



This is Success.

SSC LIBRARY ORIENTATION GUIDE

LIBRARIAN

Sangeeta Kumar

LIBRARY ASSISTANTS

Mariah Clifford

Marcus Ellis

Jacqueline Smith

LIBRARY HOURS

MONDAY-THURSDAY 8:00AM - 8:00PM

FRIDAY 8:00AM - 4:00PM

Closed Saturday & Sunday

LIBRARY CONTACT INFORMATION

Room 1249

CirculationServices@ssc.edu

ReferenceDesk@ssc.edu

(708)596-2000 ext. 5751

<https://www.ssc.edu/services/library/>

Circulation

TEXTBOOKS: Green Label - Library Use Only

CIRCULATING BOOKS: Books can be checked out for 4 weeks with
3 Renewals (*check out & renewals can vary by I-Share Library*)

LATE FEES:

Textbooks (New).....	\$ 3.00/Day
Textbooks (Old).....	\$ 1.00/Day
Books.....	\$.10/Day
Magazines	\$.10/Day
Graphic Calculators.....	\$ 5.00/Day
Scientific Calculators.....	\$.50/Day

Resources in the Library

Transactions & services require a South Suburban College Photo ID

Book Scan Work Stations

Charging Stations

Copy Machines

Checking out materials (i.e. textbooks, loaner laptop, headphones, etc.)

Inter-library loans

Reserving Study Rooms

Photocopying & Printing (\$.10 per page)

Library Environment

Please be courteous and respectful to those working around you. Use quiet “*library voices*.”

Quiet study areas are located on the 2nd floor.

No food allowed except drinks with secured lids.