

SOUTH SUBURBAN COLLEGE



August 11, 2022

Regular Meeting of the
Board of Trustees



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, ROOM 2248
FINANCE COMMITTEE MEETING AGENDA
DEFILIPPO, CHAIR; LOCKETT AND ROGERS
THURSDAY, AUGUST 11, 2022
6:50 PM

- I. Recommendation to approve the proposed facility rental fee increases, effective immediately



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
REGULAR BOARD MEETING AGENDA
THURSDAY, AUGUST 11, 2022
7:00 PM

- I. **CALL TO ORDER/ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **PUBLIC PARTICIPATION**
- IV. **PRESENTATIONS/REPORTS**
SSC Men's Bulldogs Basketball Presentation of National Championship Rings (D. King)
- V. **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
 - A. Finance Committee Meeting held July 14, 2022
 - B. Regular Board Meeting held July 14, 2022
 - C. Closed Session Meeting held July 14, 2022
- VI. **NEW BUSINESS**
 - A. Monthly Financial Report (P. Rush)
 - B. Approval of the payment of bills for August, 2022 (P. Rush)
 - C. Approval of the proposed facility rental fee increases, effective immediately (A. DeFilippo)
 - D. Approval of the Professional Services Agreement for Public Response Group, effective September 1, 2022 – August 31, 2023 (P. Rush)
 - E. Approval of the Professional Services Agreement for Pollert Consulting, LLC, effective August 15, 2022 – December 31, 2022 (L. Stokes)
- VII. **PERSONNEL RECOMMENDATIONS**
 - A. Retirements/Resignations/Terminations
 - B. Appointments
- VIII. **CLOSED SESSION**

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.
- IX. **MISCELLANEOUS**
- X. **ADJOURNMENT**

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
MINUTES OF THE FINANCE COMMITTEE
THURSDAY, JULY 14, 2022

Trustee Anthony DeFilippo called the meeting of the Finance Committee to order at 7:05 p.m.

Committee members present: Trustees Anthony DeFilippo, Vincent Lockett and Janet Rogers.

Committee members absent: None.

Other Board members in attendance: Trustees Vivian Payne, Prince Reed, and Student Trustee Fatima Serrato.

Other Board members absent: Chairman Terry Wells. Trustee Joseph Whittington arrived at 7:15 p.m., after the Finance Committee meeting adjourned.

Also present: College President Lynette D. Stokes; Tasha Williams, Vice President of Academic Services; Deborah King, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board; and College Attorney Sarie Winner.

Agenda:

I. Recommendation to approve the tentative operating and non-operating budgets for fiscal year 2023

Trustee DeFilippo recommended the Board accept the tentative operating and non-operating budgets for fiscal year 2023 at the regular Board of Trustees meeting.

II. Recommendation to approve the resolution setting forth the prevailing wage rates compiled by the Illinois Department of Labor

Trustee DeFilippo recommended the Board approve the resolution setting forth the prevailing wage rates compiled by the Illinois Department of Labor at the regular Board of Trustees meeting.

III. Recommendation to accept the bid of Integral Construction in the amount of \$543,200.00 for the Cosmetology/Barber Studios Project and Related Work, utilizing Workforce Equity Initiative (WEI) grant funds

Trustee DeFilippo recommended the Board accept the bid of Integral Construction in the amount of \$543,200.00 for the Cosmetology/Barber Studios Project and Related Work, utilizing Workforce Equity Initiative (WEI) grant funds at the regular Board of Trustees meeting.

The meeting adjourned at 7:13 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2134

REGULAR BOARD MEETING MINUTES

THURSDAY, JULY 14, 2022

I. CALL TO ORDER & ROLL CALL:

At 7:15 p.m., Vice Chairperson Vivian Payne called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room, Suite 2248.

Present: Vice Chairperson Vivian Payne, Secretary Janet Rogers and Trustees Anthony DeFilippo, Vincent Lockett, Prince Reed, Joseph Whittington and Student Trustee Fatima Serrato.

Absent: Chairman Terry Wells.

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Sarie Winner.

II. PLEDGE OF ALLEGIANCE

Vice Chairperson Vivian Payne led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There were none.

V. PREVIOUS MEETING MINUTES

A. Architectural Committee Meeting held June 9, 2022

Trustee Rogers moved and Trustee Whittington seconded to approve the minutes of the Architectural Committee meeting held June 9, 2022. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Trustee Prince Reed abstained. Nays: None. Motion carried.

B. Finance Committee Meeting held June 9, 2022

Trustee DeFilippo moved and Trustee Lockett seconded to approve the minutes of the Finance Committee meeting held June 9, 2022. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Trustee Prince Reed abstained. Nays: None. Motion carried.

C. Regular Board Meeting held June 9, 2022

Trustee Lockett moved and Trustee Whittington seconded to approve the minutes of the Regular Board of Trustees meeting held June 9, 2022. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne,

Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Trustee Prince Reed abstained. Nays: None. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee DeFilippo moved and Trustee Lockett seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

B. Bills Payable for July, 2022

Trustee Lockett moved and Trustee Whittington seconded to approve the bills payable for July 2022 in the amount of \$4,647,005.43. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

C. Approval of the tentative operating and non-operating budgets for fiscal year 2023

Trustee DeFilippo and Trustee Lockett seconded to approve the tentative operating and non-operating budgets for fiscal year 2023. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

D. Approval to adopt the resolution setting forth the prevailing wage rates compiled by the Illinois Department of Labor

Trustee Lockett moved and Trustee Rogers seconded to adopt the resolution setting forth the prevailing wage rates compiled by the Illinois Department of Labor. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

E. Approval to accept the bid of Integral Construction in the amount of \$543,200.00 for the Cosmetology/Barber Studios Project and Related Work, utilizing Workforce Equity Initiative (WEI) grant funds

Trustee Whittington moved and Trustee DeFilippo seconded to accept the bid of Integral Construction in the amount of \$543,200.00 for the Cosmetology/Barber Studios Project and Related Work, utilizing Workforce Equity Initiative (WEI) grant funds. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

F. Approval to release the Closed Session minutes and dispose of Closed Session audio tapes in accordance with the Illinois Open Meetings Act

Trustee DeFilippo moved and Trustee Rogers seconded to release the Closed Session minutes and dispose of Closed Session audio tapes in accordance with the Illinois Open Meetings Act. The written minutes of January 20, 2022 shall be released. The written minutes of June 10, 2021, December 9, 2021 and May 12, 2022 shall remain closed. The audio recordings of November 12, 2020, December 10, 2020 and January 14, 2021 are authorized to be destroyed. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

G. Approval to ratify the results of the phone poll conducted by Patrick Rush, Secretary to the Board, to approve changing the location of the July 14, 2022 Board of Trustees meeting to the main campus Board Room at 7:00 p.m.

