

SOUTH SUBURBAN COLLEGE



April 20, 2023

Regular Meeting of the
Board of Trustees



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
POLICY COMMITTEE MEETING AGENDA
ROGERS, CHAIR; TRUSTEES PAYNE, AND REED
THURSDAY, APRIL 20, 2023
6:40 PM

- I. Recommendation to accept the first reading of Board Policy 301.05; Securities Exchange Act Disclosure Policy



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
FINANCE COMMITTEE MEETING AGENDA
DeFILIPPO, CHAIR; TRUSTEES LOCKETT AND ROGERS
THURSDAY, APRIL 20, 2023
6:50 PM

- I. Recommendation to approve the resolution providing for the issue and sale of not to exceed \$10,400,000 of funding bonds to support the Allied Health and Nursing Center and capital projects

- II. Recommendation to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and recommend Vista National as the insurance broker of record for fiscal year 2024.



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
REGULAR BOARD MEETING AGENDA
THURSDAY, APRIL 20, 2023
7:00 PM

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **PUBLIC PARTICIPATION**
- IV. **PRESENTATIONS/REPORTS**
 - A. Service Awards in honor of Trustee Joseph Whittington, Trustee Vincent Lockett and Trustee Prince Reed (T. Wells)
 - B. Rededication Ceremony for Village of Dixmoor Historical Wall (Z. Miller)
- V. **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
 - A. Public Bond Issue Notification Act (BINA) Hearing held March 16, 2023
 - B. Finance Committee Meeting held March 16, 2023
 - C. Regular Board Meeting held March 16, 2023
- VI. **NEW BUSINESS**
 - A. Oath of Office to Student Trustee Elect (J. Rogers)
 - B. Monthly Financial Report (T. Hill)
 - C. Approval of the payment of bills for March, 2023 (T. Hill)
 - D. Approval to accept the first reading of Board Policy 301.05; Securities Exchange Act Disclosure Policy (J. Rogers)
 - E. Approval of the resolution providing for the issue and sale of not to exceed \$10,400,000 of funding bonds to support the Allied Health and Nursing Center and capital projects (A. DeFilippo)
 - F. Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and recommend Vista National as the insurance broker of record for fiscal year 2024 (A. DeFilippo)
 - G. Approval to reduce the number of faculty sabbaticals to zero for the 2023-2024 academic year (T. Williams)
- VII. **PERSONNEL RECOMMENDATIONS**
 - A. Memorandum of Understanding concerning Albert Wells
 - B. Memorandum of Understanding concerning Shirley Drewenski
 - C. Approval to ratify the results of the phone poll to accept a resignation and advertise to fill the vacated position
 - D. Retirements/Resignations/Terminations
 - E. Appointments
 - F. Approval to Advertise
 - G. Approval to Create and Advertise Grant-funded Positions

VIII. CLOSED SESSION

- A. The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

IX. MISCELLANEOUS

X. ADJOURNMENT

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, IL 60473

BOARD ROOM, ROOM 2248

MINUTES OF THE SPECIAL BOARD OF TRUSTEES MEETING

BOND ISSUE NOTIFICATION ACT HEARING (BINA)

THURSDAY, MARCH 16, 2023

I. CALL TO ORDER & ROLL CALL:

The Special Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Terry Wells at 7:05 p.m. The meeting was held in the Board Room of the College, Room 2248.

Board members in attendance: Chairman Terry Wells, Vice Chairperson Vivian Payne, Secretary Janet Rogers, Trustees Anthony DeFilippo, Vincent Lockett, Joseph Whittington, and Student Trustee Fatima Serrato.

Board members absent: Trustee Prince Reed.

Also present: College President Lynette D. Stokes; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board; and College Attorney Sarie Winner.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Terry Wells.

III. PUBLIC PARTICIPATION:

There was none.

IV. NEW BUSINESS

A. The public hearing was conducted concerning the intent of the Board to issue funding bonds to support the Allied Health & Nursing Center and capital projects not to exceed \$10,400,000.

V. CLOSED SESSION

There was none.

ADJOURNMENT

At 7:13 p.m., Trustee Payne moved and Trustee Whittington seconded that the Special Board Meeting be adjourned. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Nays: None. Motion carried.

Janet Rogers, Secretary to the Board

Terry Wells, Chairman

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 SOUTH STATE STREET, SOUTH HOLLAND, IL 60473
BOARD ROOM, ROOM 2248
MINUTES OF THE FINANCE COMMITTEE
THURSDAY, MARCH 16, 2023

Trustee Anthony DeFilippo called the meeting of the Finance Committee to order at 7:13 p.m.

Committee members present: Trustees Anthony DeFilippo, Vincent Lockett, and Secretary Janet Rogers.

Committee members absent: None.

Other Board members in attendance: Chairman Terry Wells, Vice Chairperson Vivian Payne, Joseph Whittington, and Student Trustee Fatima Serrato.

Other Board members absent: Trustee Prince Reed.

Also present: College President Lynette D. Stokes; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board; and College Attorney Sarie Winner.

Agenda:

I. Recommendation to accept the proposal of CA Management in the amount of \$65,000 plus upgrades for the Bus Conversion to a Mobile Barber Shop, Utilizing Workforce Equity Initiative (WEI) grant funds.

Trustee DeFilippo recommended the Board accept the proposal of CA Management in the amount of \$65,000 plus upgrades for the Bus Conversion to a Mobile Barber Shop, utilizing Workforce Equity Initiative (WEI) grant funds at the Regular Board of Trustees meeting.

II. Recommendation to approve the book fees proposed for specific courses to allow digital delivery of instructional materials beginning with the Fall 2023 semester.

Trustee DeFilippo recommended the Board approve the book fees propose for specific courses to allow digital delivery of course materials beginning with the Fall 223 semester at the Regular Board of Trustees meeting.

III. Recommendation to adopt the resolution of intent not to exceed \$10,400,000 in funding bonds to support the Allied Health and Nursing Center and capital projects.

Trustee DeFilippo recommended the Board adopt the resolution of intent not to exceed \$10,400,000 in funding bonds to support the Allied Health and Nursing Center and capital projects at the Regular Board of Trustees meeting.

The meeting adjourned at 7:22 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2248

REGULAR BOARD MEETING MINUTES

THURSDAY, MARCH 16, 2023

I. CALL TO ORDER & ROLL CALL:

At 7:24 p.m., Chairman Terry Wells called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room, Suite 2248.

Present: Chairman Terry Wells, Vice Chairperson Vivian Payne, Secretary Janet Rogers and Trustees Anthony DeFilippo, Vincent Lockett, Joseph Whittington, and Student Trustee Fatima Serrato.

Absent: Trustee Prince Reed.

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Sarie Winner.

II. PLEDGE OF ALLEGIANCE

Chairman Terry Wells led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

A. Ms. Penny Catlett addressed the Board of Trustees regarding the Tax Increment Finance District in the Village of Hazel Crest.

B. Mr. David Sacks addressed the Board of Trustees regarding the Tax Increment Finance District in the Village of Hazel Crest.

IV. REPORTS/PRESENTATIONS

A. A presentation on the induction of SSC Men's Basketball Coach John Pigatti into the NJCAA Region IV Hall of Fame was delivered to the Board of Trustees.

V. PREVIOUS MEETING MINUTES

A. Audit Committee Meeting held February 9, 2023

Trustee DeFilippo moved and Trustee Lockett seconded to approve the minutes of the Audit Committee meeting held February 9, 2023. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, and Chairman Terry Wells vote aye. Nays: None. Student Trustee Fatima Serrato passed. Motion carried.

B. Finance Committee Meeting held February 9, 2023

Trustee DeFilippo moved and Trustee Lockett seconded to approve the minutes of the Finance Committee meeting held February 9, 2023. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet

Rogers, Joseph Whittington, and Chairman Terry Wells vote aye. Nays: None. Student Trustee Fatima Serrato passed. Motion carried.

C. Regular Board of Trustees Meeting held February 9, 2023

Trustee Rogers moved and Trustee Whittington seconded to approve the minutes of the Regular Board of Trustees meeting held February 9, 2023. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, and Chairman Terry Wells vote aye. Nays: None. Student Trustee Fatima Serrato passed. Motion carried.

D. Closed Session Meeting held February 9, 2023

Trustee Whittington moved and Trustee Lockett seconded to approve the Closed Session meeting held February 9, 2023. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, and Chairman Terry Wells vote aye. Nays: None. Student Trustee Fatima Serrato passed. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee DeFilippo moved and Trustee Rogers seconded to accept the Monthly Financial Report as presented by Treasurer Tyhani Hill. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

B. Bills Payable for February 2023

Trustee DeFilippo moved and Trustee Payne seconded to approve the bills payable for February, 2023 in the amount of \$2,525,280.30. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

C. Approval to accept the proposal of CA Management in the amount of \$65,000 plus upgrades for the Bus Conversion to a Mobile Barber Shop, utilizing Workforce Equity initiative (WEI) grant funds.

Trustee DeFilippo moved and Trustee Rogers seconded to accept the proposal of CA Management in the amount of \$65,000 plus upgrades for the Bus Conversion to a Mobile Barber Shop, utilizing Workforce Equity initiative (WEI) grant funds. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

D. Approval of the book fees proposed for specific courses to allow digital delivery of instructional materials beginning with the Fall 2023 semester.

Trustee DeFilippo moved and Trustee Lockett seconded to approve the book fees proposed for specific courses to allow digital delivery of instructional materials beginning with the Fall 2023 semester. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

E. Approval to adopt the resolution of intent not to exceed \$10,400,000 in funding bonds to support the Allied Health and Nursing Center and capital projects.

Trustee DeFilippo moved and Trustee Payne seconded to adopt the resolution of intent not to exceed \$10,400,000 in funding bonds to support the Allied Health and Nursing center and capital projects. On roll

call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Plant Operations Reorganization Plan

Trustee Payne moved and Trustee Whittington seconded to approve the Plant Operations Reorganization Plan, as presented. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

B. Retirements/Resignations/Terminations

There were none.

C. Appointments

1. Trustee DeFilippo moved and Trustee Lockett seconded to appoint Maureen Summit as a full-time Purchasing Coordinator in the Purchasing Department, effective March 20, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

2. Trustee Whittington moved and Trustee Lockett seconded to appoint Raymond Vogel as a full-time Manager of Plant Operations (day shift), effective March 20, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

3. Trustee Payne moved and Trustee DeFilippo seconded to approve the appointment of Lisa Santoro as a full-time Director of Information Technology in the Information Technology Department, effective March 20, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

4. Trustee Lockett moved and Trustee Whittington seconded to approve the appointment of Brittani Turner as a full-time Admissions/Registration Specialist in the Registration & Records Department, effective March 20, 2023, pending successful completion of a criminal background investigation. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

5. Trustee Whittington moved and Trustee Payne seconded to approve the appointment of Gladys Middleton as a full-time, grant-funded Business Service Representative in the Workforce Development Department, effective March 20, 2023. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

6. Trustee DeFilippo moved and Trustee Payne seconded to approve the appointment of Jordan Sorrell as a full-time, grant-funded Business Service Representative in the Workforce Development Department, effective March 20, 2023. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet

Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

7. Trustee Lockett moved and Student Trustee Serrato seconded to approve the appointment of Iman Whitfield as a full-time, grant-funded Youth Career Coach in the Workforce Development Department, effective March 20, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

8. Trustee DeFilippo moved and Student Trustee Serrato seconded to approve the appointment of Dr. Meghan Hughes as the Dean of Allied Health and Career Programs, effective April 3, 2023, pending successful completion of a criminal background investigation.

D. Approval to Create and Advertise a Grant-funded Position

Trustee DeFilippo moved and Trustee Whittington seconded to create and advertise the full-time, grant-funded position of Grant Sustainability Coordinator for the American Rescue Plan Act (ARPA) Grant. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

E. Memorandum of Understanding concerning Anthony Todd

Trustee Rogers moved and Trustee Lockett seconded to approve the Memorandum of Understanding concerning Anthony Todd. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

F. Memorandum of Understanding concerning Raymond Vogel

Trustee DeFilippo moved and Trustee Rogers seconded to approve the Memorandum of Understanding concerning Raymond Vogel. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

G. College President's Contract

Trustee Lockett moved and Trustee Whittington seconded to approve the College President's Contract, effective July 1, 2023-June 30, 2026. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

VIII. CLOSED SESSION

There was none.

