

SOUTH SUBURBAN COLLEGE



May 1, 2023

Regular Meeting of the
Board of Trustees



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, ROOM 2248
SPECIAL BOARD OF TRUSTEES MEETING AGENDA
MONDAY, MAY 1, 2023
8:00 PM

- I. **CALL TO ORDER/ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **PUBLIC PARTICIPATION / ACCESS**
- IV. **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
 - A. Policy Committee Meeting held April 20, 2023
 - B. Finance Committee Meeting held April 20, 2023
 - C. Regular Board Meeting held April 20, 2023
- V. **NEW BUSINESS**
 - A. Approval of the election results as certified by the Cook County Board of Elections for the April 4, 2023 South Suburban College District 510 Trustees' Elections (P. Rush)
- VI. **MISCELLANEOUS**
- VII. **ADJOURNMENT SINE DIE**



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, ROOM 2248
ORGANIZATIONAL BOARD OF TRUSTEES MEETING AGENDA
MONDAY, MAY 1, 2023
8:15 PM

- I. CALL TO ORDER (L. Stokes)
- II. OATH OF OFFICE FOR NEWLY ELECTED TRUSTEES (L. Stokes)
- III. ROLL CALL (P. Rush)
- IV. **NEW BUSINESS**
 - A. Appointment of Chairman Pro Tempore (L. Stokes)
 - B. Board of Trustees Reorganization
 - 1. Nomination and Election of Chairperson of the Board
 - 2. Nomination and Election of Vice Chairperson of the Board
 - 3. Nomination and Election of Secretary of the Board
 - C. Acceptance of the Board of Trustees Regular Meeting Schedule for the remainder of 2023
 - D. Board of Trustees Appointments
 - 1. Appointment of Illinois Community College Trustees Association (ICCTA) Representative
 - 2. Appointment of Illinois Community College Trustees Association (ICCTA) Representative Alternate
 - 3. Appointment of Secretary to the Board
 - 4. Appointment of Treasurer for the Board
 - 5. Appointment of Clerk to the Board
 - E. Appointment of Board Committees
 - 1. Architectural Committee
 - 2. Audit Committee
 - 3. Finance Committee
 - 4. Legislative Committee
 - 5. Policy Committee
 - F. Conveyance of the Board Policies/Rules
- V. **ADJOURNMENT**

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, ROOM 2248

MINUTES OF THE POLICY COMMITTEE

THURSDAY, APRIL 20, 2023

Trustee Janet Rogers called the meeting of the Policy Committee to order at 6:54 p.m.

Committee members present: Trustees Janet Rogers, Vivian Payne and Prince Reed.

Committee members absent: None.

Other Board members in attendance: Trustees Anthony DeFilippo, Vincent Lockett, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato.

Other Board members absent: None

Administration present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kusper.

Agenda:

I. Recommendation to accept the first reading of Board Policy 301.05; Securities Exchange Act Disclosure Policy

Trustee Rogers recommended the Board of Trustees accept the first reading of Board Policy 301.05; Securities Exchange Act Disclosure Policy at the Regular Board of Trustees meeting.

The Meeting adjourned at 6:56 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, ROOM 2248

MINUTES OF THE FINANCE COMMITTEE

THURSDAY, APRIL 20, 2023

Trustee Anthony DeFilippo called the meeting of the Finance Committee to order at 6:56 p.m.

Committee members present: Trustees Anthony DeFilippo, Janet Rogers, and Vincent Lockett.

Committee members absent: None.

Other Board members in attendance: Trustees Vivian Payne, Prince Reed, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato.

Other Board members absent: None

Administration present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kusper.

Agenda:

I. Recommendation to approve the resolution providing for the issue and sale of not to exceed \$10,400,000 of funding bonds to support the Allied Health and Nursing Center and capital projects

Trustee DeFilippo recommended the Board approve the resolution providing for the issue and sale of not to exceed \$10,400,000 of funding bonds to support the Allied Health and Nursing Center and capital projects at the Regular Board of Trustees meeting.

