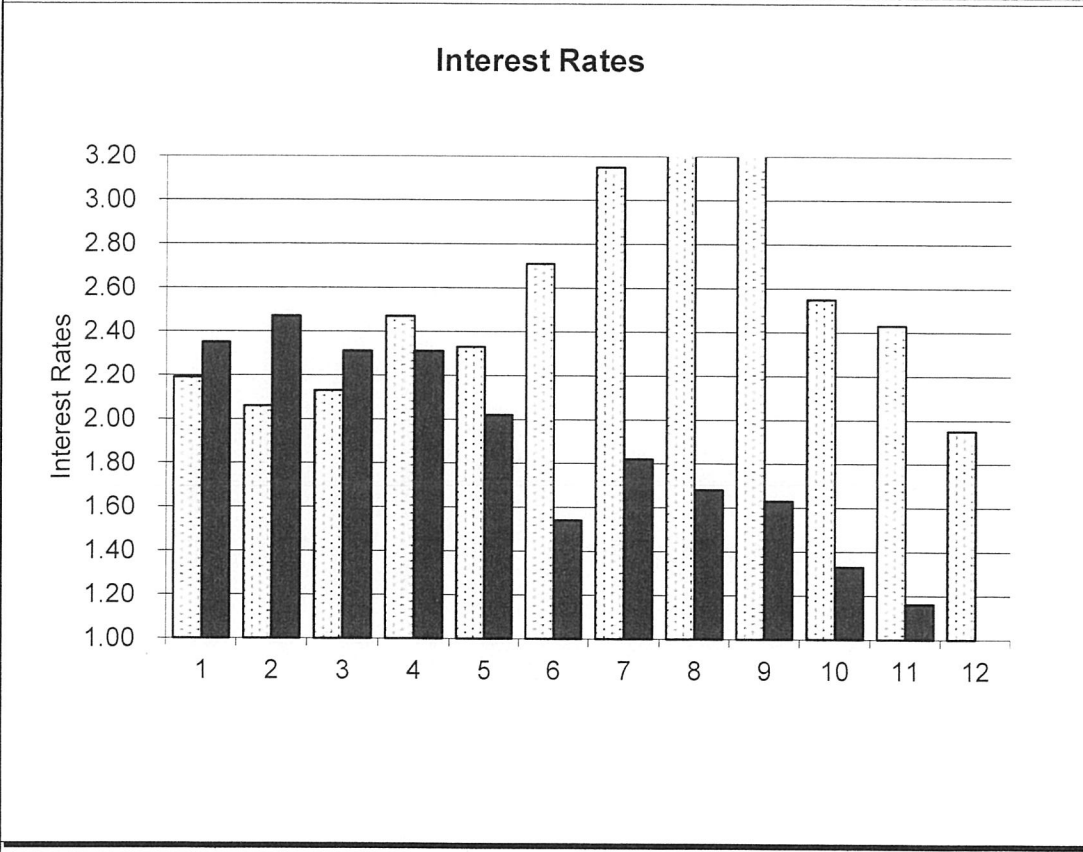
53 Investment account		4,697,562.72	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
Illinois Funds		4,534,427.38	0.00	0.00	0.00
53 Contributory Trust		50,659.35	0.00	0.00	0.00
IIIT Money Market/UMB		28,656.43	0.00	0.00	0.00
53 Financial Money Market		4,993,021.22	0.00	0.00	0.00
Totals	5/31	14,304,359.89	0.00	0.00	0.00

SOUTH SUBURBAN COLLEGE

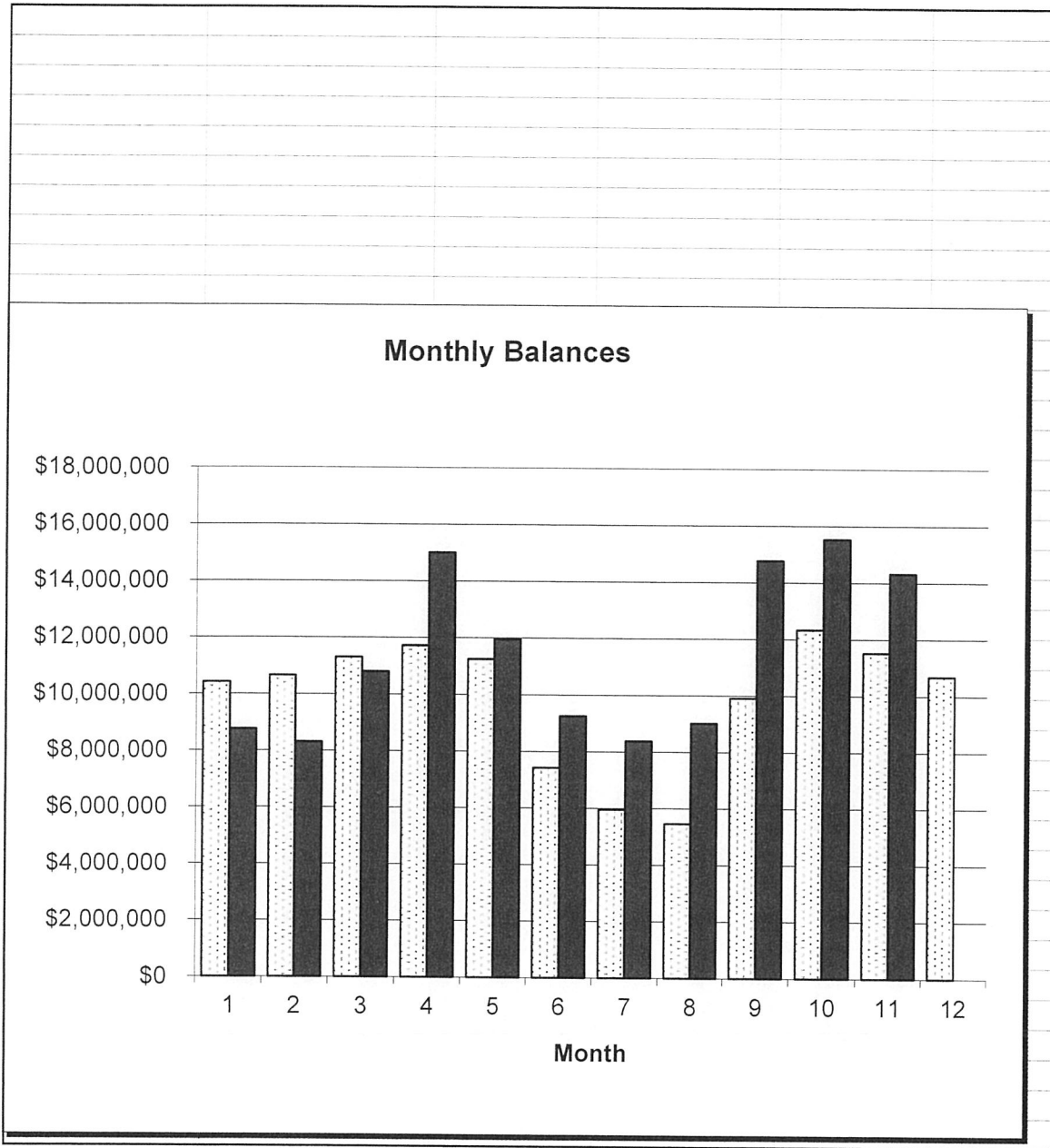
Investment	Page 4	Page 6	Total	Percent to Total
10 U. S. Government Securities	0.00	0.00	0.00	0%
20 Time Deposits	0.00	0.00	0.00	0%
30 Commercial Paper	0.00	0.00	0.00	0%
40 Mutual Funds	0.00	0.00	0.00	0%
50 Illinois Funds	4,563,083.81	0.00	4,563,083.81	32%
60 Repurchase Agreements	0.00	0.00	0.00	0%
90 Other	9,748,433.09	0.00	9,748,433.09	68%
Total	14,311,516.90	0.00	<u>14,311,516.90</u>	100%
Average %	<u>1.16</u>			