Trustee Lockett moved and Trustee Reed seconded to ratify the results of the phone poll conducted by Patrick Rush, Secretary to the Board, to approve changing the location of the July 14, 2022 Board of Trustees meeting to the main campus Board Room at 7:00 p.m. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Resignations/Retirements/Terminations

Trustee DeFilippo moved and Trustee Whittington seconded to approve the resignation of Amy Kelley as a full-time Instructor in the Mathematics Department, effective August 1, 2022, and grant permission to advertise to fill the vacated position, as needed. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

B. Appointments

1. Trustee Reed moved and Trustee DeFilippo seconded to approve the appointment of Zanetta Miller as the full-time Executive Director of Public Relations and Resource Development in the Office of the President, effective August 22, 2022, pending successful completion of a criminal background investigation. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

2. Trustee Reed moved and Trustee Whittington seconded to approve the appointment of Deanna McPartlan as a full-time Computer Programmer in the Information Technology Department, effective July 18, 2022, pending successful completion of a criminal background investigation. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

3. Trustee Whittington moved and Trustee Reed seconded to approve the appointment of Avianca Taylor as a full-time Director of Financial Aid, effective August 1, 2022, pending successful completion of a criminal background investigation. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

4. Trustee Reed moved and Trustee Whittington seconded to approve the appointment of Antoinett Lane as a full-time, tenure-track Instructor in the Sociology Department, effective August 17, 2022, pending successful completion of a criminal background investigation. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

5. Trustee DeFilippo moved and Trustee Lockett seconded to approve the appointment of Valencia Burney as a full-time, grant-funded Early Childhood Education Coach in the Social and Behavioral Sciences and Legal Studies Department, effective August 1, 2022, pending successful completion of a criminal background investigation. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

6. Trustee DeFilippo moved and Trustee Reed seconded to approve the appointment of Leslie Glenn as a full-time, partially grant-funded Salon Manager in the Business & Technology Department, effective July 18, 2022, pending successful completion of a criminal background investigation. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

C. Grant permission to change job title

Trustee Rogers moved and Student Trustee Serrato seconded to change the title of Director of Communication Services and Media Design held by Lisa Miller to Director of Teaching, Learning, and Distance Education. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

D. Approval of the South Suburban College Support Staff Association Collective Bargaining Agreement

1. Trustee DeFilippo moved and Trustee Lockett seconded to approve the four (4) year South Suburban College Support Staff Collective Bargaining Agreement. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

VIII. CLOSED SESSION

At 7:37 p.m., on a motion made by Trustee Reed and seconded by Trustee Whittington, the Board of Trustees entered into Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

The Board of Trustee resumed Open Session at 8:20 p.m. on a motion made by Trustee Reed and seconded by Trustee DeFilippo.

IX. MISCELLANEOUS

There was none.

X. ADJOURNMENT

At 8:23 p.m., Trustee Lockett moved and Student Trustee Serrato seconded to adjourn the Board of Trustees meeting. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington, and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

Chairman of the Board

Secretary of the Board



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST Agenda Item FY23-VI.A

For Board Information in August, 2022.

For Board Action in August, 2022.

Board Committee:

- Policy
- Finance
- Architectural
- Other

Funding:

- College Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

[Empty box for Proposal Summary]

ESTIMATED COST OR BENEFIT

[Empty box for Estimated Cost or Benefit]

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your Board packet for the period ending June 30, 2022. This action supports Vision Statement Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution.

MOTION

Move to accept the Financial Report as presented.

- *Are funds available in the budget? _____
- *Is this related to any previous Board action? _____
- *Specify above if matching funds are required.
- *Is this part of a large project requiring additional funds? (Explain) _____
- *Attach supplemental information as necessary

Approvals

Tristram A. [Signature] 7/28/2022
Controller/Treasurer

Patricia [Signature] 8/4/22
Vice-President

Lynette [Signature] 8/4/22
President

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

To: Board of Trustees
 From: Tim Pollert
 Date: July 28, 2022
 Subject: Financial Report For The Period Ending June 30, 2022

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$3,823,288.51	\$30,510,986.70
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$5,813,306.52	\$29,668,652.31

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$10,194,126.24	\$53,931,008.22
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$8,567,472.22	\$52,145,562.93
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
\$1,626,654.02	\$1,785,445.29

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$12,390,394.97	0.98%	-18

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$2,881,852.58	\$289,848.25	\$3,171,700.83
August	\$1,485,185.74	\$249,518.78	\$1,734,704.52
September	\$1,617,198.02	\$379,058.48	\$1,996,256.50
October	\$1,801,525.48	\$299,851.50	\$2,101,376.98
November	\$2,848,025.55	\$389,518.15	\$3,237,543.70
December	\$1,581,984.15	\$270,015.85	\$1,852,000.00
January	\$2,275,185.85	\$325,185.77	\$2,600,371.62
February	\$2,001,287.85	\$333,185.58	\$2,334,473.43
March	\$2,210,845.85	\$299,975.00	\$2,510,820.85
April	\$1,811,853.58	\$301,585.18	\$2,113,438.76
May	\$2,701,852.15	\$333,158.85	\$3,035,011.00
June	\$2,615,754.15	\$1,207,534.36	\$3,823,288.51
YTD	\$25,832,550.95	\$4,678,435.75	\$30,510,986.70