II. Recommendation to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance and recommend Vista National as the insurance broker of record for fiscal year 2024.

Trustee DeFilippo recommended the Board accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance and recommend Vista National as the insurance broker of record for fiscal year 2024 at the Regular Board of Trustees meeting.

The Meeting adjourned at 7:10 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM; ROOM 2248

REGULAR BOARD MEETING MINUTES

THURSDAY, APRIL 20, 2023

I. CALL TO ORDER & ROLL CALL:

At 7:11 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Terry Wells. The meeting was held in the Board Room of South Suburban College, Room 2248.

Present: Chairman Terry Wells, Vice Chairperson Vivian Payne, Secretary Janet Rogers and Trustees Anthony DeFilippo, Vincent Lockett, Prince Reed, Joseph Whittington and Student Trustee Fatima Serrato.

Absent: None

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Stanley Kusper.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Terry Wells.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

A. Chairman Terry Wells and Executive Director of the ICCTA presented awards to Trustees Vincent Lockett, Prince Reed and Joseph Whittington in honor of their service on the South Suburban College Board of Trustees.

B. A presentation on the rededication of the Village of Dixmoor Historical Wall was delivered before the Board of Trustees.

V. PREVIOUS MEETING MINUTES

A. Public Bond Issue Notification Act (BINA) Hearing held March 16, 2023

Trustee Whittington moved and Trustee Rogers seconded to approve the Public Bond Issue Notification Act (BINA) Hearing held March 16, 2023. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Trustee Reed abstained. Nays: None. Motion carried.

B. Finance Committee meeting held March 16, 2023

Trustee Lockett moved and Trustee Payne seconded to approve the minutes of the Finance Committee meeting held March 16, 2023. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Trustee Reed abstained. Nays: None. Motion carried.

C. Regular Board meeting held March 16, 2023

Trustee Lockett moved and Trustee Whittington seconded to approve the minutes of the Regular Board meeting held March 16, 2023. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Janet Rogers, Joseph Whittington, Chairman Terry Wells and Student Trustee Fatima Serrato voted aye. Trustee Reed abstained. Nays: None. Motion carried.

VI. NEW BUSINESS

A. Oath of Office to Student Trustee Elect

Secretary of the Board Janet Rogers administered the Oath of Office to Student Trustee Elect, Jamesina Collier.

B. Monthly Financial Report

Trustee Rogers moved and Trustee Lockett seconded to accept the Monthly Financial Report as presented by Treasurer Tyhani Hill. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Jamesina Collier abstained. Nays: None. Motion carried.

C. Bills Payable for March 2023

Trustee Payne moved and Trustee Lockett seconded to authorize the Treasurer to pay the list of bills payable for March 2023 in the amount of \$4,214,279.28. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

D. Approval to accept the first reading of Board Policy 301.05; Securities Exchange Act Disclosure Policy

Trustee Rogers moved and Trustee Payne seconded to accept the first reading of Board Policy 301.05; Securities Exchange Act Disclosure Policy. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

E. Approval of the resolution providing for the issue and sale of not to exceed \$10,400,000 of funding bonds to support the Allied Health and Nursing Center and capital projects

Trustee DeFilippo moved and Trustee Reed seconded to approve the resolution providing for the issue and sale of not to exceed \$10,400,000 of funding bonds to support the Allied Health and Nursing Center and capital projects. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

F. Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and to recommend Vista National as the insurance broker of record for fiscal year 2024.

Trustee DeFilippo moved and Trustee Whittington seconded to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance, and to recommend Vista National as the insurance broker of record for fiscal year 2024. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

G. Approval reduce the number of faculty sabbaticals to zero for the 2023-2024 academic year

Trustee Payne moved and Trustee Whittington seconded to reduce the number of faculty sabbaticals to zero for the 2023-2024 academic year. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Memorandum of Understanding concerning Albert Wells

Trustee Rogers moved and Trustee Whittington seconded to approve the Memorandum of Understanding between Community College District No. 510, the South Suburban College Support Staff Association and Albert Wells concerning his notice of retirement. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