South Suburban College

Investment Summary				
Month	F Y 2020 - 2021		F Y 2021 - 2022	
	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$10,420,101	2.19	8,766,136	2.35
August	10,659,249	2.06	8,308,926	2.47
September	11,306,236	2.13	10,793,195	2.31
October	11,722,382	2.47	15,000,699	2.31
November	11,250,178	2.33	11,950,642	2.02
December	7,430,838	2.71	9,252,590	1.54
January	5,954,861	3.15	8,382,934	1.82
February	5,462,704	3.33	9,015,324	1.68
March	9,907,148	3.23	14,764,583	1.63
April	12,336,281	2.55	15,529,366	1.33
May	11,522,384	2.43	14,311,517	1.16
June	10,689,325	1.95		



South Suburban College





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.B

Board Meeting Date: July 9, 2022

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Grant Funded
<input type="checkbox"/> Finance	<input checked="" type="checkbox"/>	College Capital	<input checked="" type="checkbox"/>	Student Life
<input type="checkbox"/> Architectural	<input checked="" type="checkbox"/>	Protection, Health and	<input checked="" type="checkbox"/>	Special Levies
<input type="checkbox"/> Other		Safety		

PROPOSAL SUMMARY

[Empty box for proposal summary]

ESTIMATED COST OR BENEFIT

[Empty box for estimated cost or benefit]

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Hereby authorize the Treasurer to pay the following list of bill:

Education Fund	\$1,931,814.15
Operations & Maintenance Fund	\$422,625.78
Operation and Maintenance Fund Restricted	\$24,200.00
Auxiliary Enterprise Fund	\$16,696.90
Restricted Funds	\$2,176,367.01
Audit	\$32,500.00
Special Levies Fund	\$36,430.41
Flex Plan Fund	\$6,371.18
Total	\$4,647,005.43

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Jim Pollack
 Controller/Treasurer 7/6/22
 Date

Daruck Bepko
 Appropriate Vice President 7/7/22
 Date

Mette Stokes
 President 07/07/22
 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

Agenda Item FY23-VI.C

For Board Information in July, 2022

Board Action in July, 2022

BOARD COMMITTEE:

- Policy
- Finance
- Architectural
- Other

FUNDING:

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

At the Finance Committee meeting, Board members had an opportunity to review the Fiscal Year 2022-2023 tentative budgets. As a result of this review, we recommend the Board take action to approve the tentative budgets for Fiscal Year 2022-2023.

ESTIMATED COST OR BENEFIT

The tentative operating budget is \$32,499,671
 The tentative non-operating budget is \$20,852,377

JUSTIFICATION OF ACTION

This action is necessary to comply with Illinois Community College Board and State requirements regarding the budget approval process. This action supports Vision Statement Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution.

MOTION

Motion to approve the tentative operating and non-operating budgets for Fiscal Year 2022-23; publish notification of the tentative budget, and to have the tentative budget available for public inspection for thirty days.

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Specify above if matching funds are required.
- * Is this part of a large project requiring additional funds? (Explain) _____
- Attach supplemental information as necessary

APPROVALS

Zim Follett
Treasurer

Patrick Bush 7/7/22
Vice-President

Lynette Stokes
President

Office of the Treasurer

6



To: Board of Trustees
From: Tim Pollert
Date: July 7, 2022
Subject: Tentative Budget Packet – Fiscal Year 2022-2023

Included with the Board Action Request form are summary documents for both the tentative operating and non-operating fund budgets for fiscal year 2022-2023.

Tentative operating expenditures are currently budgeted at \$32,499,671 with projected revenue of \$32,520,492. Non-operating expenditures are projected to be \$20,852,377 with revenue projected at \$20,882,548. In aggregate, tentative fiscal year expenditures are \$53,352,048 with projected revenue for the year of \$53,403,040.

If you have questions regarding any items in these documents, please feel free to call me at (708) 210-5722.

Operating Budget
2023

	Account Number	2023	2022	2023 v 2022	% Change
				Difference	
Vice President of Academic Affairs					
Vice Pres. Adademic Affairs Office	01 1090 10001	\$ 352,081	\$ 333,025	\$ 19,056	5.72%
Dean of Nursing	01 1090 10022	382,155	374,074	\$ 8,081	2.16%
Nursing Department	01 1040 10025	590,092	567,972	\$ 22,120	3.89%
BNATP	01 1040 10038	146,911	121,948	\$ 24,963	20.47%
Physical Science	01 1010 10005	482,648	473,006	\$ 9,642	2.04%
Math	01 1010 10006	1,345,902	1,316,944	\$ 28,958	2.20%
Life Science	01 1010 10007	880,871	892,598	\$ (11,727)	-1.31%
English	01 1010 10012	987,823	1,230,732	\$ (242,909)	-19.74%
Reading	01 1050 10013	215,200	205,093	\$ 10,107	4.93%
Business	01 1010 10028	204,945	174,622	\$ 30,323	17.36%
CIS	01 1030 10029	125,502	148,202	\$ (22,700)	-15.32%
OAT	01 1020 10031	4,250	4,250	\$ -	0.00%
Building Construction	01 1030 10032	150,945	177,445	\$ (26,500)	-14.93%
Dean of STEM	01 1090 10035	499,159	415,305	\$ 83,854	20.19%
Engineering	01 1010 10037	117,055	176,210	\$ (59,155)	-33.57%
Distance Learning	01 1090 10034	292,932	100,358	\$ 192,574	191.89%
Art	01 1010 10008	373,379	377,379	\$ (4,000)	-1.06%
Communication & Humanities	01 1010 10011	486,515	474,447	\$ 12,068	2.54%
Music	01 1010 10009	230,375	222,825	\$ 7,550	3.39%
Social & Behavioral Sciences	01 1010 10015	552,724	614,183	\$ (61,459)	-10.01%
Performing Arts Center	01 1090 10018	103,590	99,388	\$ 4,202	4.23%
Theatre Productions	01 1010 10014	7,500	7,500	\$ -	0.00%
Legal Studies	01 1010 10030	381,478	475,462	\$ (93,984)	-19.77%
Human Services	01 1010 10026	8,450	26,950	\$ (18,500)	-68.65%
Service Learning	01 1010 10039	1,450	1,450	\$ -	0.00%
Child Development	01 1010 10040	125,382	157,972	\$ (32,590)	-20.63%
Barbering	01 1020 10041	208,481	172,714	\$ 35,767	20.71%
Allied Health	01 1040 10024	1,283,502	1,259,060	\$ 24,442	1.94%
Total		\$ 10,541,297	\$ 10,601,114	\$ (59,817)	-0.56%