	Expenditures Educational	Expenditures O&M	Monthly Total
July		\$307,692.07	\$307,692.07
August	\$1,556,169.16	\$359,266.56	\$1,915,435.72
September	\$1,632,008.18	\$233,326.00	\$1,865,334.18
October	\$1,733,392.99	\$308,944.00	\$2,042,336.99
November	\$2,869,561.29	\$411,502.84	\$3,281,064.13
December	\$1,621,168.94	\$164,507.72	\$1,785,676.66
January	\$2,161,762.27	\$415,459.65	\$2,577,221.92
February	\$1,963,996.69	\$311,170.24	\$2,275,166.93
March	\$1,844,520.96	\$283,123.23	\$2,127,644.19
April	\$1,689,160.72	\$263,827.62	\$1,952,988.34
May	\$3,442,291.67	\$282,492.99	\$3,724,784.66
June	\$4,759,443.66	\$1,053,862.86	\$5,813,306.52
YTD	\$25,273,476.53	\$4,395,175.78	\$29,668,652.31

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$3,840,058.48	\$3,823,690.77	\$16,367.71
August	\$3,785,185.48	\$3,901,781.23	(\$116,595.75)
September	\$4,170,851.08	\$4,168,845.49	\$2,005.59
October	\$3,109,526.85	\$2,984,053.20	\$125,473.65
November	\$3,448,185.11	\$3,456,584.74	(\$8,399.63)
December	\$6,374,185.08	\$6,285,087.47	\$89,097.61
January	\$4,175,185.55	\$4,215,208.56	(\$40,023.01)
February	\$3,675,102.85	\$3,559,575.42	\$115,527.43
March	\$3,585,258.25	\$3,139,297.16	\$445,961.09
April	\$2,585,185.15	\$2,461,474.71	\$123,710.44
May	\$4,988,158.10	\$5,582,491.96	(\$594,333.86)
June	\$10,194,126.24	\$8,567,472.22	\$1,626,654.02
YTD	\$53,931,008.22	\$52,145,562.93	\$1,785,445.29

	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	\$8,766,135.61	2.35%	40
August	\$8,308,926.19	2.47%	12
September	\$10,793,195.20	2.31%	(16)
October	\$15,000,699.41	2.31%	0
November	\$11,950,642.26	2.02%	(29)
December	\$9,252,589.89	1.54%	(48)
January	\$8,382,934.36	1.82%	28
February	\$9,015,323.65	1.68%	(14)
March	\$14,764,582.88	1.63%	(5)
April	\$15,529,366.10	1.33%	(30)
May	\$14,311,516.90	1.16%	(17)
June	\$12,390,394.97	0.98%	(18)

SOUTH SUBURBAN COLLEGE

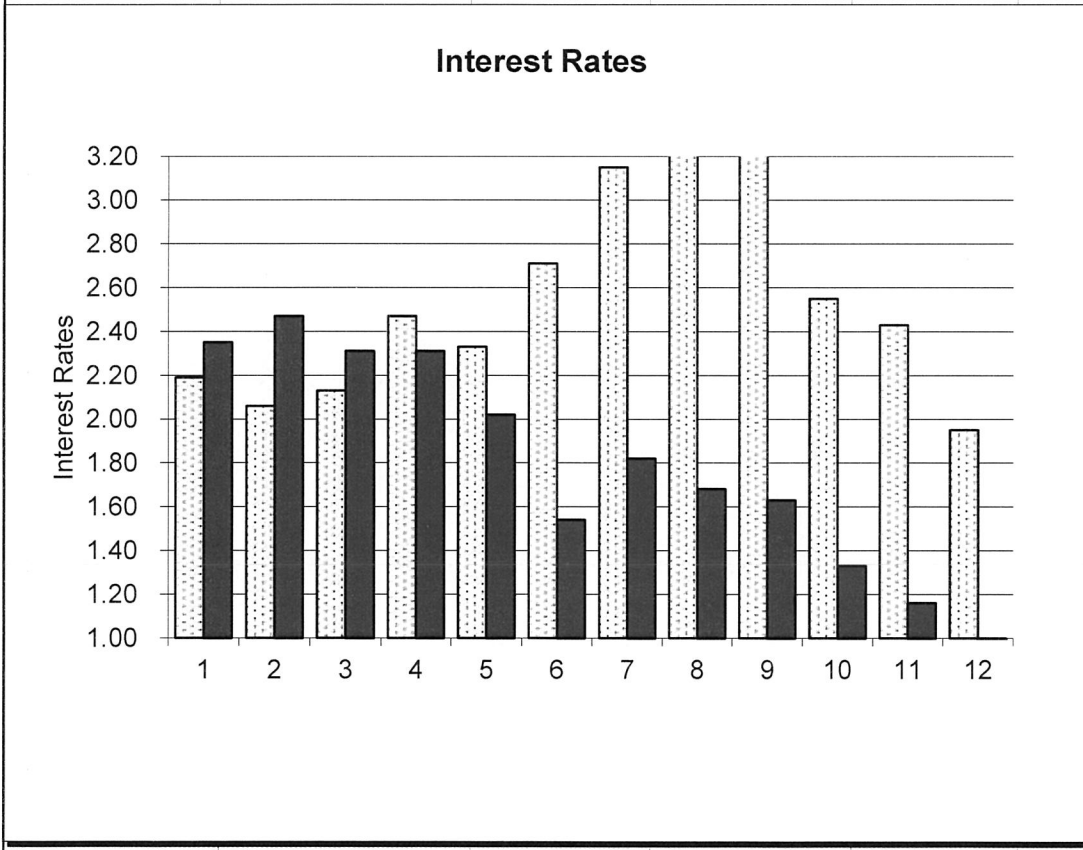
Description	Date	Fund 1 Educational	Fund 2 Opr. & Maint.	Fund 3 O&M Rst(300)	Fund 3 PH&S(379)
53 Investment account		4,697,562.72	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		4,534,427.38	0.00	0.00	0.00
53 Contributory Trust		50,659.35	0.00	0.00	0.00
IIIT Money Market/UMB		28,656.43	0.00	0.00	0.00
53 Financial Money Market		4,993,021.22	0.00	0.00	0.00
Totals	6/1	14,304,327.10	0.00	0.00	0.00
Transactions:					
Illinois Fund MM deposit from Comptroller	'6/1	43,723.70			
Illinois Fund MM deposit from Comptroller	6/1	8,858.50			
Illinois Fund MM deposit from Comptroller	6/3	35,000.00			
Illinois Fund MM deposit from Comptroller	6/7	112,221.63			
Illinois Fund MM deposit from Comptroller	6/10	60,278.37			
Illinois Fund MM deposit from Comptroller	6/27	43,723.70			
Illinois Fund MM deposit from Comptroller	6/28	8,858.50			
Interest on Illinois Funds MM	6/30	9,613.44			
5/3 Investment redemption	6/30	(195,275.48)			
5/3 transfer from Investments to Cash	6/30	(2,000,000.00)			
5/3 Interest	6/30	2,507.19			
Contributory Trust return of funds to 5/3 cash	6/30	(50,659.35)			
Interest on IIIT MM account	6/30	60.66			
Ending Balance:		12,383,237.96	0.00	0.00	0.00
53 Investment account		4,502,287.24	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		4,856,705.22	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
IIIT Money Market/UMB		28,717.09	0.00	0.00	0.00
53 Financial Money Market		2,995,528.41	0.00	0.00	0.00
Totals	6/30	12,383,237.96	0.00	0.00	0.00