B. Memorandum of Understanding concerning Shirley Drewenski

Trustee Rogers moved and Trustee Reed seconded to approve the Memorandum of Understanding between Community College District No. 510 and Shirley Drewenski concerning her notice of retirement. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

C. Approval to ratify the results of the phone poll to accept a resignation and advertise to fill the vacated position

Trustee DeFilippo moved and Trustee Reed seconded to ratify the results of the phone poll conducted on March 20-22, 2023 by Patrick Rush, Vice President of Administration and Secretary to the Board, to accept the resignation of Michelle Serna, effective March 31, 2023, and advertise immediately to fill the vacated position of Human Resource Generalist. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

D. Retirements/Resignations/Terminations

1. Trustee DeFilippo moved and Trustee Rogers seconded to approve the retirement of Albert Wells as a full-time Campus Security Officer in the Campus Police Department, effective March 31, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

2. Trustee Reed moved and Trustee Whittington seconded to approve the retirement of James Dixon as a full-time Trades I (Oak Forest Campus) in the Physical Plant Department, effective June 20, 2024, and grant permission to advertise to fill the vacated position, as needed. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

3. Trustee Reed moved and Trustee DeFilippo seconded to approve the retirement of Derrell Williams as a full-time Trades II (evening shift) in the Physical Plant Department, effective June 30, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

4. Trustee Rogers moved and Trustee DeFilippo seconded to approve the retirement of Ronald Kawanna, Jr. as Associate Vice President of Accreditation and Institutional Effectiveness, effective May 31, 2024, and grant permission to advertise to fill the vacated position, as needed. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

5. Trustee DeFilippo moved and Trustee Whittington seconded to approve the retirement of Shirley Drewenski as Director of Continuing, Corporate and Community Education (C3), effective September 30, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call Anthony DeFilippo, Vincent Lockett,

Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

6. Trustee Whittington moved and Trustee Rogers seconded to approve the retirement of Linda Harris as a full-time Administrative Assistant II in the Extension Services and Workforce Development Department, effective June 30, 2024, and grant permission to advertise to fill the vacated position, as needed. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

7. Trustee Reed moved and Trustee Payne seconded to approve the resignation of Brandy Falconer as a full-time Nursing Lab Supervisor in the Nursing Department, effective May 26, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

8. Trustee Rogers moved and Trustee Reed seconded to approve the resignation of Zubeir Haroun as a full-time Instructor and Coordinator of the Echocardiography Program in the Allied Health and Careers Department, effective May 21, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

9. Trustee Reed moved and Trustee Lockett seconded to approve the resignation of Allison Stephan as a full-time Financial Aid Advisor in the Financial Aid Department, effective March 31, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

10. Trustee Reed moved and Trustee Lockett seconded to approve the resignation of Deborah Padgett as a full-time Instructor in the Nursing Department, effective May 15, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

E. Appointments

1. Trustee Lockett moved and Trustee Rogers seconded to approve the appointment of Ariana Reed as a full-time Student Helpdesk Coordinator in the Information Technology Department, effective April 24, 2023, pending successful completion of a criminal background investigation. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

2. Trustee Reed moved and Trustee Whittington seconded to approve the appointment of Brittany Sims as a full-time Grant Specialist in the Business and Accounting Department, effective April 24, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

3. Trustee Reed moved and Trustee DeFilippo seconded to approve the appointment of Keith Sankey as a full-time Police Officer in the Campus Police Department, effective May 1, 2023. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

4. Trustee Lockett moved and Trustee Reed seconded to approve the appointment of Alfonso Lewis as a full-time Trades II (day shift) in the Physical Plant Department, effective April 24, 2023. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

5. Trustee Payne moved and Trustee Whittington seconded to approve the appointment of Odell Braziel as a full-time Manager of Information Technology in the Information Technology Department, effective April 24, 2023, and grant permission to advertise to fill the vacated position, as needed. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

6. Trustee Reed moved and Trustee DeFilippo seconded to approve the appointment of Bridget Walters as a full-time, grant-funded Workforce Partnership Coordinator for the Workforce Equity Initiative (WEI) Grant, effective April 24, 2023. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