**Operating Budget
2023**

	Account Number	2023	2022	2023 v 2022 Difference	% Change
Vice President of Administration					
Mailroom	01 8060 80010	\$ 115,000	\$ 111,250	\$ 3,750	3.37%
Physical Plant Engineering	02 7010 70004	158,350	150,021	\$ 8,329	5.55%
Physical Plant Grounds	02 7030 70005	58,000	55,000	\$ 3,000	5.45%
Physical Plant Maintenance	02 7010 70006	687,828	642,552	\$ 45,276	7.05%
Physical Plant Utilities	02 7060 70007	1,250,000	1,140,000	\$ 110,000	9.65%
Physical Plant Custodial	02 7020 70008	1,140,302	1,149,636	\$ (9,334)	-0.81%
Treasurer's Office	01 8020 80002	154,891	191,729	\$ (36,838)	-19.21%
Business & Accounting	01 8020 80012	620,747	604,049	\$ 16,698	2.76%
Human Resources	01 8040 80005	464,341	411,486	\$ 52,855	12.84%
Affirmative Action	01 8010 80020	3,600	3,600	\$ -	0.00%
Staff Development	01 8090 80006	14,500	14,500	\$ -	0.00%
VP Administration	01 8010 80001	305,881	297,260	\$ 8,621	2.90%
Campus Police	02 7040 70001	1,275,992	1,276,019	\$ (27)	0.00%
TV Studio	01 1090 10033	468,186	618,922	\$ (150,736)	-24.35%
Network Systems	01 1090 10003	1,640,601	1,245,983	\$ 394,618	31.67%
Information Technology	01 8080 80007	1,792,398	1,685,809	\$ 106,589	6.32%
Switchboard	02 8060 80008	411,425	359,889	\$ 51,536	14.32%
Total		\$ 10,562,041	\$ 9,957,705	\$ 604,336	6.07%

**Operating Budget
2023**

	Account Number	2023	2022	2023 v 2022 Difference	% Change
President					
Foundation	01 8070 80022	\$ 4,500	\$ 2,000	\$ 2,500	125.00%
Publications	01 8030 80023	228,247	235,044	\$ (6,797)	-2.89%
Public Relations	01 8010 80024	548,099	564,264	\$ (16,165)	-2.86%
President's Office	01 8010 80019	350,821	444,913	\$ (94,092)	-21.15%
Board of Trustees	01 8050 80025	42,322	42,472	\$ (150)	-0.35%
Phi Theta Kappa	01 1090 10017	6,486	7,549	\$ (1,063)	-14.08%
Total		\$ 1,180,475	\$ 1,296,242	\$ (115,767)	-8.93%

**Operating Budget
2023**

	Account Number	2023	2022	2023 v 2022 Difference	% Change
Vice President Student Development					
VP Student Development	01 3020 30001	\$ 236,210	\$ 225,176	\$ 11,034	4.90%
Records	01 3010 30028	351,881	335,444	\$ 16,437	4.90%
Admiss/Latino Center/Welcome Center	01 3010 30020	387,959	339,747	\$ 48,212	14.19%
Registration	01 3010 30022	348,435	332,159	\$ 16,276	4.90%
Veterans Center	01 3040 30033	20,900	12,200	\$ 8,700	71.31%
Financial Aid	01 3040 30007	541,725	516,420	\$ 25,305	4.90%
Counseling	01 3020 30030	627,177	824,328	\$ (197,151)	-23.92%
Library	01 2010 20001	418,359	415,652	\$ 2,707	0.65%
Dean of Student Development	01 3010 30021	173,868	167,443	\$ 6,425	3.84%
Office of Disable Student Services	01 3010 30024	240,923	240,331	\$ 592	0.25%
Office of College Recruitment	01 3010 30029	280,332	302,316	\$ (21,984)	-7.27%
Academic Assistance Services	01 3020 30004	225,069	211,076	\$ 13,993	6.63%
Dean of Student Services	01 3020 30006	189,489	180,024	\$ 9,465	5.26%
Testing & Orientation	01 3020 30031	222,291	219,791	\$ 2,500	1.14%
Career Development	01 3050 30032	44,500	47,450	\$ (2,950)	-6.22%
Total		\$ 4,309,117	\$ 4,369,557	\$ (60,440)	-1.38%

Operating Funds Revenues

Fiscal Year 2022 - 2023

Category	FY 22-23 Budget	FY 21-22 Budget	Increase/ Decrease	Percent Change
Local Government Sources:				
Taxes Current Year	\$ 14,592,476	\$ 13,997,579	\$ 594,897	4.25%
Total Local Sources	\$ 14,592,476	\$ 13,997,579	\$ 594,897	4.25%
State Government Sources:				
Credit Hour Grants	\$ 2,219,351	\$ 2,202,646	\$ 16,705	0.76%
Equalization Grant	848,810	723,340	125,470	17.35%
Career and Technical Ed Grant	246,147	234,448	11,699	4.99%
Corporate Replacement Tax	871,208	850,000	21,208	2.50%
Total State Sources	\$ 4,185,515	\$ 4,010,434	\$ 175,081	4.37%
Federal Government Sources	\$ 12,000	\$ 11,800	\$ 200.00	1.69%
Tuition and Fees:				
Tuition	11,250,000	11,250,000	\$ -	0.00%
Course Fees	710,000	710,000	-	0.00%
Lab Fees	335,000	335,000	-	0.00%
Other Fees	210,000	210,000	-	0.00%
Total Tuition and Fees	\$ 12,505,000	\$ 12,505,000	\$ -	0.00%
Other Sources of Revenue:				
Interest on Investments	\$ 75,000	\$ 125,000	\$ (50,000)	-40.00%
Indirect Cost Revenue	525,000	500,000	25,000	100%
Parking/Traffic	500	2,000	(1,500)	-75.00%
Facilities Rental	625,000	612,000	13,000	2.12%
Total Other Sources	\$ 1,225,500	\$ 1,239,000	\$ (13,500)	-1.09%
Total Revenue	\$ 32,520,492	\$ 31,763,813	\$ 756,679	2.38%
	=====	=====	=====	=====

Educational Fund Revenues

Fiscal Year 2022 - 2023

Category	FY 22-23 Budget	FY 21-22 Budget	Increase/ Decrease	Percent Change
Local Government Sources:				
Taxes Current Year	\$ 11,651,555	\$ 11,176,552	\$ 475,003	4.25%
Total Local Sources	\$ 11,651,555	\$ 11,176,552	\$ 475,003	4.25%
State Government Sources:				
Credit Hour Grants	\$ 1,118,028	\$ 1,101,323	\$ 16,705	1.52%
Equalization Grant	848,810	723,340	125,470	17.35%
Career and Technical Ed Grant	246,147	234,448	\$ 11,699	4.99%
Corporate Replacement Tax	446,208	425,000	21,208	4.99%
Total State Sources	\$ 2,659,192	\$ 2,484,111	\$ 175,081	7.05%
Federal Government Sources	\$ 12,000	\$ 11,800	\$ 200.00	1.69%
Tuition and Fees:				
Tuition	\$ 11,250,000	\$ 11,250,000	\$ -	0.00%
Course Fees	710,000	710,000	-	0.00%
Lab Fees	335,000	335,000	-	0.00%
Other Fees	210,000	210,000	-	0.00%
Total Tuition and Fees	\$ 12,505,000	\$ 12,505,000	\$ -	0.00%
Other Sources of Revenue:				
Interest on Investments	\$ 75,000	\$ 125,000	\$ (50,000)	-40.00%
Indirect Cost Revenue	525,000	500,000	25,000	5.00%
Facilities Rental	625,000	612,000	13,000	2.12%
Total Other Sources	\$ 1,225,000	\$ 1,237,000	\$ (12,000)	-0.97%
Total Revenue	\$ 28,052,748	\$ 27,414,463	\$ 638,285	2.33%
	=====	=====	=====	=====

Operations & Maintenance Fund Revenues				
Fiscal Year 2022 - 2023				
Category	FY 22-23 Budget	FY 21-22 Budget	Increase/ Decrease	Percent Change
Local Government Sources:				
Taxes Current Year	\$ 2,940,921	\$ 2,821,027	\$ 119,894	4.25%
Total Local Sources	\$ 2,940,921	\$ 2,821,027	\$ 119,894	4.25%
State Government Sources:				
Credit Hour Grants	\$ 1,101,323	\$ 1,101,323	\$ -	0.00%
Corporate Replacement Tax	425,000	425,000	-	0.00%
Total State Sources	\$ 1,526,323	\$ 1,526,323	\$ -	0.00%
Other Sources of Revenue:				
Parking/Traffic	\$ 500	\$ 2,000	\$ (1,500)	-75.00%
Total Other Sources	\$ 500	\$ 2,000	\$ (1,500)	-75.00%
Total Revenue	\$ 4,467,744	\$ 4,349,350	\$ 118,394	2.72%
	=====	=====	=====	=====