IX. MISCELLANEOUS

There was none.

X. ADJOURNMENT

At 8:13 p.m., Trustee Payne moved and Trustee Lockett seconded to adjourn the Board of Trustees meeting. On roll call, Trustees Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells, and Student Trustee Fatima Serrato vote aye. Nays: None. Motion carried.

Chairman of the Board

Secretary of the Board



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.A

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety

- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

The proposal is to swear in the South Suburban College Student Trustee Elect, Jamesina Collier.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

The Student Trustee Election was held on April 5, 2023. This action supports Strategic Direction 2.6; Ensure instructional programs, academic support, and student support initiatives are designed to serve a diverse student population.

MOTION

Move to swear in Jamesina Collier as the South Suburban College Student Trustee effective April 20, 2023.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Appropriate Vice President

04/14/2023
Date

President

04/14/2023
Date



SOUTH SUBURBAN COLLEGE

15800 S. State St.
South Holland, IL
60473-1200
(708) 596-2000

Board of Trustees

Terry R. Wells,
Chairman

Vivian Payne,
Vice-Chair

Anthony P. DeFilippo

Vincent Lockett

Prince Reed

Janet M. Rogers,
Secretary

Joseph Whittington Jr.

Dr. Lynette D. Stokes,
College President

Our Mission
Is to **Serve** our
Students and
the **Community**
Through Lifelong
Learning.

MEMO

To: Dr. Lynette D. Stokes

From: Dr. Deborah Baness-King
Vice President of Student & Enrollment Services

Date: April 10, 2023

The Division of Student and Enrollment Services initiated the Student Trustee Election process in April. Jamesina Collier emerged as the winner of the election.

I am pleased to present Jamesina Collier (Photo Attached) for approval and swearing-in as Student Trustee from April 20, 2023, through the April 2024 Board of Trustees Meeting.

Bio:

Jamesina Collier has attended South Suburban College (SSC) for a year and a half. Collier plans to obtain her Associate in Science degree and transfer to earn a Bachelor's degree. Her career goal includes working in the medical and healthcare field. In addition, she has obtained her Certified Nursing Assistant license to gain insight into the healthcare profession. She is a Peer Mentor at SSC and plans to continue advocating for student wellness.



This action aligns with Strategic Direction 2.6; Ensure instructional programs, academic support, and student support initiatives are designed to serve a diverse student population.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.B

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the Financial Report as presented.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your Board booklet for the period ending February 28, 2023. This action aligns with Strategic Direction 3.1; Foster fiscal stability and sustainability.

MOTION

Move that the Board of Trustees approve the Financial Report as presented.

Approvals:

- * Are funds available in the budget? NA
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

David Hill

Controller/Treasurer

03/31/2023

Date

Patricia Ruel

Appropriate Vice President

04/14/2023

Date

Spencer Stokes

President

04/14/2023

Date

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

To: Board of Trustees
 From: Tyhani Hill
 Date: April 10, 2023
 Subject: Financial Report For The Period Ending February 28, 2023

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$1,728,018.06	\$22,683,395.45
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$1,914,614.53	\$20,247,898.58

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$2,702,308.56	\$31,124,194.35
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$2,696,052.76	\$30,595,442.56
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
\$6,255.80	\$528,751.79

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$9,485,255.50	2.89%	5

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$1,998,158.25	\$201,851.58	\$2,200,009.83
August	\$2,715,852.48	\$206,518.11	\$2,922,370.59
September	\$1,989,812.41	\$197,814.54	\$2,187,626.95
October	\$1,851,437.71	\$189,447.00	\$2,040,884.71
November	\$1,194,655.50	\$60,909.91	\$1,255,565.41
December	\$4,998,099.93	\$217,502.25	\$5,215,602.18
January	\$4,939,024.86	\$194,292.86	\$5,133,317.72
February	\$1,467,058.97	\$260,959.09	\$1,728,018.06
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$21,154,100.11	\$1,529,295.34	\$22,683,395.45

	Expenditures Educational	Expenditures O&M	Monthly Total
July	\$1,956,140.80	\$178,794.77	\$2,134,935.57
August	\$2,521,642.13	\$364,649.95	\$2,886,292.08
September	\$1,806,843.05	\$367,827.88	\$2,174,670.93
October	\$1,633,560.63	\$379,488.93	\$2,013,049.56
November	\$1,919,032.60	\$313,683.80	\$2,232,716.40
December	\$3,445,687.66	\$397,459.77	\$3,843,147.43
January	\$2,762,354.96	\$286,117.12	\$3,048,472.08
February	\$1,604,465.13	\$310,149.40	\$1,914,614.53
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$17,649,726.96	\$2,598,171.62	\$20,247,898.58

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$2,710,852.78	\$2,622,735.63	\$88,117.15
August	\$4,291,085.88	\$4,276,239.24	\$14,846.64
September	\$3,127,845.61	\$3,096,876.85	\$30,968.76
October	\$3,243,668.79	\$3,418,662.73	(\$174,993.94)
November	\$2,655,565.41	\$2,904,603.68	(\$249,038.27)
December	\$7,000,396.74	\$6,692,613.66	\$307,783.08
January	\$5,392,470.58	\$4,887,658.01	\$504,812.57
February	\$2,702,308.56	\$2,696,052.76	\$6,255.80
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$31,124,194.35	\$30,595,442.56	\$528,751.79

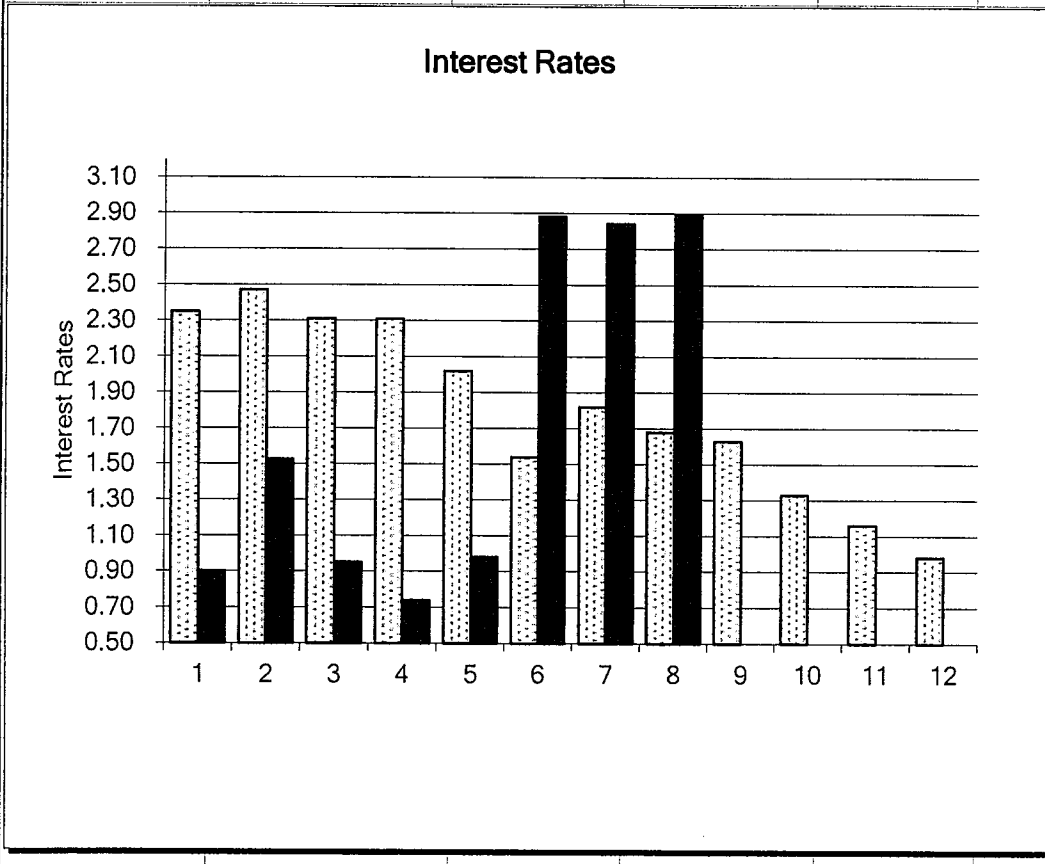
	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	\$11,282,727.56	0.90%	(8)
August	\$11,517,784.00	1.53%	63
September	\$9,217,656.85	0.95%	(58)
October	\$9,325,202.73	0.74%	(21)
November	\$7,124,559.77	0.98%	24
December	\$8,965,058.57	2.88%	190
January	\$11,249,971.24	2.84%	(4)
February	\$9,485,255.50	2.89%	5
March			
April			
May			
June			

SOUTH SUBURBAN COLLEGE

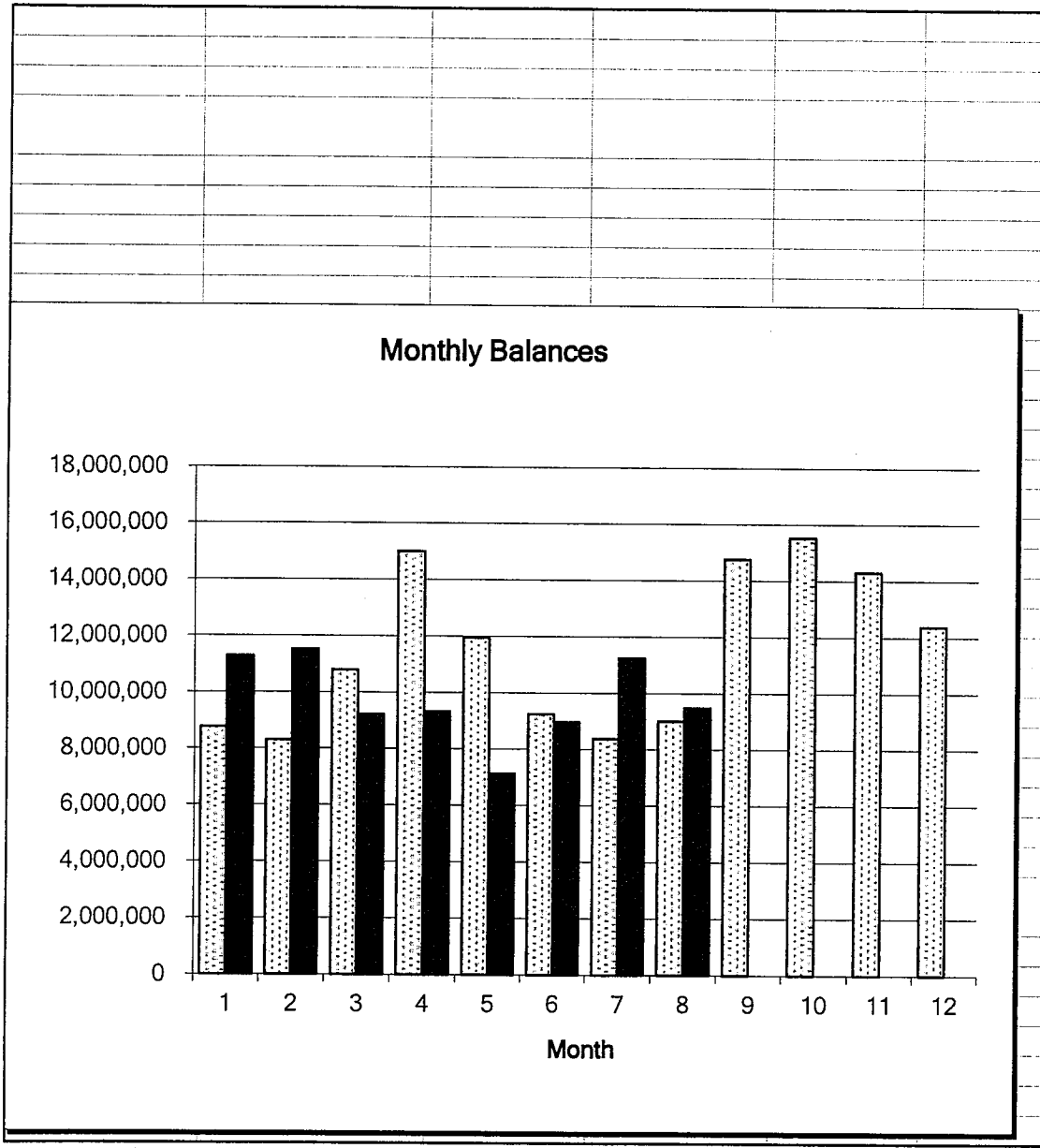
Investment		Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	0.00	0.00	0.00	0%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	2,549,906.25	0.00	2,549,906.25	27%
60	Repurchase Agreements	0.00	0.00	0.00	0.00
90	Other	6,935,349.25	0.00	6,935,349.25	73%

South Suburban College

Investment Summary				
	F Y 2021 - 2022		F Y 2022 - 2023	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	8,766,136	2.35	11,282,728	0.90
August	8,308,926	2.47	11,517,784	1.53
September	10,793,195	2.31	9,217,657	0.95
October	15,000,699	2.31	9,325,203	0.74
November	11,950,642	2.02	7,124,560	0.98
December	9,252,590	1.54	8,965,059	2.88
January	8,382,934	1.82	11,242,814	2.84
February	9,015,324	1.68	9,485,256	2.89
March	14,764,583	1.63		
April	15,529,366	1.33		
May	14,311,517	1.16		
June	12,390,395	0.98		



South Suburban College





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.C

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

- Policy
Finance
Architectural
Other

- Operating
College Capital
Protection, Health and Safety

FUNDING

- Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

[Empty box for proposal summary]

ESTIMATED COST OR BENEFIT

[Empty box for estimated cost or benefit]

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Table with 2 columns: Fund Name, Amount. Rows include Education Fund, Operations & Maintenance Fund, etc., with a Total of \$4,214,279.28.