7. Trustee Reed moved and Trustee Payne seconded to approve the appointment of Valerie Jackson as a Human Resource Generalist in the Human Resources Department, effective April 24, 2023, pending successful completion of a criminal background investigation. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

F. Approval to Advertise

Trustee Reed moved and Trustee Whittington seconded to grant approval to advertise the full-time position of Pharmacy Technician Faculty/Coordinator, per the accreditation requirements of the American Society of Health-Systems Pharmacists (AHSP). On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

G. Approval to Create and Advertise Grant-funded Positions

1. Trustee Reed moved and Trustee Rogers seconded to create and advertise the full-time, grant-funded position of Early Childhood Access Consortium of Equity (ECACE) Student Success Advisor. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

2. Trustee Rogers moved and Trustee Reed seconded to create and advertise the full-time, grant-funded position of Workforce Equity Initiative (WEI) Student Success Advisor. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

3. Trustee Lockett moved and Trustee Reed seconded to create and advertise the full-time, grant-funded position of Pipeline for the Advancement of the Healthcare Workforce (PATH) Student Success Advisor. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

VIII. Closed Session:

There was none

ADJOURNMENT

At 8:32 p.m., Trustee Lockett moved and Trustee Rogers seconded that the Board Meeting be adjourned. Trustee Reed moved and Trustee Rogers seconded to create and advertise the full-time, grant-funded position of Early Childhood Access Consortium of Equity (ECACE) Student Success Advisor. On roll call Anthony DeFilippo, Vincent Lockett, Vivian Payne, Prince Reed, Janet Rogers, Joseph Whittington and Chairman Terry Wells voted aye. Student Trustee Collier abstained. Nays: None. Motion carried.

Janet Rogers, Secretary of the Board

Terry Wells, Chairman of the Board

**Special
Board of Trustees
Meeting**



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-V.A
Special Board of Trustees Meeting
Board Meeting Date: May 1, 2023

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

On April 4, 2023, a district-wide election was held to select one individual to serve a four-year term and three individuals to serve six-year terms on the Community College District 510 Board of Trustees. The following individuals were selected:
Kevin L. Daly (four-year term)
Sherelene A. Harris, Ed.D. (six-year term)
Terry Wells (six-year term)
Anthony Williams (six-year term)
 The Oath of Office and installation will be administered to these Board Members.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action is needed to validate the results of the April 4, 2023 College Trustees' election. This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move to accept the resolution of the proclamation of results, received from the Cook County Clerk, of the April 4, 2023 South Suburban College District 510 Trustees' election.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

04/25/2023
Date
 Appropriate Vice President

04/25/2023
Date
 President

Cook County Clerk's Office
 Suburban Cook County Election Results
 Official Certificate of Results

April 04, 2023 Consolidated Election

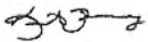
The Cook County Clerk, having completed a canvass of all votes cast for Trustee, South Suburban College 510, 4yr, hereby certifies the following vote totals:

Candidates	Percentage	Votes
Kevin L. Daly	67.20%	12,119
Max Solomon	32.80%	5,914
Total:	100%	18,033

This election having been certified to me as 1 to be elected results in Kevin L. Daly being elected.

Below is the abstract of votes by precinct.

Dated this April 25, 2023.



Karen A. Yarbrough, Cook County Clerk

Township - Trustee, South Suburban College 510, 4yr

Township	Registered Voters	Ballots Cast	Kevin L. Daly	Max Solomon	Total Votes
Bloom	11,164	883	488	253	741
Bremen	65,339	6,389	3,659	1,906	5,565
Calumet	993	66	38	17	55
Thornton	108,225	14,072	7,934	3,738	11,672
Suburban Cook County Total	185,721	21,410	12,119	5,914	18,033

Precinct - Trustee, South Suburban College 510, 4yr

Cook County Clerk's Office
Suburban Cook County Election Results
Official Certificate of Results