SOUTH SUBURBAN COLLEGE
REVENUES AND EXPENDITURES
FISCAL YEAR 2023
NON-OPERATING BUDGET

	BOND & INTEREST FUND	AUXILIARY ENTERPRISE FUND	RESTRICTED PURPOSE FUND	STUDENT DEVELOPMENT FUND	TRUST & AGENCY FUND	SPECIAL LEVIES FUND	TOTAL NON-OPERATING FUNDS
REVENUES:							
Bookstore		80,000					80,000
Bus. & Career Institute							-
Satellite Copier		32,250					32,250
Duplication Center			2,920,132				2,920,132
State Gov. Sources			13,755,105				13,755,105
Federal Gov. Sources				450,000			450,000
Student Dev. Fund	2,152,061				100,000	1,340,000	3,492,061
Tax Revenue					53,000		100,000
T & A Receipts							53,000
Flex Plan							
TOTAL REVENUES	2,152,061	112,250	16,675,237	450,000	153,000	1,340,000	20,882,548
EXPENDITURES:							
Bookstore		29,622					29,622
Bus. & Career Institute							-
Satellite Copier		32,500					32,500
Duplication Center			16,675,000				16,675,000
Restricted Purposes Grants							-
Controller/Treasurer							-
V.P. Student Development							-
Adult Ed							-
Career Development & Job Training							-
Student Dev. Fund	2,135,000			752,000			752,000
Debt Principal							2,135,000
Protection Health and Safety							-
Debt Interest							-
T & A Disbursements					100,000		100,000
Liab. Prot. Sett. Fund						1,075,255	1,075,255
Other					53,000		53,000
TOTAL EXPENDITURES	2,135,000	62,122	16,675,000	752,000	153,000	1,075,255	20,852,377



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.D

Board Meeting Date: July 14, 2022

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Each year, the Board of Trustees adopts a resolution setting forth the prevailing wage rates compiled by the Illinois Department of Labor.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

The Illinois Prevailing Wage Act no longer requires the adoption of an annual prevailing wage resolution. This action is to formally pledge the commitment of the South Suburban College Board of Trustees to honor the prevailing wage rates for laborers, workers and mechanics employed on public works of Community College District No. 510. This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees adopt the attached resolution setting forth the prevailing wage rates compiled by the Illinois Department of Labor.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Patrick Rush 7/7/22
 Appropriate Vice President Date

Gynette Stokes 07/07/22
 President Date

RESOLUTION

A RESOLUTION ADOPTING THE PREVAILING WAGE RATES FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED ON PUBLIC WORKS OF COMMUNITY COLLEGE DISTRICT NO. 510 SOUTH SUBURBAN COLLEGE, COUNTY OF COOK, STATE OF ILLINOIS

WHEREAS the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended, being 820 ILCS 130/1 et seq. (1993); formerly Ill. Rev. Stat., Ch. 48, par. 39s-1 et seq.; and

WHEREAS, Section 4 of the Act provides that the Board shall rely upon determinations made by the Illinois Department of Labor as to such prevailing wage rates.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 510, COUNTY OF COOK, STATE OF ILLINOIS,
AS FOLLOWS:**

Section 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended, the general current prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under jurisdiction of this District shall be the same as the prevailing rate of wages for construction work in Cook County area or as may be otherwise determined by the Department of Labor of the State of Illinois as of May, 2022 copies of such determinations being attached hereto and incorporated herein by reference. As

required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's April 2019 determination and apply to any and all public works construction undertaken by Community College District 510. The definition of any terms appearing in this Resolution which are also used in the aforesaid Act shall be the same as in said Act.

Section 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works of this District to the extent required by the aforesaid Act.

Section 3: The Secretary of the Board of Trustees shall publicly post or keep available, for inspection by any interested party in the main office of this District, this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

Section 4: The Secretary of the Board of Trustees shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed, or file their names and addresses, requesting copies of any determination, state the particular rates and the particular class of workmen whose wages will be affected by such rates.

Section 5: The Secretary of the Board of Trustees shall promptly file a certified copy of this Resolution with both the Secretary of State, Index Division and the Department of Labor of the State of Illinois.

Section 6: Within thirty (30) days after the filing of a certified copy of this Resolution with the Secretary of State, the Secretary of the Board of Trustees shall cause to be published in a newspaper of general circulation within the area, a copy of this Resolution and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

Section 7: This Resolution shall be in full force and effect upon its passage and approval as required by law.

Passed by the Board of Trustees of South Suburban College, this 14th day of July, 2022 on the motion made by Trustee _____, and seconded by Trustee _____.

AYES:

NAYS:

ABSENT:

APPROVED BY ME THIS 14th DAY OF JULY, 2022.

Terry R. Wells
Chairman of the Board

ATTEST:

Janet Rogers
Secretary of the Board

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATE

I, Janet Rogers, do hereby certify that I am the Secretary of the Board of Trustees, Community College District 510, (South Suburban College) County of Cook, State of Illinois; that the foregoing is a true and correct copy of a Resolution duly passed by the Board of Trustees of Community College District No. 510 entitled: **"A RESOLUTION ADOPTING THE PREVAILING WAGE RATES FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED ON PUBLIC WORKS OF COMMUNITY COLLEGE DISTRICT NO. 510, SOUTH SUBURBAN COLLEGE, COUNTY OF COOK, STATE OF ILLINOIS,"** at a regular meeting held on the 14th day of July, 2022, the Resolution being a part of the official records of said Community College District No. 510.

DATE: This 14th day of July, 2022.

Janet Rogers
Secretary of the Board of Trustees
Community College District No. 510,
South Suburban College, County of Cook,
State of Illinois