Approvals:

- * Are funds available in the budget? Yes
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

[Signature of Patricia Hill] 04/10/2023
Controller/Treasurer Date

[Signature of Patricia Bush] 04/12/23
Vice President Administration Date

[Signature of Stephen Stokes] 04/14/2023
President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.D

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees accept the first reading of Board Policy 301.05; Securities Exchange Act Disclosure Policy.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 5.4; Improve operational efficiencies of all internal structures and processes.

MOTION

Move that the Board of Trustees accept the first reading of Board Policy 301.05; Securities Exchange Act Disclosure Policy.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Patricia Quail 04/10/2023
Appropriate Vice President Date

Spencer Stokes 04/14/2023
President Date

POLICY 301.05
SECURITIES EXCHANGE ACT DISCLOSURE POLICY

The President will direct the staff of the Business and Accounting Office, through the Treasurer, to undertake all necessary actions and implement appropriate procedures to comply with the continuing disclosure undertakings under Rule 15c2-12 of the Securities Exchange Act of 1934, as amended.

The President shall further direct the staff of the Business and Accounting Office, through the Treasurer, to complete all Annual Financial Information filings with the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system. The Treasurer shall implement procedures to enable the District to create accurate disclosures with respect to its (i) Official Statements, (ii) Annual Financial Information, and (iii) EMMA Notices.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.E

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

To adopt the resolution providing for the issue of not to exceed \$10,400,000 million of general obligation limited tax bonds for the purpose of paying claims against the District providing for the levy of taxes to pay the bonds.

ESTIMATED COST OR BENEFIT

[Empty box for estimated cost or benefit]

JUSTIFICATION OF ACTION

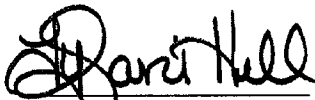
To authorize the issuance of \$10,400,000 of funding bonds for the purpose of financing Allied Health and Nursing project and capital projects. This action supports Vision Statement Strategic Direction 2, SSC. 2.17 to continue to provide an efficient, transparent, and financially secure institution.

MOTION

Move to adopt the resolution providing for the issue of not to exceed \$10,400,000 of general obligation limited tax bonds for the purpose of paying claims against the District providing for the levy of taxes to pay the bonds.


Approvals:

- * Are funds available in the budget? NA
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No



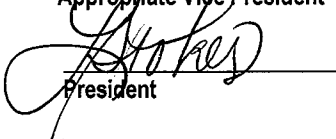
 Controller/Treasurer

 Date 04/10/2023



 Appropriate Vice President

 Date 04/12/23



 President

 Date 4/19/23

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 510, County of Cook and State of Illinois, held in the Board Room (No. 2334) at 15800 South State Street, South Holland, Illinois, in said Community College District at 7:00 o'clock P.M., on the 20th day of April, 2023.

* * *

The meeting was called to order by the Chairman, and upon the roll being called, Terry Wells, the Chairman, and the following Trustees were physically present at said location:

The following Trustees were allowed by a majority of the members of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: _____

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The Chairman announced that the next item for consideration by the Board of Trustees was the issuance of not to exceed \$10,400,000 general obligation bonds to be issued by the District pursuant to Article 3A of the Public Community College Act for the purpose of paying claims against the District, the same being the District's outstanding Taxable General Obligation Debt Certificates (Limited Tax), Series 2023, which were issued to pay the costs of capital improvements, including the expansion of the Allied Health and Nursing Center. The Chairman then stated that the Board of Trustees would consider the adoption of a resolution providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon.

The Chairman then explained that the resolution sets forth the parameters for the issuance of said bonds and sale thereof by designated officials of the District and summarized the pertinent terms of said parameters, including the specific parameters governing the manner of sale, length of maturity, rates of interest, purchase price and tax levy for said bonds.

Whereupon _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each Trustee prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION providing for the issue of not to exceed \$10,400,000 General Obligation Limited Tax Bonds of Community College District No. 510, County of Cook and State of Illinois, for the purpose of paying claims against said Community College District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Stifel, Nicolaus & Company, Incorporated.

* * *

WHEREAS, Community College District No. 510, County of Cook and State of Illinois (the “*District*”), is a duly organized and existing community college district created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Public Community College Act of the State of Illinois, as amended (the “*Act*”), and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Debt Reform Act*”); and

WHEREAS, the Board of Trustees of the District (the “*Board*”) has by resolution (the “*Intent Resolution*”) declared its intention to, pursuant to Article 3A of the Act, issue funding bonds of the District in the aggregate principal amount of \$10,400,000 as therein provided for the purpose of paying outstanding and unpaid claims against the District, the same being the District’s outstanding Taxable General Obligation Debt Certificates (Limited Tax), Series 2023, dated March 1, 2023 (the “*Claims*” or the “*Prior Certificates*”); and

WHEREAS, pursuant to and in accordance with the provisions of the Act and the provisions of the Debt Reform Act, notice of intention to issue said bonds was published in the *Daily Southtown*, the same being a newspaper having general circulation within the District, an affidavit evidencing the publication of such notice of intention, together with a newspaper clipping of such notice as published attached thereto, having heretofore been presented to the Board and made a part of the permanent records of the Board; and

WHEREAS, at least thirty (30) days have expired since the date of the publishing of such notice of intention to issue said bonds, and no petition with the requisite number of valid signatures thereon has been filed with the Secretary of the Board requesting that the proposition to issue said bonds be submitted to the legal voters of the District; and

WHEREAS, the Prior Certificates are presently outstanding and unpaid and are binding and subsisting legal obligations of the District; and

WHEREAS, there are no funds on hand and available to apply toward the payment of the Prior Certificates; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, on the 22nd day of February, 2023, the Chairman of the Board (the "*Chairman*") executed an order calling a public hearing (the "*Hearing*") for the 16th day of March, 2023, concerning the intent of the Board to sell said bonds; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Daily Southtown*, and (ii) by posting at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 48-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 16th day of March, 2023, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 16th day of March, 2023; and

WHEREAS, the Board hereby finds that it is authorized at this time to issue said bonds in the aggregate amount of \$10,400,000 for the purpose of paying the Claims; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that not to exceed \$10,400,000 of said bonds be issued at this time; and

WHEREAS, the bonds authorized by this Resolution shall be issued as limited bonds under the provisions of Section 15.01 of the Debt Reform Act, and as such it is not necessary to submit the proposition of the issuance of the bonds to the voters of the District for approval; and

WHEREAS, the Board hereby further finds that it is necessary and in the best interests of the District that the Prior Certificates be called for redemption in advance of their maturity and that it is necessary and desirable to make such call for the redemption of the Prior Certificates on their earliest possible call date, and provide for the giving of proper notice to the registered owners of the Prior Certificates:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 510, County of Cook and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Authorization. It is hereby found and determined that the Board has been authorized by law to borrow the sum of \$10,400,000 upon the credit of the District and as evidence of such indebtedness to issue the bonds of the District in said amount, the proceeds of said bonds to be used for paying the Claims, and it is necessary and for the best interests of the District that there be issued at this time not to exceed \$10,400,000 of said bonds.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District the sum of not to exceed \$10,400,000 for the purpose aforesaid; and that bonds of the District (the "*Bonds*") shall be issued to said amount and shall be designated "General Obligation Limited Tax Bonds, Series 2023" or with such other series designation as may be necessary and

set forth in the Bond Notification (as hereinafter defined). The Bonds, if issued, shall be dated the date of the issuance thereof (unless otherwise set forth in the Bond Notification), shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each or authorized integral multiples thereof (unless otherwise set forth in the Bond Notification) (but no single Bond shall represent installments of principal maturing on more than one date), and shall be numbered 1 and upward. The Bonds shall become due and payable serially or be subject to mandatory redemption (subject to prior redemption as hereinafter described) on December 1 of each of the years (not later than 2047), in the amounts (not exceeding \$1,200,000 per year) and bearing interest at the rates per annum (not exceeding 6.0% per annum) as set forth in the Bond Notification.

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable semi-annually commencing with the first interest payment date as set forth in the Bond Notification, and on June 1 and December 1 of each year thereafter to maturity.

Interest on each Bond shall be paid by check or draft of the bond registrar and paying agent, the same being the Treasurer of the Board (the "*Treasurer*") or a bank or trust company authorized to do business in the State of Illinois and set forth in the Bond Notification (the "*Bond Registrar*"), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month next preceding the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the Chairman and the Secretary of the Board (the "*Secretary*"), and shall be registered, numbered and countersigned by

the manual or facsimile signature of the Treasurer, as they shall determine, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Resolution. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. (a) General. The District shall cause books (the "*Bond Register*") for the registration and for the transfer of the Bonds as provided in this Resolution to be kept at the principal office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and

deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds, except in the

case of the issuance of a Bond or Bonds for the unredeemed portion of a Bond surrendered for redemption.

(b) *Global Book-Entry System.* If so requested by the Purchaser (as hereinafter defined), the following provisions shall apply: The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities of the Bonds determined as described in Section 3 hereof. Unless otherwise requested by the Purchaser, upon initial issuance, the ownership of each such Bond shall be registered in the Bond Register in the name of Cede & Co., or any successor thereto ("*Cede*"), as nominee of The Depository Trust Company, New York, New York, and its successors and assigns ("*DTC*"). All of the outstanding Bonds shall be registered in the Bond Register in the name of Cede, as nominee of DTC, except as hereinafter provided. The Chairman, the Secretary, the Treasurer, the President, the Vice President, the Controller and the Bond Registrar are each authorized to execute and deliver, on behalf of the District, such letters to or agreements with DTC as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the "*Representation Letter*"), which Representation Letter may provide for the payment of principal of or interest on the Bonds by wire transfer.

With respect to Bonds registered in the Bond Register in the name of Cede, as nominee of DTC, the District and the Bond Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which DTC holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a "*DTC Participant*") or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence, the District and the Bond Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Bonds,

(ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to the principal of or interest on the Bonds. The District and the Bond Registrar may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes whatsoever. The Bond Registrar shall pay all principal of and interest on the Bonds only to or upon the order of the respective registered owners of the Bonds, as shown in the Bond Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond as shown in the Bond Register, shall receive a Bond evidencing the obligation of the District to make payments of principal and interest with respect to any Bond. Upon delivery by DTC to the Bond Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede, and subject to the provisions in Section 3 hereof with respect to the payment of interest to the registered owners of Bonds at the close of business on the 15th day of the month next preceding the applicable interest payment date, the name "Cede" in this resolution shall refer to such new nominee of DTC.

