

SSC Technology Skills (Assessment of Effective Use of Technology)

Criteria	Mastery	Approaching Mastery	Progressing	Emerging	Criterion Score
Essential Computer Literacy	<p>3 points</p> <p>Demonstrates mastery in using appropriate technological and Internet skills. Demonstrates an effective ability to identify, open/close appropriate program required for a specific task and efficiently store/retrieve files from multiple storage devices.</p>	<p>2 points</p> <p>Demonstrates skills approaching mastery level using appropriate technological and Internet terminology. Demonstrates the ability to locate, open, and close specific programs but cannot store or retrieve files from external storage devices.</p>	<p>1 point</p> <p>Demonstrates progressing skills in the use of computer/Internet terminology, but with inconsistency. Demonstrates the ability to open/close specific programs, but unable to store/retrieve files.</p>	<p>0 points</p> <p>Does not currently demonstrate an understanding of technological/Internet terminology. Unable to locate or utilize specific programs. Cannot store/retrieve files.</p>	/ 3

Criteria	Mastery	Approaching Mastery	Progressing	Emerging	Criterion Score
Use of Online/Technological Tools	<p>3 points</p> <p>Effectively uses advanced online/technological tools: such as registration or course Learning Management System (LMS institutional/publisher), and multiple types of hardware or software. Effectively uses email or various technology tools to communicate with others, including the use of the attachments.</p>	<p>2 points</p> <p>Illustrates approaching mastery skills in the use of online/technological tools: such as registration or course Learning Management System (LMS institutional/publisher), and multiple types of hardware or software. Approaching mastery use of email or various technology tools to communicate with others, including the use of the attachments.</p>	<p>1 point</p> <p>Uses email but does not use any other online/technological tools: such as registration or course Learning Management System (LMS institutional/publisher), and multiple types of hardware or software.</p>	<p>0 points</p> <p>Does not currently use any online/technological tools: such as registration or course Learning Management System (LMS institutional/publisher), and multiple types of hardware or software.</p>	/ 3

Criteria	Mastery	Approaching Mastery	Progressing	Emerging	Criterion Score
Use of General Purpose/Discipline Specific Software Application or a Technological Device to Complete Tasks	3 points Demonstrates mastery skills in using technology fluently to independently complete advanced tasks. Completes tasks using innovative technological resources. Uses technology to communicate or illustrate clear and concise ideas. Understands how to effectively maintain and upgrade computing devices.	2 points Skills are approaching mastery level using technology to complete routine tasks, with minimal assistance. Uses familiar resources. Uses technology to communicate or illustrate ideas, with minimal number of errors. Requires limited instructor guidance to complete tasks.	1 point Demonstrates progressing skills in the use of technology for basic tasks, but with assistance. May use technology inefficiently and uses minimum resources. Communicates or illustrates ideas using technology in a limited way and relies heavily on instructor guidance to complete tasks.	0 points Does not currently demonstrate the ability to use technology or appropriate resources effectively or correctly. Does not communicate ideas effectively or clearly.	/ 3

Criteria	Mastery	Approaching Mastery	Progressing	Emerging	Criterion Score
Critical Thinking Skills and the Use of Technological Tools/Devices	3 points Demonstrates mastery utilizing critical thinking skills to choose a suitable mix of appropriate technological tools/devices for analysis of the subject matter.	2 points Demonstrates skills approaching mastery level in utilizing critical thinking skills to choose an adequate mix of appropriate technological tools/devices for analysis of the subject matter.	1 point Skills are progressing in using critical thinking to select a marginally suitable mix of appropriate technological tools/devices for analysis of the subject matter.	0 points Does not currently demonstrate the use of critical thinking skills to choose the appropriate technological tools/devices for analysis of the subject matter.	/ 3

Total	/ 12
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Overall Score

Mastery 12 points minimum	Approaching Mastery 8 points minimum	Progressing 4 points minimum	Emerging 0 points minimum
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