Cook County Prevailing Wage Rates posted on 5/18/2022

Trade Title	Rg	Type	C	Base	Foreman	Overtime					Pension	Vac	Trng	Other Ins
						M-F	Sa	Su	Hol	H/W				
ASBESTOS ABT-GEN	All	ALL		45.90	46.90	1.5	1.5	2.0	2.0	16.55	14.71	0.00	0.90	
ASBESTOS ABT-MEC	All	BLD		38.85	41.96	1.5	1.5	2.0	2.0	14.42	12.61	0.00	0.82	
BOILERMAKER	All	BLD		53.66	58.48	2.0	2.0	2.0	2.0	6.97	23.69	0.00	2.67	
BRICK MASON	All	BLD		48.56	53.42	1.5	1.5	2.0	2.0	11.70	21.06	0.00	1.03	
CARPENTER	All	ALL		50.86	52.86	1.5	1.5	2.0	2.0	11.79	24.76	0.00	0.79	
CEMENT MASON	All	ALL		47.50	49.50	2.0	1.5	2.0	2.0	16.75	20.74	0.00	1.00	
CERAMIC TILE FINISHER	All	BLD		42.80	42.80	1.5	1.5	2.0	2.0	11.45	14.27	0.00	0.94	
COMMUNICATION ELECTRICIAN	All	BLD		46.26	49.06	1.5	1.5	2.0	2.0	11.60	13.83	1.25	1.55	0.50
ELECTRIC PWR EQMT OP	All	ALL		56.55	62.05	1.5	1.5	2.0	2.0	12.94	19.11	0.00	3.17	
ELECTRIC PWR GRNDMAN	All	ALL		44.11	62.05	1.5	1.5	2.0	2.0	10.10	14.91	0.00	2.48	
ELECTRIC PWR LINEMAN	All	ALL		56.55	62.05	1.5	1.5	2.0	2.0	12.94	19.11	0.00	3.17	
ELECTRICIAN	All	ALL		51.00	54.00	1.5	1.5	2.0	2.0	16.49	17.82	1.25	1.87	1.50
ELEVATOR CONSTRUCTOR	All	BLD		60.42	67.97	2.0	2.0	2.0	2.0	15.87	19.31	4.83	0.64	
FENCE ERECTOR	All	ALL		45.67	47.67	1.5	1.5	2.0	2.0	13.68	16.39	0.00	0.65	
GLAZIER	All	BLD		47.60	49.10	1.5	2.0	2.0	2.0	14.99	23.55	0.00	1.43	
HEAT/FROST INSULATOR	All	BLD		51.80	54.91	1.5	1.5	2.0	2.0	14.42	15.36	0.00	0.82	
IRON WORKER	All	ALL		54.51	56.51	2.0	2.0	2.0	2.0	15.40	25.06	0.00	0.44	
LABORER	All	ALL		45.90	46.65	1.5	1.5	2.0	2.0	16.55	14.71	0.00	0.90	
LATHER	All	ALL		50.86	52.86	1.5	1.5	2.0	2.0	11.79	24.76	0.00	0.79	
MACHINIST	All	BLD		50.68	53.18	1.5	1.5	2.0	2.0	8.93	8.95	1.85	1.47	
MARBLE FINISHER	All	ALL		37.00	50.10	1.5	1.5	2.0	2.0	11.70	19.10	0.00	0.93	
MARBLE MASON	All	BLD		47.71	52.43	1.5	1.5	2.0	2.0	11.70	20.53	0.00	1.02	
MATERIAL TESTER I	All	ALL		35.90		1.5	1.5	2.0	2.0	16.55	14.71	0.00	0.90	
MATERIALS TESTER II	All	ALL		40.90		1.5	1.5	2.0	2.0	16.55	14.71	0.00	0.90	
MILLWRIGHT	All	ALL		50.86	52.86	1.5	1.5	2.0	2.0	11.79	24.76	0.00	0.79	
OPERATING ENGINEER	All	BLD	1	53.60	57.60	2.0	2.0	2.0	2.0	21.40	18.60	2.00	2.40	
OPERATING ENGINEER	All	BLD	2	52.30	57.60	2.0	2.0	2.0	2.0	21.40	18.60	2.00	2.40	
OPERATING ENGINEER	All	BLD	3	49.75	57.60	2.0	2.0	2.0	2.0	21.40	18.60	2.00	2.40	
OPERATING ENGINEER	All	BLD	4	48.00	57.60	2.0	2.0	2.0	2.0	21.40	18.60	2.00	2.40	
OPERATING ENGINEER	All	BLD	5	57.35	57.60	2.0	2.0	2.0	2.0	21.40	18.60	2.00	2.40	
OPERATING ENGINEER	All	BLD	6	54.60	57.60	2.0	2.0	2.0	2.0	21.40	18.60	2.00	2.40	

OPERATING ENGINEER	All	BLD	7	56.60	57.60	2.0	2.0	2.0	2.0	21.40	18.60	2.00	2.40
OPERATING ENGINEER	All	FLT	1	59.35	59.35	1.5	1.5	2.0	2.0	20.90	17.85	2.00	2.15
OPERATING ENGINEER	All	FLT	2	57.85	59.35	1.5	1.5	2.0	2.0	20.90	17.85	2.00	2.15
OPERATING ENGINEER	All	FLT	3	51.50	59.35	1.5	1.5	2.0	2.0	20.90	17.85	2.00	2.15
OPERATING ENGINEER	All	FLT	4	42.80	59.35	1.5	1.5	2.0	2.0	20.90	17.85	2.00	2.15
OPERATING ENGINEER	All	FLT	5	60.85	59.35	1.5	1.5	2.0	2.0	20.90	17.85	2.00	2.15
OPERATING ENGINEER	All	FLT	6	41.00	59.35	1.5	1.5	2.0	2.0	20.90	17.85	2.00	2.15
OPERATING ENGINEER	All	HWY	1	51.80	55.80	1.5	1.5	2.0	2.0	21.40	18.60	2.00	2.40
OPERATING ENGINEER	All	HWY	2	51.25	55.80	1.5	1.5	2.0	2.0	21.40	18.60	2.00	2.40
OPERATING ENGINEER	All	HWY	3	49.20	55.80	1.5	1.5	2.0	2.0	21.40	18.60	2.00	2.40
OPERATING ENGINEER	All	HWY	4	47.80	55.80	1.5	1.5	2.0	2.0	21.40	18.60	2.00	2.40
OPERATING ENGINEER	All	HWY	5	46.60	55.80	1.5	1.5	2.0	2.0	21.40	18.60	2.00	2.40
OPERATING ENGINEER	All	HWY	6	54.80	55.80	1.5	1.5	2.0	2.0	21.40	18.60	2.00	2.40
OPERATING ENGINEER	All	HWY	7	52.80	55.80	1.5	1.5	2.0	2.0	21.40	18.60	2.00	2.40
ORNAMENTAL IRON WORKER	All	ALL		52.13	54.63	2.0	2.0	2.0	2.0	14.23	23.99	0.00	1.25
PAINTER	All	ALL		49.30	55.46	1.5	1.5	1.5	2.0	13.01	14.74	0.00	1.87
PAINTER - SIGNS	All	BLD		41.55	46.67	1.5	1.5	2.0	2.0	3.04	3.90	0.00	0.00
PILEDRIIVER	All	ALL		50.86	52.86	1.5	1.5	2.0	2.0	11.79	24.76	0.00	0.79
PIPEFITTER	All	BLD		52.00	55.00	1.5	1.5	2.0	2.0	11.60	21.85	0.00	2.92
PLASTERER	All	BLD		45.50	48.23	1.5	1.5	2.0	2.0	16.75	19.04	0.00	1.25
PLUMBER	All	BLD		52.80	55.95	1.5	1.5	2.0	2.0	16.45	16.75	0.00	1.47
ROOFER	All	BLD		46.70	50.70	1.5	1.5	2.0	2.0	11.58	14.56	0.00	0.96
SHEETMETAL WORKER	All	BLD		47.50	51.30	1.5	1.5	2.0	2.0	12.90	27.64	0.00	0.95
SIGN HANGER	All	BLD		34.07	36.80	1.5	1.5	2.0	2.0	6.45	4.30	0.00	0.00
SPRINKLER FITTER	All	BLD		52.25	55.00	1.5	1.5	2.0	2.0	14.20	18.60	0.00	0.75
STEEL ERECTOR	All	ALL		54.51	56.51	2.0	2.0	2.0	2.0	15.40	25.06	0.00	0.44
STONE MASON	All	BLD		48.56	53.42	1.5	1.5	2.0	2.0	11.70	21.06	0.00	1.03
TERRAZZO FINISHER	All	BLD		44.54	44.54	1.5	1.5	2.0	2.0	11.45	16.64	0.00	0.97
TERRAZZO MASON	All	BLD		48.38	51.88	1.5	1.5	2.0	2.0	11.45	18.10	0.00	1.00
TILE MASON	All	BLD		49.75	53.75	1.5	1.5	2.0	2.0	11.45	17.98	0.00	1.02
TRAFFIC SAFETY WORKER I	All	HWY		38.50	40.10	1.5	1.5	2.0	2.0	8.90	8.90	0.00	0.90
TRAFFIC SAFETY WORKER II	All	HWY		39.50	41.10	1.5	1.5	2.0	2.0	8.90	8.90	0.00	0.90
TRUCK DRIVER	E	ALL	1	39.25	39.90	1.5	1.5	2.0	2.0	11.40	14.70	0.00	0.15
TRUCK DRIVER	E	ALL	2	39.50	39.90	1.5	1.5	2.0	2.0	11.40	14.70	0.00	0.15
TRUCK DRIVER	E	ALL	3	39.70	39.90	1.5	1.5	2.0	2.0	11.40	14.70	0.00	0.15
TRUCK DRIVER	E	ALL	4	39.90	39.90	1.5	1.5	2.0	2.0	11.40	14.70	0.00	0.15