In the event that (i) the District determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the District, the Bond Registrar and DTC evidenced by the Representation Letter shall be terminated

for any reason or (iii) the District determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the District shall notify DTC and DTC Participants of the availability through DTC of certificated Bonds and the Bonds shall no longer be restricted to being registered in the Bond Register in the name of Cede, as nominee of DTC. At that time, the District may determine that the Bonds shall be registered in the name of and deposited with such other depository operating a universal book-entry system, as may be acceptable to the District, or such depository's agent or designee, and if the District does not select such alternate universal book-entry system, then the Bonds may be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of Section 4(a) hereof.

Notwithstanding any other provisions of this resolution to the contrary, so long as any Bond is registered in the name of Cede, as nominee of DTC, all payments with respect to principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the name provided in the Representation Letter.

Section 5. Redemption. (a) *Optional Redemption.* All or a portion of the Bonds, if any, due on or after the date, if any, specified in a Bond Notification shall be subject to redemption prior to maturity at the option of the District from any available funds, as a whole or in part, and if in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Bonds of a single maturity to be selected by the Bond Registrar), on the date specified in such Bond Notification, if any, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

(b) *Mandatory Redemption.* The Bonds maturing on the date or dates, if any, indicated in a Bond Notification shall be subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the

redemption date for the Bonds, on December 1 of the years, if any, and in the principal amounts, if any, as indicated in the Bond Notification.

The principal amounts of Bonds to be mandatorily redeemed in each year may be reduced through the earlier optional redemption thereof, with any partial optional redemptions of such Bonds credited against future mandatory redemption requirements in such order of the mandatory redemption dates as the District may determine. In addition, on or prior to the 60th day preceding any mandatory redemption date, the Bond Registrar may, and if directed by the Board shall, purchase Bonds required to be retired on such mandatory redemption date. Any such Bonds so purchased shall be cancelled and the principal amount thereof shall be credited against the mandatory redemption required on such next mandatory redemption date.

(c) *General.* The Bonds shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof. The District shall, at least forty-five (45) days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar) notify the Bond Registrar of such redemption date and of the principal amount and maturity or maturities of Bonds to be redeemed. For purposes of any redemption of less than all of the outstanding Bonds of a single maturity, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar from the Bonds of such maturity by such method of lottery as the Bond Registrar shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of Bonds or portions thereof so that any \$5,000 Bond or \$5,000 portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 Bond or \$5,000 portion. The Bond Registrar shall make such selection upon the earlier of the irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Bonds to be redeemed or the time of the giving of official notice of redemption.

The Bond Registrar shall promptly notify the District in writing of the Bonds or portions of Bonds selected for redemption and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed.

Section 6. Redemption Procedure. Unless waived by any holder of Bonds to be redeemed, notice of the call for any such redemption shall be given by the Bond Registrar on behalf of the District by mailing the redemption notice by first class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Bond Registrar, and
- (6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Bonds to be redeemed at the option of the District shall have been received by the Bond Registrar prior to the giving of such notice of redemption, such notice may, at the option of the District, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed

for redemption. If such moneys are not received, such notice shall be of no force and effect, the District shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were not so received and that such Bonds will not be redeemed. Otherwise, prior to any redemption date, the District shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered holder a new Bond or Bonds of the same maturity and series in the amount of the unpaid principal.

If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption. All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued.

Section 7. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, “See Reverse Side for Additional Provisions”, shall be omitted and paragraphs [6] and thereafter, as appropriate, shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED
No. _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF COOK

COMMUNITY COLLEGE DISTRICT NO. 510

GENERAL OBLIGATION LIMITED TAX BONDS, SERIES 2023

See Reverse Side for
Additional Provisions

Interest Maturity Dated
Rate: _____% Date: December 1, 20__ Date: _____, 2023 CUSIP: _____

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that Community College District No. 510, County of Cook and State of Illinois (the "District"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on June 1 and December 1 of each year, commencing _____, 20__, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal office of _____, _____, Illinois, as bond registrar and paying agent (the "Bond Registrar"). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the

registration books of the District maintained by the Bond Registrar at the close of business on the 15th day of the month next preceding each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"), as more fully described in the proceedings of the District providing for the issue of this Bond. Payments on the Bonds from the Base will be made on a parity with the payments on the outstanding limited bonds heretofore issued by the District. The District is authorized to issue from time to time additional

limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Community College District No. 510, County of Cook and State of Illinois, by its Board of Trustees, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the Chairman and Secretary of said Board of Trustees, and

to be registered, numbered and countersigned by the manual or duly authorized facsimile signature of the Treasurer of said Board of Trustees, all as of the Dated Date identified above.

SPECIMEN
Chairman, Board of Trustees

SPECIMEN
Secretary, Board of Trustees

Registered, Numbered and Countersigned:

SPECIMEN
Treasurer, Board of Trustees

Date of Authentication: _____, 2023

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:

_____, Illinois

This Bond is one of the Bonds described in the within mentioned resolution and is one of the General Obligation Limited Tax Bonds, Series 2023, of Community College District No. 510, County of Cook and State of Illinois.

as Bond Registrar

By _____
SPECIMEN
Authorized Officer

[Form of Bond - Reverse Side]

COMMUNITY COLLEGE DISTRICT NO. 510

COUNTY OF COOK AND STATE OF ILLINOIS

GENERAL OBLIGATION LIMITED TAX BOND, SERIES 2023

[6] This Bond is one of a series of bonds issued by the District to pay claims against the District, in full compliance with the provisions of the Public Community College Act of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by said Board of Trustees by resolutions duly and properly adopted for that purpose, in all respects as provided by law.

[7] [Redemption provisions, as applicable, to be inserted here].

[8] Notice of any such redemption shall be sent by first class mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books of the District maintained by the Bond Registrar or at such other address as is furnished in writing by such registered owner to the Bond Registrar. When so called for redemption, this Bond will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.

[9] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal office of the Bond Registrar in _____, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[10] The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

[11] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 8. Sale of Bonds. One of the Chairman and the Vice Chair of the Board, together with one of the President, the Vice President and the Controller of the District (together, the “*Designated Representatives*”), are hereby authorized to proceed not later than the earlier of (i) October 20, 2023, and (ii) the reorganization date of the Board following the April 4, 2023 election, if changes in the Board occur as a result of said election, without any further authorization or direction from the Board, to sell the Bonds upon the terms as prescribed in this Resolution. The Bonds hereby authorized shall be executed as in this Resolution provided as soon after the delivery of the Bond Notification as may be, and thereupon be deposited with the Treasurer, and, after authentication thereof by the Bond Registrar, be delivered by the Treasurer to Stifel, Nicolaus & Company, Incorporated, the purchaser thereof (the “*Purchaser*”), upon receipt of the purchase price therefor, the same being not less than 98.0% of the principal amount of the Bonds (exclusive of original issue discount, if any), plus accrued interest to date of delivery, if any.

Prior to the sale of the Bonds, the Chairman, the Vice Chair of the Board, the President, the Vice President and the Controller of the District are each hereby authorized to approve and execute a commitment for the purchase of a Municipal Bond Insurance Policy (as hereinafter defined), to further secure the Bonds, as long as the present value of the fee to be paid for the Municipal Bond Insurance Policy (using as a discount rate the expected yield on the Bonds treating the fee paid as interest on the Bonds) is less than the present value of the interest reasonably expected to be saved on the Bonds over the term of the Bonds as a result of the Municipal Bond Insurance Policy.

Upon the sale of the Bonds, the Designated Representatives shall prepare a Notification of Sale of the Bonds, which shall include the pertinent details of sale as provided herein (the “*Bond Notification*”). In the Bond Notification, the Designated Representatives shall find and determine

that the Bonds have been sold at such price and bear interest at such rates that either the true interest cost (yield) or the net interest rate received upon the sale of the Bonds does not exceed the maximum rate otherwise authorized by applicable law. The Bond Notification shall be entered into the records of the District and made available to the Board at the next regular meeting thereof; but such action shall be for information purposes only, and the Board shall have no right or authority at such time to approve or reject such sale as evidenced in the Bond Notification.

Upon the sale of the Bonds, as evidenced by the execution and delivery of the Bond Notification by the Designated Representatives, the Chairman, the Vice Chair, the Secretary, the Treasurer, the President, the Vice President and the Controller of the District and any other officer of the District, as shall be appropriate, shall be and are hereby authorized and directed to approve or execute, or both, such documents of sale of the Bonds as may be necessary, including, without limitation, the contract for the sale of the Bonds between the District and the Purchaser (the "*Purchase Contract*"). Prior to the execution and delivery of the Purchase Contract, the Designated Representatives shall find and determine that no person holding any office of the District, either by election or appointment, is in any manner interested, directly or indirectly, in his or her own name or in the name of any other person, association, trust or corporation, in the Purchase Contract.

The Bonds before being issued shall be registered, numbered and countersigned by the Treasurer, such registration being made in a book provided for that purpose, in which shall be entered the record of the resolution authorizing the Board to borrow said money and a description of the Bonds issued, including the number, date, to whom issued, amount, rate of interest and when due.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds (the "*Official Statement*") is hereby ratified, approved and

authorized; the execution and delivery of the Official Statement and any term sheet is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Resolution, said Preliminary Official Statement, the Official Statement and the Bonds.

Section 9. Tax Levy. In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX TO PRODUCE THE SUM OF:	
2023	\$ 782,261.82	for interest and principal up to and including December 1, 2024
2024	\$ 782,261.82	for interest and principal
2025	\$ 782,261.82	for interest and principal
2026	\$ 462,261.82	for interest and principal
2027	\$ 462,261.82	for interest and principal
2028	\$ 462,261.82	for interest and principal
2029	\$ 462,261.82	for interest and principal
2030	\$ 462,261.82	for interest and principal
2031	\$ 462,261.82	for interest and principal
2032	\$ 462,261.82	for interest and principal
2033	\$ 462,261.82	for interest and principal
2034	\$ 1,257,261.82	for interest and principal
2035	\$ 2,892,261.82	for interest and principal
2036	\$ 2,892,261.82	for interest and principal
2037	\$ 2,892,261.82	for interest and principal
2038	\$ 2,892,261.82	for interest and principal
2039	\$ 2,892,261.82	for interest and principal
2040	\$ 2,892,261.82	for interest and principal

FOR THE YEAR	A TAX TO PRODUCE THE SUM OF:	
2041	\$ 2,892,261.82	for interest and principal
2042	\$ 2,892,261.82	for interest and principal
2043	\$ 2,892,261.82	for interest and principal
2044	\$ 2,892,261.82	for interest and principal
2045	\$ 2,892,261.82	for interest and principal
2046	\$ 2,892,261.82	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

To the extent that the taxes levied above exceed the amount necessary to pay debt service on the Bonds as set forth in the Bond Notification, the Chairman, Secretary and Treasurer are hereby authorized to direct the abatement of such taxes to the extent of the excess of such levy in each year over the amount necessary to pay debt service on the Bonds in the following bond year. Proper notice of such abatement shall be filed with the County Clerk of The County of Cook, Illinois (the "*County Clerk*"), in a timely manner to effect such abatement.

Section 10. Filing of Resolution. Forthwith upon the passage of this Resolution, the Secretary is hereby directed to file a certified copy of this Resolution with the County Clerk, and it shall be the duty of the County Clerk to annually in and for each of the years 2023 to 2046,

inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for community college purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general educational purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Bond and Interest Fund of 2023" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds; and a certified copy of this Resolution shall also be filed with the Treasurer.

Section 11. Limitation on Extension; General Obligation Pledge; Additional Obligations. Notwithstanding any other provision of this Resolution, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the "*Base*").

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District.

Payments on the Bonds from the Base will be made on a parity with the payments on the District's outstanding General Obligation Limited Tax College Bonds, Series 2008, and General Obligation Limited Tax College Bonds, Series 2017. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

Section 12. Use of Bond Proceeds. The District and the Board hereby covenant that all of the proceeds of the Bonds shall be used in strict compliance with all the requirements of the Act. Accrued interest received on the delivery of the Bonds, if any, is hereby appropriated for the purpose of paying interest due on the Bonds and is hereby ordered deposited into the Bond Fund. Sale proceeds of the Bonds in an amount set forth in the Bond Notification are hereby appropriated for the purpose of paying interest due on the Bonds and are hereby ordered deposited into the Bond Fund. The remaining sale proceeds of the Bonds are hereby appropriated to pay the costs of issuance of the Bonds and pay and cancel the Claims, and that portion thereof not needed to pay such costs of issuance shall be used solely and only to pay and cancel the Claims and shall be deposited with either the Treasurer, as paying agent for the Prior Certificates, or directly with the holder or holders of the Prior Certificates.