April 04, 2023 Consolidated Election

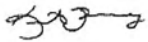
The Cook County Clerk, having completed a canvass of all votes cast for Trustee, South Suburban College 510, 6yr, hereby certifies the following vote totals:

Candidates	Percentage	Votes
Sherelene A. Harris	19.51%	9,819
Anthony W. Williams	15.50%	7,802
Ronnell "Art" Tatum	7.61%	3,832
Tanjnique D. Miller	8.51%	4,286
Venise Haynes	6.39%	3,219
Vincent E. Lockett	13.60%	6,845
Terry R. Wells	16.17%	8,137
Kisha E. McCaskill	12.71%	6,397
Total:	100%	50,337

This election having been certified to me as 3 to be elected results in Sherelene A. Harris, Anthony W. Williams, Terry R. Wells being elected.

Below is the abstract of votes by precinct.

Dated this April 25, 2023.



Karen A. Yarbrough, Cook County Clerk

Township - Trustee, South Suburban College 510, 6yr

**Organizational
Board of Trustees
Meeting**



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-II
Organizational Board of Trustees Meeting
Board Meeting Date: May 1, 2023

BOARD COMMITTEE

FUNDING

- Policy
Finance
Architectural
Other

- Operating
College Capital
Protection, Health and Safety

- Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

The Oath of Office will be administered to the following individuals, who have been elected to serve on the South Suburban College Board of Trustees:
Kevin L. Daly
Sherelene A. Harris, Ed.D.
Terry Wells
Anthony Williams

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

The College Trustees' Election was held on April 4, 2023. This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

The Oath of Office will be administered to the following individuals, who have been elected to serve on the South Suburban College Board of Trustees:
Kevin L. Daly
Sherelene A. Harris, Ed.D.
Terry Wells
Anthony Williams

Approvals:

- * Are funds available in the budget? N/A
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Signature of President
Date: 04/24/2023



South Suburban College

“Our Mission is to Serve our Students and the Community through lifelong learning.”

To: Board of Trustees
South Suburban College

Subject: Kevin L. Daly

Kevin Daly was raised in Oak Forest, Illinois, and currently resides in Tinley Park, Illinois. Daly is a Governors State University graduate and an alumnus of South Suburban College. In addition, Kevin is the son of longtime South Suburban College Vice-Chair John A. Daly.

Daly has a rich history in public service, having spent his entire career working in government. Kevin worked for State Senator Napoleon B. Harris III, was Assistant to the Illinois Department of Insurance Director, and created over 3,000 jobs as Economic Development Director in the Village of Monee and the Village of Orland Hills. In addition, he was appointed by Larry Walsh Sr. to the Workforce Investment Board of Will County and currently serves as Director of Legislative Policy and Outreach for State Senator Michael E. Hastings.

Kevin's goals include ensuring that South Suburban College delivers high-quality education and career opportunities at affordable costs to the community's residents. Kevin is committed to building partnerships with employers to expand career programs for SSC students and brings a youthful yet seasoned perspective to the Board of Trustees.





South Suburban College

“Our Mission is to Serve our Students and the Community through lifelong learning.”

To: Board of Trustees
South Suburban College

Subject: Sherelene A. Harris, Ed.D

Dr. Sherelene A. Harris is a resident of South Holland, Illinois. Dr. Harris holds a Doctorate Degree in Educational Leadership and a Bachelor of Science in Elementary Education. She has a robust educational leadership background, including a Chicago State University professorship and an administrator at Chicago Public Schools. In addition, she was a civil servant with the City of Chicago before completing a Bachelor of Science in Education.

Her goal as a newly elected Board of Trustee for South Suburban College includes working with the administration to bring together the best programs, facilities, faculty, and staff to fulfill students' academic goals and vocational pursuits. She firmly believes that continuing education goals for students can aid in developing their skill sets, personal interests, and/or hobbies to create a self-fulfilling life that promotes positive-minded contributors to the local community and society.





South Suburban College

“Our Mission is to Serve our Students and the Community through lifelong learning.”