TRUCK DRIVER	W	ALL	1	39.88	40.43	1.5	1.5	2.0	2.0	10.20	13.86	0.00	0.15
TRUCK DRIVER	W	ALL	2	40.03	40.43	1.5	1.5	2.0	2.0	10.20	13.86	0.00	0.15
TRUCK DRIVER	W	ALL	3	40.23	40.43	1.5	1.5	2.0	2.0	10.20	13.86	0.00	0.15
TRUCK DRIVER	W	ALL	4	40.43	40.43	1.5	1.5	2.0	2.0	10.20	13.86	0.00	0.15
TUCKPOINTER	All	BLD		48.25	49.25	1.5	1.5	2.0	2.0	8.79	20.47	0.00	1.01

Legend

Rg Region

Type Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers

C Class

Base Base Wage Rate

OT M-F Unless otherwise noted, OT pay is required for any hour greater than 8 worked each day, Mon through Fri. The number listed is the multiple of the base wage.

OT Sa Overtime pay required for every hour worked on Saturdays

OT Su Overtime pay required for every hour worked on Sundays

OT Hol Overtime pay required for every hour worked on Holidays

H/W Health/Welfare benefit

Vac Vacation

Trng Training

Other Ins Employer hourly cost for any other type(s) of insurance provided for benefit of worker.

Explanations COOK COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

TRUCK DRIVERS (WEST) - That part of the county West of Barrington Road.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date. ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when

used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Biastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS ELECTRICIAN

Installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment, and residential purposes, including but not limited to, communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit, such that the employees covered hereby can complete any job in full.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic

Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane: Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed, All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary

Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

Class 6. ROV Pilot, ROV Tender

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

TRAFFIC SAFETY Worker I

Traffic Safety Worker I - work associated with the delivery, installation, pick-up and servicing of safety devices during periods of roadway construction, including such work as set-up and maintenance of barricades, barrier wall reflectors, drums, cones, delineators, signs, crash attenuators, glare screen and other such items, and the layout and application or removal of conflicting and/or temporary roadway markings utilized to control traffic in construction zones, as well as flagging for these operations.

TRAFFIC SAFETY WORKER II

Work associated with the installation and removal of permanent pavement markings and/or pavement markers including both installations performed by hand and installations performed by truck.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST & WEST

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turntrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turntrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.E

Board Meeting Date: July 14, 2022

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

To accept the bid of the lowest qualified contractor for the Cosmetology/Barber Studios project and Related Work, utilizing Workforce Equity Initiative (WEI) Grant funds.

ESTIMATED COST OR BENEFIT

\$543,200.00

JUSTIFICATION OF ACTION


This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

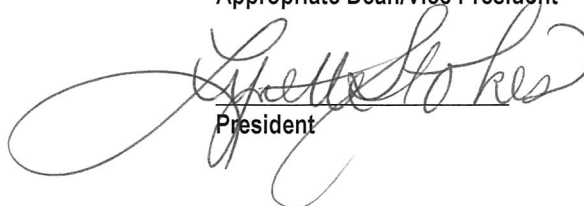
To accept the bid of Integral Construction, Inc., Romeoville, IL in the amount of \$543,200.00 for the Cosmetology/Barber Studios project and Related Work, utilizing Workforce Equity Initiative (WEI) Grant funds.

- * Are funds available in the budget? **Yes**
- * Is this related to any previous Board action? **No**
- * Is this part of a large project requiring additional funds? (Explain)

Approvals:


Originator 7/5/22
Date


Appropriate Dean/Vice President 7/7/22
Date


President 07/07/22
Date



South Suburban College

"Our Mission is to **S**erve our **S**tudents and the **C**ommunity through lifelong learning."

MEMORANDUM

To: Dr. Lynette D. Stokes
From: Patrick Rush
Date: June 30, 2022
Subject: Cosmetology/Barber Studios

On June 19, 2022, South Suburban College sent out a bid opportunity electronically to 133 vendors, of which 6 were identified Business Enterprise Program participants through DemandStar, our electronic bidding system. Our legal requirement to advertise was satisfied through notice placed in *The Chicago Tribune Daily Southtown* and on the DemandStar website. A pre-bid meeting was held on June 23, 2022 at 1:00 pm. We had 7 contractors in attendance along with 3 SSC employees and the architect. A public opening was held on June 30, 2022 at 10:30 AM for the 4 submitted bids with the results being read aloud. A breakdown of the bids submitted are shown below.

After consulting with the college architect (see letter attached), it is our recommendation to accept the bid of Integral Construction, Inc., Romeoville, Illinois for the base bid in the amount of \$543,200.00 for the Cosmetology/Barber Studios.

Vendor	Total Bid Amount
Integral Construction Inc	\$543,200.00 L
Complete Construction Resources	\$565,000.00
CMM Group Inc.	\$691,437.00
Chicago Heights Construction	\$577,915.00

L = low vendor meeting specifications

Planera Architects

18225 Morris Ave, Homewood, IL 60430
P 708-747-3600 F 708-747-3650
www.planeraarchitects.com

July 5, 2022

Mr. Justin Papp, Director of the Physical Plant
South Suburban College
15800 S. State St.
South Holland, IL 60473

Re: Cosmetology / Barber Studios
Project No. 21-510-08

Dear Mr. Papp:

Attached please find the Bid Tally sheet for the above referenced project. There were five contractors on the bid list four contractors submitted a bid.

We have spoken to the low bidder and reviewed the project scope. The bidder is comfortable with their bid.

We recommend the project be awarded to the lowest responsive bidder, Integral Construction, Inc., Romeoville, IL in the Base Bid amount of \$543,200.00.

Please do not hesitate to call should you have any questions.

Respectfully submitted,

Planera Architects



Luis Fletes, Architect

Enclosure: Bid Tally Sheet

cc: Jane Kawanna, Purchasing Coordinator

BID TABULATION SHEET

Planera Architects

18225 Morris Ave, Homewood, IL 60430
 P 708-747-3600 F 708-747-3650
 www.planeraarchitects.com

Cosmetology / Barber Studios
 Project No. 21-510-08

Bid Opening 6/30/2022
 11:30 a.m.

Contractor Name	Bid Security	Addendum #1	Base Bid		Remarks
			General Construction		
Chicago Heights Construction Company	x	x	\$577,915.00		
CMM Group, Inc.	x	x	\$691,437.00		
Complete Construction Resources	x	x	\$565,000.00		
Integral Construction Inc.	x	x	\$543,200.00		
R&M Design & Construction Inc.					no bid



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.F

Board Meeting Date: July 14, 2022

BOARD COMMITTEE

FUNDING

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety

- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move to grant approval to release closed session minutes and destroy closed session audio tapes in accordance with the Illinois Open Meetings Act. The written minutes of January 20, 2022 shall be released. The written minutes of June 10, 2021 and December 9, 2021, and May 12, 2022 shall remain closed. The audio recordings of November 12, 2020, December 10, 2020 and January 14, 2021 are authorized to be destroyed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

The Illinois Open Meetings Act requires closed session minutes be reviewed every six months and released to public review, if advised by legal counsel. The Act also authorizes the destruction of audio tapes of Closed Session Minutes 18 months prior. **Transcripts of the Closed Session minutes reviewed will be provided confidentially to the Board of Trustees.** This action aligns with Strategic Direction 5.4; Improve operational efficiencies of all internal structures and processes.