SOUTH SUBURBAN COLLEGE

	Investment	Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	0.00	0.00	0.00	0%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	4,885,422.31	0.00	4,885,422.31	39%
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	7,504,972.66	0.00	7,504,972.66	61%
	Total	12,390,394.97	0.00	<u>12,390,394.97</u>	100%
	Average %	<u>0.98</u>			

South Suburban College

Investment Summary				
	F Y 2020 - 2021		F Y 2021 - 2022	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$10,420,101	2.19	8,766,136	2.35
August	10,659,249	2.06	8,308,926	2.47
September	11,306,236	2.13	10,793,195	2.31
October	11,722,382	2.47	15,000,699	2.31
November	11,250,178	2.33	11,950,642	2.02
December	7,430,838	2.71	9,252,590	1.54
January	5,954,861	3.15	8,382,934	1.82
February	5,462,704	3.33	9,015,324	1.68
March	9,907,148	3.23	14,764,583	1.63
April	12,336,281	2.55	15,529,366	1.33
May	11,522,384	2.43	14,311,517	1.16
June	10,689,325	1.95	12,390,395	0.98



South Suburban College





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.B

Board Meeting Date: August 11, 2022

BOARD COMMITTEE

_____ Policy

_____ Finance

_____ Architectural

_____ Other

FUNDING

<u> x </u>	Operating	<u> x </u>	Grant Funded
<u> x </u>	College Capital	<u> x </u>	Student Life
<u> x </u>	Protection, Health and Safety	<u> x </u>	Special Levies

PROPOSAL SUMMARY

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

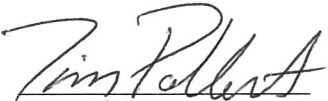
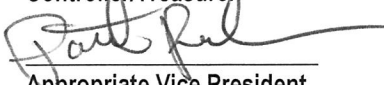
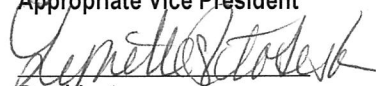
MOTION

Hereby authorize the Treasurer to pay the following list of bill:

Education Fund	\$1,812,038.32
Operations & Maintenance Fund	\$177,860.51
Operation and Maintenance Fund Restricted	\$160,000.00
Auxiliary Enterprise Fund	\$78,255.51
Restricted Funds	\$160,908.92
Special Levies Fund	\$217,668.77
Flex Plan Fund	\$569.69
Total	\$2,607,301.72

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

	7/28/2022
Controller/Treasurer	Date
	8/3/22
Appropriate Vice President	Date
	8/4/22
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.C

Board Meeting Date: August 11, 2022

BOARD COMMITTEE

FUNDING

Policy
 Finance
 Architectural
 Other

Operating
 College Capital
 Protection, Health and
Safety

Grant Funded
 Student Life
 Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the proposed increases to the facility rental fees, effective immediately for new contracts.

ESTIMATED COST OR BENEFIT

Additional operating revenue will be generated through increasing space rental cost including raising dedicated space from \$6.33 to \$11 per square foot.

JUSTIFICATION OF ACTION


This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

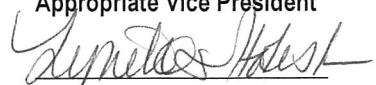
MOTION

Move that the Board of Trustees approve the proposed increases to the facility rental fees, effective immediately for new contracts.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


 Appropriate Vice President 8/3/22
 Date


 President 8/4/22
 Date



SOUTH SUBURBAN COLLEGE

Rental Rates

- Day charges apply to events from 5-8 hours in length.
- Special accommodations must be approved for additional time or multiple spaces.
- All charges include audio-visual and the PAC includes on-site technical assistance.
- There is a \$50 per hour charge for on-site Zoom support.
- Pricing does not include security or other staff that may be required.