At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be distributed by the Purchaser or the Bond Registrar on behalf of the District from the proceeds of the Bonds.

Section 13. Non-Arbitrage and Tax-Exemption. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended, or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the "IRS") of the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as

a “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the Chairman, Secretary and Treasurer, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, advisors, attorneys and other persons to assist the District in such compliance.

Section 14. Registered Form. The District agrees that it will not take any action to permit the Bonds to be issued in, or converted into, bearer or coupon form.

Section 15. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 16. Call of the Prior Certificates. In accordance with the redemption provisions of the resolution authorizing the issuance of the Prior Certificates, the District, by the Board, does hereby make provision for the payment of and does hereby call (subject only to the delivery of the Bonds) the Prior Certificates on the date set forth in the Bond Notification.

Section 17. Duties of Bond Registrar. If requested by the Bond Registrar, the Chairman and Secretary are authorized to execute the Bond Registrar's standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption of Bonds as provided for herein;
- (d) to cancel and/or destroy Bonds which have been paid at maturity or upon redemption prior to maturity or submitted for exchange or transfer;
- (e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and
- (f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 18. Continuing Disclosure Undertaking. The Chairman of the Board is hereby authorized, empowered and directed to execute and deliver a Continuing Disclosure Undertaking under Section (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended (the "*Continuing Disclosure Undertaking*"). When the Continuing Disclosure Undertaking is executed and delivered on behalf of the District as herein provided, the Continuing Disclosure Undertaking will be binding on the District and the officers, employees and agents of the District, and the officers, employees and

agents of the District are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Resolution, the sole remedy for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order to cause the District to comply with its obligations under the Continuing Disclosure Undertaking.

Section 19. Municipal Bond Insurance. In the event the payment of principal and interest on the Bonds is insured pursuant to a municipal bond insurance policy (the "*Municipal Bond Insurance Policy*") issued by a bond insurer (the "*Bond Insurer*"), and as long as such Municipal Bond Insurance Policy shall be in full force and effect, the District and the Bond Registrar agree to comply with such usual and reasonable provisions regarding presentment and payment of the Bonds, subrogation of the rights of the Bondholders to the Bond Insurer upon payment of the Bonds by the Bond Insurer, amendment hereof, or other terms, as approved by the Chairman on advice of counsel, his or her approval to constitute full and complete acceptance by the District of such terms and provisions under authority of this Section.

Section 20. Record-Keeping Policy and Post-Issuance Compliance Matters. On February 13, 2014, the Board adopted a record-keeping policy (the "*Policy*") in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District, the interest on which is excludable from "gross income" for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

Section 21. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 22. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted April 20, 2023.

Chairman, Board of Trustees

Secretary, Board of Trustees

Trustee _____ moved and Trustee _____ seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the Chairman directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: _____

The following Trustees voted NAY: _____

Whereupon the Chairman declared the motion carried and said resolution adopted, and in open meeting approved and signed said resolution and directed the Secretary to record the same in full in the records of the Board of Trustees of Community College District No. 510, County of Cook and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 510, County of Cook and State of Illinois (the “Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 20th day of April, 2023, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$10,400,000 General Obligation Limited Tax Bonds of Community College District No. 510, County of Cook and State of Illinois, for the purpose of paying claims against said Community College District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Stifel, Nicolaus & Company, Incorporated.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 20th day of April, 2023.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the ____ day of _____, 2023, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$10,400,000 General Obligation Limited Tax Bonds of Community College District No. 510, County of Cook and State of Illinois, for the purpose of paying claims against said Community College District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Stifel, Nicolaus & Company, Incorporated.

duly adopted by the Board of Trustees of Community College District No. 510, County of Cook and State of Illinois, on the 20th day of April, 2023, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2023.

County Clerk of The County of Cook,
Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting Treasurer of the Board of Trustees (the “Board”) of Community College District No. 510, County of Cook and State of Illinois, and as such official I do further certify that on the 20th day of April, 2023, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$10,400,000 General Obligation Limited Tax Bonds of Community College District No. 510, County of Cook and State of Illinois, for the purpose of paying claims against said Community College District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Stifel, Nicolaus & Company, Incorporated.

duly adopted by the Board on the 20th day of April, 2023, and that the same has been deposited in the official files and records of my office.

I do further certify that the description of the outstanding Taxable General Obligation Debt Certificates (Limited Tax), Series 2023, dated March 1, 2023, of the District set forth in the preambles to said resolution is accurate, and that said certificates are presently outstanding and unpaid and are binding and subsisting legal obligations of the District and have never been refunded by the District.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 20th day of April, 2023.

Treasurer, Board of Trustees



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.F

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input checked="" type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	

PROPOSAL SUMMARY

Move that the Board of Trustees accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and recommend Vista National as the insurance broker of record for fiscal year 2024.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION


The Board of Trustees must approve the Insurance Committee's recommendation to renew our employee health and life insurance plans to ensure the continued provision of insurance benefits. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical, and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION


Move that the Board of Trustees accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and recommend Vista National as the insurance broker of record for fiscal year 2024.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

 04/14/2023

 Appropriate Vice President Date

 04/14/2023

 President Date



SOUTH SUBURBAN COLLEGE

15800 S. State St.
South Holland, IL
60473-1200
(708) 596-2000

Board of Trustees

Frank M. Zuccarelli,
Chairman

Vivian Payne,
Vice-Chair

Anthony P. DeFilippo

Vincent Lockett

Janet M. Rogers,
Secretary

Terry R. Wells

Joseph Whittington Jr.

Dr. Lynette D. Stokes,
College President

Our Mission
Is to **S**erve our
Students and
the **C**ommunity
Through Lifelong
Learning.

To: Lynette Stokes, South Suburban College President
From: David Anderson, Chair, Joint Insurance Committee
Date: April 16, 2023
Subject: Joint Insurance Committee recommendations for Medical, Vision, Dental, and Life Insurances

There was a large increase in health insurance usage by South Suburban College plan members during the past year. The target loss ratio is 77%. The college loss ratio was about 103%. Additionally, there were 12 large claims. Claims over \$50,000 are considered large claims. The increased usage was not unique to the college health insurance. It was experienced throughout the health insurance industry. Our premium quotes each year are based on a blend of our usage and industry trends. This year, our initial quote from Blue Cross Blue Shield (BCBS) for health insurance was a 30% increase over our current premiums.

The Insurance Committee considered quotes from other carriers and also considered several plan changes to reduce this increase. Ultimately, the Insurance Committee voted unanimously to recommend renewing health insurance with Blue Cross Blue Shield. Additionally, the Insurance Committee voted unanimously to recommend four changes to reduce the health insurance premiums. The Insurance Committee always considers how plan changes may adversely affect members. Even with the recommended changes, the plan benefits remain in line with national norms. Vista National also secured significant rate relief through negotiations with BCBS. Their efforts along with recommended plan changes will bring the average premium increase to 15%.

Recommended Changes:

- Increase PPO ER copay from \$50 per visit to \$150 per visit (0.4% premium savings)
- Increase PPO copays from \$20 primary and \$30 specialist to \$30/\$40 (0.42% savings)
- Change The prescription drug card from \$10/\$25/\$40 to \$10/\$30/\$50 for the PPO and HMO's
- Change the HSA out of pocket from \$1500/\$3000 to \$1600/\$3200 (0.52% premium savings)

The Insurance Committee recommends the following renewals, additions and changes of the following plans effective July 1, 2023:

- BCBS PPO, HSA, and HMO health insurance plans (with the changes outlined above)
- Tele-Med 1-800MD (No Change)
- BCBS dental (19% increase)
- EyeMed Vison (No Change)
- Life Insurance AD&D Plans: BCBS (No Change)
- Retain Vista National

cc., Shannan Smith, Erica Humphrey, Peggy O'Connell, David Anderson, Jamie Welling, Ruchi Jairath, Rea Alder, Kahlil Hogan, Cindy Bierovic, Rich Mathews, Patrick Rush, Kim Pigatti, G.A. Griffith



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VI.G

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees reduce and limit the number of faculty sabbaticals to zero for the 2023-2024 academic year.

ESTIMATED COST OR BENEFIT

Considering the current financial position of the college, we are unable to finance sabbaticals for the upcoming academic year.

JUSTIFICATION OF ACTION

This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical, and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees reduce and limit the number of faculty sabbaticals to zero for the 2023-2024 academic year.

Approvals:

* Are funds available in the budget? N/A

* Is this related to any previous Board action? No

* Is this part of a large project requiring additional funds? (Explain) No

Tasha L. Williams

Appropriate Vice President

3-29-23

Date

Spencer Stokes

President

3-29-23

Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.A.1

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety

- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the Memorandum of Understanding between Community College District No. 510, the South Suburban College Support Staff Association and Albert Wells concerning his notice of retirement.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.1; Foster fiscal stability and sustainability.

MOTION

Move that the Board of Trustees approve the Memorandum of Understanding between Community College District No. 510, the South Suburban College Support Staff Association and Albert Wells concerning his notice of retirement.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) NA

Ramonde Williams 04/14/2023
 Originator Date
[Signature] 4/17/23
 Director of Human Resources Date
[Signature]
 Appropriate Vice President 04/14/2023 Date
[Signature]
 President 04/14/2023 Date

If to WELLS, to:

Albert Wells
(Home address)

6. NO PRECEDENT: This MOU shall establish no precedent between the COLLEGE and SSCSSA and SSCSSA members. All signatories to the MOU understand agree that the terms stated herein shall apply only to WELLS, unless there is a written MOU executed between the authorized agents of the Parties in the future.
7. EFFECTIVE DATE: This MOU shall be effective immediately upon execution and may not be revoked by any party unless mutually agreed in writing by the authorized agent of the party seeking such revocation. There shall be no guarantee or expectation that a request for revocation shall be granted.
8. ENTIRE AGREEMENT: This Agreement contains the entire agreement between the COLLEGE, SSCSSA and WELLS with respect to the subject matter hereof, and there are no understandings, representations, or warranties of any kind between the COLLEGE, SSCSSA and WELLS except those expressly set forth herein.
9. AMENDMENTS: This Agreement may not be modified except by written approval of the authorized agent of the COLLEGE, SSCSSA and WELLS.

SOUTH SUBURBAN COLLEGE

ALBERT WELLS

BY: _____

BY: _____

DATE: _____

DATE: _____

SOUTH SUBURBAN COLLEGE SUPPORT STAFF ASSOCIATION

BY: _____

DATE: _____



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.B.1

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- Policy
Finance
Architectural
Other

- Operating
College Capital
Protection, Health and Safety

- Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the Memorandum of Understanding between Community College District No. 510 and Shirley Drewenski concerning her notice of retirement.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.1; Foster fiscal stability and sustainability.

MOTION

Move that the Board of Trustees approve the Memorandum of Understanding between Community College District No. 510 and Shirley Drewenski concerning her notice of retirement.

Approvals:

- * Are funds available in the budget? N/A
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) NA

K. Pigatti
Director of Human Resources
4/17/2023
Date

Dr. Ronald Kawanna Jr.
Appropriate Vice President
4/17/2023
Date

[Signature]
President
4/17/2023
Date

MEMORANDUM OF UNDERSTANDING

BETWEEN

SOUTH SUBURBAN COLLEGE

AND SHIRLEY DREWENSKI

This Memorandum of Understanding is made on the 20th day of April, 2023, by and between Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE") and SHIRLEY DREWENSKI (hereafter "DREWENSKI").

Whereas DREWENSKI desires to provide her notice of retirement, effective September 30, 2023, and avail herself of the early retirement incentive offered to members of the South Suburban College Faculty Association.