MOTION

Move to grant approval to release closed session minutes and destroy closed session audio tapes in accordance with the Illinois Open Meetings Act. The written minutes of January 20, 2022 shall be released. The written minutes of June 10, 2021 and December 9, 2021, and May 12, 2022 shall remain closed. The audio recordings of November 12, 2020, December 10, 2020 and January 14, 2021 are authorized to be destroyed.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


 Appropriate Vice President 7/7/22
 Date


 President 07/07/22
 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.G

Board Meeting Date: July 14, 2022

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move to ratify the results of the phone poll conducted on June 30, 2022 by Patrick Rush, Secretary to the Board, to approve changing the location of the July 14, 2022 Board of Trustees Meeting to the Main Campus Board Room at 7:00 p.m.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.8; Provide learning environments that are safe, welcoming, functional, and sustainable.

MOTION

Move to ratify the results of the phone poll conducted on June 30, 2022 by Patrick Rush, Secretary to the Board, to approve changing the location of the July 14, 2022 Board of Trustees Meeting to the Main Campus Board Room at 7:00 p.m.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Patrick Rush 7/7/22
 Appropriate Vice President Date

Lynette Flores 7/7/22
 President Date



SOUTH SUBURBAN COLLEGE

15800 S. State St.
South Holland, IL
60473-1200
(708) 596-2000

Board of Trustees

Terry R. Wells,
Chairman

Vivian Payne,
Vice-Chair

Janet M. Rogers,
Secretary

Anthony P. DeFilippo

Vincent Lockett

Prince Reed

Joseph Whittington Jr.

Dr. Lynette D. Stokes,
College President

MEMO

Date: June 30, 2022
From: Patrick Rush, Vice President of Administration, Secretary to the BOT
To: Board of Trustees

Re: July Board Meeting Location Phone Poll

A phone poll was conducted on June 30, 2022, in order to choose the location of the July 14, 2022, 7 p.m., Regular Board Meeting of The Board of Trustees. The proposed change of location to the Main Campus Board Room is out of abundance of caution as a result of an escalation in COVID-19 cases on campus in recent weeks. The Main Campus and Board Room provide greater space for social distancing.

The results of the phone poll are as follows:

Do you approve changing the location of the July 14, 2022, Board Meeting to the Main Campus Board Room at 7 p.m.?

Board Member	Date and Time Contacted	Response
Terry R. Wells, Chairman	June 30, 2022, 9:30 a.m.	Yes
Joseph Whittington	June 30, 2022, 9:45 a.m.	Yes
Vivian Payne, Vice-Chair	June 30, 2022, 11:15 a.m.	Yes
Janet Rogers, Secretary	June 30, 2022, 11:20 a.m.	Yes
Vincent Lockett	June 30, 2022, 11:25 a.m.	Yes
Tony DeFilippo	June 30, 2022, 11:30 a.m.	Yes
Fatima Serrato, Student Trustee	June 30, 2022, 1:00 p.m.	Yes
Prince Reed	June 30, 2022, 3:20 p.m.	Yes

Our Mission
Is to **S**erve our
Students and
the **C**ommunity
Through Lifelong
Learning.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.A.1

Board Meeting Date: July 14, 2022

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	

PROPOSAL SUMMARY

Request that the Board of Trustees approve the resignation of Amy Kelley, full-time instructor in the Mathematics & Computer Science Department, effective August 1, 2022.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

See the attached resignation letter from Amy Kelley. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the resignation of Amy Kelley, full-time instructor in the Mathematics & Computer Science Department, effective August 1, 2022.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring

additional funds? (Explain)

Anna M. Helwig

Originator

Director of Human Resources

6/23/22
Date

7/6/22
Date

Tasha S. Williams

Appropriate Vice President

President

7-6-22
Date

07/07/22
Date

[Signature]



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.B.1

Board Meeting Date: July 14, 2022

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	

PROPOSAL SUMMARY

Move to appoint Zanetta Miller as a full-time Executive Director of Public Relations and Resource Development in the Office of the President, effective August 22, 2022, pending the successful completion of a criminal background investigation.

ESTIMATED COST OR BENEFIT

This is a full-time Administrative position; 40 hours per week, 52 weeks per year with the beginning annual salary of \$90,000 plus benefits. The South Suburban College Foundation will cover 10% of the annual salary.

JUSTIFICATION OF ACTION


This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

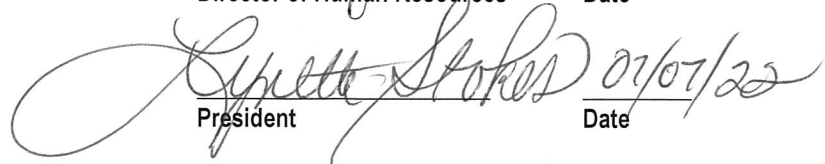
MOTION

Move to appoint Zanetta Miller as a full-time Executive Director of Public Relations and Resource Development in the Office of the President, effective August 22, 2022, pending the successful completion of a criminal background investigation.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


 Director of Human Resources 7/7/22
 Date


 President 07/07/22
 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.B.2

Board Meeting Date:

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> X	Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/>	College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/>	Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/>	Safety	

PROPOSAL SUMMARY

Move to appoint Deanna McPartlan as a full-time Programmer in the Information Technology Department, effective July 18, 2022, pending successful completion of a criminal background investigation.

ESTIMATED COST OR BENEFIT

This is a full-time Support Staff position; 35 hours per week, 52 weeks per year, Grade X on the support Staff Salary Schedule with a beginning annual salary of \$ 42,252 plus benefits.

JUSTIFICATION OF ACTION


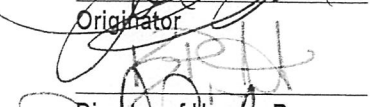
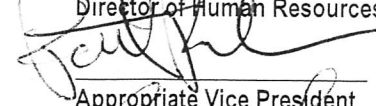
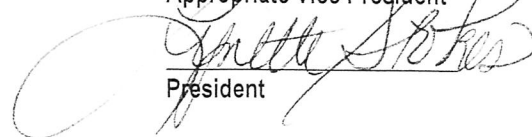
This action support Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to appoint Deanna McPartlan as full-time Programmer in the Information Technology Department, effective July 18, 2022, pending successful completion of a criminal background investigation.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

 Originator	<u>6/16/22</u> Date
 Director of Human Resources	<u>6/21/22</u> Date
 Appropriate Vice President	<u>6/21/22</u> Date
 President	<u>6/23/22</u> Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.B.3

Board Meeting Date: July 14, 2022

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	

PROPOSAL SUMMARY

Move to appoint Avianca Taylor as a full-time Director of Financial Aid, effective August 1, 2022, pending successful completion of a criminal background investigation.

ESTIMATED COST OR BENEFIT

This is a full-time Administrative position; 40 hours per week, 52 weeks per year, with a beginning annual salary of \$75,000 plus benefits.

JUSTIFICATION OF ACTION

This action support Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to appoint Avianca Taylor as a full-time Director of Financial Aid, effective August 1, 2022, pending successful completion of a criminal background investigation.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

	<u>6/23/22</u>
Originator	Date
	<u>7/7/22</u>
Director of Human Resources	Date
	<u>6/23/22</u>
Appropriate Vice President	Date
	<u>07/07/2022</u>
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.B.4

Board Meeting Date: July 14, 2022

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees approve the appointment of Antoinett Lane., full-time Sociology instructor in the Social & Behavioral Sciences and Legal Studies Department, effective August 15, 2022 pending successful completion of a criminal background investigation.