Main Campus

Large Venues

Location	Capacity	Price
Main Gym	400 people	\$200/hour, \$1,000/day
Cafeteria	180 people	\$100/hour, \$500/day
Atrium	100 people	\$75/hour, \$300/day

Performing Arts Center

Location	Capacity	Price
PAC*	406 people	\$400/half-day, \$800/day
PAC Lobby Only	80 people	\$100/hour

*Includes technical support

Parking Lots/Outdoor Events

Location	Capacity	Price
Parking Lot	400 people+	\$400/ half-day, \$800 day
Athletic Fields		\$300/day
Courtyard	150 people	\$100/hour, \$500/day
Gazebo & Tables	80 people	\$75/hour, \$300/day

Conference Rooms

Location	Capacity	Price
Board Room	45 people	\$75/hour, \$300/day
MB Bank Conference Room	60 people	\$75/hour, \$300/day
Bremen Room	32 people	\$50/hour, \$250/day
Thornton Room	40 people	\$50/hour, \$250/day
Mi-Jack Room	20 people	\$50/hour, \$250/day
Classrooms	20-40 people	\$50/hour, \$250/day
Computer Lab	12-42 capacity	\$150 hour
Lecture Halls	60-98 people	\$50/hour, \$250/day

Oak Forest Center

Location	Capacity	Price
Conference Room 5190	40-50 people	\$75/hour, \$300/day
Conference Room 5790	25-30 people	\$50/hour, \$250/day
Computer Lab		\$150 hour

Dedicated Space

Location	Price
Main Campus & Oak Forest Center	\$11 per sq. ft.

There is a 10% discount for nonprofit organizations.

Email events@ssc.edu for more information.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.D

Board Meeting Date: August 11, 2022

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	

PROPOSAL SUMMARY

Move that the Board of Trustees approve the Professional Services Agreement between Community College District No. 510 and Public Response Group.

ESTIMATED COST OR BENEFIT

The Professional Services Agreement is effective September 1, 2022 - August 31, 2023, with a total cost of \$44,000.

JUSTIFICATION OF ACTION

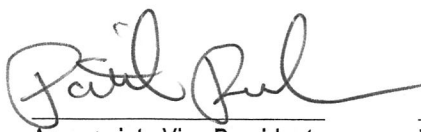
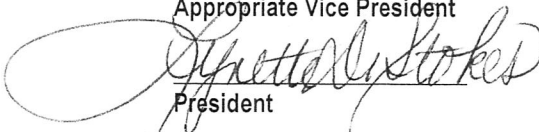
This action supports Strategic Direction 2.0; South Suburban College will raise the visibility of the college and improve the understanding and perceived value of educational opportunities, including lifelong learning, offered by the college.

MOTION

Move that the Board of Trustees approve the Professional Services Agreement between Community College District No. 510 and Public Response Group.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

 8/3/22
 Appropriate Vice President Date
 08-02-2022
 President Date



PRG Inc.

Award Winning Advocacy Advertising - Broadcast & Print • Strategic Messaging & Grass Roots Communication
Campaigns I.E./Candidate/Issue/PAC Direct Mail • On-Camera Executive Media Training • Crisis Communications

Marketing Communications Consulting Proposal South Suburban College

REVISED

Submitted by:
The Public Response Group
July 25,2022

Overview

The proposal outlined here, is revised from the original offering submitted on June 10, 2022 – detailing professional Marketing Communications Consulting Services the Public Response Group will provide to South Suburban College.

Based upon the information exchanged during our initial follow-up zoom meeting earlier this month, it is hoped that this document will more adequately address those specific marketing communication needs of SSC.

Scope of the Work

When it comes to the effective marketing of any organization, two essential rules apply. First, establishing a “brand,” and effectively communicating and reinforcing it, requires and understanding and acceptance that there are “no final victories.” It is a process that demands a proactive/protracted effort, with miserable result to be analyzed over the long term and adjustments made as the data deems necessary.

The second prerequisite finds its foundation in humorist Mark Twain’s observation that, *“language, is the difference between a lightning bolt and a lightning bug.”*

To put a finer point on it, *“winning language”* that resonates, is crucial to getting people to sit up and take notice and is the chief ingredient in turning human inaction into humans in action.

PRG prides itself in developing research-driven, winning language and messaging that resonates with target audiences – driving them to complete a specific process.

During the coming academic year (2022 – 2023) there will be a variety of programs and offerings SSC will need to advance. Each of these provide their own “tactical” opportunities. But what is required is an overall “strategy,” that moves SSC forward toward achieving its marketing objectives.

SSC – This Is Success , is the “umbrella” under which the college’s marketing message should move forward. It should be reflected in all communications – from the banner in the Board room to any advertising employed – print or broadcast.

All actual marketing/advertising materials utilized by SSC should then be employed as links in a chain to promote and consistently and constantly reinforce that message theme.

Successful marketing campaigns ultimately are about comparisons – comparing a product to another, a political candidate to another, a college to another, etc. And those campaigns that succeed do so because of an ability to deal to their strengths and make those strengths the constant focus of their communications – at least until some further research data suggests the need to change or modify the approach.

We can “compare” SSC to other local institutions of higher learning by dealing to our strengths – namely, showing what we are and in that process, demonstrating (without naming them specifically) what they are not.

The AHNC provides us that window and therefore structuring marketing communications essentially around that program will in no small way impact the level of success in SSC reaching its desired goals. It will also go a long way toward helping SSC to meet and ‘brand’ its overall mission.

With that end in mind, PRG will:

- Develop an overall strategic marketing message (*winning language*) and consult with SSC staff on the best ways to incorporate that language and messaging in all advertising/marketing communications
- Help edit, direct and design a quarterly Newsletter that markets and promotes SSC strengths via programs targeted by the market strategy approved

- Provide on-going consulting to designated SSC staff regarding establishment of that message; keeping a laser-like focus on its structure; developing vehicles and strategies for consistent dissemination of the messaging effort, and be watchful for emerging socio-economic factors that could impact on-going marketing/messaging efforts
- Conceptualize, design and present for production any/all print or broadcast advertising assigned by SSC – including direct mail, broadcast advertising, text video communications, social media concepts, etc., collateral materials to support targeted marketing communications
- Provide creative development, copy, graphic design and production supervision if required, of any/all marketing/advertising/promotional materials assigned by the college

As can be imagined, this involvement will require on-going communications between key SSC and PRG staff to ensure timely delivery and effective execution of required marketing efforts. To that end, the principals of PRG will be available to participate in those team communication activities as may prove necessary.

Proposed Fee Structure

PRG typically works on a professional fee retainer (or an hourly fee for small projects) plus reimbursement for any/all approved in advance expenses as billed.