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES, it is agreed between the COLLEGE and DREWENSKI as follows:

1. **RETIREMENT DATE:** DREWENSKI shall be allowed to apply for retirement, effective September 30, 2023, at which point DREWENSKI shall have completed in excess of twenty-eight (28) years of service to the COLLEGE.
2. **APPLICATION FOR SOUTH SUBURBAN COLLEGE INCENTIVE:** The parties shall permit DREWENSKI application for the South Suburban College Incentive described in Section 13.6 of the Collective Bargaining Agreement between the COLLEGE and the SSCFA (the "Agreement") and pursuant to the terms and provisions of the Memorandum of Understanding between Community College District #510 and the South Suburban College Faculty dated December 14, 2022 with a retirement date of September 30, 2023. DREWENSKI shall be allowed to apply for and receive the South Suburban College Incentive. Approval shall be granted in accordance with Administrator's Agreement and consistent with the Agreement between the COLLEGE and the SSCFA.
3. **WAIVER:** By executing this MOU, the COLLEGE and DREWENSKI agree not to grieve any of the terms and conditions stated herein.
4. **JURISDICTION:** This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois
5. **NOTICE:** Any notice or communication permitted or required under this Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to:

Dr. Lynette Stokes, President
Community College District #510
15800 South State Street
South Holland, Illinois 60473

If to DREWENSKI, to:

(Home address)

6. NO PRECEDENT: This MOU shall establish no precedent between the COLLEGE, DREWENSKI and other Administrators. All signatories to the MOU understand agree that the terms stated herein shall apply only to DREWENSKI, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE.
7. EFFECTIVE DATE: This MOU shall be effective immediately upon execution and may not be revoked by any party unless mutually agreed in writing by the authorized agent of the party.
8. ENTIRE AGREEMENT: This Agreement contains the entire agreement between the COLLEGE and DREWENSKI with respect to the subject matter hereof, and there are no understandings, representations, or warranties of any kind between the COLLEGE and DREWENSKI except those expressly set forth herein.
9. AMENDMENTS: This Agreement may not be modified except by written approval of the COLLEGE and DREWENSKI.

SOUTH SUBURBAN COLLEGE

BY: _____

DATE: _____

SHIRLEY DREWENSKI

BY: _____

DATE: _____



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.C.1

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees ratify the results of the phone poll conducted between March 20-22, 2023 by Patrick Rush, Vice President of Administration and Secretary to the Board, to accept the resignation of Michelle Serna, effective March 31, 2023, and advertise immediately to fill the vacated position of Human Resource Generalist.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

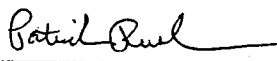
This action aligns with Strategic Direction 5.4; Improve operational efficiencies of all internal structures and processes.

MOTION

Move that the Board of Trustees ratify the results of the phone poll conducted between March 20-22, 2023 by Patrick Rush, Vice President of Administration and Secretary to the Board, to accept the resignation of Michelle Serna, effective March 31, 2023, and advertise immediately to fill the vacated position of Human Resource Generalist.


Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No



 Appropriate Vice President

3/31/2023
 Date



 President

3/31/2023
 Date



SOUTH SUBURBAN COLLEGE

15800 S. State St.
South Holland, IL
60473-1200
(708) 596-2000

Board of Trustees

Terry R. Wells,
Chairman

Vivian Payne,
Vice-Chair

Janet M. Rogers,
Secretary

Anthony P. DeFilippo
Vincent Lockett

Prince Reed

Joseph Whittington Jr.

Dr. Lynette D. Stokes,
College President

Our Mission
Is to **S**erve our
Students and
the **C**ommunity
Through Lifelong
Learning.

MEMO

Date: March 22, 2023
From: Patrick Rush, Vice President of Administration
To: Board of Trustees

Re: **Michelle Serna Resignation Letter/Permission to Advertise
Phone Poll**

A phone poll was conducted between March 20-22, 2023, in order to accept Michelle Serna's resignation letter – effective March 31 – and grant permission to advertise immediately for her soon to be vacated critical position of Human Resources Generalist.

The results of the phone poll are as follows:

Do you accept Michelle Serna's resignation letter and grant permission to advertise immediately for her soon to be vacated Human Resources Generalist position?

Board Member	Date and Time Contacted	Response
Terry R. Wells, Chairman	March 20, 2023, 6:55 p.m.	Yes
Joseph Whittington	March 21, 2023, 10:43 a.m.	Yes
Vivian Payne, Vice-Chair	March 21, 2023, 10:45 a.m.	Yes
Janet Rogers, Secretary	March 21, 2023, 10:47 a.m.	Yes
Vincent Lockett	March 21, 2023, 10:49 a.m.	Yes
Tony DeFilippo	March 21, 2023, 10:51 a.m.	Yes
Prince Reed	March 21, 2023, 2:01 p.m.	Yes
Fatima Serrato, Student Trustee	March 22, 2023, 2:53 p.m.	Yes



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.D.1

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

FUNDING

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety
- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move to approve the retirement of Albert Wells as a full-time Security Officer in the Campus Police Department, effective March 31, 2023, pursuant to the terms and provisions of the Memorandum of Understanding between Community College District #510, and the South Suburban College Support Staff Association (a chapter of Local 1600 AFT), and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Please see the attached letter from Mr. Albert Wells. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical, and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to approve the retirement of Albert Wells as a full-time Security Officer in the Campus Police Department, effective March 31, 2023, pursuant to the terms and provisions of the Memorandum of Understanding between Community College District #510, and the South Suburban College Support Staff Association (a chapter of Local 1600 AFT), and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

K. Pigatti 04/14/2023
 Director of Human Resources Date

Patricia Buel
 Appropriate Vice President 04/14/2023
Date

Spencer Stokes
 President 04/14/2023
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.D.2

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- Policy
Finance
Architectural
Other

- Operating
College Capital
Protection, Health and Safety

- Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Move to approve the retirement of James Dixon as Trades I (Oak Forest Campus) in the Physical Plant Department, effective June 30, 2024, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Please see the attached letter from James Dixon. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical, and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to approve the retirement of James Dixon, Trades I in Physical Plant Department at Oak Forest Extension Center, effective June 30, 2024. Grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? N/A
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Justin Papp 04/14/23

Originator Date

K. Pigatti 04/14/2023

Director of Human Resources Date

[Signature] 04/14/2023

Appropriate Vice President Date

[Signature] 04/14/2023

President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.D.3

Board Meeting Date: April 11, 2023

BOARD COMMITTEE

- Policy
Finance
Architectural
Other

FUNDING

- Operating
College Capital
Protection, Health and Safety
Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Move to approve the retirement of Derrell Williams as a full-time Trades II (evening shift) in the Physical Plant Department, effective June 30, 2023, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Please see attached retirement letter from Derrell Williams. Replacement of his position aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical, and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to approve the retirement of Derrell Williams as a full-time Trades II (evening shift) in the Physical Plant Department, effective June 30, 2023, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? N/A
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Justin Papp

Originator 04/14/2023 Date

K. Pigatti 04/14/2023 Date
Director of Human Resources

Patricia Quil 04/14/2023 Date
Appropriate Vice President

04/14/2023 Date
President



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.D.4

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety

- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move to approve the retirement of Ronald Kawanna, Jr., Associate Vice-President of Accreditation & Institutional Effectiveness, effective May 31, 2024, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Please see attached retirement letter from Ronald Kawanna, Jr. This action aligns with Strategic Direction 5.0; South Suburban College will cultivate institutional excellence through continuous improvement and advance a performance-based culture based on data-informed decisions.

MOTION

Move to approve the retirement of Ronald Kawanna, Jr., Associate Vice-President of Accreditation & Institutional Effectiveness, effective May 31, 2024, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

K. Pigatti
Director of Human Resources

4/14/2023
Date

[Signature]
President

04/14/23
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.D.5

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

FUNDING

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety
- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move to approve the retirement of Shirley Drewenski, Director of Continuing, Corporate, & Community Education (C3), effective September 30, 2023, pursuant to the terms and provisions of the Memorandum of Understanding between Community College District #510, and the South Suburban College Faculty Association (a chapter of Local 1600 AFT), and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

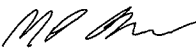

Please see attached retirement letter from Shirley Drewenski. This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to approve the retirement of Shirley Drewenski, Director of Continuing, Corporate, & Community Education (C3), effective September 30, 2023, pursuant to the terms and provisions of the Memorandum of Understanding between Community College District #510, and the South Suburban College Faculty Association (a chapter of Local 1600 AFT), and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

 _____ Originator	4-14-2023 Date
<u>K. Pigatti</u> _____ Director of Human Resources	4-14-2023 Date
<u>Dr. Ronald J. Kawanna</u> _____ Appropriate Vice President	4-14-2023 Date
 _____ President	4-14-2023 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.D.6

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

FUNDING

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety
- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move to approve the retirement of Linda Harris as an Administrative Assistant II in the Extension Services & Workforce Development Department, effective June 30, 2024, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

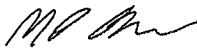

Please see the attached letter from Linda Harris. This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to approve the retirement of Linda Harris as an Administrative Assistant II in the Extension Services & Workforce Development Department, effective June 30, 2024, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

	<u>4-14-2023</u>
Originator	Date
<u>K. Pigatti</u>	<u>4-14-2023</u>
Director of Human Resources	Date
<u>Dr. Ronald J. Kawanna</u>	<u>4-14-2023</u>
Appropriate Vice President	Date
	<u>4-14-2023</u>
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.D.7

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety

- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move to approve the resignation of Brandy Falconer as a Nursing Lab Supervisor in the Nursing Department, effective May 26, 2023, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Please see the attached letter from Brandy Falconer. This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to approve the resignation of Brandy Falconer as a Nursing Lab Supervisor in the Nursing Department, effective May 26, 2023, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Linda Brown-Aldridge 4-14-2023
 Originator Date

K. Pigatti 4-14-2023
 Director of Human Resources Date

Yasha S. Williams 4-14-2023
 Appropriate Vice President Date

[Signature] 04-14-23
 President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.D.8

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety

- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move to approve the resignation of Zubeir Haroun as an Instructor and Coordinator of the Echocardiography Program in the Allied Health & Career Programs Department, effective May 21, 2023, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Please see attached resignation letter from Zubeir Haroun. Replacement of this position aligns with Strategic Direction 1.1; Increase student retention, progression, persistence, and completion.

MOTION

Move to approve the resignation of Zubeir Haroun as an Instructor and Coordinator of the Echocardiography Program in the Allied Health & Career Programs Department, effective May 21, 2023, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

<u>K. Pigatti</u>	<u>04/14/2023</u>
Director of Human Resources	Date
<u>Yasha S. Williams</u>	<u>04/14/2023</u>
Appropriate Vice President	Date
<u>Spencer Stokes</u>	<u>04/14/2023</u>
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.D.9

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety

- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move to approve the resignation of Allison Stephan as a Financial Aid Advisor in the Financial Aid Department, effective March 31, 2023, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

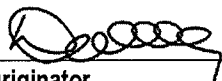
Please see the attached letter from Allison Stephan. This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to approve the resignation of Allison Stephan as a Financial Aid Advisor in the Financial Aid Department, effective March 31, 2023, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

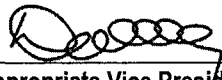
- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No




 Originator 4/14/2023
Date

K. Pigatti

 Director of Human Resources 4/14/2023
Date



 Appropriate Vice President 4/14/2023
Date



 President 4/14/2023
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.D.10

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- Policy
Finance
Architectural
Other

- Operating
College Capital
Protection, Health and Safety

- Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Move to approve the resignation of Deborah Padgett as a full-time Instructor in the Nursing Department, effective May 15, 2023, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

Please see attached resignation letter from Deborah Padgett. Replacement of this position aligns with Strategic Direction 1.1; Increase student retention, progression, persistence, and completion.

MOTION

Move to approve the resignation of Deborah Padgett as a full-time Instructor in the Nursing Department, effective May 15, 2023, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? N/A
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Linda Brown-Aldridge, DNP, RN 4/17/2023
Originator Date
K. Pigatti 4/12/2023
Director of Human Resources Date
Jasha Williams 4-17-2023
Appropriate Vice President Date
Spencer Stokes 4/14/2023
President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.E.2

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move to appoint Brittany Sims as a full-time Grant Specialist in the Business and Accounting Department, effective April 24, 2023 and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

This is a full-time Support Staff position; 35 hours per week, 52 weeks per year with a beginning annual salary of \$44,549 plus benefits, classified Grade X on the Support Staff Salary Schedule.

JUSTIFICATION OF ACTION



This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to appoint Brittany Sims as a full-time Grant Specialist in the Business and Accounting Department, effective April 24, 2023 and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

<u>K. Pigatti</u>	<u>04/14/2023</u>
Director of Human Resources	Date
	
_____ Appropriate Vice President	<u>04/14/2023</u> Date
	
_____ President	<u>04/14/2023</u> Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.E.4

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move to appoint Alfonso Lewis as a full-time Trades II (day shift) in the Physical Plant Department, effective April 24, 2023.