To: Board of Trustees
South Suburban College

Subject: Terry Wells

Terry Wells, a Phoenix resident, was appointed to the SSC Board of Trustees in 2001. He was elected Chairman of the Board on January 20, 2022, succeeding Frank M. Zuccarelli. His goal is to continue the growth of SSC programs, expand educational access in the community, and realize the completion of the historic Allied Health & Nursing Center project initiated by Zuccarelli.

Married with two children, Chairman Wells serves as President of the Village of Phoenix, a position he has held since 1993. He is also a retired history teacher of Thornton High School. In addition to his other roles, Wells has served as past President of the South Suburban Mayors and Managers Association.





South Suburban College

“Our Mission is to Serve our Students and the Community through lifelong learning.”

To: Board of Trustees
South Suburban College

Subject: Pastor Anthony W. Williams

Pastor Anthony W. Williams is from Dolton, Illinois. Williams is the Pastor in the United Church of Christ (UCC). He received his Bachelor of Arts from Bishop College in Dallas, Texas. In addition, he received his Master's at the Lutheran School of Theology in Chicago, Illinois. Pastor Williams is married to Nicole Jefferson and is the father of eight children. He has over 20 years of experience in social services and education.

Pastor Williams' broader goals include working in collaboration for 21st-century education and addressing the issues of violence as a public health crisis.





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-IV.A
Organizational Board of Trustees Meeting
Board Meeting Date: May 1, 2023

BOARD COMMITTEE

FUNDING

- Policy
Finance
Architectural
Other

- Operating
College Capital
Protection, Health and Safety

- Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

The College President will appoint a designee to serve as Chairperson Pro Tempore to preside over the nomination and election of Chairperson of the Board.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

The College President will appoint a designee to serve as Chairperson Pro Tempore to preside over the nomination and election of Chairperson of the Board.

Approvals:

- * Are funds available in the budget? N/A
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Signature of President
President
04/24/2023
Date



South Suburban College

“Our Mission is to Serve our Students and the Community through lifelong learning.”

To: Board of Trustees
South Suburban College

Subject: Duties and Responsibilities of Chairperson Pro Tempore

The President will appoint a designee to serve as Chairperson Pro Tempore. This individual will temporarily preside over the nomination and election of the Chairperson of the Board. Upon the completion of the election, the Chairperson of the Board will resume duties of presiding over the remainder of the meeting and those going forward.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-IV.B.1
Organizational Board of Trustees Meeting
Board Meeting Date: May 1, 2023

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

The Board of Trustees will nominate and elect the Chairperson of the Board.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

The Board of Trustees will nominate and elect the Chairperson of the Board.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


 President 04/24/2023
Date



South Suburban College

“Our Mission is to Serve our Students and the Community through lifelong learning.”

To: Board of Trustees
South Suburban College

Subject: Duties and Responsibilities of Chairperson of the Board

The Chairperson of the Board is nominated and elected by the Board of Trustees to preside over all meetings and perform such duties as are imposed upon the Chairperson by the law or action of the Board. The Chairperson is the designated representative of the Board to the public, the College President, and members of the College faculty, staff, and students.

The Chairperson and President are responsible for the preparation of the agenda for all Board of Trustees meetings. The Chairperson has final approval for all agenda items. The Chairperson may change the order of agenda items, and may add or delete items from the agenda.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-IV.B.2
Organizational Board of Trustees Meeting
Board Meeting Date: May 1, 2023

BOARD COMMITTEE

FUNDING

- Policy
Finance
Architectural
Other

- Operating
College Capital
Protection, Health and Safety

- Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

The Board of Trustees will nominate and elect the Vice Chairperson of the Board.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

The Board of Trustees will nominate and elect the Vice Chairperson of the Board.

Approvals:

- * Are funds available in the budget? N/A
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Signature of Gretchen Stokes, President, dated 04/24/2023



South Suburban College

“Our Mission is to Serve our Students and the Community through lifelong learning.”