We propose to reduce our normal fee for SSC and charge a monthly retainer of \$4,000.00 due the first of each month upon invoicing (beginning September 1, 2022 through August 31, 2023) plus reimbursement for approved out-of-pocket expenses as and if incurred and approved in advance by designated college staff.

PRG will provide an average of twenty (20) documented man hours of professional services as described above, each month for this project.

Should proposed projects or additional assignments require more than twenty hours service to complete, PRG will provide that service at an hourly rate of \$200.00. However, at no time will PRG bill the college for more than an additional ten hours of service during any given month, without the expressed approval of the appropriate SSC staff.

Termination of Agreement

This is merely a “safety valve.” Once we enter into a formal agreement – usually covered by PRG’s simple, one and a half page “work authorization letter”- the agreement could be terminated by either SSC or PRG, for whatever reason, with ten days written notice to the other.

We hope this document more adequately reflects what SSC was seeking and we thank you for your desire to continue partnering with our firm.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.E

Board Meeting Date: August 11, 2022

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	

PROPOSAL SUMMARY

Move that the Board of Trustees approve the Professional Services Agreement between Community College District No. 510 and Pollert Consulting, LLC.

ESTIMATED COST OR BENEFIT

The Professional Services Agreement is effective August 15, 2022 - December 31, 2022, with a total cost of \$75,000.

JUSTIFICATION OF ACTION

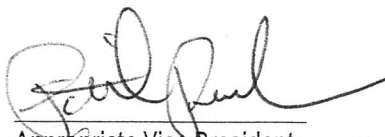
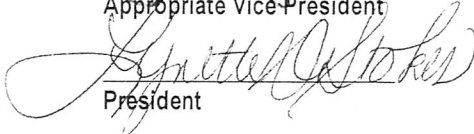
This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the Professional Services Agreement between Community College District No. 510 and Pollert Consulting, LLC.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


8/2/22
 Appropriate Vice-President Date

08-02-2022
 President Date

**PROFESSIONAL SERVICES CONTRACT
POLLERT CONSULTING LLC**

THIS PROFESSIONAL SERVICES CONTRACT, effective as of August 15, 2022, entered into by and between the **BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 510, COUNTY OF COOK AND STATE OF ILLINOIS (SOUTH SUBURBAN COLLEGE)**, a body politic and corporate, hereinafter referred to as the “Board”, and **POLLERT CONSULTING LLC**, hereinafter referred to as “Consultant”;

WITNESSETH:

WHEREAS, the Board desires to contract with and retain the Consultant to assist the Interim Treasurer of South Suburban College, as an independent contractor, not as an employee, and Consultant desires to render their professional services to serve the Board in such capacity, as an independent contractor;

WHEREAS, the Board desires to contract with and retain the professional services of Consultant because of the expertise in financial management services for public community colleges in the State of Illinois;

NOW, THEREFORE, IN CONSIDERATION OF THE PREMISES, it is agreed by and between the Board and Consultant as follows:

1. TERM OF CONTRACT

The term of this Contract is from, August 15, 2022 to December 31, 2022, both dates inclusive, unless sooner terminated as provided herein.

2. AUTHORITY AND ACCOUNTABILITY OF THE TREASURER

During the term of this Contract, Consultant is to serve as an advisor to the Interim Treasurer and the President of South Suburban College on any matters requested relating to the necessary budgeting, financial management and fiscal position of the College, as well as garnering an understanding of the necessary skills and abilities required of a Treasurer, as the College undertakes the process of hiring a new Treasurer. Consultant shall retain authority to decide when and where to perform duties required of him by this Contract. Any details relating to work covered by this contract, including but not limited to the tools and/or equipment to use, where to acquire such tools and/or equipment, the order in which to perform particular tasks, and the method to employ in performing particular tasks shall be controlled by Consultant. Further, Consultant will provide his own stationary and business cards.

The Board will provide Consultant with office space and equipment as may be necessary to provide the services set forth herein. However, Consultant may use his own space and equipment, and may hire personal assistants whom they shall pay and insure, if they so choose. Consultant will make such recommendations to the Interim Treasurer/Vice President of Administration and the College President as requested on any financial matters arising from or related to the College and the maintenance of the College program.

The Consultant shall report to the Interim Treasurer/Vice President of Administration and the President of the College. The Consultant shall have no independent ability to request an audience with the Board of Trustees, and shall only address the Board upon the request of the Interim Treasurer/Vice President of Administration or the President of the College. In Consultant is requested to make any reports to the Board, such reports shall be prepared using the Consultant's own methods and procedures.

3. BOARD AUTHORITY

The Board may adopt rules and regulations from time to time, and, to the extent that such rules and regulations are not inconsistent with the provisions of this Contract, Consultant will abide by them. Such rules and regulations and Consultant's compliance therewith are deemed by the parties hereto as effectuating no change in Consultant's status as an independent contractor.

Regardless of any of the foregoing requirements, Consultant retains the right to control the details of performance under this Contract, and the Board relinquishes that right.

4. SERVICES OF THE CONSULTANT

Consultant will devote time, attention and energies to the contractual obligations throughout the term of this Contract. However, nothing in this Contract for services as an independent contractor shall restrict Consultant from seeking out and performing other business opportunities during its term.

5. ABSENCE NOTICE

During the term of this Contract, Consultant may decide where and when to complete the assigned work. In the event Consultant will be unavailable for more than five (5) days, Consultant shall prior advance notice to the Interim Treasurer/Vice President of Administration and the College President. Consultant's pay is contingent only upon the performance of duties under this Contract, regardless of time missed; as such, Consultant shall not receive vacation pay or sick pay under this Contract.