ESTIMATED COST OR BENEFIT

This is a regular full-time position; 35 hours per week, 52 weeks per year, classified Grade X on the Support Staff Salary Schedule with a beginning annual salary of \$43,953 plus benefits.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direct 3.0; South Suburban college will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to appoint Alfonso Lewis as a full-time Trades II (day shift) in the Physical Plant Department, effective April 24, 2023.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) NA

Justin Papp

Originator 04/14/2023
Date

K. Pigatti
Director of Human Resources 04/14/2023
Date

Patricia Buel
Appropriate Vice President 04/14/2023
Date

Spencer Stokes

4/14/2023



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.E.5

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

- Policy
Finance
Architectural
Other

FUNDING

- x Operating
College Capital
Protection, Health and Safety
Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Move to appoint Odell Braziel for Manager of Information Technology in the Information Technology Department effective April 24, 2023, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

This is a full-time Technical Professional Exempt (TPE) position; 40 hours per week, 52 weeks per year with a beginning annual salary of \$70,000 plus benefits.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical, and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to appoint Odell Braziel for Manager of Information Technology in the Information Technology Department effective April 24, 2023, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? Yes
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

James D. Martin Jr. 04/14/2023
Originator Date

K. Pigatti 04/14/2023
Director of Human Resources Date

[Signature] 04/14/2023
Appropriate Vice President Date

[Signature] 04/14/2023
President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.E.6

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- Policy
Finance
Architectural
Other

- Operating
College Capital
Protection, Health and Safety

- X Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Move to appoint Bridget Walters as a full-time, grant-funded Workforce Partnership Coordinator for the Workforce Equity Initiative Grant (WEI), effective April 24, 2023.

ESTIMATED COST OR BENEFIT

This is a regular full-time grant funded position; 40 hours per week, 52 weeks per year, with a beginning annual salary of \$55,000 plus benefits. Continued employment is contingent upon receipt of grant funds.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to appoint Bridget Walters as a full-time, grant-funded Workforce Partnership Coordinator for the Workforce Equity Initiative Grant (WEI), effective April 24, 2023.

Approvals:

- * Are funds available in the budget? Yes
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Originator [Signature] 4/14/2023 Date
Director of Human Resources K. Pigatti 4/14/2023 Date
Appropriate Vice President [Signature] 4/14/2023 Date
President [Signature] 4/14/2023 Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.E.7

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

- Policy
Finance
Architectural
Other

FUNDING

- Operating
College Capital
Protection, Health and Safety
Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Move to appoint Valerie Jackson as a Human Resources Generalist in the Human Resources Department, effective April 24, 2023, pending successful completion of a criminal background investigation.

ESTIMATED COST OR BENEFIT

This is a full-time Technical Professional Exempt (TPE) position; 40 hours per week, 52 weeks per year with an annual salary of \$62,000 plus benefits.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to appoint Valerie Jackson as a Human Resources Generalist in the Human Resources Department, effective April 24, 2023, pending successful completion of a criminal background investigation.

Approvals:

- * Are funds available in the budget? Yes
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

K. Pigatti
Originator
04/17/2023
Date

K. Pigatti
Director of Human Resources
04/17/2023
Date

Patricia Ruel
Appropriate Vice President
04/17/2023
Date

Stokes
President
04/17/2023
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.F.1

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety

- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees grant permission to advertise the full-time position of Pharmacy Technician Faculty/Coordinator, per the accreditation requirements of the American Society of Health-Systems Pharmacists (ASHP).

ESTIMATED COST OR BENEFIT

This is a regular full-time faculty position with salary to be determined by placement on the full-time faculty salary schedule commensurate with education and experience.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direct 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move that the Board of Trustees grant permission to advertise the full-time position of Pharmacy Technician Faculty/Coordinator, per the accreditation requirements of the American Society of Health-Systems Pharmacists (ASHP).

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) NA

K. Pigatti
Director of Human Resources

4/12/2023
Date

Jasha A. Williams
Appropriate Vice President

4/13/2023
Date

[Signature]
President

04/14/23
Date



**SOUTH
SUBURBAN
COLLEGE**
Department of
Human Resources

POSITION ANNOUNCEMENT

resumebank@ssc.edu
(708) 596-2000, Ext. 2236
Fax: (708) 225-5813
www.ssc.edu

COLLEGE FACULTY

POSITION: Full-Time Pharmacy Technician Faculty/Coordinator

DEPARTMENT: Allied Health and Career Programs

SUMMARY: The Pharmacy Technician Faculty/Program Coordinator will apply a combination of leadership skills, management skills, and practical experience to the business, technical and organizational aspects of the program, ensuring the goals and objectives of the program are met. Will perform instructional responsibilities as required; manage all elements of academic program(s), including: student recruitment, enrollment management, quality of instruction, program administration, and human resource management, ensuring coordination with academic and non-academic departments. The Faculty/Coordinator will develop the strategy to evolve the Pharmacy Technician program and to adopt positive methods to evaluate continuous program improvement.

RESPONSIBILITIES:

Must demonstrate teaching skills by selecting and implementing instructional strategies for teaching, and assessing student achievement of the learning objectives of the program. Teaching experience in Pharmacology, Pharmaceutical Mathematics, Pharmacy Operations, etc.; Teaching faculty will:

- Meet with courses and laboratories at scheduled times.
- Instruct, advise, consult with and evaluate the performance of enrolled students.
- Develop and maintain course outlines, syllabi, lesson plans, course reference/bibliography, assignments, tests, and other course materials.
- Maintain student records, attendance, grades, and/or other documentation as required.
- Participate in department meetings and comply with department decisions regarding instructional matters.
- Participate in department and institutional assessments of student learning and in department and institutional surveys.

In addition to teaching responsibilities, the faculty/coordinator will:

- Under the supervision of the dean, assist in the operations of the Pharmacy Technician budget, facilities and program.
- Oversee adjunct faculty in the Pharmacy Technician program.
- Build and improve relationships with clinical care facilities in the region, and coordinate clinical rotations at pharmacies and other applicable facilities.
- Implement and manage high school and college-based dual credit initiatives.
- Maintain compliance with all state, regional, and national accreditation agencies for Pharmacy Technician programs. Participate in the accreditation process.
- Work with colleagues within and beyond the discipline to implement the guided pathways concept to promote student success and completion.
- Maintain a safe, quality classrooms/labs, including equipment, supplies, inventory, and maintenance.
- Implement quality instruction including the incorporation of technology, developing "capable people" and across-the-curriculum initiatives.
- Coordinate and conduct regular advisory committee meetings for the Pharmacy Technician Program.
- Participate in professional development or scholarly activities that may include in-service, courses, or seminars to advance instructional and technical skills as well as knowledge within the field of study.
- Serve and participate in campus, regional, and college-wide professional and community activities, committee meetings, and task forces.

REQUIRED: a licensed pharmacist- Pharm D or a nationally certified pharmacy technician; has at least five years of experience as a pharmacist or pharmacy technician in pharmacy practice prior to entering the position; adheres to the state's regulations for licensure or registration in the practice of pharmacy; and demonstrates on-going continuing education in the field of pharmacy and/or education.

PREFERRED: Associate's degree and community college teaching experience.

STATUS/SALARY: This is a regular full time faculty position with salary to be determined by placement on the full-time faculty salary schedule commensurate with education and experience.

BEGINNING DATE: August 21, 2023



**SOUTH
SUBURBAN
COLLEGE**
Department of
Human Resources

POSITION ANNOUNCEMENT

resumebank@ssc.edu
(708) 596-2000, Ext. 2236
Fax: (708) 225-5813
www.ssc.edu

APPLICATION PROCEDURE:

Please submit letter of application, licensure credentials, resume and transcripts to:
Office of Human Resources
Room 1245
www.resumebank@ssc.edu



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.G.1

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety

- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees grant permission to create and advertise the full-time, grant-funded position of Early Childhood Access Consortium for Equity (ECACE) Student Success Advisor.

ESTIMATED COST OR BENEFIT

This is a full-time, grant funded position; 40 hours per week, 52 weeks per year with a beginning annual salary of \$47,000 plus benefits. This grant funded position is currently funded through June 30, 2024. Continued employment is contingent upon receipt of grant funds.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move that the Board of Trustees grant permission to create and advertise the full-time, grant-funded position of Early Childhood Access Consortium for Equity (ECACE) Student Success Advisor.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

K. Pigatti
Director of Human Resources

4/12/2023
Date

[Signature]
Appropriate Vice President

4/12/2023
Date

[Signature]
President

04/14/23
Date



South Suburban College Job Description

Job Title: ECACE Student Success Advisor
Department: College & Career Advisement Center
Supervisor: Dean, Student Development
Date:
Job Code: Part-Time, Grant-Funded

This position is Part-Time position working 12 months, up to 20 hours per week. Schedule may include weekends and evenings.

SUMMARY:

Reporting to the Dean, Student Development (or designee), the ECACE Student Advisor provides comprehensive services for prospective and current students from recruitment through completion and transfer. Aligned with the current Strategic Enrollment Plan for South Suburban College, advisors play a critical role in the implementation of relevant student development and student service activities to increase retention rates, course completion rates and/or transfer to either a college/university, or the workforce.

This position manages and provides intensive services to a caseload of students associated with the Early Childhood Education program and/or ECACE scholarship through all aspects of the student experience including, but not limited to; admission, registration, attendance, course progression, financial aid, fiscal support, career exploration, academic support, orientation, course access, transfer, degree audit, and completion. The ECACE Student Advisor will also maintain orderly and precise student records and engages in ongoing assessment efforts.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Provide single point of contact services for both College and Career advisement services for Early Childhood and/or ECACE scholarship students.
(Recruitment/Onboarding/Retention/Completion)

Develop, monitor and assess individual student academic, career and personal goals and corresponding plans, including potential course enrollment through alternative methods such as ILCCO. Develop intervention plans to support student goals and provide the best opportunity for retention and completion. (Onboarding/Retention)

Teach students the skills to self-navigate to degree completion utilizing campus information, student on-line system, and campus resources including college guidelines, catalogs and on-line resources and (Recruitment/Onboarding)

Deliver services individually or in group settings, by appointment or via walk-in, and through both in-person and virtual delivery. Respond to students within a reasonable timeline set through the department. (Onboarding/retention)

Gather, review and evaluation student transcripts for placement, transfer credit, reverse transfer requests and evaluation of prior learning assessment through the Child Development Associate (Retention/Completion)

Implement opportunities for student transfer that reflect a commitment to completing the associate degree and providing the most direct path to a 4-yr degree. (Completion)

Conducts regular degree audits for students within caseload to determine degree progression, readiness for degree completion and alert students to next steps toward completion. (Completion)

Monitor, assess and resolve retention alerts and actively address/provide resources to increase success for students within caseload. (Retention)

Actively engage in enrollment efforts that include early registration by current students, bridging dual credit students, and re-engaging students that have stopped out. (Recruitment/Onboarding)

Facilitate the documentation of placement testing scores to reduce/eliminate multiple touch points for students within caseload.

Participate in SSC student events in conjunction with the Early Childhood Education, such as Open House/Information Sessions. (Retention)

Participate in college committee work as recommended and approved by supervisor including but not limited to the ECACE Advisory Committee and Program Advisory Board. (Retention)

Perform other professional and managerial duties to assist with the efficient operation of the College & Career Advisement Center and/or consistent with the role of the position.

Represent the College when appropriate.

The duties listed are not set forth for purposes of limiting the assignment of work. They are not to be construed as a complete list of the many duties normally to be performed under a job title or those to be performed temporarily outside an employee's normal line of work.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations will be determined to enable individuals with disabilities to perform the essential functions.

Education and Experience:

- A bachelor's degree in related field, two years of advisement experience in an academic setting.
- Experience in advising both traditional-aged students and adults in a higher education setting preferred;
- Proficient operating knowledge in the use of Microsoft Office and integrated advisement services, including databases and reporting systems.
- Handle confidential/sensitive information with discretion, tact, and diplomacy.

Demonstrated oral, written, and interpersonal communication skills.