To: Board of Trustees
South Suburban College

Subject: Duties and Responsibilities of Vice Chairperson of the Board

The Vice Chairperson of the Board is nominated and elected by the Board of Trustees to serve in the absence of the Chairperson and to perform such other duties as may be designated by the Chairperson.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-IV.B.3
Organizational Board of Trustees Meeting
Board Meeting Date: May 1, 2023

BOARD COMMITTEE

FUNDING

- Policy
Finance
Architectural
Other

- Operating
College Capital
Protection, Health and Safety

- Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

The Board of Trustees will nominate and elect the Secretary of the Board.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

The Board of Trustees will nominate and elect the Secretary of the Board.

Approvals:

- * Are funds available in the budget? N/A
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Signature of Lynette Stokes, President, dated 04/24/2023



South Suburban College

“Our Mission is to Serve our Students and the Community through lifelong learning.”

To: Board of Trustees
South Suburban College

Subject: Duties and Responsibilities of Secretary of the Board

The Secretary of the Board is nominated and elected by the Board of Trustees. This elected Board member is responsible for attending all Board of Trustees meetings, notifying or causing proper notification to be given to all members of the Board of all Board meetings, recording or causing the recording of accurate minutes of all Board meetings and causing a copy of all minutes to be transmitted to each Board member before each ensuing meeting, properly maintaining and storing all records and statements as required by law, and serving as the local election official and designating such individuals as are necessary in order to fulfill all election-related duties imposed by law or policy.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-IV.C
Organizational Board of Trustees Meeting
Board Meeting Date: May 1, 2023

BOARD COMMITTEE

FUNDING

- Policy
Finance
Architectural
Other

- Operating
College Capital
Protection, Health and Safety

- Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Motion to accept the Board of Trustees Regular Meeting Schedule for the remainder of 2023.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Motion to accept the Board of Trustees Regular Meeting Schedule for the remainder of 2023.

Approvals:

- * Are funds available in the budget? N/A
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Handwritten signature of Lynette Stokes, President, dated 04/24/2023



South Suburban College

“Our Mission is to Serve our Students and the Community through lifelong learning.”

To: Board of Trustees
South Suburban College

**Subject: Regular Board of Trustees Meeting Dates
for the Remainder of 2023**

The proposed Regular Board of Trustees Meetings for the remainder of 2023 will occur on the second Thursday of each month at 7:00 p.m., as follows:

May 11, 2023
June 8, 2023
July 13, 2023 (Oak Forest Campus)
August 10, 2023
September 14, 2023
October 12, 2023
November 9, 2023 (Oak Forest Campus)
December 4, 2023



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-IV.D.1-2
Organizational Board of Trustees Meeting
Board Meeting Date: May 1, 2023

BOARD COMMITTEE

FUNDING

- Policy
Finance
Architectural
Other

- Operating
College Capital
Protection, Health and Safety

- Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

The Chairperson of the Board will appoint a Trustee to serve as the Illinois Community College Trustees Association (ICCTA) Representative and Alternate.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

The Chairperson of the Board will appoint a Trustee to serve as the Illinois Community College Trustees Association (ICCTA) Representative and Alternate.

Approvals:

- * Are funds available in the budget? N/A
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Handwritten signature of President and date 04/24/2023



South Suburban College

“Our Mission is to Serve our Students and the Community through lifelong learning.”

To: Board of Trustees
South Suburban College

**Subject: Duties of Illinois Community College
Trustees Association (ICCTA) Representative & Alternate**

The Chairperson of the Board appoints a Trustee to represent the College as well as appoint a Trustee to serve as an alternate with the Illinois Community College Trustees Association (ICCTA), an organization that provides support to community college trustees through information exchange, training, and advocacy to assist them in effective leadership locally and statewide.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-IV.D.3-5
Organizational Board of Trustees Meeting
Board Meeting Date: May 1, 2023

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

The Chairperson of the Board will appoint the Secretary to the Board, Treasurer to the Board, and Clerk to the Board.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

The Chairperson of the Board will appoint the Secretary to the Board, Treasurer to the Board, and Clerk to the Board.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

President

04/24/2023
Date



South Suburban College

“Our Mission is to Serve our Students and the Community through lifelong learning.”