6. COMPENSATION AND BENEFITS

- a. In full compensation for performance under this Contract, the Board shall, during the term of this Contract pay Consultant the sum of \$15,000.00 (Fifteen Thousand and 00/100 Dollars) monthly, for each month of the five (5) month term of the Contract.
- b. As an independent contractor, Consultant is NOT entitled to any benefit plan or payment (including, but not limited to, health insurance and retirement benefits) otherwise available to employees of South Suburban College, and Consultant is NOT entitled to recover any expenses incurred while performing this Contract.
- c. The compensation provided for in section 6a above shall be paid monthly, as a flat fee, on the first day of each month, commencing on August 1, 2022. The Consultant shall submit a monthly invoice by the 15th of each month, which shall be processed in the ordinary course of business.
- d. Consultant shall be solely responsible for the payment of any and all Federal and State taxes on the compensation paid under this Contract and no deductions shall be made from said compensation by the Board in accordance with Consultant's status as an independent contractor and not as an employee.
- e. The Board will report payments made to Consultant as payments for independently contracted services using IRS Form 1099.

7. TERMINATION BY CONSULTANT

Consultant may terminate this Contract upon sixty (60) days notice of termination, by sending written notice thereof to the President of the College as provided herein, prior to the effective termination date as specified in said notice.

In the event of termination, Consultant shall be entitled to receive the compensation provided for herein until the effective date of termination. From and after such effective termination date, the Board shall have no further liability to Consultant.

8. BOARD TERMINATION

The Board may terminate this Contract at any time. The parties acknowledge that the Board retains the sole and unlimited discretion to change the Administration at

the College. If the Board chooses to terminate this Contract, it will take all reasonable steps to safeguard the professional reputation of the Consultant.

The Board's right of termination under this Paragraph may be exercised without any obligation to provide Consultant with a hearing as to such termination. In the event that the Board terminates this Contract as provided herein, the Board shall pay Consultant on a prorata basis up to the date of the termination of this Contract.

9. PROHIBITION ON CONTRACT ASSIGNMENT

This Contract is for the consulting services provided by Pollert Consulting LLC and may not be assigned, in whole or in part, without the prior written approval of the College President. This Contract contains all of the terms agreed upon by the parties with respect to the subject matter of this Contract, and supersedes all prior contracts, arrangements and communications between the parties concerning such subject matter, whether oral or written. No amendment to this Contract is effective unless it is set forth in writing, signed by authorized agents of both parties, and attached hereto. This Contract is to be construed in accordance with the laws of the State of Illinois and all matters shall be litigated in the Circuit Court of Cook County.

10. PROFESSIONAL LIABILITY

The Board agrees to defend, hold harmless, and indemnify the Consultant from any and all demands, claims, suits, actions and legal proceedings brought against them to the extent required by law arising from work completed on behalf of South Suburban College only.

The Board of Trustees shall not, however, be required to pay any legal fees and costs of any legal proceedings in the event the Board and the Consultant have adverse interests in such litigation.

The Board is not responsible for any loss to Consultant other than a loss based on professional liability as covered under this section.

11. MISCELLANEOUS PROVISIONS

Consultant may not participate in sports or activities run by South Suburban College that are normally reserved for its employees.

Consultant shall not be provided, and shall not wear clothing or uniforms normally provided by South Suburban College to its employees.

13. NOTICES

All notices required or permitted to be sent hereunder are to be in writing, and shall be considered provided when delivered in person or when the same shall be deposited in the United States Mail and sent by registered or certified mail, with return receipt requested, and proper postage affixed thereto, as follows:

A. NOTICES TO THE BOARD:

Chairman of the Board
Board of Trustees of Community College
District No. 510 (South Suburban College)
15800 South State Street
South Holland, Illinois 60473

B. NOTICES TO POLLERT CONSULTING LLC:

Pollert Consulting LLC
9422 Mallard Lane
Saint John, Indiana 46373

The addresses set forth herein may be changed by the parties from time to time by sending written notice of such changes to the other party.

14. BINDING EFFECT

This Contract shall be binding upon the parties and upon their heirs, executors, administrators and successors.

15. INCORPORATION

The provisions contained in this Contract's preamble are expressly incorporated herein.

IN WITNESS WHEREOF, the Parties hereto have executed this Contract on the 11th day of August, 2022.

**BOARD OF TRUSTEES OF COMMUNITY
DISTRICT NO. 510, COUNTY OF COOK
AND STATE OF ILLINOIS
(SOUTH SUBURBAN COLLEGE)**

POLLERT CONSULTING LLC

BY _____
**TERRY WELLS,
CHAIRMAN OF THE BOARD**

WITNESS:

WITNESS:

**JANET ROGERS
SECRETARY OF THE BOARD**



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.A.1

Board Meeting Date: August 11, 2022

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the retirement of Rochelle Rallins as a full-time Switchboard Operator in the Information Technology Department, effective October 31, 2022, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

See the attached retirement letter from Rochelle Rallins. Replacement of this position supports Strategic Direction 3.8; Provide learning environments that are safe, welcoming, functional, and sustainable.

MOTION

Move that the Board of Trustees approve the retirement of Rochelle Rallins as a full-time Switchboard Operator in the Information Technology Department, effective October 31, 2022, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

	<u>8/2/22</u>
Originator	Date
	<u>8/2/22</u>
Appropriate Vice President	Date
	<u>8/2/22</u>
Director of Human Resources	Date
	<u>8/2/22</u>
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.B.1

Board Meeting Date: 11 August 2022

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees appoint Sam Shareef as a full-time (Day Shift) Police Officer in the Campus Police Department, Effective August 15, 2022.

ESTIMATED COST OR BENEFIT

This is a regular full-time position; 35 hours a week, 52 weeks per year with an annual salary of \$46,430.00, classified Grade XI in the support staff salary schedule.

JUSTIFICATION OF ACTION

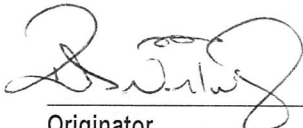
This action is to fill the vacancy created by the retirement/resignation of Salvatore Presta. This action supports the Strategic Direction #2, SSC 2.21 to provide an attractive, safe, healthy and welcoming learning environment for all students.

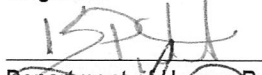
MOTION

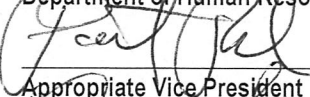
Move that the Board of Trustees appoint Sam Shareef, as full-time Campus Police Officer (Day-Shift) in the Campus Police Department, Effective August 15, 2022.