- Experience with Ellucian/Colleague and D2L is a plus.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.G.2

Board Meeting Date: April 20, 2024

BOARD COMMITTEE

FUNDING

- _____ Policy
- _____ Finance
- _____ Architectural
- _____ Other

- _____ Operating
- _____ College Capital
- _____ Protection, Health and Safety

- _____ Grant Funded
- _____ Student Life
- _____ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees grant permission to create and advertise the full-time, grant-funded position of Workforce Equity Initiative (WEI) Student Success Advisor.

ESTIMATED COST OR BENEFIT

This is a full-time, grant funded position; 40 hours per week, 52 weeks per year with a beginning annual salary of \$47,000 plus benefits. This grant funded position is currently funded through December 31, 2023 with an anticipated continuation through June 30, 2024. Continued employment is contingent upon receipt of grant funds.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move that the Board of Trustees grant permission to create and advertise the full-time, grant-funded position of Workforce Equity Initiative (WEI) Student Success Advisor.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

K. Pigatti
Director of Human Resources

4/12/2023
Date

[Signature]
Appropriate Vice President

4/12/2023
Date

[Signature]
President

04/14/23
Date



South Suburban College Job Description

Job Title: WEI Student Success Advisor
Department: College & Career Success Center
Supervisor: Dean, Student Development
Date:
Job Code: Grant-Funded

This position is Full-Time grant funded position working 12 months, 40 hours per week. Schedule includes weekends and evenings and is currently funded through December 31, 2023 with anticipated continuation through June 30, 2024.

SUMMARY:

Reporting to the Dean, Student Development (or designee), the WEI Student Success Advisor provides comprehensive services for prospective and current WEI students from recruitment through completion and transfer. Aligned with grant funding requirements, and the current Strategic Enrollment Plan for South Suburban College, advisors play a critical role in the implementation of relevant student development and student service activities to increase retention rates, course completion rates and/or transfer to either a college/university, or the workforce.

This position manages and provides intensive services to a caseload of students associated with the Workforce Equity Initiative (WEI) program through all aspects of the student experience including, but not limited to; admission, registration, attendance, course progression, financial aid, fiscal support, career exploration, academic support, orientation, course access, transfer, degree audit, and completion. The WEI Student Success Advisor maintains orderly and precise student records, engages with the Advise management tool, and engages in ongoing assessment efforts.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Provide single point of contact services for both College and Career advisement services for WEI students (Recruitment/Onboarding/Retention/Completion)

In collaboration with student, identify the appropriate educational and career options, assist with the analysis of each option, including possible outcomes and their implications; establish academic and career goals, and establish an action plan for students to explore alternative careers and related program adjacency (Onboarding)

Identify options for students to satisfy degree and scholarship requirements, evaluate and make recommendations, and or amendments to student's program of study (Onboarding/Retention/Completion)

Develop, monitor and assess individual student academic, career and personal goals and corresponding plans. Develop intervention plans to support student goals and provide the best opportunity for retention and completion (Onboarding/Retention)

Use case management principles of advocacy, assessment, and service facilitation to advance

the achievement of student goals and link students with appropriate resources throughout WEI and beyond as necessary, including potential course enrollment through alternative methods (Recruitment/Onboarding/Retention)

Teach students the skills to self-navigate to degree completion utilizing campus information, student on-line system, and campus resources including college guidelines, catalogs and on-line resources, and resources provided through the state-wide networks (Recruitment/Onboarding)

Deliver services individually or in group settings, by appointment or via walk-in, and through both in-person and virtual delivery. Respond to students within a reasonable timeline set by the project (Onboarding/retention)

Meet with other areas of the College to determine best support options for students based on individual student needs. Closely collaborate with all areas on campus to provide the resources necessary for student success, eliminate student runaround, and streamline communication for caseload (Retention)

Gather, review and evaluation student transcripts for placement, transfer credit, reverse transfer requests and evaluation of prior learning assessment (Retention/Completion)

Implement opportunities for student transfer that reflect a commitment to completing the associate degree and providing the most direct path to a 4-yr degree (Completion)

Conduct regular degree audits for students within caseload to determine degree progression, readiness for degree completion and alert students to next steps toward completion (Completion)

Monitor, assess and resolve retention alerts and actively address/provide resources to increase success for students within caseload (Retention)

Provide regular reports regarding the status of caseload including, but not limited to semester-to-semester persistence and progress toward degree/certificate completion (Retention)

Actively engage in enrollment efforts that include early registration by current students, bridging dual credit students, re-engaging students that have stopped out, and community outreach (Recruitment/Onboarding)

Provide regular and on-going opportunities for college and career enhancement workshops, assessments, and other resources necessary for student retention and completion (Retention)

Actively engage in and provide leadership for institutional enrollment, retention and completion efforts

Facilitate the documentation of placement testing scores to reduce/eliminate multiple touch points for students within caseload

Develop, implement and assess regular workshops, events, and other activities that are consistent with student success and transfer best practices (Retention)

Support special programs as appropriate or directed that align with project intent and requirements

Provide regular and comprehensive support for the Division of Student & Enrollment Services including triaging student traffic, facilitating incoming communication, directing students, and providing front facing support in various areas throughout campus as appropriate for this project (Onboarding/Retention)

Participate in SSC student events as scheduled and approved by supervisor including WEI related Open House/Information Sessions (Retention)

Participate in college committee work as recommended and approved by supervisor including but not limited to the WEI related Advisory Committees and Program Advisory Boards (Retention)

Perform other professional and managerial duties to assist with the efficient operation of the College & Career Success Center and/or consistent with the role of the position

Represent the College when appropriate

The duties listed are not set forth for purposes of limiting the assignment of work. They are not to be construed as a complete list of the many duties normally to be performed under a job title or those to be performed temporarily outside an employee's normal line of work.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations will be determined to enable individuals with disabilities to perform the essential functions.

Education and Experience:

- A bachelor's degree in related field, two years of advisement experience in an academic setting.
- Experience in advising both traditional-aged students and adults in a higher education setting preferred;
- Proficient operating knowledge in the use of Microsoft Office and integrated advisement services, including databases and reporting systems.
- Handle confidential/sensitive information with discretion, tact, and diplomacy.
- Demonstrated oral, written, and interpersonal communication skills.
- Experience with Ellucian/Colleague and D2L is a plus.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-VII.G.3

Board Meeting Date: April 20, 2023

BOARD COMMITTEE

FUNDING

- _____ Policy
- _____ Finance
- _____ Architectural
- _____ Other

- _____ Operating
- _____ College Capital
- _____ Protection, Health and Safety

- _____ Grant Funded
- _____ Student Life
- _____ Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees grant permission to create and advertise the full-time, grant-funded position of Pipeline for the Advancement of the Healthcare Workforce (PATH) Student Success Advisor.

ESTIMATED COST OR BENEFIT

This is a full-time, grant funded position; 40 hours per week, 52 weeks per year with a beginning annual salary of \$47,000 plus benefits. This grant funded position is currently funded through June 30, 2023 with an anticipated continuation through June 30, 2024. Continued employment is contingent upon receipt of grant funds.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move that the Board of Trustees grant permission to create and advertise the full-time, grant-funded position of Pipeline for the Advancement of the Healthcare Workforce (PATH) Student Success Advisor.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

K. Pigatti
Director of Human Resources

4/12/2023
Date

[Signature]
Appropriate Vice President

4/13/2023
Date

[Signature]
President

04/14/23
Date



South Suburban College Job Description

Job Title: PATH Student Success Advisor
Department: College & Career Success Center
Supervisor: Dean, Student Development
Date:
Job Code: Grant-Funded

This position is Full-Time grant funded position working 12 months, 40 hours per week. Schedule includes weekends and evenings and is currently funded through June 30, 2023 with anticipated continuation through June 30, 2024.

SUMMARY:

Reporting to the Dean, Student Development (or designee), the PATH Student Success Advisor provides comprehensive services for prospective and current PATH students from recruitment through completion and transfer. Aligned with grant funding requirements, and the current Strategic Enrollment Plan for South Suburban College, advisors play a critical role in the implementation of relevant student development and student service activities to increase retention rates, course completion rates and/or transfer to either a college/university, or the workforce.

This position manages and provides intensive services to a caseload of students associated with the Pipeline for the Advancements of the Healthcare Workforce (PATH) program through all aspects of the student experience including, but not limited to; admission, registration, attendance, course progression, financial aid, fiscal support, career exploration, academic support, orientation, course access, transfer, degree audit, and completion. The PATH Student Success Advisor maintains orderly and precise student records, engages with the Advise management tool, and engages in ongoing assessment efforts.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Provide single point of contact services for both College and Career advisement services for PATH students (Recruitment/Onboarding/Retention/Completion)

In collaboration with student, identify the appropriate educational and career options, assist with the analysis of each option, including possible outcomes and their implications; establish academic and career goals, and establish an action plan for students to explore alternative careers and related program adjacency (Onboarding)

Identify options for students to satisfy degree and scholarship requirements, evaluate and make recommendations, and or amendments to student's program of study (Onboarding/Retention/Completion)

Develop, monitor and assess individual student academic, career and personal goals and corresponding plans. Develop intervention plans to support student goals and provide the best opportunity for retention and completion (Onboarding/Retention)

the achievement of student goals and link students with appropriate resources throughout PATH and beyond as necessary, including potential course enrollment through alternative methods (Recruitment/Onboarding/Retention)

Teach students the skills to self-navigate to degree completion utilizing campus information, student on-line system, and campus resources including college guidelines, catalogs and on-line resources, and resources provided through the state-wide networks (Recruitment/Onboarding)

Deliver services individually or in group settings, by appointment or via walk-in, and through both in-person and virtual delivery. Respond to students within a reasonable timeline set by the project (Onboarding/retention)

Meet with other areas of the College to determine best support options for students based on individual student needs. Closely collaborate with all areas on campus to provide the resources necessary for student success, eliminate student runaround, and streamline communication for caseload (Retention)

Gather, review and evaluation student transcripts for placement, transfer credit, reverse transfer requests and evaluation of prior learning assessment (Retention/Completion)

Implement opportunities for student transfer that reflect a commitment to completing the associate degree and providing the most direct path to a 4-yr degree (Completion)

Conduct regular degree audits for students within caseload to determine degree progression, readiness for degree completion and alert students to next steps toward completion (Completion)

Monitor, assess and resolve retention alerts and actively address/provide resources to increase success for students within caseload (Retention)

Provide regular reports regarding the status of caseload including, but not limited to semester-to-semester persistence and progress toward degree/certificate completion (Retention)

Actively engage in enrollment efforts that include early registration by current students, bridging dual credit students, re-engaging students that have stopped out, and community outreach (Recruitment/Onboarding)

Provide regular and on-going opportunities for college and career enhancement workshops, assessments, and other resources necessary for student retention and completion (Retention)

Actively engage in and provide leadership for institutional enrollment, retention and completion efforts

Facilitate the documentation of placement testing scores to reduce/eliminate multiple touch points for students within caseload

Develop, implement and assess regular workshops, events, and other activities that are consistent with student success and transfer best practices (Retention)

Support special programs as appropriate or directed that align with project intent and requirements

Provide regular and comprehensive support for the Division of Student & Enrollment Services including triaging student traffic, facilitating incoming communication, directing students, and providing front facing support in various areas throughout campus as appropriate for this project (Onboarding/Retention)

Participate in SSC student events as scheduled and approved by supervisor including PATH related Open House/Information Sessions (Retention)

Participate in college committee work as recommended and approved by supervisor including but not limited to the PATH related Advisory Committees and Program Advisory Boards (Retention)

Perform other professional and managerial duties to assist with the efficient operation of the College & Career Success Center and/or consistent with the role of the position

Represent the College when appropriate

The duties listed are not set forth for purposes of limiting the assignment of work. They are not to be construed as a complete list of the many duties normally to be performed under a job title or those to be performed temporarily outside an employee's normal line of work.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations will be determined to enable individuals with disabilities to perform the essential functions.

Education and Experience:

- A bachelor's degree in related field, two years of advisement experience in an academic setting.
- Experience in advising both traditional-aged students and adults in a higher education setting preferred;
- Proficient operating knowledge in the use of Microsoft Office and integrated advisement services, including databases and reporting systems.
- Handle confidential/sensitive information with discretion, tact, and diplomacy.
- Demonstrated oral, written, and interpersonal communication skills.
- Experience with Ellucian/Colleague and D2L is a plus.