To: Board of Trustees
South Suburban College

**Subject: Duties and Responsibilities:
Secretary to the Board
Treasurer to the Board
Clerk to the Board**

1. Secretary to the Board

The Chairperson of the Board appoints a non-member of the Board to serve as Secretary to the Board. This individual is designated to attend all Board of Trustees meetings, notify or cause proper notification to be given to all members of the Board of all Board meetings, record or cause the recording of accurate minutes of all Board meetings and cause a copy of all minutes to be transmitted to each Board member before each ensuing meeting, properly maintain and store all records and statements as required by law, and serve as the local election official in order to fulfill all election-related duties imposed by law or policy.

2. Treasurer to the Board

The Chairperson of the Board appoints the Treasurer for the Board. This individual is responsible for making recommendations to the President and Board of Trustees regarding fiscal policy, directing and participating in the preparation of selected state and federal reports, presenting an annual budget to the President, Board of Trustees and college community, coordinating preparation for the annual financial audit of all District 510 accounts and student records, ensuring College funds are invested within the parameters of statutory requirements in a manner which provides the optimum yield and desired degree of liquidity, assessing College property tax needs and preparing tax levy requests for Board approval, representing the College in local, state and national professional organizations, attending all Board and Vice Presidents Council meetings as appropriate, and

assuming other duties and responsibilities as provided for in the Public Community College Act, and other laws of the State of Illinois.

3. Clerk to the Board

The Chairperson of the Board appoints the Clerk to the Board. This individual is responsible for notifying administrators before each Board meeting to submit items requested to be placed on the agenda, preparing draft copies of the agenda and Board packet for review by the College President and Secretary to the Board, scheduling an Agenda Prep meeting before each ensuing meeting to review items submitted with members of the President's Council, making necessary modifications to the agenda and Board packet at the direction of the President, scheduling meetings with the President, Chairperson of the Board and College Attorney to review information slated for Board action, and preparing, typing and transmitting the monthly meeting agenda and Board packet to the Trustees before each Board of Trustees meeting.

Other related duties as assigned include attending all Board of Trustees meetings, recording minutes and attendance of Board members present at the meeting, distributing Board packets and pertinent information, properly maintaining and storing all records and proceedings of the Board, and making travel arrangements and other accommodations for the Trustees when the need for travel is related to College business.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-IV.E.1-5
Organizational Board of Trustees Meeting
Board Meeting Date: May 1, 2023

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

The Chairperson of the Board will appoint three Trustees to serve on each of the Board Committees that include the Architecture, Audit, Finance, Legislative, and Policy Committees.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

The Chairperson of the Board will appoint three Trustees to serve on each of the Board Committees that include the Architecture, Audit, Finance, Legislative, and Policy Committees.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


 President 04/24/2023
Date



South Suburban College

“Our Mission is to Serve our Students and the Community through lifelong learning.”

To: Board of Trustees
South Suburban College

Subject: Board Committees

1. **Architectural Committee**

The Architectural Committee makes recommendations to the Board of Trustees on the development of the Facilities Master Plan.

2. **Audit Committee**

The Audit Committee makes recommendations to the Board of Trustees on the College’s annual financial Audit.

3. **Finance Committee**

The Finance Committee makes recommendations to the Board of Trustees on matters pertaining to finance, including the operating and non-operating budgets, approval of bids, requests for proposals, and the procurement of goods and services.

4. **Legislative Committee**

The Legislative Committee makes recommendations to the Board of Trustees on all legislative matters.

5. **Policy Committee**

The Policy Committee makes recommendations to the Board on new and revised Board policies and procedures. The Board votes to accept a first and second reading of the Board Policies before they are officially implemented.



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY23-IV.F
Organizational Board of Trustees Meeting
Board Meeting Date: May 1, 2023

BOARD COMMITTEE

FUNDING

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety

- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

The Chairperson of the Board will provide the Board of Trustees with the Board Policies and Procedures.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

The Chairperson of the Board will provide the Board of Trustees with the Board Policies and Procedures.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No


President

04/24/2023
Date