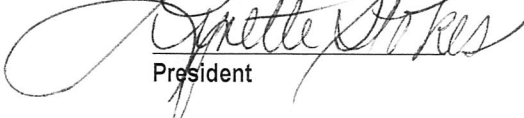
Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)


 Originator 28 Aug 2022
Date


 Department of Human Resources 8/1/22
Date


 Appropriate Vice President 7/28/22
Date


 President 8/2/22
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.B.2

Board Meeting Date: 11 August 2022

2021

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees appoint Katrina Kenady as a full-time Security Officer (day shift) in the Campus Police Department, effective 15 August 2022.

ESTIMATED COST OR BENEFIT

This is a regular full-time position; 35 hours per week, 52 week per year with an annual salary of \$33,249.00 classified Grade III on the support staff salary schedule.

JUSTIFICATION OF ACTION

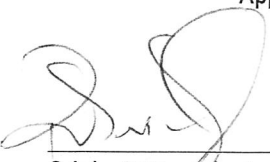
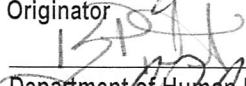
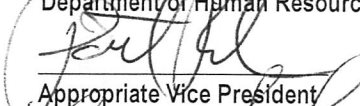
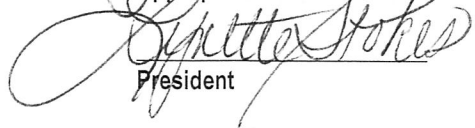
This action is to fill the vacancy created by the resignation of John Dwreiga. This action supports the Strategic Direction #2, SSC 2.21 to provide an attractive, safe, healthy and welcoming learning environment for all students.

MOTION

Move that the Board of Trustees appoint Katrina Kenady as a full-time Campus Security Officer (day shift) in the Campus Police Department effective 15 August 2022.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)


 Originator 28 July 2022
Date

 Department of Human Resources 8/1/22
Date

 Appropriate Vice President 7/28/22
Date

 President 8/2/22
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.B.3

Board Meeting Date: August 11, 2022

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees appoint Ms. Lakesha Baker, to the full-time grant funded position, Coordinator, Early College Programs. Effective August 15, 2022, pending successful completion of a criminal background investigation.

ESTIMATED COST OR BENEFIT

This is a full-time grant funded position; 40 hours per week, 52 weeks per year, with an annual beginning salary of \$43,000. Continued employment is contingent upon receipt of grant funds.

JUSTIFICATION OF ACTION

This appointment is in direct alignment with (Strategic Direction # 2 - Student Success and Completion, Goal – SSC2.1)

MOTION

Move that the Board of Trustees appoint Ms. Lakesha Baker as a full-time Coordinator, Early College Programs, pending the successful completion of a background check, effective August 15, 2022 pending successful completion of a criminal background investigation.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring

additional funds? (Explain) No

Jeffery Jones

08/01/22

Originator
[Signature]
Director of Human Resources

Date
8/2/22
Date

[Signature]
Appropriate Vice President

8/1/22
Date

[Signature]
President

8/2/22
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.B.4

Board Meeting Date: August 11, 2022

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees approve the hiring of Daisy Lozano as Summer Bridge/First Year Experience Coordinator for Student Development/College and Career Success Center effective August 17, 2022 pending successful background investigation.

ESTIMATED COST OR BENEFIT

This is a full-time, grant-funded position; 40 hours per week, 52 weeks per year, with an annual salary of \$43,000 per year, plus benefits. Continued employment is contingent upon receipt of grant funds.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move that the Board of Trustees approve the hiring of Daisy Lozano as Full time, Grant funded Summer Bridge/First Year Experience Coordinator for Student Development/College and Career Success Center effective August 17, 2022 pending successful background investigation.

Approvals:

- * Are funds available in the budget? yes
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

[Signature] 8/1/22
Originator Date

[Signature] 8/2/22
Director of Human Resources Date

[Signature] 8/1/22
Appropriate Vice President Date

[Signature] 8/2/22
President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.B.5

Board Meeting Date: August 11th, 2022

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees appoint Taryn Giddings as a full-time, grant funded, ABE/ASE/ESL Transitions Advisor/Coach in the Adult Education Department, effective August 15th, 2022 pending successful completion of a criminal background check.

ESTIMATED COST OR BENEFIT

This is a full-time, 100% grant funded position, with an annual salary of 47,800.00 plus benefits, contingent upon receipt of grant funds. This position requires 40 hours a week, 52 weeks a year. Continued employment is contingent upon receipt of grant funds.

JUSTIFICATION OF ACTION


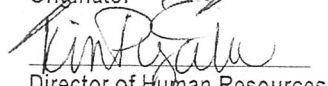
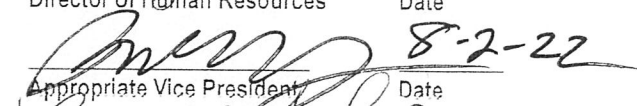

This action supports Strategic Direction #1 – Nurture and empower each student to succeed, Goal SSC 1.5

MOTION

Move to appoint Taryn Giddings as a full-time, grant-funded, ABE/ASE/ESL Transitions Advisor/Coach in the Adult Education Department, effective August 15th, 2022 pending successful completion of a criminal background check.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

 01/2/22
 Originator Date
 8/2/22
 Director of Human Resources Date
 8-2-22
 Appropriate Vice President Date
 08-02-2022
 President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.B.6

Board Meeting Date: August 11, 2022

BOARD COMMITTEE

FUNDING

Policy
 Finance
 Architectural
 Other

Operating
 College Capital
 Protection, Health and Safety

Grant Funded
 Student Life
 Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Patrick Rush as interim Treasurer, effective immediately through December 31, 2022.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the appointment of Patrick Rush as interim Treasurer, effective immediately through December 31, 2022.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Gregory J. [Signature] 8/14/22
President Date