ESTIMATED COST OR BENEFIT

As placed on the faculty salary schedule.

JUSTIFICATION OF ACTION

his action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the appointment of Antoinett Lane., full-time Sociology instructor in the Social & Behavioral Sciences and Legal Studies Department, effective August 15, 2022 pending successful completion of a criminal background investigation.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

Anna M. Hebe

 Originator _6/29/22_
 Date

[Signature]

 Director of Human Resources _7/7/22_
 Date

Jasha Williams

 Appropriate Vice President _07/05/2022_
 Date

[Signature]

 President _07/07/22_
 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.B.5

Board Meeting Date: July 14, 2022

BOARD COMMITTEE

FUNDING

Policy
 Finance
 Architectural
 Other

Operating
 College Capital
 Protection, Health and Safety

Grant Funded
 Student Life
 Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees approve the appointment of Valencia Burney, full-time grant funded Early Childhood Education Coach in the Social & Behavioral Science and Legal Studies Department, effective August 1, 2022, pending successful completion of a criminal background investigation.

ESTIMATED COST OR BENEFIT

\$62,000 plus fringe

JUSTIFICATION OF ACTION

This action supports Strategic Direction 1.0; Nurtures and empowers each student to succeed, and Strategic Direction 3.0; Ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the appointment of Valencia Burney, full-time grant funded Early Childhood Education Coach in the Social & Behavioral Science and Legal Studies Department, effective August 1, 2022, pending successful completion of a criminal background investigation.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

Anna M. Helwig
Originator

Kim Peterson
Director of Human Resources

6/27/22
Date

7/7/22
Date

Jasha Williams

6/29/22

Appropriate Vice President
Shirley Stokes
President

Date

07/07/22
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.B.6

Board Meeting Date: June 9, 2022

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input checked="" type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	

PROPOSAL SUMMARY

Request that the Board of Trustees approve the appointment of Leslie Glenn, full-time partially grant funded Salon Manager in the Business & Technology Department, effective July 18, 2022, pending successful completion of a criminal background investigation

ESTIMATED COST OR BENEFIT

\$60,000 plus fringe

JUSTIFICATION OF ACTION

This action supports Strategic Direction 1.0; Nurtures and empowers each student to succeed, and Strategic Direction 3.0; Ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the appointment of Leslie Glenn, full-time partially grant funded Salon Manager in the Business & Technology Department, effective July 18, 2022, pending successful completion of a criminal background investigation

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

Anna M. Helwig

Originator

Kim Peyton
Director of Human Resources

6/27/22

Date

7/7/22
Date

Jasha Williams

Appropriate Vice President

06-27-22

Date

Shelley Stokes
President

07-07-22
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.C.1

Board Meeting Date: July 14, 2022

BOARD COMMITTEE

FUNDING

Policy, Finance, Architectural, Other, Operating, College Capital, Protection, Health and Safety, Grant Funded, Student Life, Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees grant permission to change the title of Director of Communication Services and Media Design held by Lisa Miler to Director of Teaching, Learning, and Distance Education effective July 18, 2022.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Based on the expanded needs of online-learning due to the pandemic and the approval by HLC for the college to offer on-line degrees, this position has been developed. The roles and responsibilities as defined in the attached job description accurately represent the needs of the college. This action supports Strategic Direction 1.0; Nurtures and empowers each student to succeed, and Strategic Direction 3.0; Ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees grant permission to change the title of Director of Communication Services and Media Design held by Lisa Miler to Director of Teaching, Learning, and Distance Education effective July 18, 2022

Approvals:

- * Are funds available in the budget? YES
* Is this related to any previous Board action? NO
* Is this part of a large project requiring additional funds? (Explain) NO

Yasha Williams, Originator, 06-27-2022, Date, Kim Pegath, Director of Human Resources, 7/7/22, Date

Yasha Williams, Appropriate Vice President, 06-27-2022, Date, Gretta Stokes, President, 07/07/2022, Date



SOUTH SUBURBAN COLLEGE
South Holland, Illinois

JOB DESCRIPTION

Job Title: Director of Teaching, Learning & Distance Education
Department: Academic Services
Reports To: Vice President of Academic Services
FLSA Status: Administrator
Date: July 13, 2022

SUMMARY

Under the direction of the Vice President of Academic Services, supervises and directs the overall operation of the Teaching and Learning Center and Distance Education. Directs all facets of this activity in a discretionary manner which guarantees that goals, objectives, procedures and College policies and practices are properly adhered to.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Provides direct supervision of the Teaching & Learning Center and staff.

Supervises day-to-day operational support for distance education faculty and students.

Responsible for the effective management of the campus learning management system.

Works closely with faculty and the academic leadership team to enable the delivery of exemplary distance education courses and programs across all modalities.

Provides expertise in the areas of instructional design and technology used by faculty and staff.

Demonstrates a commitment to the concept of continuous improvement as it relates to teaching and learning.

Provides leadership in the selection of instructional technologies including academic software, hardware, equipment, classroom design, and services in collaboration with the IT, academic leadership, administration, and faculty. Directs the development of training programs for those resources.

Oversees the planning and implementation of one-on-one instructional design consultations, workshops, learning communities, creation and dissemination of resources, and research to support faculty development. Provides direct support for faculty training and professional development.

Supports high quality innovative teaching and learning through continued professional development opportunities. Consults with faculty to identify training needs. Coordinates the development of responsive resources.

Serves as a college liaison to all state and national distance education initiatives and collaborations, to ensure continued membership and compliance, as well as maximum benefit to the college.

Provides leadership for the development of policy and procedures related to distance education and academic technology to support the college's goals.

Serves as a resource and provides support for outcomes assessment.

Investigates and recommends new and emerging instructional technologies

Is responsible for developing and maintaining departmental budgets.

Evaluates current processes and recommends solutions to streamline and provide efficiency.

Directs appropriate staff including educational interns, full-time, part-time, grant and student employees to ensure the efficient operation of the department. Recommends the hiring of employees and reviews their performance according to law and collective bargaining agreements.

The duties listed are not set forth for purposes of limiting the assignment of work. They are not to be construed as a complete list of the many duties normally to be performed under a job title or those to be performed temporarily outside the employees' normal line of work.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE: Master's degree from an accredited higher education institution in an appropriate Education related discipline (e.g. Instructional Design, Educational Psychology, Instructional Technology, or related field).

Significant experience directly related to distance education, multi-modality course design and development processes, instructional technology, learning management systems, digital resources, faculty professional development, and activities furthering instructional excellence.

Strong oral and written communication skills.

Excellent organizational, analytical, and interpersonal skills.

Commitment to customer service and team-oriented management.

Demonstrated ability to work effectively with diverse academic, socioeconomic, cultural, and ethnic backgrounds of community College students and personnel.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.D.1

Board Meeting Date:

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating College Capital
- Protection, Health and Safety

- Grant Funded Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees approve the four (4) year South Suburban College Support Staff Association Collective Bargaining Agreement, FY2023-2026.

ESTIMATED COST OR BENEFIT

The contract will reflect a 4% increase in base salary beginning July 1, 2022 through June 30, 2023, and a 2.9% increase in base salary each fiscal year from July 1, 2023 through June 30, 2026. An additional \$400 per support staff employee will be included for each year for their benefit package. The total out-the-door cost to the College over the four-year life of the contract equates to \$2,044,694.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.1; Foster fiscal stability and sustainability.

MOTION

Request that the Board of Trustees approve the four (4) year South Suburban College Support Staff Association Collective Bargaining Agreement, FY2023-2026.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)



 President

 Date